



SCOUTS AUSTRALIA
MINUTES FOR THE 464th MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 26th FEBRUARY 2020, AT 7:30pm

1 Welcome		
1.1	Flag Break	Vicki McKinnon
1.2	Attendance & Apologies Apologies – Angus Manning, Maria Armstrong, Tash Lema, Ann Curan, Hamish Beshara, Ryan Gorick, Jacqui Willis	Jesse Carter
1.3	Acknowledgement of Country The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.	

2 Congratulations, Guest Speakers, Presentations and Formal Thanks		
Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month.		
Participate-Assist-Lead Presentation – Michelle Saffin		

3 Items for Consent		
3.1	Minutes of the previous VRC Meeting	Vicki McKinnon
	Motioned: Plenty Valley Seconded: Mt Dandenong Passed.	
3.2	Correspondence	Jesse Carter
	Nil.	
3.3	VRC Financial Report	Jody Freeman
	Nil.	
3.4	Decisions of the VRC Chairman to be ratified	Vicki McKinnon
	Nil.	

4 Office Bearers Reports		
4.1	Chairman	Vicki McKinnon
Well done to the Surfmoot committee on running yet another successful event – I would encourage any interested Rovers who would like to help make Surfmoot 2021 even better to go along to their AGM in February and consider joining the committee.		
A quick housekeeping item – thank you to everyone who sent through their reports and agenda items this month, it is greatly appreciated. I understand the importance of having these minutes out before Region meetings begin for the next month, so in order to streamline this process, I ask that even if you sit in this meeting and write out your report just before you read it, please email or Facebook it through to me on the night for inclusion in the minutes – it will make the process of compiling the minutes much faster.		

Given reports and comments that have been made to me over recent weeks, I feel it is time for another reminder about respect. We all sit around this table with a common goal – to better Rovering in Victoria. This cannot be achieved without mutual respect and support for each other. Please remember that we are all human, are all volunteers, and are simply doing our best. Please treat each other with the common decency and respect you would like to receive in return.

Following a discussion I had with a Rover at Surfmoot, the idea was floated to add all crew email address forwarders, which can be found on the VRC website, to the VRC minutes email list, in order to help increase the spread of information. Regions, please ask your Crews about this at your next meetings, and let me know whether this is something your Crews would or would not be interested in.

Congratulations to Manderson Rover Crew, who were presented with the BP Lodge Rover Service Award earlier this week – we thank you for your ongoing commitment to service both within and outside of the Rover section. I would also like to make mention of the fantastic work that Bubbles has been doing over recent months – from successful Rover expos at both VG and AG, and the Rainbow tent at Surfmoot – you have put in an incredible amount of effort to bring these initiatives to life, and I can see that they have had, and will continue to have, a really positive impact for a long time to come.

VRC Office Bearer nominations will officially open next month – we would love to welcome some new faces, ideas and energy to the team for 2020/2021, so please consider the position descriptions for the various roles, and apply!

4.2 Deputy Chairman

Michelle Saffin

I had a very interesting weekend in NSW this month observing and participating in the NRC conference. I will leave the main contents of the weekend to the NRC report, but I particularly was involved in the Diversity and Inclusion workshops, which covered the Rover prayer, major events and consent in Rovers, all of which were very interesting: I am excited for the good things to come!

If you, or a Rover you know, has a level of knowledge and/or experience in the mental health space, please email me, as we are putting together a working group on mental health in Rovers:
deputy.chair@vicrovers.com.au.

Other than this, after discussions with the Region Chairs, you will likely notice some changes to how we discuss items during VRC – any feedback is welcome but we hope that this will make VRC more engaging!

4.3 Assistant Chairman

Angus Manning

Firstly, congratulations to the Surfmoot committee for running a fantastic event! At this point, I'd like to remind everyone to advertise and encourage Rovers to attend the Surfmoot AGM, which is coming up in March. All the subcommittees have got off to a good start this year; all the monthly meetings I managed to attend have good things happening. I've also hosted the memorandum of understanding (MOU) meeting between Mudbash and Mafeking, which was a productive session that produced a MOU both committees are satisfied with.

4.4 Membership Team

Tash Lema, Catriona Houston, Jacinta Swift, Jesse Carter

Membership Development:

This month I have been working on talking to Crews, Venturers and Venturer leaders about linking Venturers into Rovers. I attended Anything Goes over the week and saw how hard all the Rovers were working at the event. If you have any feedback on helping out at events like AG, VG, Hoadley Hide, please get in contact so we can improve our working relationship with these committees for the future.

At AG we launched the “I want to be a Rover Scout” badge, after a request from the VVC that we start handing out the badge at AG. We worked out a way for the Venturers to earn the badge while at AG, rather than just being handed it for attending. The Venturers were given a list of questions about Rovering while at the Rover expo tent. After this, they had to fill in a form, and badges will be sent to those Venturers who completed it.

A survey will be coming out about retention, please share this amongst your Regions and Crews.

The aim for the rest of the year is working with Regions who don't already have a RoVenture activity, to help them develop one, as well as supporting the Regions who already run these events. If you need any help, please contact me – membership.development@vicrovers.com.au.

Program:

Project 3000 – Surfmoort: I am very excited to have Surfmoort 2020 as the first Victorian Rover event to participate in Project 3000. Equivalent weight to: 3,473 tabs.

Moist Moot: Thank you to Mt Dandenong's Moist Moot committee for participating in Project 3000. Equivalent weight to: 243 tabs.

Thank you to Rovers and crews who have been collecting over the January-February period. Equivalent weight to: 1,302 tabs.

Total collected: 5,018 tabs.

Upcoming Events:

- *Top Gear Scout: 27th-29th March*
- *NZ Moot: 9th-13th April (post-tour till the 19th April)*
- *RSM – Round 3: 17th-19th April*
- *Mudbash: 5th-8th June*
- *Mullumbimba's Cocktail Night: 10th July*
- *MARB: 12th September*
- *Top Gear Venturer: 18th-20th September*
- *R#4 – 2020 DeWalt SXS Australian Championship: 10th October*
- *Rover Dinner: 24th October*

Our Program:

No report submitted.

Training and BPSA:

With elections for VRC, Regions and Subcommittees just around the corner, it's time to be considering training requirements. May Madness provides the opportunity to complete a Basic or Advanced course at Gilwell Park. For help with the eligibility requirements, please email training@vicrovers.com.au.

With the only BOS course before May Madness full, we'll be running a Basic Outdoors Skills RPL session in March. Date to be advised.

Course Code	Course Name- Rover, Rover Advisors	Start Date	Application Closing Date	Course Fee	Course Date/Location	Course Date/Location
106034	BASIC OUTDOOR SKILLS	Sat,04 Jan 2020	Mon,16 Dec 2019	\$100.00	04 Jan 2020 - GILWELL PARK	05 Jan 2020 - GILWELL PARK
106050	BASIC OUTDOOR SKILLS	Sat,21 Mar 2020	Fri,28 Feb 2020	\$100.00	21 Mar 2020 - EUMERALLA	22 Mar 2020 - EUMERALLA
106056	ROVER ADVANCED PRACTICAL	Fri,01 May 2020	Fri,10 Apr 2020	\$150.00	01 May 2020 - GILWELL PARK 03 May 2020 - GILWELL PARK	02 May 2020 - GILWELL PARK
106057	ROVER BASIC PRACTICAL	Sat,02 May 2020	Fri,10 Apr 2020	\$100.00	02 May 2020 - GILWELL PARK	03 May 2020 - GILWELL PARK
106066	BASIC OUTDOOR SKILLS	Sat,13 Jun 2020	Fri,22 May 2020	\$100.00	13 Jun 2020 - GILWELL PARK	14 Jun 2020 - GILWELL PARK
106070	BASIC OUTDOOR SKILLS	Sat,18 Jul 2020	Fri,26 Jun 2020	\$100.00	18 Jul 2020 - GILWELL PARK	19 Jul 2020 - GILWELL PARK
106069	ROVER BASIC PRACTICAL	Sat,04 Jul 2020	Fri,12 Jun 2020	\$100.00	04 Jul 2020 - Victorian Rover Centre Non Residential	05 Jul 2020 - Victorian Rover Centre Non Residential
106091	BASIC OUTDOOR SKILLS	Sat,19 Sep 2020	Fri,28 Aug 2020	\$100.00	19 Sep 2020 - GILWELL PARK	20 Sep 2020 - GILWELL PARK
106089	BASIC OUTDOOR SKILLS	Sat,24 Oct 2020	Fri,02 Oct 2020	\$100.00	24 Oct 2020 - WODONGA	25 Oct 2020 - WODONGA
106082	BASIC OUTDOOR SKILLS	Sat,21 Nov 2020	Fri,30 Oct 2020	\$100.00	21 Nov 2020 - GILWELL PARK	22 Nov 2020 - GILWELL PARK
106079	ROVER ADVANCED PRACTICAL	Fri,27 Nov 2020	Fri,06 Nov 2020	\$150.00	27 Nov 2020 - GILWELL PARK 29 Nov 2020 - GILWELL PARK	28 Nov 2020 - GILWELL PARK
106078	ROVER BASIC PRACTICAL	Sat,28 Nov 2020	Fri,06 Nov 2020	\$100.00	28 Nov 2020 - GILWELL PARK	29 Nov 2020 - GILWELL PARK

4.5 Quality Team

Megan Rogers, Rhydian Clarke, Matt Barnes, Michelle Saffin

NRC:

Firstly, well done to both ACT and NSW Branch for pulling together the conference in times of varying natural disasters. The Friday of conference kicked off with all the reports from various teams; NRC executive, NRC project officers, National Operations team, and Branch reports. We moved on to elections for the new NRC executive; with the Chairman role being a two year appointment, Ezgi Bridger (VIC) will continue in the role until the next conference. Deputy Chairman went to Matthew Prants (NSW), Training & Development went to Danielle Reid (WA), and the Secretary role remains vacant for now. The Project Officer roles of Diversity & Inclusion and Marketing & PR were also filled.

The conference then moved onto a skill development session, where participants could choose between learning about Risk Management Planning, Conflict Resolution, and Operational Planning. The rest of the conference was focused on workshop sessions and plenary sessions. The workshop sessions have resulted in many smaller projects being proposed, all of which will be explained in the full minutes of the NRC conference.

For the plenary agenda, Victoria submitted 6 papers:

- Bullying & Harassment Policy Review
- Sexual Assault in Rovers
- National Moot Attendance
- Mental Health First Aid
- Drug & Alcohol Policy Review
- Adult Recognition Award Eligibility

The results of all these papers were positive, with no papers being voted down or withdrawn.

Bullying & Harassment:

Paper proposed we adopt the Scouts Australia Bullying & Harassment policy, as to not contradict a national policy, which also made a separate sectional policy redundant.

- Paper passed without amendment.

Sexual Assault in Rovers:

Paper asked for the possibility of an On Demand learning module on Consent/Respectful Relationships,

and a project patrol for a sexual assault policy. These are important to the Rover community in particular, as assaults in our section are not covered by the child protection policies already in existence.

- Passed with amendments.

National Moot Attendance:

This paper highlighted the declining number of Australian participants at our national moots; it was tabled for discussion. From the discussions an investigatory project patrol was proposed.

- Passed with amendments.

Mental Health First Aid:

This paper focused on the lack of mental health support within the scouting movement and emphasised the impact of mental health problems for people between the ages of 18 and 24. It requested a timeline for the new On Demand modules being developed by the NOC and opened for discussion what more can be done to support Rovers by Scouting and the NRC. A project patrol was proposed.

- Passed with amendments.

Drug & Alcohol Policy Review:

This paper tabled a policy update for the Rover Scouts Australia Drug & Alcohol policy. This policy had not been reviewed since September 2012; over this time, some of the policy points had become outdated.

- Passed without amendment.

Adult Recognition Award Eligibility:

This paper was to approve a proposed change to Scouts Australia's Policy & Rules document. As is possible in Victoria, we felt it important that all Rovers should be eligible for Special and Meritorious Service awards, where their service to the Rover section did not meet the eligibility criteria for a Rover Service Award (W.F. Waters in VIC).

- Passed with amendment.
- To be tabled at the next NOC conference for voting.

The full minutes of the NRC conference will be published for your viewing once we have received them. These will note all papers tabled by all branches across the weekend. If you are interested in participation in Rover Governance at a national level, please contact the NRC executive for a list of projects open for application.

Secretary:

NA.

Resources:

The staircase will be replaced next week.

Strategic Planning:

Please email strategicplan@vicrovers.com.au if you know someone who is interested in assisting with the implementation of strategic planning, as well as the creation of some additional support resources.

4.6 Participation Team

Lachlan Buhagiar, Catherine Marley, Nick Pike

PR and Marketing:

PR and Marketing has had a busy few months with Rover Expos at VG and AG, and the Rainbow tent at Surfmoor. Thanks were expressed from the table to Lachlan for his dedication to these initiatives.

Visual Communications:

Subcommittees, Regions and Crews, if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

IT:

Thank you to the Regions who have sent in census data, we will be updating Extranet with the data we have in the next month or so. This month each Region has been given a list of crews that we know about in your Region - please have a quick look over this list and if there's anything that you can immediately see is wrong, please update it and hand it back to me at the end of the meeting. If you'd like a version to keep let me know. We will also be adding a form to the website allowing crews to update their details directly - we will forward these to Regions as they come through.

Surfmoot was the first major event using the new ticketing/check-in system and from all reports it worked very well. We also had a chance to test the system's offline capability. We will be making some changes before Mudbash. Unfortunately we had some issues with the Point of Sale system wanting to do some updates after arriving on-site, which caused us issues. We are raising a support case with Square to see how to avoid these issues going forward.

Mudbash and MARB tickets are now on sale through the online store.

Any subcommittees wanting to take merchandise from the office please contact me first - we need to know what items are being taken to avoid inventory issues.

Our Email provider (Mailgun) will be making some changes to their pricing structure at the end of this month, eliminating the free plan that we have been utilizing. Unfortunately this means that we will need to start paying for our email services. Thankfully MailGun have offered us reduced pricing, bringing our monthly cost for the service to ~\$4 per month, which will come out of the IT Team budget. As part of this change Melbourne Region emails have been migrated to the main VRC MailGun account - please let me know if you have any issues.

Please note that Branch no longer supports using @vicscouts.asn.au and @vicscouts.com.au email addresses - if you are currently relying on an email address at either of these domains please contact me ASAP to arrange transition to @scoutsvictoria.com.au.

We have made some changes to the network infrastructure here at the Rover Centre, once testing has completed there will be a new Wi-Fi network to connect to. I will advise details of that change when it happens.

In the next month we will be putting together a proposal to purchase extra tablets before Mudbash - now that front gate check-in is using the tablets we need more to ensure we have enough to support Point of Sale as well as gate. We will present this proposal next month.

I have received several expressions of interest to join the IT team - I'll be reaching out to everyone in the next couple of weeks to have a chat and to organise a team meeting. If you know of anyone else who would like to gain real-world experience working with our websites, event management systems, commerce system, network infrastructure, audio visual and conferencing, etc. systems, please let me know.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at

store@vicrovers.com.au. Please reach out if there's anything we can assist with.

4.8 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

World Moot Australia Proposal

At the National Rover Council (NRC) meeting held over the weekend 14-16 February, there was a workshop regarding a possible bid for a World Moot in 2029. The idea has previously been the subject of discussions at NRC and some preliminary work has been done. Should there be support for the bid to continue, there will be an enormous amount of work to be done in a short time.

Whilst it is recognised that the vast majority of current Rovers will be unable to participate as Rovers in 2029, it is, nevertheless, necessary for us to be committed to making a bid. At this stage, I am looking for each Region Chair to take the concept back to their Region for endorsement (or not as the case may be) and come back to the next VRC meeting with their support, or otherwise. I know that the timelines are short, but if we are to meet various deadlines then there is no delay.

Rover Crew Service Award

The Rover Crew Service Award for 2019 was presented to members of Manderson Rover Crew at the annual Founders Dinner organised by the Freemasons Baden-Powell Lodge on Monday 24 February. The night was very successful. On behalf of Rovers Victoria, I would like to express my thanks to Freemasons for their continued support with this award.

Could I again take the opportunity to remind Crews to maintain a log of service projects, participating Crew members and hours involved so that details can be easily tabulated when nominations are sought in November. More details are on the website.

W F Waters (Rover Service) Awards

It is time to consider those members of the Rover community and more broadly, who have given outstanding service to the Section. Full details of the award criteria and the nomination process are on the website. Due to the timetable for all awards, nominations should be forwarded to me by 29 February 2020.

Financial Management

I have received no comments in regard to the financial management document, which was appended to the agenda for the November meeting. I would now propose that this be adopted and be included in policy.

Finance

At the Leader of Adults conference on 1 February, the now State Commissioner, Finance & Business gave a presentation on a number of topics. Firstly was the advice that the membership fee for 2020/21 would increase by \$8-00 to \$240-00.

Secondly, his presentation outlined the concept of a "Scout Development Fund (Bank of Scouts)", which would see all investment level funds being required to be centralised. It is proposed that interest earned on these funds will be paid to formations at a "normal" rate of interest with any additional percentage being held by Branch for various purposes including building development, redress scheme costs, etc.

Such a proposal may have an impact on Rover operations, although there was a commitment that there would be no disadvantage to Groups/Formations and that funds would be available for withdrawal on a reasonable time scale.

At this stage, there is no further information and any “fine print” is yet to be developed meaning that it is difficult to fully assess the impact of the proposal. However, it is prudent for us to consider how such a proposal, should it be implemented, may impact the Section. I will keep abreast of developments and advise VRC in the event of changes to our current arrangements.

5 Items for action by OB's, Region and Subcommittee Teams

5.1 Action Items from January

Nil.

6 Sub-Committee Reporting

6.1 Mafeking Rover Park

Tash Beggs

Top Gear Scout 27-29 March

- Fully catered
- Cars needed for hot laps, fuel provided
- General assistance with activities for those who don't have a race car
- \$40 for the weekend, registration via the top gear website - please do it ASAP (even if you can't pay now) so that the team know numbers

March Working Bee: 21-23 March, catering available, jobs for all abilities!

6.2 Surfmoot

Channii Seneviratne

Thankyou to everyone that came along to Surfmoot we had around 457 participants, which was really good. Thankyou to everyone who filled out the feedback form or turned up to the Forum, we got some really great feedback which will help us with the future events. Our AGM is happening on the 18th March: Come along and hear all about how the event went from the perspective of the committee members. We will be going over reports from all of the departments and electing the new committee for 2021. If you are interested in knowing more about how committees run and events are organised or perhaps you are interested in joining the committee please come along!

6.3 Mudbash

Lucy Hubbard

We have had a super exciting month, including promotion at AG. We now have photo boards that can be taken from event to event – if your Region or Subcommittee have opportunities for us to display these, please let us know. We are extremely excited to announce that our event partner for 2020 is the team from SXS. Sponsorship at all levels is now open. Our tickets are also on sale.

Working bee dates for 2020: pre-Mudbash working bees are the April and May Mafeking working bees:

- 3rd-5th April 2020
- 22nd-24th May 2020

Post-Mudbash working bees are the June and July Mafeking working bees:

- 19th-21st June 2020
- 24th-26th July 2020

Please remember that all Crews need to complete 24 hours of service. A jobs list will be posted before the working bee. If you have a trade or specific skill that can help us, please message our Facebook page.

6.4 Rover Scout Motorsport (RSM)

Simon Nuccio

It's disappointing that RSM was not included in the promotional material for Vic Rovers, as presented at AG. I would like to request that we are included in such material in the future. Top Gear Scout is coming

up on the 28-29th of March – please push this out to your Regions, the TGS team would love the help. Prescrut is the 21st of March – all Crews wanting to race this season (including Mudbash) are required to be checked over by our team. Round 3 will be held on the 17th-19th of April at Bagshot, more details to come.

6.5 Bogong Rover Chalet**David Nicholls**

No report submitted.

6.6 W.F. Waters Lodge**Ann Curan**

Our ovens and new floor are going in at our March working bees – March 13th-15th we will be uninstalling, cleaning, removing the lino to be replaced during the week, and the weekend of March 20th-22nd will see the ovens reinstalled. The green season has been going well even with the fires, bringing us in more bookings than usual. Winter bookings are filling up and as such if you haven't booked in and want a weekend, please email bawbawbookings@hotmail.com for availabilities. It is shaping up to be another great year for us and for the Lodge.

6.7 MARB**Tash Lema**

This month we promoted the event at the AG Rover expo. Our team is filling up and we have been working hard.

MARB 2020 – Roaring into 2020

Collingwood Town Hall, Saturday 12th September

7pm – midnight

Presold tickets: \$65

6.8 Rover Dinner**Jacqui Willis**

No report submitted.

7 Region Reporting**7.1 Bays****Renee Hopgood**

This month Bays has been pretty active. We had quite a few people from the Region attend Surfmoot and everyone I have spoken to, had a great time. We also had some people go and help at AG, we had two Crews help out at the Berwick show, and another Crew help at the Upper Beaconsfield Village Festival.

7.2 Gippsland**Brii Cataldo**

Most Crews are still actively participating in their communities, many involved in service projects assisting with the bushfires that are still burning. Some highlights include Warragul's Rokeby market BBQ with proceeds going to fire support, Capstaff is making joey pouches and Paynesville marshalled for their community's New Year's Eve celebrations. Some items were raised at our last meeting that I would like to bring to the council for discussion, and where relevant, support.

1. Being a Region of smaller numbers, in recent years we've had a few crews unfortunately fall into remission or close, I want to ask what becomes of the assets held by "the Crew: when there are no people left to manage them? Is there a policy for this?
2. Gippsland Region is in the process of forming a Service Crew for the maintenance of the Captain Hurley Hut in Erica, a conversation is yet to be had with Capstaff to determine whether the service crew will look after the Capstaff Hut at Caringal also. I would like to ask if there is any extra support for infrastructure that VRC is able to provide? Also, if anyone is interested in joining, we'd love to have extra hands.

7.3 Lerderderg**Hamish Beshara**

This month Lerderderg congratulates Kathryn Crisp on achieving her Woodbeads and will be celebrating her achievement mid-March. We look forward to seeing the three Rovers in our Region who attended

November 2019 complete their Woodbeads projects in the coming months. Last Region meeting, Crews shared their activity programs and identified a Challenge Area for each activity. We have found this to be an effective review tool to assist Crews to think about the new language associated with the changes being implemented with Our Program. Next month, Crews will also begin to share the number of Rovers participating, assisting, and leading each activity. The aim is to introduce new concepts to Crews without delving too deep into the mechanics behind recording information for the new award scheme. The Region team is looking forward to receiving more information regarding the specifics of Our Program.

7.4 Melbourne**Jacqui Willis**

No report submitted.

7.5 Mount Dandenong**Liam Miles**

We've had a busy past month in the Region, we formally created the role for Our (New) Program officer within the Region, and appointed a Rover to fill it, to help bring the Region into the new program. We had a very busy Region meeting with a lot of discussion and thanks to Lucy for coming and doing the raffle at our meeting.

The Region ran Moist Moot which was a success despite the rain for nearly the whole weekend, everyone had a good time, went swimming in the lake, a bucking bull and it was good to see Rovers mingling from both within Mt Dandy and from other Rover crews outside the Region. A big thanks to Jarryd Sheehan for his work in running it again and everyone else who helped out over the weekend.

The Region is very proud of all of the Rovers from Mt Dandy who assisted in running Surfmoort this year, we did dominate the committee again this year and it's really good seeing Rovers help run events for the state as well as grow and learn new skills from the experience it provides. It was a really well run event, and we are impressed by the committee and all the work they put in over the past year, including the work they did behind the scenes. It is so good to see the enthusiasm from younger Rovers wanting to stay on and join because of the positive attitude that the older Rovers in the committee helped create.

We had a discussion about the Court of Honour policy and the feedback I have received from Rovers in my Region was the lack of openness and too much ability for anyone making a Court of Honour to abuse it. In the review of the policy, we would like to see more guidelines and clear instructions on how to proceed for any Rover running it, and for all parties involved to receive a copy of the findings of the report to help encourage openness from all Courts of Honour.

We would also like to see the positive outcomes from Courts of Honour to be included in the policy. A register that outlines, "A Rover was court of honoured for... and the outcome was..." would help Rovers in the future if they come across a similar problem.

On Wednesday the 4th of March we are running a sexual harassment workshop before Region that any Rover across the state is welcome to attend – pizza from 6pm with the workshop starting at 6.30pm, and the Region meeting beginning at 8pm, at the Heathmont Scout Centre. We may look at doing this yearly, and it might be good for other Regions to offer to run a workshop about other issues we face as young adults – such as drinking, online behaviour, mental health and a few other topics – if you could all share the link to the Facebook event, we would appreciate it.

Mt Dandenong is also tabling the proposed change to how Rover Dinner is run.

7.6 Murray Midlands**Beth McKillop**

Murray Midlands has had a great term with members attending VG as volunteers, helping out with the Rover expo and activities. We also had members attend Surfmoort, with all members saying it was great!

We have finished all of our planning for the term. We are looking into venues and themes for CARB and are excited to see this start coming along soon.

I want to table a policy change to allow more Rovers to apply for positions on the VRC Office Bearers team, including an additional line confirming that Region Chairmen have the ability to grant exemptions to Rovers applying for any role, not just the current VRC Chairman. This will bring the election of the VRC Chairman in line with other elected leader roles in other sections, that you get the training after you get the role.

7.7 Plenty Valley

Nicola Dangerfield

Plenty Valley as usual has been pretty quiet. We saw a lot of people attend Surfmoot including one of our newer crews and a great time was had by all. We also had some Rovers attend the Pride March which really lovely to see some representation for not only Rovers but Scouting. We ran an interesting away meeting at Wallan this month, which brought a lot of new faces and new ideas. We've seen some fun looking region events pop up for the rest of this year and we're working hard with the Plenty Valley Region team to make Plenty Valley Region Gathering an awesome event.

7.8 South West

Pete Bemelmans

South West had a great time at Surfmoot. Shout-out to the committee for their excellent work on producing an exceptional event. We also had a Region meeting over Surfmoot, which as usual was fun and informative. We have a Region paintballing session coming up at the end of March. Few members attended AG to help out there too.

8 Other Reports

8.1 Olaves Report

No report submitted.

8.2 MPAC Report

Mafeking

No report submitted.

9 Interstate, National and International Events and Contingents

9.1 Ireland 2021

Applications open June 1st.

10 Tabled Items

10.1 VRC Budget

The VRC Budget has been tabled for discussion. All feedback to be provided to Peter Wotherspoon, sc.rovers@vicrovers.com.au.

At the NRC Conference, a paper was tabled that sought to adjust how the Conference is funded and paid for by Branches. If passed, this paper will have a significant impact on VRC's operating budget, and will hinder our ability to reduce appropriations as much as we would like.

Consequently, with the new leadership team at Branch, Pete and myself plan to reapproach them about the concept of a Rover levy, to hopefully alleviate the potential financial impact this paper would have on Victoria. The paper is not due to be voted on for a couple of months, and won't be implemented for another year or so, providing us with some time to come to a solution that works for everyone.

10.2 Rover Dinner Proposal

Mt Dandenong

Mt Dandenong Region has tabled a revised format for how Rover Dinner is run. The proposal can be found attached. Please send any feedback to Michelle Saffin, at deputy.chair@vicrovers.com.au.

10.3 Training Requirements for Elections Proposal

Murray Midlands

Murray Midlands has tabled a proposal to alter the training requirements for elections. The proposal can be found attached, along with the current training requirements for elections, as found in the VicRovers Policy Book 2019, pages 20-21, for ease of comparison. Please send any feedback to Beth or Liam.

11 Items for the Information of the Victorian Rover Council

11.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Crews that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items

12.1 Financial Management Document, including sample budget templates

A series of guidelines for financial management, including a number of templates, has been presented for review, to be voted on at this VRC meeting.

Motion: That the financial management document be approved.

Moved: Mt Dandenong

Seconded: South West

Passed.

12.2 Moot Proposal – Survivor Moot

Motion: That the Survivor Moot proposal presented to the table last month be adopted for implementation.

Moved: Plenty Valley

Seconded: Murray Midlands

Passed.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

Lachlan Buhagiar, Carlton Rover Crew – tabled by Bays Region on behalf of Melbourne Region

13.2 Crew Names and Scarves

Regions

Nil.

13.3 Workplace Health & Safety Items

- A request was made to fix the hole in the roofing that's allowing moths in.
- Do not sit on the tables in the main meeting room; some of the bracing on the undersides has broken, and the tables are at risk of collapsing.

15 General Business

15.1 AJ2022 Activity Base

Jon Franklin, the Director of Program at the upcoming Jamboree has reached out to see if there are any Rovers who may be interested in helping out on/running a dedicated activity base. In 2007, Rovers took on a similar responsibility at the Elmore Jamboree. They don't want to pull

Rovers already committed to other tasks at the Jamboree, and are looking for anyone else who may be interested. Regions, please ask about this at your upcoming region meetings, and pass any interested names to Vicki at chairman@vicrovers.com.au.

15.2 Court of Honour Review Presentation

In order to help Regions review the court of honour policy and send any feedback to Peter, Michelle has created a brief presentation to increase overall understanding of the policy itself. Please send any feedback or comments on the current court of honour policy to Peter, sc.rovers@vicrovers.com.au.

15.2 Other General Business:

- The marketing banners are available to be borrowed for events – please email Lachlan (marketing@vicrovers.com.au) for availabilities.
- VVC are happy about the Rover Expo at the last two Venturer major events; they hope it can continue. Thank you to the VVC for aiding with the costs of the set ups.
- On behalf of the AG committee, thanks to all the Rovers that helped make the event happen, they're very grateful for all the assistance.
- First aid team are about to go through some changes, Scotty to update after the biennial review.
- Aus Venture are looking for some service Rovers to aid with the running of the event.
- Mt. Dandenong have requested in future to be able to review and vote on the Victorian NRC papers before they are tabled.

Closing Parade: Flag Down & Rover Prayer
Meeting Closed at: 9.31pm

Victorian Rover Council

2020 Budget, 2018/19 budget and actuals

Income	Prior Years		Year to 30 June 2019		202021				Notes
	2017 Actual 30-Jun-17	2018 Actual 30-Jun-18	Budget	Actual	Budget	Revised Budget	Branch Allocation	Combined	
Mudbash	6000		6000	6000	6000	3000		4500	Reduce appropriation by 25%
Mafeking									
Surfmoot	6000	6000	6000	6000	6000	3000		4500	Reduce appropriation by 25%
MARB		500	500	500	500			375	Reduce appropriation by 25%
Rover Dinner	500	500	500	500	500				No appropriation
Rover Scout Motorsport	2750		750	750	750	500		500	
Baw Baw Rover Chalet	5500	6000	6000	6000	6000	3000		4500	Reduce appropriation by 25%
Bogong Rover Chalet	6000	6000	6000	6000	6000	3000		4500	Reduce appropriation by 25%
Sundry	1520	3919		559					
Interest		1521		1893	1500	1500		1500	
Vic Branch Allocation							15990	15990	
TOTAL	28270	24440	25750	28202	27250	14000	15990	36365	Revised budget reduced by approx 1/4

Expenditure

Employment Costs							2000	2000	Some travel expenses; balance to fund disabled ramp
Cleaning							1500	1500	Cleaning of Rover Centre
Marketing & Promotion	0	1133	2000	190	2000	500		500	Reduce allocation from initial \$2000 - will impact promotions
Outdoors & Adventurous Activities	0	0	200	0	200	0		0	Not funded
Environment	100	0	200	0	200	0		0	Not funded
Training Subsidies and Courses	773	100	1500	855	1500	1000	600	1600	Train the Trainers, VRC Induction, RA Seminars. Reduce by \$500
Awards & Presentations	440	1300	1300	640	1300	800	500	1300	Certificates, WF Waters medallions, awards, honour board.
Badges & Scarves							1300	1300	
VRC Meetings	379	0	250	0	250	250		250	Expenses for away meetings- 2 p.a.
NRC & NRYP Meeting & Conferences	1241	920	2000	2200	2500	2500	1000	3500	5X delegates to ACT NRC conference
NRC Levy	4628	4868	5250	5250	5495	5495		5495	\$4-30 per head, may increase to \$4-45, based on numbers at census
Moot Buddies	1150	1159	1300	1221	1221	1221		1221	\$1-00 per head, paid to NRC
Sundry Expenses	1152	404	1000	191	1000	500	1000	1500	Working bees, gifts, etc.
Equipment Maintenance	975	1029	750	0	1000	500		500	
Equipment - Minor Purchases	253	0	250	229	250	250		250	
Equipment - Major Purchases	0	14024	0	3537	0	500		500	
Equipment - IT	0	0	0	2101	0	0		0	
Postage, Stationery & Office Expenses	0	1351	250	-239	250	250	1300	1550	Postage, stationery items, etc.
Communications & IT	0	322	450	407	2000	1000	400	1400	General infrastructure, ID Cards
Insurance							690	690	
Repairs & Maintenance							3000	3000	Airconditioner repair and replacement - small repairs to Rover Centre
Light & Power							1600	1600	
Telephone							1100	1100	
Accounting Fees	0	223	500	382	500	500		500	
Contingencies	0	0	500	390	500	500		500	
Year Book	4786	4473	4500	7348	4500	4000		4000	Reduced from 2018 premium centenary publication. Balance will part fund disabled ramp
Rover Centenary	0	3475	2500	-1286					
SUB-TOTAL	15877	34781	24700	23416	24666	19766	15990	35756	

Ticketing System Sub-Committee Contribution	500	1500	1500		0	0	0	0	
Ticket System set-up Costs	0	-1684	-1500	-547	0	0	0	0	
Net Ticketing Costs	500	-184	0	-547	0	0			
OPERATING SURPLUS (DEFICIT)	12893	-10525	1050	4239	2584	-5766	0	609	

Abnormal item - The Moot

86230

NET SURPLUS (DEFICIT)	12893	75705	1050	4239	2584	-5766	0	609	
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ROVERS VICTORIA

FINANCIAL MANAGEMENT

Introduction

Rovers Victoria owns substantial assets (Mafeking Rover Park, Mt Baw Baw and Mt Bogong ski chalets) and conducts a variety of events including Mudbash, MARB and Rover Dinner. Additionally, each Crew and Region operate various financial facilities.

This document is designed to be a guide for all Rovers elected/appointed as Treasurers for a Region or sub-committee. Whilst not exhaustive, the aim is to provide Treasurers with an understanding of financial management, development of budgets, handling payments and recording/reporting financial transactions.

The responsibility and importance for Treasurers to operate the relevant accounts accurately and diligently cannot be over stressed. The viability of assets and events is dependent on adequate financial oversight.

Bank Accounts

Each Region and sub-committee will operate a bank account which will record all financial transactions.

These accounts will be domiciled at Bendigo Bank and will be titled:-

Scouts Victoria, Rover Scouts, Region or sub-committee name.

Account Signatories

All financial transactions will be endorsed by two signatories to the relevant account. Normally these signatories would be:--

Chair of Sub-Committee/Region Chair

Region Rover Support Commissioner (as applicable)

Deputy Chair of Sub-committee

Treasurer

Rover Advisor

Additionally, the State Commissioner Rover Support and Victorian Rover Council Honorary Treasurer will be signatories to all accounts ex officio.

Budgets

Each Region should prepare an annual budget which should be tabled at a Region gathering.

Each sub-committee will prepare a budget, in consultation with the VRC Honorary Treasurer, for their respective entity and this budget will be presented to the Victorian Rover Council (VRC) for endorsement. In preparing a budget, Treasurers should provide a “Cover Sheet” which should provide comment on items which may require clarification/explanation. Budgets presented to the VRC will be under consideration for a month and be voted on at the following meeting. This period will enable any VRC member to contact the respective Treasurer with any items which may require clarification.

Items raised which require reporting to the VRC will be addressed at that next meeting.

In preparing a budget, Treasurers should be mindful of all anticipated revenue and expenditure over the reporting period. Whilst past years’ experiences can act as a guide, Treasurers must ensure that proposals put to VRC contain the most up to date and accurate data. The costs of site hire, activities, fuel costs and merchandise, for example, can be calculated with reasonable accuracy given the known costs per item.

When all known income and expenditure data is available, the ticket price can be calculated and should ensure that the event/asset operates at a profit for the accounting period.

The budget should have a number of scenarios, based on different attendance levels, and should also include a contingency allowance which recognizes that occasionally there will be unforeseen costs.

A standard pro-forma budget is attached to this document and is to be used for reporting to VRC. The line items are examples only and whilst they may differ depending on the entity, **the template provided is NOT to be altered**. This will ensure consistency in reporting between entities and make for ready understanding by VRC members, recognizing that not everyone may have the same level of financial understanding.

Income

Income may take the form of bank transfer (direct credit), credit card or cash. With the establishment of the on-line store, most payments for ticket sales and merchandise will be received by way of transfer from

the 'store' account. Any other payments received by direct credit to the account shall be receipted and an appropriate entry made into the ledger.

At some events, 'gate tickets' will be sold and may be paid for in cash. Cash may also be received from some other sources. Any cash received should be appropriately recorded in the ledger and banked in a timely manner, either during the event where practicable, or as soon as possible after the conclusion of the event. All cash transactions will be entered into the ledger with the appropriate notation, and must correspond to bank account entries.

Ticket Sales

The budget should include up to three 'likely case' scenarios in regard to ticket sales. These should be based on both past experience and any anticipated changes in numbers for whatever reason, the ticket cost should then be determined on the likely outcomes.

For example, if the anticipated expenditure for an entity is say \$100,000, and the expected "other income" is \$10,000, then ticket sales would need to account for \$90,000 income. If the prior years' experience was for 900 attendees, and it is anticipated that this number will be similar for the current year, then the ticket costs would be \$100. This could be scenario 1. Scenarios 2 and 3 might be, for example, show ticket sales for an additional 100 participants, or 100 less, in which case the cost per ticket would be \$90 or \$112.50 respectively. These examples only provide an example of "break even" positions.

Expenditure

All expenditure is to be within the budget limits endorsed by the VRC. Whilst the Chair and/or Treasurer of the event may endorse different levels of individual payments within operational areas, these must still be within the budgeted limits. For example, the activities budget for Mudbash may be \$2000. Within this budget there may be an allowance of \$500 for model cars and \$500 for a jumping castle. If the jumping castle costs increase by, say \$200, and the model cars costs decrease by a similar amount, and there is no change to the overall allocation, then the Chair and/or Treasurer could endorse such changes.

Treasurers must obtain quotations for the provision of goods and/or services and invoices should be checked against these quotations. Where an invoice received is for an amount greater than the quotation, the quoted figure ONLY should be paid and an explanation of the differences requested from the supplier.

For expenditures in excess of \$1000, a purchase order specifying the goods/services will be prepared and given to the supplier who must quote the number in their invoice.

Reimbursement of expenditure will only be made on presentation of a receipt to the Treasurer. This receipt needs to be in the form of a “Tax Invoice” and should include details of the expenditure incurred, and GST paid (if applicable).

An EFTPOS RECEIPT WILL NOT BE ACCEPTED.

All expenditures will be recorded in the ledger with relevant references to receipts, and other specified requirements.

Payments **WILL NOT** be made in cash.

Ledger

All transactions will be entered into the on-line ledger system XERO. This provides for a standard level of recording across all entities and facilitates the ability to report accurately as well as claiming GST payments through the Branch accounting system.

Reporting

At the conclusion of the event and when all income has been received and payments made, a report will be prepared for presentation to the entity’s AGM and to VRC.

A standard pro-forma report is attached to this document and is to be used for reporting to VRC. The line items are examples and, whilst they may differ depending on the entity, **the template provided is NOT to be altered.**



Region Chairs Team proposal for Rover Dinner

03/02/2020

Since the 2019 Rover Dinner, there have been multiple discussions about Rover Dinner, and the format it takes, especially pertaining to who holds responsibility for its success, and therefore who holds financial responsibility. It is also worth commenting that, sometimes, for a variety of reasons, Regions struggle to form a committee.

One such proposal was that there be a 'dinner sub-committee' created, who run both MARB and Rover Dinner each year. The Region Chairs discussed this, and decided that in light of MARB being very close to Rover Dinner, and considering MARB struggled to profit in 2019, and have a very small 2020 committee; the Region Chairs do not favour this proposal.

As an alternative option, the Chairs discussed that given Rover Dinner is a celebration of Rovering for the year, it makes sense for the State Office Bearers team and Region Chair team to become the default 'Rover Dinner project patrol', under the following understanding:

1. The Policy Book section on Rover Dinner will change so that each year the dinner is held in either a metropolitan region (as prescribed by the current order, continuing from 2015) or once every sixth year an 'away' dinner will be held, within Gippsland, Murray Midlands or South West regions, as determined by the Dinner Chair of that year.
2. The Rover Dinner project patrol will be chaired by a Region Chair who nominates themselves for the role, immediately after the previous Rover Dinner. They do not have to be the chair of the Region where the dinner is being held.
3. The Region Chair who takes on this position will hold the position for 12 months, regardless of whether they remain Region Chair for this whole period.
4. The Rover Dinner project patrol will involve all Region Chairs, the Assistant State Commissioners, State Commissioner, Victorian Rover Chair and Victorian Rover Deputy Chair.
5. Any surplus from Rover Dinner will be put aside to support the next Rover Dinner.
6. In the case of a large surplus being made by Rover Dinner, the Rover Dinner project patrol can elect a charity or specific Rover project to donate these funds to.

If this new model is implemented in 2020, the above changes of responsibility and finances apply. However, the 2020 Rover Dinner is being held in Melbourne Region, and chaired by Jacqui Willis, regardless of what model for Rover Dinner is decided on.

TRAINING REQUIREMENTS AND EXPECTATIONS

The Victorian Rover Council, recognising that Rovers completing Rover training is the most effective method to ensure that Victorian Rovering is led by young people who are knowledgeable in the aims, methods, principles and practises of Scouts Australia, resolves that the following shall be the level of training that is expected of Rovers undertaking the following positions. Positions other than those mentioned below are unaffected, although we also encourage Rovers in those positions to consider training, both for their current position, and for future planning.

1. Crew Leaders and other Crew Executive members are strongly encouraged to have completed Rover Basic training.
2. Region Chairmen shall have completed Rover Basic training, and ideally will be working towards Rover Advanced.
3. Subcommittee Chairmen shall have completed Rover Basic training, and ideally will be working towards Rover Advanced.
4. All VRC Office Bearers shall have completed Rover Basic training, and ideally will be working towards Rover Advanced.
5. The VRC Chairman, VRC Deputy Chairman, VRC Assistant Chairman and VRC Training Officer shall have ideally completed the Rover Advanced course and ideally have been awarded the Woodbadge. If elected to any of these roles it is expected that they will attend the next Rover Advanced training course.
6. Rovers who do not meet training requirements for a position will not be eligible to nominate for election unless an exemption is granted by majority of the Voting members of the relevant crew, Region or Victorian Rover Council.

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ROVER TRAINING PROCESS

Basic Training Overview

Membership requirements met

Tech skills

e-Learning
common core

e-Learning
Rovers

ROVER BASIC PRACTICAL COURSE

e-Learning bush walking

basic
bushwalking
course

OR

Recognition
of proficiency
process

Reception of Gilwell Woggle
For R.A.'s: Certificate of Adult Leadership

Rover in-service



ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:

- Adventurous Activities (instructor or guide)
- Axe and Log