



**SCOUTS AUSTRALIA
MINUTES FOR THE 466th MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 22nd APRIL 2020, AT 7:30pm**

1	Welcome	
1.1	Flag Break	Vicki McKinnon
1.2	Attendance & Apologies Apologies – NIL.	Jesse Carter
1.3	Acknowledgement of Country The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.	

2	Congratulations, Guest Speakers, Presentations and Formal Thanks
Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month.	

3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Vicki McKinnon
	Motioned: Gippsland Seconded: Lerderderg Passed unanimously.	
3.2	Correspondence	Jesse Carter
	Nil.	
3.3	VRC Financial Report	Jody Freeman
	Nil.	
3.4	Decisions of the VRC Chairman to be ratified	Vicki McKinnon
	Nil.	

4	Office Bearers Reports	
4.1	Chairman	Vicki McKinnon
<p>Firstly, I would like to extend my thanks to Michelle, for her work in creating a substantial online Rovering program resource, released last week, to help crews program and run engaging nights while we all remain at home. As mentioned in the Good on Ya Mate, thanks must also go to a number of subcommittees, including Mudbash, MARB and Bogong, for their continued hard work and commitment to their roles, despite having to make hard decisions in recent weeks.</p> <p>The Rover section already has the W.F. Waters Award to recognise outstanding service to the section over a sustained period of time, but it is also important that we recognise the phenomenal efforts of Rovers who still go above and beyond to contribute to the betterment of the section. The Chairman’s Award, similar to the State Rover Commissioner’s Award, aims to do just that. It is a peer nominated award – Rovers can only be nominated by other Rovers. Nominations for the award close on the 30th of June with me – more information can be found on the website.</p>		

Scouts Victoria are currently advertising for a number of State Commissioner roles, including Environment, Adventurous Activities and LeaderBuild – if you're looking for your next challenge in Scouting, head to <https://scoutsvictoria.com.au/age-sections-adults/adults-in-scouting/leader-roles/> for more information. Applications for a number of roles close on May 8th 2020.

A paper that Victoria submitted at the NRC conference in February was to advocate for Rovers being eligible for Special and Meritorious Service awards across the country, instead of just in Victoria. We're pleased to report that at the recent NOC meeting, which includes the Chief Commissioners of all states and territories, and the National team; that the paper passed unanimously. Subject to NEC approval, from 2021, Rovers across the country will now be eligible for these awards.

As part of our continued efforts to address sexual harassment in Rovers, both at a state and National level, next week at the NRC remote meeting, the duty statement for a Sexual Assault Review Project Officer role will be reviewed, and hopefully adopted. We will report back to this table, either in the minutes of this meeting, or next month as to the outcome of these discussions, but we hope, and will continue to push for, continued focus in this area to develop On Demand (e-learning) modules on consent and respectful relationships, and a National sexual assault policy for Rovers. Locally, the outgoing Office Bearers team will develop and put concrete plans in place for an educational workshop on sexual harassment, run by experts in the field, and open to every Rover to attend – to be implemented by the incoming team over the next year.

As Pete will also mention in his report, the VRC budget has been sitting on the table for a couple of months now, understandably creating some confusion. You will notice that it is not attached to the agenda this month, as we are currently working to review it, in light of COVID-19 and its effects on subcommittees to pay their appropriations over the coming year, amongst other things – including a NRC Conference funding paper that is due to be voted on at a remote meeting next week. I am sure you can all appreciate that the next year will present financial challenges for everyone, VRC included. Where necessary, we will work with subcommittees to ensure that where appropriations can't be paid, VRC will cover those costs. We hope to table the budget again next month, for voting in June.

Some exciting news, as announced yesterday in Be Informed, given the COVID-19 crisis, there will be no fees for members – at State level or Group level – until March 31 2021. There will also be no formal Census in June this year – the next Census will be on March 31 2021, then annually on March 31. Instead, Groups will pay a Levy to support part of the remaining cost of running Scouting in Victoria – e.g. insurance, remaining staff and IT services. For Rovers, this means no fees until March next year – something that I'm sure will come as a welcome relief during these uncertain times.

A reminder that applications for the remaining Office Bearer positions will close at midday on Tuesday 26th of May, to be voted on at the May VRC meeting. Closing applications the day before elections gives us adequate time to check training requirements, make sure we have received emails of support from all crew leaders, and set up the online elections. Due to the complexity of setting up the elections, we will not be accepting nominations on the night, so please ensure that all applications are submitted prior to the deadline. If a role does not receive any applications prior to May's meeting, that position will remain open for voting at June's VRC meeting. Now is also the time to start thinking about succession planning at a Region and Subcommittee level, if you haven't already.

4.2 Deputy Chairman

Michelle Saffin

I have spent this last month focusing on the Regions to support the transition to remote Rovering! We released a large document with program ideas for balanced programs while we are online. It has been

fantastic to see Rover Units embracing remote Rovering, and even revelling in the opportunities that are presented to us. I encourage this focus on supporting Rovers and embracing this version of Rovering to continue, but also to allow us to think outside the box as we settle into this time, from changing how long Rovers runs for through to adapting wild nights to occur online – the sky is the limit!

I would also like to shout out to all Rovers who have been checking in with each other, in the form of 'welfare checks'- whether in formalised or informal ways, it has been uplifting to see everyone supporting each other through lots of changes and uncertainty.

While our program is strong, the remote Rovering has stepped New Program back a little bit, but Jacinta and I have been working on this, and she will announce a webinar that will be run to assist with our implementation. The mental health working group will hopefully meet for the first time this month, and I look forward to what they present to us going forward.

With the changes that have been mentioned in Vicki's report regarding finances, I encourage our Regions to encourage their units to discuss what their financial plans are, with their groups but also as a unit (where subs may usually be collected mid-year, for example).

4.3 Assistant Chairman

Angus Manning

Firstly I'd like to congratulate Mafeking's new RA for planning and development, Deanne on her appointment. I'm grateful for Mafeking doing a great job in the interviews and I'm confident she will provide valuable input and advice to the park!

I'm glad to see that the subcommittees have quickly and easily adapted to online meetings, and are adapting and planning around COVID as we learn more and more about its impacts. Certainly we will see a significant impact on our subcommittees, but the planning and discussion I've seen so far makes me confident that we are minimizing and navigating these impacts as best we can.

In May I will be holding an online review meeting for the Subcommittee policy book, as I intend to table it at the May VRC. I've been seeking feedback on the book from the subcommittees for a while now, and this will be the last time to have input before the book is tabled for voting in June. If you are interested in joining this meeting please contact me on assistant.chair@vicrovers.com.au.

Lastly, please keep an eye out on all of our subcommittee's social media, as well as the VicRovers weekly email, for updates to what's going on and to support them as best you can. They are all putting in a lot of effort in trying times to 'keep the lights on' and to continue to deliver awesome opportunities for Rovers!

4.4 Membership Team

Tash Lema, Catriona Houston, Jacinta Swift, Jesse Carter

Membership Development:

Over the last month I have been working on a Rover recruitment document, and am in need of some more information. I've created a survey – please take this back to your Regions and Crews to complete.

<https://www.surveymonkey.com/r/9T9ZDWL>

Any questions please email membership.development@vicrovers.com.au.

Program:

The team received a message this week from Cat, unfortunately tendering her resignation from the Office Bearers team. Below is an excerpt from her message. Please get in contact with Michelle if you have any questions regarding Program.

Given that our workplace is now preparing to be dealing with high infection risk for the next 6 months, I think it's reasonable to assume I won't be available as an OB for the remainder of 2020. It's been a pleasure working with the team but I will step down from my position.

Our Program:

This month has been quite quiet in terms of developments for Our Program (the new program). We are working towards having resources available leading into our Milestone implementation in July. Leading up to this it is once again, really important that Crews are formally recording their crew member's Participate, Assists and Leads, so that you are prepared to award Milestone badges when they are released later in the year. Templates for crews to use to record their member's Participate, Assists and Lead are available on the VicRovers website, under the 'Resources' tab and then 'Program Transition Resources'. A webinar for Rovers to learn more about/ask questions about the current implementation of Our Program will be run on **Wednesday 13th May**. All Rovers are invited and a Facebook event with the details will be published after VRC.

Training and BPSA:

Due to all training for the foreseeable future being on hold, the Rover Training Support Team are currently working on developing some online workshops for applicable skills to the Rover Governance space. This is to aid anyone stepping up to roles without having being able to attend a Rover Practical. Watch the Rover Training Facebook page for more details. As always, if anyone is seeking support in the training space, please contact the team at: training@vicrovers.com.au.

To track any issues people are having with completing their BPs during the shutdown to face-to-face Scouting and the social distancing requirements, we will be distributing a Google form for anyone affected. This form is to be filled out by anyone with disruptions to their badgework or requiring an online interview. A FAQ sheet will also be distributed with the minutes. We will also share the FAQ on the Facebook page, and in the newsletter. For all BP related enquiries during this time, please email bpsa@vicrovers.com.au.

Access the Google form here - <https://forms.gle/Ctsyy6DgpxPQhUvcA>.

4.5 Quality Team

Megan Rogers, Jesse Carter, Matt Barnes, Michelle Saffin

NRC:

No report submitted.

Secretary:

As we continue to meet in an online format, it is imperative that your reports are submitted prior to the meeting commencing. All reports not provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to secretary@vicrovers.com.au.

Resources:

The Rover Centre is still currently closed, only essential access will be granted as needed. Please contact me if you need to access the building. 2 new AC units have been installed in the main room, and a new unit has been installed in the boardroom. Renovations in the office have also commenced, which I have been chipping away at whilst I have been visiting the building at least once a week to ensure its still being maintained and to show that its being used to prevent any unwanted visitors. There are still several projects underway and when some of the restrictions get removed, working bees will be planned with all help appreciated.

After a big cleanout in anticipation of CAS moving in, the shed now has new locks. There are keys available for subcommittees wishing to store items in there. Once all renovations have been completed in the library, all subcommittee items currently living in the library will need to be relocated into the shed. In light of this, I ask that subcommittee representatives create inventories of their items once access to the Rover Centre is reinstated. Please let me know if you require a key, and for anyone who has an old master key, please return these to me ASAP.

I am looking at creating a digital inventory of all assets that we own that other events or crews can either hire or borrow. I would like all assets and subcommittees to also have input to this. The purpose of this document is so that an event can see what resources we own as a section that we can share amongst each other in order to help our events run better. This saves events from having to outsource items that are already owned in the section and keeps the money in Scouting. If you own any equipment or resources that you would be happy to share or potentially rent out, please let me know.

Strategic Planning:

I have spent this month talking to those looking at taking on the role of Strategic Planning Officer. I have also started compiling all the records from the last 12 months, to ensure the hand-over of this role is as detailed and helpful as possible. If people would like to discuss the role of Strategic Planning Officer, please contact me this month.

4.6 Participation Team

Lachlan Buhagiar, Catherine Marley, Nick Pike

PR and Marketing:

Rovers @ AG

After the success of the “I want to be a Rover” activity at VG, we decided to expand the idea and head to AG. The linking between Venturers and Rovers is often tricky, and we thought this concept would not only encourage linking but also highlight the range of incredible activities Rovers get up to, from Mudbash to Surfmoat, to National Moots like CBR and fun events like MARB. We were able to chat about Rover assets, including the WF Waters Lodge and our badge work process. I want to say a heartfelt thanks to the Rovers who volunteered their time to assist, especially Mudbash who brought a car along. This event not only encourages connections between Venturers and Rovers and gets more Venturers linking, but it highlights the range of activities and events Rovers can get involved in and run. In the long run events like this are essential to the future growth of Rovering. We took this opportunity to show off Rovers to the Venturer section and it was a blast. Thanks to everyone who came and supported and we look forward to seeing you at more events in the future.

Flat Screen TVs

Rover Scouts Victoria is seeking Flat Screen TVs to utilise as digital signage at future marketing epos and events. If you or your crew has an old Flat Screen TV that are you are happy to donate to Rover Scouts Victoria, please email communications at communications@vicrovers.com.au.

Marketing Meetings

Rover Scouts Victoria invites Rover event, site, Region, and Crew representatives to come together and chat all things marketing! Bring your marketing questions! Bring a snack! Bring your smile! Topics of discussion will include: hit the ground running as a new marketer, building resources, planning, content creation and much more. Invite your marketing representative – we can't wait to Zoom with you!

April 27 – Region Marketing Meeting

<https://www.facebook.com/events/166162384643721/>

April 28 – Event Marketing Meeting

<https://www.facebook.com/events/270408423992747/>

April 30 – Site Marketing Meeting

<https://www.facebook.com/events/282390722765862/>

May 4 – Site Marketing Meeting

<https://www.facebook.com/events/612608986004958/>

Signage and Resources

Rover Scouts Victoria has a newly created range of pull up banners, event/asset/site name signs, large format banners and Rover scout expo banners ready to be utilised for marketing purposes. If you or your crew wish promote Rovering and seek to borrow these resources, please email

communications@vicrovers.com.au.

Website and Communication Preferences

We're at the initial stage of updating our communication methods and tools. If you or your Region have any opinion on what you'd like to see in a website refresh, in our communication channels or our social media let us know! Please email communications@vicrovers.com.au.

Communicate on Facebook

Did you know there is a Victorian Rover Scout Member Group on Facebook? If you want to communicate to your peers state-wide, or follow communications state wide instead of joining each region page, Facebook search: Rover Scouts Victoria - Members Group.

Visual Communications:

Subcommittees, Regions and Crews, if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

IT:

NBN is still on hold due to some Telstra issues. This month we had a team meeting and a few new faces joined us.

Scouts Victoria announced in Be Informed yesterday the availability of reduced cost Zoom licenses - these are \$70 for 12 months. This offer is open to anyone in Scouts Victoria (Groups, other formations, or individuals) but the invoice will go to your formation for payment. The VRC will be taking up this offer for our central Zoom account; the \$70 will come out of the IT operating budget. As such, we'll be setting up Zoom accounts linked to our central account to facilitate Subcommittee/Region meetings. If crews would like to take up the reduced cost offer, check Be Informed for details or contact us.

Region Chairs will have received an email at the start of the month listing anyone in your Region that has outstanding WWCC/e-learning requirements. Thanks to the chairs that have started actioning this info. This email will now be generated once a month. Please do not share the full list outside of your Region team – instead you can share individual crews with that crew. We have the ability to send this data directly to crews - if you would like this option enabled for your Region please let me know – the only prerequisite is having up to date Crew Leader/RA data for the crews in your Region. A couple of Regions have already opted in for this.

This month we have been evaluating online voting platforms. We have selected ElectionBuddy as our preferred platform, and that is what we will be using tonight to facilitate the election of VRC Chairman.

An information sheet is attached describing the functionality. If your Subcommittee or Region would like information about the platform or would like to use it let me know and I can work with you to get it set up. If you have any feedback from tonight please send it through so that we can make any adjustments needed for next month.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there's anything we can assist with.

4.8 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

COVID-19

We continue to be impacted by the fall-out from the coronavirus pandemic. Substantial changes have been made to the operation of Crews, Regions, Sub-committees and VRC itself. The use of Zoom has become almost “normal” for our various gatherings, meetings and the delivery of Crew programs. There is still great uncertainty regarding the likely duration of isolation and other restrictions. A partial lifting of these restrictions may enable us to gather in small groups but if/when these changes take place is not scheduled to be announced until the middle of next month. In the meantime, I would encourage everyone to regularly check on their friends to ensure that they are travelling as well as possible in the current circumstances. Again, should anyone need assistance, this is available through Region teams, Office Bearers members and the Commissioner team. Please stay safe.

Travel Authorisation

Everyone is aware of restrictions on travel, except in specific circumstances. However, there are some occasions when travel for Rover purposes is necessary. These might include checking on various sites to ensure that there has been no damage or that urgent maintenance is required. In order to satisfy these needs for travel, a letter of authorisation has been prepared. A copy of this can be obtained from the VRC Chair or myself.

Budget

Over the past few months a number of budget scenarios have been presented to VRC for consideration. Some of these have been based on the potential outcomes of discussions which were to be had with the State Leadership Team but which, due to the current health crisis, have not occurred. I recognise that the various papers may have created some confusion but wanted to keep all members of the Section apprised of developments. The current appropriation from events and assets will be affected by the postponement/cancellation of some activities. In her report, the Chair has also indicated that census and registrations will be postponed until March 2021 and that there will be no payments of fees until that date. Given the current level of uncertainty, proposed budgets will not be tabled until more information is to hand. In the meantime, everyone should be aware that financial resources are tight and that expenditure should only be for essential items.

Blood Challenge

For many years we have run a challenge to see how many blood donations can be achieved. I have been approached by the Venturers to have a challenge between the two Sections to see which one can achieve the most donations. I am aware that there is a need for blood donations, particular at the moment and am floating the concept to Rovers.

Mafeking Rover Advisor

Some time ago a second Rover Advisor position for the Mafeking committee was advertised. I am pleased to announce that after a selection process, Deanne Smith has been appointed to the position. Deanne has been a Rover, holds a BPSA and was, for a time, the Assistant Commissioner Rovers for the then Eastern Region and is currently an Assistant Scout Leader. Professionally Deanne runs her own company and has

significant experience in planning, local government and has worked extensively with various fire services. I would like to welcome Deanne to the team.

State Commissioner's Award

The State Rover Commissioner's Award is designed to capture those one off events of brilliance by Rovers and Rover Advisers that have contributed to the advancement of the section. If you would like to nominate a Rover or Rover Adviser please send the State Commissioner Rover Support an outline of what they have done, why you think it is an outstanding contribution and how Scouting or Rovering benefited from this person's actions. Nominations must come from outside the Rover section. Nominations for the Award close on the 30th of June with the State Rover Commissioner - head to the website to find out more.

5 Items for action by OB's, Region and Subcommittee Teams

5.1 Action Items from March

NIL.

6 Sub-Committee Reporting

6.1 Mafeking Rover Park

Tash Beggs

Mafeking is closed and will be closed for the foreseeable future. Committee members are completing routine tasks with strict rules for numbers and social distancing. Welcome also to our new RA Deanne, we are excited to have her on board.

6.2 Surfmoor

Megan Rogers

We had a successful first meeting last Wednesday night, I'm very impressed by the ideas and I look forward to seeing them through to actuality. We're still looking for a Vice Chair – if anyone is interested, please send through your enquiries to my email chair@surfmoor.com.

6.3 Mudbash

Lucy Hubbard

As I'm sure many of you have seen or heard, we have made the decision to postpone Mudbash 2020. At the current time we do have a tentative date booked in at Mafeking for the 25th–27th of September (Current AFL Grand Final weekend). As said last month, the AGM will look a little bit different than normal, as we will not have run the 2020 event yet. Once a final decision has been made on what this will look like we will communicate this through the Regions. I would like to finally point out the fantastic work the committee has done with this change. They have shown a massive amount of commitment to their position on this team. It is so great to see that even in this unknown time we can all still stick together.

6.4 Rover Scout Motorsport (RSM)

Simon Nuccio

Nothing to report. Waiting on restrictions to drop so we can do some skids.

6.5 Bogong Rover Chalet

David Nicholls

We have unfortunately been forced to close the Bogong Rover Chalet for the winter season, with our last visit to the Chalet occurring over the Easter weekend to carry out our winter shutdown. This decision was made by the committee in conjunction with the Scouts Victoria Coronavirus team. We will incur some losses of income, however as we hadn't yet purchased our food and consumables we won't be out by too much. The major financial impact will occur over the next following financial year, as you will see when we present our budget next month. In other news, we have developed a new logo for the chalet; modernising it for future use and we are presenting it to you tonight.

6.6 W.F. Waters Lodge

Ann Curan

We have been closed since March 25th as per Scouts Vic correspondence. Since the 1st of April, Mount Baw Baw has been closed and our Lodge has been shut down. This is due to the stay at home direction of

level 3; this is currently in place until the 11th of May with the understanding that this will be extended at anytime. Obviously all this means we have had no income and have had to refund all bookings during this period. We have also had a very slow start to the year, which we believe was impacted by COVID-19 coming to light in January, which is evident by a profit and loss statement attached.

We are seeing no new bookings and this is how it looks for us advanced deposits, we currently have received \$18,610. As a point of reference at the end of last financial year we were over \$61,000. So whilst 2019-20 has been a great year we can already see that the bookings are just not coming in for this year. We have tracked the money in the bank account from the start of February to June between this year and last year and money has stopped coming in. People understandably don't want to give us more than their deposits at such an uncertain time, especially those facing reduced income and loss of jobs.

At this point in time even with the mountain closed and the low potential of a snow season we are still expected to pay rates and service fees to the mountain, this is being pushed back on by all lodges on all Australian mountains as they are in the same boat and don't want to have to pay for something we cannot use due to COVID-19. We are waiting to hear if we get rate relief but at this stage this is not an option. We are also not eligible for a number of grants available to other lodges as they are small businesses and because we are part of the Scout Association.

We have also found out that insurance will not cover any income loss as pandemics are excluded from insurance policies. With this in mind we are looking at producing a budget that reflects the current circumstance, which we are happy to produce when completed.

So unfortunately there is nothing we can do to compensate the lack of income. This is going to be a very hard year and we have no idea what we will look like coming out of it but we will get there. Please note that our Profit and Loss statement is YTD and does not represent about \$50-55K of set expenses, which are yet to be paid.

6.7 MARB

Tash Lema

The decision was made last week to postpone MARB until the 12th of December 2020. We made this decision due to the current uncertainty surrounding whether Scouting will have returned to normal in September. The town hall was able to move our booking to the new date, and we were able to carry over our deposit. We are continuing to work hard on the event, and are very excited to hopefully be able to run the event in December. Refunds will be offered to the people who have already bought tickets, an email will be sent to these people with more information.

Collingwood Town Hall, 12.12.2020

7pm – 12am; Roaring into 2020 – presold tickets are \$65 and close on 8/11/2020.

Any questions, please email us at marb@vicrovers.com.au, or contact us via our Facebook page.

6.8 Rover Dinner

Melbourne Region

To give Rover Dinner the best chance of running this year, we plan to hold the event on Saturday the 21st of November. The team is currently researching venues.

7 Region Reporting

7.1 Bays

Renee Hopgood

This month Bays had their first Region meeting via Zoom. It brought some new faces that we don't usually see at our monthly meetings as well as some regular faces. Most crews seem to have adapted to the online weekly meetings with their crews, which has been really good to see with their posts on Facebook

week to week. I'm hoping that the crews who hadn't started meeting prior to our last Bays meeting have started now that Easter is finished.

7.2 Gippsland

Brii Cataldo

All crews are now working on or have implemented an online program. We have built a Region Discord server for active Gippsland Rovers and their RA's to participate in online discussions and Region programming, I'm hoping that this can continue to be used as a space to make meetings more accessible given we're so spread out as a Region. We hope to have our first Region event in the coming weeks.

7.3 Lerderderg

Hamish Beshara

This month Lerderderg had its first Zoom meeting. Each Crew had the opportunity to discuss how moving Rovers online has impacted their Crews and what activities they have been doing. Some Crews reported an increase in attendance and described a variety of innovative activities they were running, whereas a few Crews admitted they were struggling to keep Rovers going and were out of ideas to make it interesting. I think this is reflective of the situation a lot of Regions are experiencing at the moment. Some Crews will have more tech-savvy members than others, some Crews will benefit from removing the pressure of distance from their weekly meetings. The Crews were really receptive to the programming ideas other Crews shared, and it was great to see the enthusiasm of the Crews that have been planning exciting programs for Rovering online. Most Crews recognised that the outdoor component of Rovering might be more challenging to program for considering the current restrictions, so this may be the area most in need of support moving forward.

7.4 Melbourne

Jacqui Willis

Melbourne Region had a great first virtual Region meeting, where crews shared some great program ideas for their online crew nights. Some popular ideas included virtual yoga, a science night and cooking nights. Most crews are also progressing well with the Participate, Assist and Lead aspect of the New Program. We are looking forward to our next Region meeting and hearing back on how crews are progressing with virtual Rovering.

7.5 Mount Dandenong

Liam Miles

Not a lot has been happening over the last month, Crews have been doing their own things online and people have been staying in contact, which is good. We had a policy proposal come up that caused some debate that we are helping them workshop to help address issues in the region. Hopefully there'll be more to talk about next month.

7.6 Murray Midlands

Beth McKillop

Murray Midlands is trying to adapt to online meetings for crew nights and finding new fun things to do while not being able to meet face-to-face.

7.7 Plenty Valley

Nicola Dangerfield

Our first online meeting went well, and we have been touching base with our crews. Some adjusted well, others have struggled a bit. Those that took a break at first got back to a regular schedule after a couple weeks. Some crews are looking into joint nights, as the distance isn't so hard when we're meeting online.

7.8 South West

Pete Bemelmans

South West have been coping well with the isolation period, with all of the crews being able to transition to online meetings and activities smoothly. We have been making good use of Zoom and Discord to communicate, and have been able to find things to do although the list is beginning to run out. We have had crews doing activities like DnD on Roll 20 and Club Penguin, which is apparently still a thing? We had a Region pub trivia night on Kahoot, which ran really well too. Just another big thank you to all the "essential" workers out there, and a special thank you to those who are in the medical profession. Keep it real homies 🙌🙌

8 Other Reports**8.1 MPAC Report****Mafeking**

NIL.

9 Interstate, National and International Events and Contingents**9.1 Ireland 2021**

Contingent fees were released today, with applications opening on June 1st. A comprehensive Contingent report is attached to the April VRC minutes email.

10 Tabled Items

NIL.

11 Items for the Information of the Victorian Rover Council**11.1 Nominations for VRC Office Bearer Positions**

Nominations for all VRC Office Bearer positions open tonight. The training requirements are, any candidate for the position of:

- VRC Chairman,
- VRC Deputy Chairman,
- VRC Assistant Chairman, and
- VRC Training Officer

must have completed an Advanced training course (or accepted equivalent). Candidates for all other Office Bearer positions require a Basic training course (or accepted equivalent) to have been completed. Rovers who do not meet training requirements for a position will not be eligible to be nominated for election. Duty statements for the positions can be found attached.

The application deadline for VRC Chairman is midday on Tuesday the 21st of April, to be voted on at the April VRC meeting. The application deadline for all other positions is midday on Tuesday the 26th of May, to be voted on at the May VRC meeting. All applications should be submitted through the Google form, linked below. The application form link can also be found on the Rovers Victoria Facebook page.

If you wish to withdraw or alter your nomination in any way, please email chairman@vicrovers.com.au, so that it can be officially documented.

Link: <https://bit.ly/VRCNominations2020>

11.2 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Crews that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items**12.1 Program Transition Officer Position Description**

The position description for the Program Transition Officer (New Program) role has been developed and is attached.

Motion: To adopt the position description for the Program Transition Officer role for implementation.

Moved: Mt Dandenong

Seconded: South West
Passed.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award Regions

NIL.

13.2 Crew Names and Scarves Regions

NIL.

13.3 Workplace Health & Safety Items

The Victorian Rover Centre remains closed to all members until further notice. Access cards for all members are disabled. If you have secure access (e.g. if you are a contact for the alarm company), you will continue to have access. In the unlikely circumstance that you need access to the building, please get in contact with both the IT Officer and the Resource Officer.

14 VRC Office Bearers 2020/2021 Nominations and Elections

14.1 Nominations

Submitted through the Google form (as of 1pm, Wednesday 22nd April 2020):

All of these nominations will be moved, seconded, accepted and any relevant exemptions sought, prior to elections at May's VRC.

- Catherine Marley – Deputy Chairman
- Kieron Younger – Deputy Chairman
- Alice Hayllar – Assistant Chairman
- Matthew Barnes – Assistant Chairman
- Jacinta Swift – New Program Officer
- Lily Twyford – Strategic Planning Officer
- Tash Lema – Membership Development Officer
- Michael Watts – IT Officer
- Hamish Beshara – Training Officer

14.2 Elections

Election of Chairman for the 2020/2021 term:

Applicants:

- Liam Miles
- Michelle Saffin

Both applicants will have a strict maximum of 5 minutes to speak and answer any questions, before voting takes place via ElectionBuddy, an online voting platform. Links to vote will be distributed directly to voting parties immediately prior to the election.

Election Result: Michelle Saffin – Chairman of VRC 2020/2021.

15 General Business**15.1 AJ 2022 – Positions Vacant**

There are some interesting roles now available in the Administration Services Directorate for Elmore in January 2022. Sign up now to be part of the planning of this massive event.

Position descriptions are on the AJ2022 website for:

- General Manager – Administration
- General Manager – Finance
- Accounts Payable/Accounts Receivable Officers
- Minutes Secretary

Expressions of interest are sought now. Rovers are invited to express their interest – we are looking for a youth led focus at AJ2022. EOIs must be received by COB April 28th, 2020.

Hugh Wetherill, Director - Administration Services, AJ2022 & Rover.

15.2 National Rover Council Review Survey

Are you a past or present Rover Scout, Rover Advisor, or Leader/Commissioner who works with Rover Scouts? The National Rover Council (NRC) Review Team are seeking your views on the NRC via a short survey. Whether you're a former NRC Executive or have never heard of the NRC, we want to hear from you! Take a short survey at

https://www.surveymonkey.com/r/2020_National_Rover_council_review

and if you would like to know more about the NRC review, check out

<https://rovers.scouts.com.au/nrc-external-review/>

15.3 NRC Funding Paper Discussion

National Rover Council Levy Paper – Tabled by NSW.

- Meeting to discuss content and context of paper open to all interested.
- Proposed date of Wednesday 29th April.
- Victorian representatives will explain our planned approach at this meeting.

All questions welcome.

A report explaining the outcome of the NRC Remote Meeting 30.04.2020 is attached to the April VRC minutes email.

15.4 Other General Business:

NIL.

Closing Parade: Flag Down & Rover Prayer

Meeting Closed at: 10.14pm

Bogong Rover Chalet Logo



New Banner and logo, with the old logo on the right as a reference

Profit & Loss Statement

1/07/2019 through 30/06/2020

21/04/2020
8:02:55 AM

Income	
Booking Income - Weekends	\$13,273.40
Winter Weekend - Rover	\$22,160.00
Winter Weekend - Open	\$6,020.00
Winter Weekend - Venturer	\$7,631.50
Resort Bookings	\$15,758.40
AirBnB	\$3,057.00
Booking Income - Summer	\$2,738.00
Midweek - scouting	\$16,021.00
Midweek - non scouting	\$9,218.00
Miscellaneous Income	\$450.00
Net Ski Hire	\$777.00
Interest Income	\$2,162.26
Total Income	<u>\$99,266.56</u>
Cost Of Sales	
Gross Profit	<u>\$99,266.56</u>
Expenses	
Government fees and charges	
Health Act & Food Safety	\$480.00
Fire Services Levy	\$166.10
Clubhouse Supplies	\$171.27
Refunds	\$2,366.00
Electricity	\$4,618.09
Telephone	\$400.95
Food - Non Perishable	\$613.70
Food - Perishable	\$5,152.67
Gas	\$3,818.02
Insurance	\$15,357.19
Booking Expenses	\$1,232.73
Repairs/Maintenance Building	\$163.50
Ski Hire	\$4,517.45
Total Expenses	<u>\$39,057.67</u>
Net Profit / (Loss)	<u>\$60,208.89</u>

PROGRAM TRANSITION OFFICER ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees must have completed the Training Requirements for the relevant position.
3. Nominees must have proven knowledge of the new program, and the Victorian implementation strategy.

DUTIES AND RESPONSIBILITIES

The Program Transition Officer is responsible for the transition onto the 'Our Program', in line with the Victorian implementation strategy.

Specifically, the VRC Program Transition Officer should:

1. Have ongoing communication with the State program team, the State Commissioner for New Program and the State Program Specialist to ensure all information and knowledge is up-to date and in line with the Victorian implementation strategy.
2. Develop and implement roll-out of the program in the Rover Section.
3. Ensure Units have up to date information regarding the program transition.
4. Coordinate the tracking of Unit progress with the role out, in conjunction with the Region Chairs.
5. Keep in-touch with the Venturer section regarding their implementation, and how our sections can work together on program implementation.
6. Provide training to Rovers regarding the program transition and the 'Our Program' model for implementation.
7. Provide in-depth training and support to Rovers who will be key to program transition, including Region Chairs, Rover Training Support Team, Sub-Committee chairs etc.
8. Provide resources relevant to the Rover section, and that these are easily accessible for members.

APPENDIX A:

DUTY STATEMENTS

VRC OFFICE BEARERS

CHAIRMAN

ELIGIBILITY

1. The position of VRC Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC and preferably have 12 months experience as an Office Bearer.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Chairman will be responsible for Chairing the monthly meeting of the VRC and the VRC Office Bearers, ensuring that the VRC functions smoothly and effectively, and should ensure that required actions are followed up.
2. The Chairman is responsible for working with the Office Bearers to ensure they are able to perform their roles successfully.
3. Organise and chair Office Bearer meetings and weekends as necessary.
4. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairmen.
5. Ensure that the VRC is represented on other bodies and councils as appropriate.
6. Carry out the recommendations and policy of the VRC.
7. The Chairman may sit on all VRC sub committees in an ex-officio capacity.
8. The Chairman has the right to make decisions on behalf of the VRC as circumstances dictate, but, where appropriate, the Chairman should notify the VRC of decisions made and such decisions should be ratified at the first opportunity.
9. The Chairman will produce an Annual Report by 30th June detailing the work done which is relevant to these duties.
10. The Chairman will fill the honorary position of Immediate Past Chairman for a period of three months after leaving Office.

NOTES

1. The Chairman can appoint the VRC Deputy/Assistant Chairman as his/her proxy to meetings without VRC approval. VRC approval is required, where time permits, for the appointment of any other proxy.
2. The Chairman shall not cast a deliberative vote at meetings, but may exercise a casting vote where there is a tied vote on the floor of the meeting.

DEPUTY CHAIRMAN ELIGIBILITY

1. The position of VRC Deputy Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Deputy Chairman is responsible for supporting and working with Region teams.
2. Organise and chair Region Chairman meetings/workshops as necessary.
3. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairmen.
4. Chair the monthly meeting of the VRC in the absence of the Chairman.
5. Act as proxy for the VRC Chairman as requested or appointed.
6. In conjunction with the Strategic Planning Officer, ensure the Victorian Rovers strategic plan is effectively implemented and considered in the decision making processes of the VRC.
7. Carry out duties as requested by the VRC Chairman, or by the VRC.
8. Ensure that the annual "away" VRC meetings are organised and promoted.
9. Attend both VRC and VRC Office Bearer's meetings.
10. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

ASSISTANT CHAIRMAN ELIGIBILITY

1. The position of VRC Assistant Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Assistant Chairman is responsible for supporting and working with Asset, Activity & Event Teams.
2. Organise and chair Sub-Committee Chairman meetings/workshops as necessary.
3. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairmen.
4. Act as proxy for the VRC Chairman as requested or appointed.
5. Carry out duties as requested by the VRC Chairman, or by the VRC.
6. Attend both VRC and VRC Office Bearer's meetings.
7. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

TRAINING OFFICER ELIGIBILITY

1. The position of VRC Training Officer shall only be open to current invested Rovers.
2. Nominees for this position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Ensure that the concepts and benefits of Rover training are promoted widely.
2. Encourage Rovers to take an active interest in the development and running of Rover Training Courses.
3. Lead and manage the Rover Training Support Team.
4. Chair the meetings of the Rover Training Support Team.
5. With the Rover Training Support Team ensure sufficient Rover Training courses are run each year.
6. Ensure that additional Training Courses are developed and organised as and when necessary.
7. Promote the specific Training Courses.
8. Assist with the running of the VicRovers Induction Day.
9. Ensure that the content, format, and presentation of Training Courses available to Rovers are periodically reviewed.
10. Attend VRC and VRC Office Bearer meetings, producing agenda items relating to these duties.
11. Monitor feedback from all Rover Training Courses.
12. Ensure the Rover section is represented at the State Training Team meetings
13. Attend both VRC and VRC Office Bearer's meetings.
14. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

SECRETARY ELIGIBILITY

1. The position of VRC Secretary shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must be have suitable literacy and IT skills.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Attend the monthly VRC meetings and take the minutes and produce the agenda.
2. Attend the monthly VRC Office Bearers meetings and weekends and take the minutes.
3. Attend Risk Management Meetings to take the minutes.
4. Attend any other meetings as requested.
5. Oversee updates made to the Crew Resource Folders.
6. Produce, or assist in producing, letters required by the Office Bearers or VRC Advisers.
7. Attend both VRC and VRC Office Bearer's meetings.
8. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

NRC DELEGATE ELIGIBILITY

1. The position of NRC Delegate shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC.
4. Nominees must be able and willing to travel as part of this role.
5. Nominees must have completed the Training Requirements for the relevant position.

Note: Holding this position does not preclude holding another position at the VRC, however it is preferable to have a stand-alone appointee.

DUTIES AND RESPONSIBILITIES

1. Keeping the VRC up-to-date with relevant changes and decisions that may influence Victorian Rovers
2. Assist the VRC Chairman to represent Victoria at NRC meetings throughout the year.
3. Assist the running of the NRC by taking on a project or area to manage for the duration of their time in office.
4. Lead the process of consulting for and drafting of papers from the VRC to be presented at NRC.
5. Attend both VRC and VRC Office Bearer's meetings.
6. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

MEMBERSHIP DEVELOPMENT OFFICER ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position should be experienced Rovers with an understanding of the way that both the Venturer Scout and Rover Scout sections operate, at both a local and state level.
3. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The VRC Membership Development Officer is responsible for the coordination of activities which contribute to the recruitment and retention of Rovers within Victoria. Specifically, the VRC Membership Development Officer should:

1. Develop high-level recruitment and retention strategies for various audiences, including:
 - a. Members of youth sections (particularly Venturer Scouts);
 - b. Young Leaders who are not also Rover Scouts; and
 - c. Young people that are not current members of Scouting.
2. Lead practical initiatives which support the recruitment and retention of members by:
 - a. Providing information, support, and resources that enable recruitment and retention at the Crew and Region level; and
 - b. Developing programs, activities, and events which contribute to recruitment and retention at a State level.
3. Be the primary link between the Venturer Scout Section and the Rover Scout Section by:
 - a. Serving as a member of the Victorian Venturer Council; and
 - b. Ensuring that the Rover Scout Section is represented on relevant Venturer Scout committees and organising teams (including major events such as Anything Goes, Hoadley Hide, Victorian Gathering, etc.)
4. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc.
5. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

MARKETING AND COMMUNICATIONS OFFICER ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position should have relevant skills, and be experienced Rovers with an understanding of the way that the Rover Scout section operates at both a local and state level.
3. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The VRC Marketing and Communications Officer is responsible for internal and external marketing and communications regarding the Rover Scout section in Victoria.

Specifically, the VRC Marketing and Communications Officer should:

1. Contribute to a well-informed Rover Scout section in Victoria by:
 - a. Administering relevant social media channels and the weekly e-newsletter; and
 - b. Assisting Rover subcommittees and events to develop relevant marketing and communications materials.
2. Create consistency in marketing and communications messages at a state and national level by:
 - a. Representing the Rover Scout section at State-level marketing meetings; and
 - b. Representing Victoria in the NRC Marketing and PR Working Group and establishing consistency between NRC marketing objectives and our own.
3. Managing the promotion of Rovering within Scouting and the wider community by:
 - a. Ensuring the Rover section is represented in *Australian Scout* magazine, including by producing content and acting as a reference point for other Rovers who may contribute;
 - b. Arranging for the production of relevant marketing and communication materials, and
 - c. Supporting Crews to engage in positive public relations by providing resources, templates and guidelines.
4. Lead and participate in the work of the Marketing Team by:
 - a. Developing the strategic marketing and communications direction of the Rover Scout section in Victoria; and

- b. Recruiting additional non-voting members with relevant skills and experience as required.
- 5. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc.
- 6. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

VISUAL COMMUNICATIONS OFFICER ELIGIBILITY

1. The position of VRC Visual Communications Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees should have relevant skills in visual communications (i.e. photography, videography, visual design, video production, photoshop).
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Responsible for capturing and displaying Rovering through visual manners (photography, videos, infographics etc.)
2. Work closely with the Marketing and Communications Officer.
3. Develop visual content for events such as Rover Dinner, State ARAP, Facebook posts, marketing posters.
4. Work with the Yearbook Chairman to produce the Annual Rover Yearbook.
5. Attend both VRC and VRC Office Bearer's meetings.
6. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

IT OFFICER ELIGIBILITY

1. The position of VRC Information Technology Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Must have relevant education or experience in IT.
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Manage all Rovers Victoria IT systems, including Rovers Victoria websites, email system and Rover Centre IT infrastructure.
2. To work with the Marketing, Communications & Visual Communications Office Bearers to keep a well-maintained web site that shows the view of the VRC.
3. Liaise with all VRC sub-committees so as to keep their web sites up to date and within the VicRovers format.
4. Act as a reference point and give guidance to any Rover wishing to put information on to the internet.
5. Maintain the electronic access system for the Rover Centre and update access levels as required.
6. Attend VRC and VRC Office Bearers meetings.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

RESOURCES OFFICER ELIGIBILITY

1. The position of VRC Resources Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Resources Officer is responsible for the upkeep and maintenance of the Victorian Rover Centre.
2. Organise and coordinate regular working bees to ensure regular maintenance of the Rover Centre.
3. Organise and coordinate repairs or works needing to be done at the Rover Centre.
4. Organise and manage Rover section resources so that they are available to be utilised by Rover Crews and Regions for their regular programs.
5. Work with the State Quarter Master to ensure Rover Crews have access to the necessary resources to be able to run great programs and activities.
6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

PROGRAM OFFICER ELIGIBILITY

1. The position of VRC Program Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Have relevant training or knowledge in various aspects of the Rover Program.
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Program Officer is responsible to the VRC for encouraging participation in a diverse Rover Program, Specifically, this will involve:
 - Encourage Rover participation in WOSM Creating a Better World Framework. (Messengers of peace, Scouts of the World Award etc.)
 - Be a point of contact for information about Programming opportunities for Rovers, Crews and Regions.
 - Liaise with the State Adventurous Activity Council, reporting relevant items to the VRC and to the VRC Office Bearers.
2. Promote programming opportunities locally, nationally and internationally.
3. Promote other training and social activities open to Rovers both external and internal to scouting.
4. The Program Officer is responsible for driving the environmental sustainability of Victorian Rovers. Specifically, this will involve:
 - Developing and implementing projects to improve the sustainability of Rovers.
 - Working with the sub-committees and assets to assist them to develop and implement Environmental Action Plans.
 - Coordinate, promote and run events such as EnviRoVent.
5. Represent the Rover Section at meetings of the State Program meeting, reporting relevant items to the VRC and to the VRC Office Bearers.
6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

BPSA SUPPORT TEAM LEADER ELIGIBILITY

1. Appointment to the BPSA Support Team is a three-year appointment, which can be continued after the Rover has turned 26.
2. The position of VRC BPSA Support Team Leader is a one-year appointment and shall only be open to current invested Rovers.
3. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
4. Nominees for the position must be experienced in the BP Award and have been members of their Region or the State BPSA Support Teams
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. BPSA Support Team Leader is responsible for managing the Victorian BPSA Support Team
2. Organising regular training and development for the Region BPSA Support Teams.
3. Managing the accreditation of members who have completed this training and are eligible to be members of Region BPSA Support Teams.
4. Promote the BPSA Award to Victorian Rovers.
5. Be a point of contact for queries relating to the BPSA.
6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

STRATEGIC PLANNING OFFICER

ELIGIBILITY

1. The position of VRC Strategic Planning Officer shall only be open to current invested Rovers. Nominees must be eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Have relevant training or knowledge in various aspects of the Rover Program.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The Strategic Planning Officer is responsible for the writing and implementation of the Strategic Plan for Victorian Rovers. Specifically, the VRC Strategic Planning Officer should:

1. Develop a Strategic Plan for Victorian Rovers.
 - The strategic plan should span a three-year period.
 - This plan will outline the goals and intentions of the Rover section.
 - The plan is only to be written after consultation with the Rover section.
2. Maintain strong communication around the strategic plan.
 - The VRC Office Bearers team are aware of their responsibilities to the strategic plan goals.
 - The Region chairs are aware of their responsibilities to the strategic plan goals.
 - Crews are aware of their responsibilities to the strategic plan goals.
3. Ensure consistent implementation of the strategic plan across the Officer Bearer's term.
 - Create and implement a three-year implementation plan.
 - Create and implement a 12-month implementation plan (for each year).
4. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc.
5. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

NOTES

1. It is preferred that this position is held for a 3-year period.



ROVER TRAINING PROCESS

Basic Training Overview

Membership requirements met

Tech skills

e-Learning
common core

e-Learning
Rovers

ROVER BASIC PRACTICAL COURSE

e-Learning bush walking

basic
bushwalking
course

OR

Recognition
of proficiency
process

Reception of Gilwell Woggle
For R.A.'s: Certificate of Adult Leadership

Rover in-service



ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:

- Adventurous Activities (instructor or guide)
- Axe and Log