



SCOUTS AUSTRALIA
MINUTES FOR THE 468th MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 24th JUNE 2020, AT 7:30pm

1	Welcome	
1.1	Flag Break	Vicki McKinnon
1.2	Attendance & Apologies	Jesse Carter
	Apologies – Jacinta Swift, Ann Curan, Brii Cataldo, Jacqui Willis, Greg Davies	
1.3	Acknowledgement of Country	
	The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.	
2	Congratulations, Guest Speakers, Presentations and Formal Thanks	
	Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month.	
3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Vicki McKinnon
	Motioned: Plenty Valley Seconded: South West Passed.	
3.2	Correspondence	Jesse Carter
	Nil.	
3.3	VRC Financial Report	Jody Freeman
3.4	Decisions of the VRC Chairman to be ratified	Vicki McKinnon
	Subcommittee Vote for the Subcommittee Policy Book One representative from Mudbash, Surfmoort, Mafeking, Baw Baw, Bogong, RSM and MARB will get one vote each for the Subcommittee Policy Book. Motioned: Lerderderg Seconded: South West Passed. Surfmoot 2021 Chairman: Megan Rogers That Megan Rogers be ratified as Chairman for the 2021 Surfmoot event. Motioned: Plenty Valley Seconded: South West Passed. Rover Dinner 2020 Organising Committee: Due to the disruptions to Scouting this year, the responsibility of running Rover Dinner has become a difficult task. Tiffanie Thomas from Melbourne Region has elected to work with Jesse Carter, Nick Pike and Regi Caesar to pull this event together for the year. Beyond that, the current	

reformat discussion will continue.

Motioned: Lerderderg

Seconded: South West

Passed.

Yearbook Quote:

We have received a quote from Adamson Printing for \$2,160 +GST for the Yearbook. This is a significant decrease in cost from previous iterations of the document, and is already budgeted for in the VRC budget for this current financial year.

Motioned: Plenty Valley

Seconded: South West

Passed.

4 Office Bearers Reports

4.1 Chairman

Vicki McKinnon

As both Angus and Matty will mention, the current coronavirus restrictions have changed – the rules are complicated, and create some difficulty for Rovers – there is now greater levels of controls in place compared to last week. Please ensure that your Crews are across the current restrictions and are abiding by them – including reading the FAQs, which can be found here:

<https://scoutsvictoria.com.au/return-to-scouting-covid-19-faqs/>

I'd like to draw your attention to two questions – one that is in the FAQs, and one that isn't.

What about Rovers?

Rover activities are adult activities, so there is a limit of 20 for outdoor activities at a single location (such as your hall grounds, or sport venue etc.) and 10 if it is a social activity or in an unrestricted public area, such as bushwalking or urban exploring.

This is not in the FAQ... but what about going to homes?

No matter what, even if you are doing recreation, the house limits are the household members plus 5. This is a bit like the original restrictions where you could have no one visit, except now you can have 5 friends. Keep in mind that formal face-to-face Scouting cannot happen at home under our current rules, but I recognise that this isn't so simple for Rover Scouts as the line is blurred. Whatever you're doing, please use common sense.

In terms of work (volunteering) the same rules as last week apply today – working bees can continue and other work needed on facilities including campsites etc.

We are compiling a calendar of events to highlight all planned events for the remainder of the year, to be distributed over social media – if you have any Region or Crew events you would like advertised, please send the details to chairman@vicrovers.com.au.

Victoria's opinion on the Rover shoulder knot and service bar have been sent to NRC, for compilation with other Branch opinions, and discussion at the upcoming NOC meeting in July. The prevailing opinion was that the replacement should be sturdier, and of better quality than the current service bar. We have now been asked for our opinions on shoulder badges for leaders and Rovers. To save any confusion tonight, I shall post a full explanation to Region Chairs, OBs and Subcomms tomorrow – when I have done so, please read and action ASAP, as I need to forward our thoughts to the NRC Chair by the end of the month.

Nominations for the Chairman's Award close with me on the 30th of June – please head to the website for

more information and how to nominate.

Finally, thank you. If someone had said to me 12 months ago that I'd be chairing a year marked by natural disaster and a worldwide pandemic, I would've laughed and run in the other direction. By some miracle, we've made it out the other side, and I truly believe that Rovers in Victoria are stronger because of it. We rallied to host over 100 local, interstate and international guests displaced by the cancellation of CBR Moot in January, and we've supported each other through the transition to online Rovering, and continue to check in on our mates.

This position teaches you to be humble, to own up to your mistakes when something doesn't go right, and how to truly serve both Rovering, and Scouting. You cannot be VRC Chair with a personal agenda – listening to and learning from the 1,500 Rovers in this state is what should, and must, guide the future direction of the section.

I truly would not have survived the last 12 months without the incredible team I've had around me – to my exec and Office Bearers team, thank you for coming on this crazy ride with me, for being so dedicated to your roles, and achieving so much this past year – we have a lot to be proud of. To Jesse, Nick, Matty and all of the Commissioners – Pete, Regi, Stephen and Jody, thank you in particular for keeping me sane, for making me laugh when I'd rather cry, and for keeping me on track and providing a rational opinion whenever I needed one. To the Regions and Subcommittees, thank you for your unconditional dedication over the last 12 months – it hasn't been easy, but it's proven just how resilient Rovers are. Good luck to the incoming team, I look forward to seeing and hearing what you achieve over the next year – from a safe social distance, and while living a life finally free of these agendas, of course.

4.2 Deputy Chairman

Michelle Saffin

It has been another fantastic month in our Regions where Units and Region teams have been focusing on the welfare of their Rovers, as well as still doing Rovers in a way that works for them. It was also nice to be able to do some Outdoor Rovering, but please be mindful that with restrictions being tightened, as with Rovers being adults, please make sure your focus is on the safety of your Rovers – meeting online is the best option at the moment. As I haven't been able to catch up with the Chairs, I would also like to say thank you for an amazing year, and I hope I will get to work with you in one way or another for the next 12 months!

The mental health working group now has an email if you have ideas for the group, or are involved in the mental health space and want to be involved – mentalhealth@vicrovers.com.au. Please note this group is focusing on strategic planning for the Rover section, they are not a crisis support service.

If you or someone you know is in need of immediate mental health support, please call 000. If you or someone you know needs to speak to an expert for mental health support, please call Lifeline on 13 11 14 or see other options here: <https://www.lifeline.org.au/get-help/online-services/crisis-chat>

If you or someone you know is looking for mental health resources, please look at Beyond Blue: <https://www.beyondblue.org.au/the-facts> and Headspace: <https://headspace.org.au/health-professionals/resource-library/mythbusters/>.

Some of the group members have also put together a guide for virtual Rovering considerations – please see attached and email the group if you have any questions or need further clarification regarding the mental health aspects.

4.3 Assistant Chairman

Angus Manning

Firstly, I would like to congratulate Lucy and her team on putting together and running Mudbash Online in

place of our regular Mudbash camp over the Queens Birthday long weekend. The event is a great example of both Rover and Subcommittee adaptability and ingenuity in the face of challenging circumstances and a great success. The Subcommittee policy book and the other items tabled last month are to be voted on tonight, there has been minimal feedback on these but I have incorporated what feedback I did receive, the notes of which I've included to be put in the description for the item in the agenda. I would like to thank all the Subcommittees for being great to work with over the past year and for their consistent hard work and dedication, even in the face of adversity. I am excited to see what the next year holds for the Subcommittees, and for what Matt can bring to this role.

Post-COVID:

Were you running a Major Event before COVID happened? (Any Region or statewide event with more than 200 people in attendance). With the resumption of real-life Scouting, we are expecting the next 12 months to be pretty hectic, as everyone tries to squeeze their events back into the calendar. We need to take a coordinated approach to the resumption of major events in Victoria, to ensure they are managed appropriately. So, if you are planning on holding a major event over the next 12 months, we need to hear from you before your event can go ahead.

Please send an email to coronavirus@scoutsvictoria.com.au outlining what your event is, when and where you are planning on running it, your COVID decision date and any COVID-inspired "Plan B's" you've got up your sleeve.

4.4 Membership Team

Tash Lema, Catriona Houston, Jacinta Swift, Jesse Carter

Membership Development:

This month I have been working on goals and tasks I would like to complete over the next year.

Program:

NIL.

Our Program:

As we are coming up to the implementation of Milestones we are preparing resources that will be available in the coming month, ready for introduction in July. There will be a range of resources, videos and presentations available online to learn about the Milestones as well as information for Region-based training. The question of how we transition to the Milestones is coming up a lot, from July Rovers have three options:

1. Continue working on the old award scheme. This is acceptable for Rovers who have already made significant progress towards their BP Award under the old award scheme.
2. Rovers may complete their current Milestone equivalent in the old award scheme and then transfer over at the beginning of the next Milestone. This Milestone equivalence looks like:
 - a. Milestone 1 – 18 months of program OR any two of the progress badges
 - b. Milestone 2 – 3 years of program OR the St George Award
 - c. Milestone 3 – don't transition, keep working on the old award scheme
3. Transition midway through a Milestone equivalence. This requires Rovers to backtrack their activities in regards to participate, assist and lead in order to determine which Milestone they are at.

Please ensure that any Rover who has not begun any work on the old award scheme (for example, new Rovers, Rovers who have recently linked from Venturers and any current Rovers who are not yet working on the award scheme) must begin on Our Program. There should not be any Rovers starting the old award scheme from now on. There will be further information coming with the resources and training for next month when we begin the implementation of Milestones, so don't stress if this doesn't make sense yet –

it will in the coming months!

Training and BPSA:

Negotiations are in progress to move the July course to a date in August so as to be able to hold it in a face-to-face format. The current tightening of restrictions on gatherings means that the current July date won't be able to run. More information to be distributed as soon as it is confirmed. Please contact training@vicrovers.com.au for any questions you may have.

The team are making their way through the list of those requiring a BPSA interview. Please continue to distribute the Google form link for further interview requests and COVID-19 adjustments required. For any questions, please email bpsa@vicrovers.com.au.

<https://forms.gle/aSA83uhPXKZ3dGXX9>

4.5 Quality Team


Megan Rogers, Jesse Carter, Matt Barnes, Michelle Saffin

NRC:

We've recently sent back our opinions on the shoulder knots and bar, with option 4 (the 'Rover Knot Pin' with a strengthened attachment so it goes through all layers of the knot and attaches to the shirt) preferred most. The next remote meeting is on Thursday 16th of July. I'll be completing a handover with Andrew shortly.

Secretary:

As we continue to meet in an online format, it is imperative that your reports are submitted prior to the meeting commencing. All reports not provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to secretary@vicrovers.com.au.

This is our last time doing the minutes, please enjoy this word search.  Jesse & Vicki

See You Later Alligators

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O	S	V	T	O	E	M	I	R	A	M	N	E	E
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C	A	Z	E	T	B	L	A	N	K	E	T	S	O
I	A	O	E	A	R	E	F	U	G	E	E	S	N
L	O	O	R	S	C	F	E	S	E	E	H	C	D
P	S	M	B	A	N	A	N	A	S	R	I	E	E
C	A	R	P	E	T	R	E	N	N	A	C	S	D
Y	C	N	E	R	A	P	S	N	A	R	T	R	U
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S	E	T	U	N	I	M	R	E	P	O	R	T	S

TRANSPARENCY
CHEESE
MUTE
REPORTS
MINUTES
SECONDED
EUREKA
TERRARIUM
CAKE
TRAMPOLINE
ZOOM
BANANAS
YEET
REFUGEES
SCANNER
SMOKEALARM
VRC
BLANKETS
PAINT
CARPET

Resources:

The Victorian Rover Centre remains closed unless essential access is required. Talks are in progress about when we think it's safe to reopen the building when face-to-face Scouting returns. Scouting and Government guidelines will play a big part in this.

Please make sure your Units are following Branch guidelines when returning to your halls and outdoor activities. Links to the latest guidelines can be found here:

<https://scoutsvictoria.com.au/about-us/news/returning-to-limited-indoor-scouting/>

If you have any further questions, please contact the Coronavirus Emergency Management team – coronavirus@scoutsvictoria.com.au.

Thank you to everyone who has helped out over the last 12 months at the Rover Centre. It has not only made my life easier, but the work we have done will ensure that Rovers have a great place to call our own for years to come. Good luck to Emily for the next 12 months!

Strategic Planning:

This month Lily and I met to discuss the strategic plan, and what implementation over the next 12 months might look like. I am really excited to work with Lily for the next 12 months to ensure all Rovers in Victoria are working the strategic plan into their Rovering!

4.6 Participation Team**Lachlan Buhagiar, Catherine Marley, Nick Pike****PR and Marketing:**

No report submitted.

Visual Communications:

As always, Subcommittees, Regions and Crews – if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

IT:

The phone at the Rover Centre is now up and running, including voicemail.

Zoom is now fully up and running, and meetings are being scheduled through the automation. Please continue to email Zoom requests to conferencing@vicrovers.com.au - we will advise once the Google form is ready for use directly.

A few months ago I mentioned the need to purchase more tablets before Mudbash to ensure we have enough for Square as well as front gate configurations – these new tablets have now been purchased and are currently undergoing configuration.

The options paper for partial payments for events is still in development.

Standing Reminders:

WWCC/e-learning reminder emails are being sent once a month. Please let me know if you would like this information to go directly to crew leaders in your region, or if you would like an ad-hoc report.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there's anything we can assist with.

4.8 Commissioner Group**Peter Wotherspoon, Regi Caesar, Stephen Carter**

Thank You

What started out, as a “normal” year has become one, which has been unprecedented. Major bushfires, cancellation of a National Moot and the impact of COVID-19 over the past few months, have created many challenges for the Rover Section. We have all had to operate under significantly different circumstances. Firstly, thank you to the Office Bearers Team who have achieved many things over the past twelve months under the capable leadership of Vicki who has risen to the challenges presented and led the team to overcome the many hurdles encountered to continue to deliver Rovering to the State. Vicki has, additionally, taken on her old role of Secretary for the past six months, or so, following Rhydian’s departure to join the Defence Forces. Further, Vicki has represented the Section as a member of the State Leadership Team thus giving the Section a voice at this level. Vicki has been ably supported by the other Executive members, Michelle and Angus, and the whole team has demonstrated a willingness to achieve much in their respective portfolios. There are a number of you who have performed outstandingly this year.

To our Region Chairs and their teams who have continued to support “grassroots” Rovering despite an inability for Crews to meet in person for the past few months. That you and Crews in your Regions have continued to operate is testament to the commitment of all involved. The number of registered Rovers has continued to rise (1491 at the time of preparing this item) which demonstrates the resilience of Rovers in trying circumstances.

To all Sub-committee Chairs and members who have continued to operate venues and plan events in the current uncertain circumstances. We have faced many obstacles over the past months, which have led to events being postponed or re-scheduled or, in the case of Mafeking and the two lodges, actually closed. These actions have placed considerable strain on everything and you have demonstrated a willingness to address these issues.

To all Rovers who have continued to organise and deliver programs so that Rovers continue to function using a variety of initiatives, particular “Zoom” meetings.

To the Commissioner team, Regi and Stephen who have provided valuable support to me and the Section in general, and to the Region Support Commissioners who have worked closely with their Regions.

To Matty Barnes and everyone who has been involved in transforming the Rover Centre. When we are able to reconvene with meetings in the Centre, I know that everyone will be pleased with the work done. The rear landing and stairs have now been replaced and provide another safe exit from the building. Matty undertook this project as part of his Wood Badge requirements.

Finance

Last week Vicki, Michelle and I had a discussion with the Deputy Chief Commissioner regarding Rover finances and the Rover levy concept in particular. These discussions will be on-going with more information to be presented to the SLT.

Certificate of Appreciation

We currently have a variety of methods of recognising outstanding contributions to the Rover Section. However, we don’t have a formal mechanism to acknowledge “one off” efforts, which benefit Rovering. It is proposed to address this matter through the introduction of a formal “Certificate of Appreciation” which can be awarded to those who provide a significant contribution. My thanks to Catherine for her design work.

Scout Fest

There is currently some planning for an activity to celebrate the end of restrictions and the return to normal Scouting. The exact format of this activity is yet to be finalised. The possible date is likely to be October.

MARB Rover Adviser

The position of Rover Adviser to MARB was advertised in last week's "Be Informed".

Rover Support Commissioner – Melbourne Region

This role has been vacant for some time and Greg Davies has accepted my offer to undertake this role in an honorary capacity. Greg will work closely with the team from Melbourne Region and provide valuable support.

Disabled Access

Over the past month I have a number of discussions and email exchanges with the City of Monash regarding the need for a building permit and other associated matters. Also, Matty, Vicki and I met with the builder who has prepared a quote for the works. It is hoped that this matter may be drawn to a conclusion in the not too distant future.

Congratulations

To Michelle as incoming Chair and the other members of the new Office Bearers Team who will take up office on 1 July.

State Commissioner's Award

Nominations for the State Commissioner's Award close with me on 30 June. Please refer to the website for more details on this award.

5 Items for action by OB's, Region and Subcommittee Teams**5.1 Action Items from May**

Nil.

6 Sub-Committee Reporting**6.1 Mafeking Rover Park**

Tash Beggs

Bookings open again! Our two governing bodies (the Government and Scouts Victoria) have given us a reopening date!! We will be open from MONDAY 13th JULY! With extra protective measures in place we will be cleaning communal areas daily. We will be limiting the number of separate groups onsite until further restrictions are eased. To make your booking please contact our bookings officer at bookings@mafekingroverpark.com. We want to thank you all for your patience and ongoing assistance in the reopening stages at Mafeking Rover Park.

Budget

Our budget contains a column that are our costings for a year if we had no income what so ever, given COVID shutdown I think its important to highlight unchangeable costs to keep the property up and running. Now that we are able to open again we are hoping for an average year in terms of bookings, as most major events are still unsure of when they can return. If you have any questions about the budget please send them to chairman@mafekingroverpark.com at least 1 week prior to the July VRC meeting. A cover letter is attached with general information.

2020-21 Committee

The following positions will be opened for voting by the Victorian Rover community at our AGM on MONDAY 3rd AUGUST. This will most likely be completed online but watch this space for further information!

- Chairman
- Vice-Chair Operations
- Vice-Chair Admin
- Bookings Officer
- Secretary
- Fundraising and Events Coordinator
- PR and Marketing
- Grants
- Fire Prevention
- Food Services
- Infrastructure Maintenance
- Mechanical Maintenance
- Motorsport Liaison
- Park Development
- Quartermaster
- Environment Officer
- General Committee Members

If you have any questions about the roles or what is involved please do not hesitate to reach out. A huge thanks to the outgoing VRC team and congratulations to those who have stepped up for the next term! See you at the park real soon!

6.2 Surfmoot**Megan Rogers**

Surfmoot is pleased to announce that we have a Vice Chair – Pete Bemelmans, the outgoing South West chair. We're also tabling our budget this month.

6.3 Mudbash**Lucy Hubbard**

We have had a few questions regarding whether the government will postpone the September public holiday. Currently, there's been no confirmation that the government will be changing the public holiday in September so we are intending on running a three-day event – gates will open on the Thursday night from 6pm. We are also in the middle of updating our terms and conditions for entry to reflect any COVID-19 procedures. We have currently put a cap on a maximum of 500 people onsite – this includes 400 participants and 100 service team members. We are encouraging everyone to please purchase their tickets as soon as they can to ensure that they don't miss out. Depending on what restrictions will be like closer to the event, a decision will be made in regards to how the event will be run – e.g. if we are only allowed to have 100 people onsite, the event will be a racing-only event, and everyone onsite will need to have a current CAMS license and once again it will be on whoever has purchased their tickets first. This year there will be no gate tickets so you will need to buy your ticket prior to the event. Unfortunately, if you do not buy your ticket prior to the event you will not be allowed entry onsite, as this is the one of the ways that we are controlling our numbers with the current restrictions. In the event that we do not run at all in 2020, all tickets will be fully refundable or they will be held until 2021. As a committee we continue to plan as if we are going to run in September if your Region has any further questions regarding Mudbash, please don't hesitate to get them to message our Facebook page or email myself.

6.4 Rover Scout Motorsport (RSM)**Simon Nuccio**

Still nothing to report – we are eagerly awaiting a return to racing.

6.5 Bogong Rover Chalet**David Nicholls**

We have nothing to report on, we're still closed for the season.

6.6 W.F. Waters Lodge

Ann Curan

It has been a crazy time and we still don't know what the season will look like but at least we are able to operate in some form. We have sourced a lodge manager and cleaner which is what has enabled us to be able to open at all, there has been a lot of work put into this and the committee has been working hard to ensure that we have the ability to open.

We will be opening to the public with restrictions – the following is what we have published:

Due to the Coronavirus Pandemic, we are unfortunately unable to operate our lodges as usual. Due to government restrictions, we have been forced to make changes to how our ski lodges operate. Lodges have been locked to a maximum number of beds, which is far lower than our normal capacity. All Scouting, individual room and school group bookings must now be cancelled in line with government restrictions placed on all lodges across the Alpine industry. Family and friend bookings can be made with restrictions on the number of guests. WF Waters will have a maximum of 20 guests able to book and stay in the lodge from a maximum of 7 households. The Scout Alpine Adventure Centre (SAAC) will be able to have a maximum of 18 guests from 6 households. Both lodges will have an onsite manager to ensure COVID-19 guidelines are followed.

Whilst we understand many will be disappointed with this news, we are trying to make the best of a difficult situation, which has resulted in many other lodges at Mt Baw Baw not being able to open at all.

6.7 MARB

Tash Lema

We are working hard to get our event running, and are currently looking for an RA. The role description is attached, and applications can be submitted to Pete at sc.roversupport@scoutsvictoria.com.au before July 8th.

6.8 Rover Dinner

Melbourne Region

Rover Dinner is going to be held (pending corona restrictions) on Saturday 21st of November. The team are in discussions about locking in a venue.

6.9 Yearbook

VRC

After confirming our quote, format and size with the printing company, work on the 2019-2020 Rover Yearbook has commenced, anyone we require a report from will be contacted shortly with report requirements and a date for a workshop. Please help us to make this process smooth and efficient by submitting your reports and photos by the required deadline. Chasing missing reports takes up a significant portion of our time. If you have any questions, please contact yearbook@vicrovers.com.au.

7 Region Reporting

7.1 Bays

Renee Hopgood

This month Bays held their elections – congratulations to Rachael Osborne for being elected as the incoming Bays chair. Other than that, Bays has had a pretty quiet month with some crews making the most of the restrictions being eased a bit – they have started to meet face-to-face around campfires at their halls.

7.2 Gippsland

Brii Cataldo

Gippsland Region is undergoing a constitution blitz across all crews to ensure the phase out of 2 tier membership and that all crews "have a will" per-se before we take a vote on our newly re-drafted Region Constitution this August. We have also opened nominations for our next year's committee to also be voted on in August, and hope to see a committed, motivated team come together from all parts of

Gippsland.

7.3 Lerderderg

Hamish Beshara

This month, the Region tabled our proposed committee restructure for voting on at our July meeting. We only received one piece of feedback on our original proposal, and we have incorporated most of the suggested changes. Should the proposed changes be voted in by Units next month, the Region Development Team will reduce in size and focus on implementing the Region Strategic Plan. The Region would like to congratulate Ben Barraclough from Amaroo Rover Unit for achieving his Woodbadge; we are proud to have another Rover in the Region with two beads around their neck.

7.4 Melbourne

Jacqui Willis

No report submitted.

7.5 Mount Dandenong

Liam Miles

Nothing much has happened, Crews have been doing both outdoor face-to-face and online meetings, we appointed Alex Andrews as Chairman for Region Camp for next year and we are looking at ways to improve it and looking at a potential long weekend camp. After a vote the Region decided not to change anything in relation to “chairman eligibility” but the next exec will look at the issue further if the Region wants it.

Can Subcommittees please stop spamming Region groups? In the month lead up to an event it’s fine to post more, if you have important information it’s fine to share to Region pages, but it is really annoying to have Region pages saturated with posts that don’t have any information. The VRC set up a members group, which is where majority of shares should go.

We have our elections next week, big thank you to my team for all their help over the year and good luck to the incoming team and all those running.

7.6 Murray Midlands

Beth McKillop

Murray Midlands is still quiet due to COVID with Crews still using Zoom as their main point of contact for activities. We are all looking forward to being back in person eventually.

7.7 Plenty Valley

Nicola Dangerfield

Just as we thought things were getting back to normal, we’ve seen some tightening of restrictions. A lot of our crews are finding it difficult, and we are pushing for other members to support one another. We are prepping for the elections and gearing up to hopefully create a seamless transition. Other than COVID we have been fairly quiet, and we hope to start to see more involvement as restrictions ease.

7.8 South West

Pete Bemelmans

Hi everyone, South West had their AGM a couple of weeks ago where we elected our new Region Exec, and in turn my replacement. So after tonight I shall be leaving you in the very capable and eager hands of Lily Twyford, our new Region Chair. I would like to say a big thank you to my outgoing Region team for all their hard work and support and a special thank you to everyone at VRC – it has been great working with and seeing all of you.

8 Other Reports

8.1 MPAC Report

Mafeking

NIL.

9 Interstate, National and International Events and Contingents**9.1 Ireland 2022**

WOSM officially announced the postponement of the 16th World Scout Moot until July 2022. The most current and reliable information can be found here: <https://www.worldscoutmoot.ie/covid-19-faqs/>.

10 Tabled Items**10.1 Surfmoot 2021 Budget****Surfmoot**

The budget for Surfmoot 2021 can be found attached. Questions can be directed to chair@surfmoot.com.

10.2 Mafeking 2020-2021 Budget**Mafeking**

The Mafeking Budget for 2020-2021 can be found attached. Any questions need to be submitted no later than 1 week prior to July's VRC meeting in order to give the committee adequate time to respond. Questions can be directed to chairman@mafekingroverpark.com.

10.3 Proposed Motto for Rover Scouts Victoria**Plenty Valley**

For Rover Scouts Victoria to adopt 'Service' as a motto for the state's Section.

Rationale:

Victorian Rover Scouts see service as an integral part of the section and its values, to be upheld by its members and advisers. We recognise service to Rovering, other sections and the wider community through many awards, and we would like to continue to encourage this in as many ways as we can. 'Service' can be used as a state motto, in conjunction with the new Rover Scouts Australia motto 'Beyond the Horizon', to show both national and state values. Any feedback can be sent to plentyvalley.chair@vicrovers.com.au.

11 Items for the Information of the Victorian Rover Council**11.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting**

Please periodically remind the Rovers in your Regions, Subcommittees and Crews that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items**12.1 VRC Subcommittee Policy Book**

The VRC Subcommittee Policy Book can be found attached. The Subcommittees will be given a vote on this document. Amendments in response to feedback are listed below:

- **Page 7:** added "eligible" to the second sentence of the first paragraph
Changed "the VRC Chairman or their delegate may veto this requirement as long as it is minuted."
To read: "The VRC Chairman or their delegate may veto this requirement provided this decision is noted in the minutes."
- **Page 12:** replaced "Victorian Rover Council (hereinafter referred to as VRC)" with "VRC" as the acronym had been established.

Motion: That the VRC Subcommittee Policy Book be adopted for implementation.

Moved: Plenty Valley

Seconded: South West

Passed.

12.2 First Aid Kit Policy

The First Aid Kit Policy is tabled to be adopted and added underneath the 'Risk Management Committee' section of the VRC Policy Book.

Motion: That the First Aid Kit Policy is adopted and added underneath the 'Risk Management Committee' section of the VRC Policy Book.

Moved: Bays

Seconded: Plenty Valley

Passed.

12.3 Financial Management Document

Name Change: A proposed name change of the 'Financial Management Document' to be changed to 'Rovers Victoria Financial Management Policy Book', to reflect that it is policy.

Content: A series of additions and changes to the Financial Management Document, which can be found attached.

Motion: That the 'Financial Management Document' be renamed the 'Rovers Victoria Financial Management Policy Book'.

Moved: Plenty Valley

Seconded: South West

Passed.

Motion: That the additions and changes outlined to the Financial Management Document be adopted for implementation.

Moved: Gippsland

Seconded: Lerderderg

Passed.

12.4 VRC Budget 2020-2021

The VRC Budget for 2020-2021 can be found attached. Relevant comments regarding the budget:

- The enclosed VRC Budget is for the operating costs of the Victorian Rover Council, funds controlled by the VRC.
- Rovers benefit from a separate budget, the "SC Rovers" budget, within the Program budget of Branch. Numbers from that budget are separate, and not included in the figures of the VRC budget, as not controlled by us. The SC Rovers budget largely funds the operation of the Rover Centre, with additional items such as Rover Commissioner training, postage, awards, travel and conference costs for State/National meetings. Although the section does not control this budget, through it we have been able to do some maintenance this year on the Rover Centre, but this will be limited going forward. At this stage, we are assuming all normal ordinary operating costs will be met from the SC Rovers budget, and have made no allocation for these in the VRC controlled budget.
- The results for the year we are in are ok. Mudbash 2020 not running in June reduces our income by \$6k, but we have savings in expenses, particularly no Yearbook produced last year.
- For the next financial year, things will be challenging. A number of our activities will be limited, and thus the ability to draw income will also be limited. Fortunately, NRC agreed to absorb this year's levy invoice, so we have some savings in our expenses as well. Line item comments are included in the budget document.

The budget has been prepared including the most likely scenario for the year ahead.

Motion: That the VRC Budget 2020-2021 be adopted for implementation.

Moved: South West
Seconded: Lerderderg
Passed.

12.5 Bogong Budget 2020-2021

The Bogong Budget for 2020-2021 can be found attached.

Motion: That the Bogong Budget 2020-2021 be adopted for implementation.

Moved: Plenty Valley
Seconded: South West
Passed.

12.6 Finance Officer Position Description

A Finance Officer position description has been developed, for an Office Bearer role to sit on the VRC team, and work alongside Jody as Honorary Treasurer.

Motion: That the Finance Office Position Description be adopted for implementation.

Moved: Plenty Valley
Seconded: South West
Passed.

12.7 VRC Standing Orders Addition – 1.7.6

Mt Dandenong have tabled an addition to section 1.7 in the VRC Standing Orders, as outlined below:

Addition of 1.7.6:

All papers that the VRC delegation tables at NRC conferences or meetings must be presented in the form of a motion and voted on by the VRC before the NRC conference or meetings. Input from Regions for the papers will be sought out by the delegation at Region Chairman's Meetings. In the case that there is not time to vote due to extraordinary circumstances a paper may be tabled if it has unanimous support of the delegation and must be ratified at the next VRC meeting.

Rationale for 1.7.6:

In the past few terms the VRC Office Bearers group has taken sole domain about what papers are being presented to NRC without any consultation to the Victorian Rover Council, by presenting them and voting on them at VRC, the opinions of the state can be properly put forward to a national level not just a select few rovers who don't seek the opinion of the wider Rovering community in Victoria. By seeking input at Region Chairs meetings it allows Rovers elected by the crews to give input in a manner that does not push the length of the VRC meetings and assumingly would ensure it passes the VRC meeting unanimously as all have been consulted.

A document has been attached which includes the relevant excerpts from the VRC Standing Orders for ease of comparison when discussing this addition with your Regions. Please ensure that you refer to this document.

Motion: That the addition of 1.7.6 to section 1.7 in the VRC Standing Orders is adopted for implementation.

Moved: Plenty Valley
Seconded: South West
Passed.

12.8 VRC Standing Orders Addition – 1.7.7

Mt Dandenong have tabled an addition to section 1.7 in the VRC Standing Orders, as outlined below:

Addition of 1.7.7:

All NRC agendas, minutes, budgets and any proposals from other state/territories delegations made to the NRC meeting will be presented in a timely manner at the following VRC meeting after they have been released to the delegation.

Rationale for 1.7.7:

NRC items have not been presented effectively apart from a few words in either the VRC Chairman or NRC Rep reports in the VRC minutes, which leaves the state unaware of what is occurring at a national level, by putting the amendment into our Standing Orders it will ensure the VRC is informed and able to give comprehensive responses when NRC reps ask for input, and to encourage greater openness and transparency in Victoria and at a national level. Furthermore, seeing other states/territories delegations proposals, the council can vote on the way we would like our delegation to vote at NRC, and also allow greater idea swapping for initiatives we can implement at a state or Region based levels.

A document has been attached which includes the relevant excerpts from the VRC Standing Orders for ease of comparison when discussing this addition with your Regions. Please ensure that you refer to this document.

Motion: That the addition of 1.7.7 to section 1.7 in the VRC Standing Orders is adopted for implementation.

Moved: Plenty Valley

Seconded: South West

Passed.

12.9 VRC Standing Orders Amendment – 1.5.3

Mt Dandenong have tabled an amendment to section 1.5.3 in the VRC Standing Orders, the addition of section 1.5.3.3, as outlined below:

Amendment to 1.5.3, the addition of 1.5.3.3:

The chairman of the VRC is allowed to motion to ratify decisions made by the chairman in the time between VRC meetings that in circumstances dictated it could not wait to be tabled for a month and then voted on, an extra month of leniency is allowed in extraordinary situation where the decision can not be ratified before the next VRC meeting. Any decision that is not ratified is to be considered null and void; and an update on the steps the chairman has made to rectify the situation will be presented at the following VRC meeting. However, a region is required to second the motion.

Rationale for 1.5.3:

Over the past few years, several times a decision is made by the Chairman that afterward has not followed their role description - 'duties and responsibilities' point 8. By elaborating in the Standing Orders, the aim is to clarify and reinforce that the Chairman of the VRC is making decisions on behalf of the VRC Region Chairmen, and through them the rest of the state. If decisions are made that are not ratified, the VRC should not be held accountable for the Chairman failing to discuss the issues with the wider VRC and not taking into consideration the views of the Regions. A month of extra leniency is allowed for decisions made during times such as a VRC meeting being forced to cancel or the Chairman is unable to make VRC and would not be able to properly explain their decision.

A document has been attached which includes the relevant excerpts from the VRC Standing Orders for ease of comparison when discussing this amendment with your Regions. Please ensure that you refer to this document.

Motion: That the addition of 1.5.3.3 to section 1.5.3 in the VRC Standing Orders is adopted for implementation.

Moved: Mt Dandenong

Seconded: South West

Result: Vote was a draw. This item to remain on the table for another month, to be voted on at July's VRC meeting. In the event of a draw at July's meeting, Peter Wotherspoon – SC Rover Support will cast a deciding vote. All feedback to be sent to Mt Dandenong.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

Elise Spargo, Cumoot Rover Crew, Bays Region

13.2 Crew Names and Scarves

Regions

NIL.

13.3 Workplace Health & Safety Items

The Victorian Rover Centre remains closed to all members until further notice. Access cards for all members are disabled. If you have secure access (e.g. if you are a contact for the alarm company), you will continue to have access. In the unlikely circumstance that you need access to the building, please get in contact with both the IT Officer and the Resource Officer.

14 General Business

14.1 South West Camp Proposal

We would like to propose a new statewide competition camp for Victorian Rovers that focuses on the use of camping and bushcraft skills. We have chosen the name Scout Moot for this event. Scout Moot will provide a more activity and outdoor focused camp in contrast to the current more socially based camps that Rovering has to offer, as well as allowing Rovers to learn the basic scoutcraft skills that they may lack due to either joining Scouting later in life or having forgotten them through lack of use. More information can be found attached. Please get in contact with Jesse Lang or Kendra Schmid if you'd like to get involved.

14.2 State Environment Council

Scouts Victoria is putting together a State Environment Council, to empower youth to contribute their ideas and leadership on how we can make Scouting across the state more sustainable. If you're a Scout, Venturer or Rover and would like to join the council, please send an email to sc.environment@scoutsvictoria.com.au.

14.3 Other General Business:

- Limited stock of Mudbash Online stubby holders left – purchase from the online store.
- Scotty's fundraiser supper for the Cancer Council postponed until VRC can meet face-to-face again.
- Applications for the Finance Officer role are now open and close on Monday 20th of July – apply through the Google form: <https://bit.ly/VRCFinanceOfficerNomination>
- Scotty would like to thank the outgoing team for all their hard work.

Closing Parade: Flag Down & Rover Prayer

Meeting Closed at: 9.33pm

ROVERING DURING A GLOBAL PANDEMIC

This can be a very isolating time for our unit members, with usual support networks not present, individuals mental and physical health can deteriorate. Rovers is a strong support network and is often key for our members. This is why it is imperative to keep weekly/ bi-weekly meetings occurring and keep planning for the future. With Rovering moving online during the global pandemic many new challenges have arisen, and the mental health of all members during this time must be a priority.

One of the unique aspects of Scouting is that it brings together those from all sorts of backgrounds and cultures. The usual day to day barriers for an individual to be able to fully emerge themselves with all the Rovers has to offer, are now morphed into other issues within this time of “online participation”.

Forthwith is a short document which highlights several aspects of day to day online Rovering that need to be acknowledged and worked through on an individual level as well as at a unit and region level. It is imperative that a mindset of “what can we do better” is adopted and not “we are doing fine”.

Advice is paraphrased into a short, easy to read format from a variety of sources including the Victorian Governments; DHHS and Education Department, as well as NGO's such as Beyond Blue and Lifeline. Whilst although written in a style where safety and mental health are not specifically mentioned, this document is written with these at the centre of thought.

ONLINE PARTICIPATION:

A group might have an existing policy of a certain threshold of participation required for members within the group. This is strongly encouraged to be kept, however modified to the online environment. Keeping these thresholds will allow the group to keep members accountable and will allow an easier transition into face to face meetings again.

Please have the Chair, or other committee member approach every member individually and check for personal circumstances. This includes access to internet, computers, a safe space to communicate online in, etc. If these barriers exist then they must be addressed prior to further meetings as to not allow for someone to be left out or excluded.



ONLINE MEETINGS:

PLANNING

Make sure that online sessions are planned, organised and participated in, the same way the Unit usually plan meetings. Ensure assists and leads are shared among the Unit, and that everyone is given the best opportunity to actively participate.

Do not allow someone to be left out of the organisational stages of nights due to their lack of experience in online platforms or technological skills. This is a unique opportunity for these individuals to learn these skills and for the unit to come together and teach these skills.

TIMES

It is beneficial to keep the same meeting times as the group had beforehand. These times not only keep a regular routine which allows for a structured day, resulting in improved mental health, but allow for everyone little need to change individual lives/jobs/appointments as it is the same time as they have always kept free for Rovers.

LENGTHS

Length times are something in which can be easily negotiated and changed on a weekly basis. This is something in which the group needs to decide on prior to the meeting. If you have planned for an hour session, then keep to this length. Do not cut it short just prior or during the meeting. Remember that this might be the single event that a member or members of the unit have looked forward to/planned around and to cut this short would impact that Rover, perhaps more than you may realise.

PLATFORM

Make strong consideration into which platform to be involved with. The Australian Government has guidelines on which platforms they believe are “more safe” in reference to safety.

Platforms include: Zoom, Houseparty, Skype, Microsoft Teams.

When choosing an online platform take into account not only the safety of the platform but individuals ability to create new accounts or join a new platform.

If you need assistance with this, contact it@vicrovers.com.au



RECORDING

If you want to record part of an activity or night, ensure that there is consent gathered from all Rovers, and that it is clear;

- When recording has started
- When recording is ended
- Where the recording will be stored
- What the recording is being used for

The same goes for taking images on the night, as it is less obvious when a photo is being taken on the online platform than in-person, ensure all Unit members know when a photo is being taken.

‘BREAKOUT ROOMS’

‘Breakout rooms’ are part of almost all online meeting platforms which allow for a central, group scene/meeting but then allow for breakout groups. These can be used very efficiently within Rovering as part of specific activities or games and can add a great dynamic to the online environment.

However these should be controlled. If they are started/ended and used spontaneously this can lead to a unorganised and potentially lead to anxiety and mistrust within the group. In the same way as without warning moving to another room for minutes and coming back like nothing was happened in the physical space.

ACTIVITIES

Activities should be kept broad and diverse with the usual online favourites such as trivia included, however not limited! Groups should remain creative and diverse.

If you’re in need of program inspiration, see “Programming for Virtual Rovers” here <https://www.vicrovers.com.au/resources/crews>

Strong consideration should be made with the inclusion of alcohol within meetings. It is easy in the online space to involve alcohol into every meeting as this can be subtly done by individuals at their computers. However groups are encouraged to keep the same social norms of face-to-face meetings. If a night wasn’t meant to have alcohol, then the online session should be the same. To the same extent eating/doing other activities whilst online should be restricted.

FOLLOW-UP

The same follow-up as always should be made, thanking everyone for a good night and summarising the events for those whom could not make it.



MAKING MENTAL HEALTH PART OF EVERY MEETING:

It is well known that the vast majority of communication is body language, however the online environment numbs the ability to recognise the subtle cues in our crew members. This is why the outright and open avenue for communication needs to be made. Asking everyone about their mental health, their stressors, and how they are coping at home during this time is utterly important.

Asking this in a way in which it opens an avenue for open and honest communication is vital.

Obviously this opening will not always be taken in the group scenario, however the effort might spark someone who is suffering to approach a member of the unit at another time, or indeed approach another member of their support network.

MOVING INTO FACE-TO-FACE GATHERING:

It may be helpful to follow the restrictions of the state set out by the State Government and the Chief Medical Officer at this time, but please remember all Rover events, activities and gatherings must follow the advice of the State Leadership Team, which you can read here: <https://scoutsvictoria.com.au/about-us/news/returning-to-limited-indoor-scouting/>

These are not only for the protection of our communities during the COVID-19 pandemic, but also for inclusion and involvement of everyone involved in the unit.



Scouts Victoria

Position Description – Rover Advisor MARB



Title: Rover Adviser MARB (Metropolitan Area Rover Ball)

Reports to: State Commissioner - Rover Support

Membership: MARB Committee

Scouts Victoria is a child safe organisation with zero-tolerance for any harm, abuse or neglect. We value the diversity of our members, including gender, sexuality, race, religion and ability.

This is a voluntary position which supports and advises the MARB team to deliver the annual Metropolitan Area Rover Ball.

PRIMARY RESPONSIBILITIES

1. Provide Quality Advice
 - Advise the MARB team on the organisation and execution of the annual MARB.
 - Stimulate and foster new initiatives through the existing structures of the MARB team.
2. Provide Adult Support
 - Resolve issues relating to non-Rovers and members of the Rover section where requested
3. General
 - Attend MARB committee meetings and working bees
 - Be an active and visible member of the Committee participating in, attending and supporting events
 - Advocate for the MARB team as required within the Rover Section and more broadly with other members of Scouting, promoting and supporting the benefits of the event
 - Other duties as requested by the State Commissioner – Rover Support or Chair of the MARB committee

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Enthusiasm with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Enthusiasm and commitment towards the importance of activities and the 'out' in Scouting
3. A strong commitment to the role of an 'adviser' in the Rover section
4. Ability to work as a member of a team

Skills

1. Personal knowledge of and active experience within the Rover section desirable
2. Ability to relate to, communicate with, mediate, and motivate Rovers and supporters
3. Planning and delegation skills
4. Demonstrated risk management, work health safety (WHS), and ScoutSafe skills

Knowledge



1. Have a sound knowledge of, and strong commitment to, the purpose, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods that distinguish it from other youth organisations
2. Demonstrated understanding of the role and responsibilities of an 'adviser' position in the Rover Section
3. Hold a Wood Badge
4. Have completed advanced training in the Rover Section within 12 months of appointment.

Desirable Experience

1. Event management experience
2. Entertainment experience
3. Budgeting and financial management experience
4. Creative and fun nature.

Budget Cover letter

Dear Regions,

In the process of developing our budget we also recognise that the region appreciated a document which clearly identifies and clarifies areas where the budget has changed. We hope to have representatives at the region meetings but please also use this cover letter to help visualise Mean Girls Surfmoot.

Furthermore, we are taking action upon your feedback from the forum and from this feedback we recognised that the participants are unhappy with how far away our campsite is from the toilets and how close everyone is surrounding the staging area. To mitigate these concerns, we the committee have taken the intuitive to move the campgrounds further into Eumerella closer to the Browns Rd toilet block and showers.

Profit Margin:

We have a profit margin of \$2,990. This gives us the committee enough wiggle room so that if a department goes over budget it doesn't blow the whole event. We are again not budgeting off gate tickets and using them as pure profit.

Tickets:

Over the last three years the pricing has been consistent between \$80-\$85 for a three to four-day event. However, this upcoming Surfmoot is a five-day event and the last five-day event ticket prices will be \$95. This is only a \$10 increase from last years presold, the committee has worked hard to keep the prices as low as possible to ensure the possibility of more attendees coming

We are budgeting on 500 participants from having 460 people last year, the reasoning behind such a large jump in expected ticket sales is in direct response to the COVID-19 Virus, and the postponement of the next world moot to 2022. Leaving opportunities available for some New Zealand rovers to attend and as it is a longer event it will be more appealing to more interstate rovers especially Queenslanders because of the long drive.

Although, this is a \$10 increase in price we have the IT team looking into a payment plan options to make it more affordable for rovers. Ideally, we'll have four installments of \$23.75 on the first of each month if the budget gets passed next.

The timeline of the tickets will be as follows;

- Early bird \$95 till 11:59pm on the 31st of December
- Normal Tickets \$110 till 11:59pm on the 15th of January
- Gate tickets \$125 from the 22nd of January

Canteen and Coffee Van Tenders:

This year we'll hopefully have a crew who'll run a coffee van for a fundraising effort. We'll be keeping the tender fees at \$150 for each service.

Entertainment:

We've increased entertainments budget for the following reasons; an extra day of talent, A stage set up, Theme decorations, A truck over a longer time frame

Power and Communications:

We've increased the budget for the generators and fuel due to the new site and for how long the camp is.

Mics:

We've added in a new line item for canteen as we've moved away from the environment center it felt only fair if we helped out whomever runs the canteen again as we've changed sites

Surfmoot Budget 2021

	2021 Budget			2020 Actuals		2020 budgeted	
Income							
General Store	Sale Price	Quantity	Income				
Merchandise			\$ 1,000.00		\$ 1,210.00		\$ 1,000.00
Ice			\$ 750.00				\$ 780.00
		Total	\$ 1,750.00		\$ 1,210.00		\$ 1,780.00
Tickets							
Early Bird Tickets	\$ 95.00	475	\$ 45,125.00	\$ 85.00	\$ 21,845.00	\$ 85.00	\$ 36,125.00
Normal Tickets	\$ 110.00	0	\$ -				
Gate Tickets	\$ 125.00	0	\$ -	\$ 115.00	\$ 12,420.00	\$ 115.00	
New Rover (18YO) Ticket	\$ 50.00	15	\$ 750.00	\$ 42.50	\$ 510.00	\$ 42.50	\$ 1,062.50
Promotional Tickets	\$ -	3	\$ -			\$ -	\$ -
Committee Tickets (service)	\$ 55.00	30	\$ 1,650.00			\$ 55.00	\$ 1,650.00
service tickets	\$ 55.00	20	\$ 1,100.00				
Total Tickets Sales			\$ 48,625.00	\$ 34,775.00		\$ 38,600.00	
Bar and Canteen							
Coffee Van Tender Fee	\$ 150.00		\$ 150.00				\$ -
Canteen Tender Fee	\$ 150.00		\$ 150.00			\$ 150.00	\$ 150.00
		Total	\$ 300.00	\$ -		\$ 150.00	
Committee Payments							
Committee Jumpers			\$ -			\$ 62.00	\$ 1,860.00
Committee Shirts	\$ 55.00	30	\$ 1,650.00			\$ 38.00	\$ 1,140.00
		Total	\$ 1,650.00	\$ -		\$ 3,000.00	
Loans & Misc							
Program Ads	\$ 200.00		\$ 200.00		\$ -	\$ 200.00	\$ 200.00
Sponsorship	\$ -		\$ -		\$ -	\$ 500.00	\$ 500.00
					\$ 2,615.00		\$ 2,200.00
Float			\$ -			\$ -	\$ -
		Total	\$ 200.00	\$ 2,615.00		\$ 2,900.00	
Total Income			\$ 52,525.00	\$ 47,102.62		\$ 46,280.00	

Surfmoot Budget 2021		2021 Budget		2020 Actuals		2020 Budgeted	
Expenses							
Department Expenses							
Position	Item	Cost (-\$)	Cost (-\$)				
<u>Chairperson</u>	Miscellaneous Committee Expenses	\$100.00		\$	602.05		\$ 200.00
		Total	\$ 100.00	\$	602.05		\$ 200.00
<u>Administration</u>	Admin Supplies	\$ 150.00		\$	4.50		\$ 200.00
		Total	\$ 150.00	\$	4.50		\$ 200.00
<u>Entertainment</u>							
	Bands	\$4,500.00		\$	2,200.00		\$ 2,500.00
	Stage	\$ 1,000.00		\$	-		\$ -
	Lighting	\$ 1,500.00		\$	2,045.45		\$ 1,500.00
	Audio	\$ 1,500.00		\$	1,363.64		\$ 1,500.00
	Truck	\$ 800.00					\$ 500.00
	Misc.	\$ 600.00		\$	916.08		\$ 300.00
		Total	\$ 9,900.00	\$	6,525.17		\$ 6,300.00
<u>Treasurer</u>	Insurance	\$ 1,000.00		\$	890.00		\$ 2,700.00
	Webpage	\$ -					
	VRC Ticketing System	\$ -		-\$	81.03		
	Xero Accounting Fee	\$ 420.00		\$	355.27		\$ 420.00
	Audit Fee	\$ 60.00					\$ 60.00
		Total	\$ 1,480.00	\$	1,164.24		\$ 3,180.00
<u>Activities</u>	Offsite Activities	\$ 2,000.00		\$	613.00		\$ 2,000.00
	Onsite Activities	\$ 1,100.00		\$	693.08		\$ 750.00
	Shuttle Bus	\$ 200.00		\$	-		\$ 200.00
		Total	\$ 3,300.00	\$	1,306.08		\$ 2,950.00
<u>Power and Comms</u>	Miscellaneous	\$ 300.00					\$ 300.00
	PA & Radio Hire	\$ 3,000.00		\$	3,000.00		\$ 3,000.00
	Fuel	\$ 900.00		\$	249.45		\$ 500.00
	Boom lift	\$ -					\$ -
	Generators	\$ 1,000.00					\$ 700.00
		Total	\$ 5,200.00	\$	3,249.45		\$ 4,500.00
<u>PR and Marketing</u>	Programs						
	Promotional Items	\$ 400.00		-\$	203.13		\$ 300.00
		Total	\$ 400.00	-\$	203.13		\$ 300.00
<u>Works & Services</u>	Toilets and Pumpouts	\$ 3,000.00		\$	1,305.88		\$ 8,350.00
	Minor Works	\$ -		\$	132.00		\$ -
	Emergency Water	\$ -		\$	-		\$ -
	Miscellaneous	\$ 100.00					\$ 100.00
	Capital Works	\$ -		\$	-		\$ -
	Bins	\$ 1,500.00		\$	709.09		\$ 1,000.00
	Site Vehicles and Trailers	\$ 250.00					\$ 250.00
		Total	\$ 4,850.00	\$	2,146.97		\$ 9,700.00
<u>Immediate Past Chair Bar</u>	Alcohol	\$ -					
	Surfmoot Cups						
	Miscellaneous	\$ -					
		Total	\$ -	\$	-		\$ -
<u>Miscellaneous</u>	Refunds						\$ -
	CAS						
		Total	\$ -	\$	-		\$ -
<u>General Store</u>	Ice and Ice Freezer	\$ 780.00					\$ 780.00
	Merchandise	\$ 350.00		\$	2,931.51		\$ 1,000.00
	Canteen equipment	\$ 1,250.00					
	Committee Shirts	\$ 1,650.00		\$	1,464.60		
		Total	\$ 4,030.00	\$	4,396.11		\$ 1,780.00
Total			\$ 29,410.00	\$	19,191.44		\$ 29,110.00
Appropriations							
	Eumeralla Scout Camp		\$ 14,125.00	\$	8,691.00		\$ 8,000.00
	Surfmoot Float						
	Victorian Rover Council		\$ 6,000.00	\$	6,000.00		\$ 6,000.00
Total			\$ 20,125.00	\$	14,691.00		\$ 14,000.00
Total Expenses			\$ 49,535.00	\$	33,873.18		\$ 43,110.00
Budget Adjustments							
	Prior Year Income		\$ -				\$ -
	Prior Year Expenditure		\$ -				\$ -
Adjustment Net Result			\$ -	\$	-		\$ -
Final Surplus / Loss							
	Total Income		\$ 52,525.00	\$	47,102.62		\$ 46,280.00
	Total Expense		\$ 49,535.00	\$	33,873.18		\$ 43,110.00
	Net Result Excluding Adjustments		\$ 2,990.00	\$	13,229.44		\$ 3,170.00
Final Net Result			\$ 2,990.00	\$	13,229.44		\$ 3,170.00



Mafeking Rover Park 2019-20 Budget Report

Mafeking was set to have a bumper year with increased booking numbers and larger events planned throughout the year. Our calculations were an underestimation with over \$4,000 profit despite no events running from mid-march due to COVID.

Now that being said, we also did not spend as much as expected either. We had expected 2000+ people to attend Mafeking between March- June for both major events and regular camps. We did not spend our allocated allowances in some areas as most of this work is done annually in March, April and May during Mudbash/Mafeking working Bees.

Although we have shut our gates for 3 months MRP turned a \$12,869* profit for the year. (Please note that June bills and items have not been added)

Please note that \$8,000 was spent to level main area and complete some grading work of our front roads. In October 2019 we installed a PA system with the assistance of SXS racing (external motorsport booking), the final result costed us 1/3 of the total price to install it alone (\$5,935) and can be accessed by any booking at the park! We also spent \$3,763 to Rekey the entire park. This is all buildings, sheds and padlocks. New keys have been issued accordingly and old keys will no longer work. We have had a busy 12 months and we cannot wait to show you what has changed!

Proposed 20-21 budget

Given the uncertainty about us reopening to full capacity we have included a column in the budget (Cost No Running) that allows you to see the yearly costs MRP pay without campers. This is estimated to be about \$16,464 for the year. This includes electricity, insurance, council rates internet and accounting costs.

MRP have been given the date of 13th July to open the campsite again. We have made the decision to have a more conservative budget with lower booking numbers as we are still unsure of how and what major events will look like in the next 12 months.

We aim to increase our advertising and bookings throughout the year to increase our profit thus decreasing the loss we plan to make in the 20/21 financial year.

Should you have any further questions please do not hesitate to ask Tash, you can contact her at chairman@mafekingroverpark.com

The only way to truly understand a committee budget is to get involved with the committee as a member!

MAFEKING ROVER PARK

ACCOUNTS TO 30 June 2020

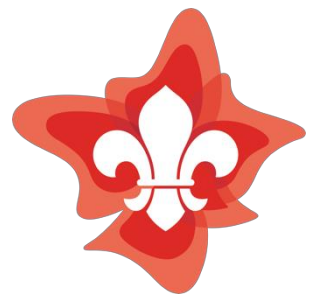
As at 31/05/20

		Year to Date	Annual Budget to 30/06/20	Increase / (Decrease)	Cost No Running	Annual Budget to 30/06/21
		\$		\$		
Income						
Mudbash		12,485	13,000	(515)		10,000
Site Rent:				-		
	Major Events	25,592	12,500	13,092		8,000
	Camping/Hiring	5,039	12,000	(6,961)		7,000
	Motor Sport	4,120	6,000	(1,880)		4,000
	Prior Motor Sport		-	-		-
				-		
Fundraising:	General	2,313	5,000	(2,687)		2,000
Shirts				-		
Donation				-		
Merch				-		
Interest		55	150	(95)		
radio				-		
Sundry Items	keys/pa system	5,935.28	1,500	4,435		1,000
		55,539.56	50,150	5,390		32,000
Expenditure						
NAB Capital						
Toilet Block and Shelters						
BRC Loan Repayment						
Elect		8,280	7,000	1,280	5,000	5,000
Gas		1,165	7,000	(5,835)		3,000
Vehicles		696	2,000	(1,304)		1,000
Fuel		539	900	(361)		1,000
Council Rates		164	160	4	164	160
Site Expenses:				-		
	Track Repairs	2,830	2,500	330		2,500
	Maintenance	8,085	7,000	1,085		5,000
	Rubbish	1,962	3,000	(1,038)	250	1,000
	buildings	3,791		3,791		
Capital			1,000	(1,000)		1,000
Equipment replacement		820	1,500	(680)		500
Open Day			500	(500)		-
Phone		409		409		500
Insurance		9,697	10,500	(803)	10,000	10,500
Training/Rego		100	200	(100)	150	200
Fire services		455	3,000	(2,545)		1,000
PR expenses		368	350	18		350
Fund raising Expense		1,350	700	650		700
mudbash 18/19/20			300	(300)		
Merch		919	500	419		
It/Internet		481	350	131	500	500
Accounting		315	450	(135)	400	400
Capital Reinvestment						1,000
Council Permits			200	(200)		200
Sundry		244	1,000	(756)		1,000
		42,669.96	50,110.00	(7,440.04)	16,464	36,510.00
Profit / (Loss)						
		12,869.60	40	12,830		(4,510)

ROVER SCOUTS VICTORIA

Rover Scouts Victoria Subcommittee Policy Book

Adopted by the Victorian Rover Council _____



CONTENTS

Definitions

Introduction

Subcommittee Organisation

VRC Reporting

Annual General Meetings

AGM Content

Elections

Risk Management

Budgeting and Financial Record Keeping

Committee Conduct Guidelines

Guidelines for Units and Committees Running Activities on Behalf of the VRC

Annual Operating Schedule

Subcommittee Specific Policies

Bogong Rover Chalet

Mafeking

Metropolitan Area Rover Ball

Mudbash

Rover Dinner

Rover Scout Motorsport

Surfmoot

WF Waters Lodge

DEFINITIONS

AGM	Annual General Meeting
Ex-officio	A member of a committee who is part of it by virtue of holding another office
Quorum	The minimum attendance at a meeting to make the proceedings of that meeting valid
Organisational structure	Defines the leadership structure of a subcommittee as well as the positions that make up the committee
Rover Advisers	See Scouts Australia's document 'Position Description for Rover Adviser'
SCRS	State Commissioner for Rover Support
Subcommittee members	All members of a subcommittee, as defined by the subcommittees organisational structure
Subcommittees major event	For event subcommittee's this is the main event that they plan for and hold. For assets and RSM this is their main 'Season'
VRC	Victorian Rover Council

INTRODUCTION

Subcommittees should ensure they create a safe and positive environment for both Subcommittee members and participants by adhering to the policies of Scouts Victoria and Rovers Victoria, some of which are listed below.

This document contains the policies and guidelines pertaining to Victorian Rover Council (VRC) Subcommittee operations that have been adopted by the VRC. Any change to the policies within this document must be tabled and voted on at a meeting of the VRC.

Subcommittees shall have their own policy book. Amendments to a Subcommittee's own policy book can be made provided the amendment is tabled (one month prior) and voted on at that Subcommittee's general meeting. Amendments to a Subcommittee's policy book must also be ratified by the VRC.

It is the responsibility of the Secretary of the VRC to ensure this document remains up to date with each revision. This document should be made widely available to members of the Rover Scout section by being published on the Victorian Rover Website.

Some Scouts Victoria and Scouts Australia Policies for further reference are listed here. See the Scouts Victoria and Scouts Australia website for the most up to date policies:

- Drugs & Alcohol
- Adult Code of Conduct
- Code of Ethics
- Conflict of Interest
- Inappropriate Conduct
- Privacy Policy
- Child Protection
- Social Media
- Guns & Firearms
- Work Health & Safety
- Bullying & Harassment
- Membership Policy

SUBCOMMITTEE ORGANISATION

All subcommittee members are to be Rovers under 26 years of age until the completion of the Subcommittee's Annual General Meeting (AGM). Where a suitable candidate that meets these requirements cannot be found during the AGM, an exemption can be made.

It is essential to have Rover Advisers in every Subcommittee who are nominated by the Subcommittee and endorsed by State Commissioner for Rover Support (SCRS). A committee may present suitable candidates for appointment to such a position at its AGM.

Subcommittees shall have a defined organisational structure in their policy document, which specifies all Subcommittee positions, departments including their composition (where applicable), the Subcommittee executive composition, and the number of committee members. Each position must have an accompanying position description.

Where a Subcommittee requires additional non-Rover support the Subcommittee may add these roles to its standard committee structure and have it ratified by VRC. The SCRS and the Chairman of the VRC, or their delegate, shall be considered members of each Subcommittee's executive "ex-officio".

VRC REPORTING

Subcommittees shall ensure that a representative, either the Chairman or executive member, attends each VRC meeting to present a report and to answer questions. A written report detailing the current activities of the Subcommittee, major proposals and current financial statement shall be forwarded to the VRC Secretary for inclusion in the VRC agenda on or before the third Wednesday in the month. Where a Subcommittee has nothing to report, a note confirming this and indicating current bank balances shall suffice.

The Subcommittee shall prepare a budget for each year's activities and submit it to the VRC at the date specified in the Annual Operating Schedule. Departures from the Budget should be tabled at the VRC and a short explanation of the circumstances given.

ANNUAL GENERAL MEETINGS

Subcommittees shall have an Annual General Meeting as soon as practical after the completion of its major event. The AGM will be open to all Rovers, and must be advertised through the communication channels for all regions, the Rover weekly newsletter, and at the VRC table at least two months prior to the date of the AGM. Additionally, the AGM should be advertised at events.

AGM CONTENT

At AGM's, Subcommittees shall report on:

- The financial position of the event
- Attendance of the events or assets, including:
 - Breakdowns of units (by seasons where relevant)
 - Scouting sections attendance
 - Including separating open day numbers
 - Non-Scouting attendance
 - In all cases, a comparison to previous year
- Incidents that have occurred
- Current risk statuses, open risks, and their mitigation strategies
- Feedback received to date
- Department reports, including recommendations for the incoming committee based on experience and feedback
 - The suggested template being 'What worked', 'What didn't work', and 'Recommendations'

ELECTIONS

Committee members required by the Subcommittee shall be elected at the AGM. Any eligible Rover present may be nominated for any position at the AGM.

If a Rover is nominated who is not in attendance, written confirmation of acceptance of the nomination must be provided prior to election.

Where a Subcommittee considers prior experience to be important, or a vote is required to elect a candidate, the person should give a short description of their experience.

Unless otherwise stated in a Subcommittee's Policies (operating guidelines), voting at an AGM is on the basis of a maximum of two votes per unit in attendance.

The requirements for a quorum at an AGM shall be defined in the Subcommittee's Policy book.

The VRC Chairman, or their delegate, should conduct the elections. Where numbers are insufficient for two votes per unit, the VRC chairman or their delegate may veto this requirement provided this decision is noted in the minutes.

RISK MANAGEMENT

Subcommittees must adhere to the 'Risk Management Committee' policy located in the Victorian Rovers Policy Book and to the relevant minimum requirements that are set out in Scouts Victoria and Scouts Australia Risk Management guidelines.

BUDGETING AND FINANCIAL RECORD KEEPING

Subcommittees shall be responsible for administering their budgeting, finances, and financial record keeping.

Subcommittees must ensure their finances and budgeting adhere to the policies as set out in the VRC Financial Management Policy Book, along with any relevant Scouts Victoria and Scouts Australia financial guidelines.

Subcommittees shall reference the Annual Operating Schedule set out in this document for the expected dates for presenting budgets, presenting financials to the VRC Treasurer, and holding an AGM. Budgets and AGM financial reports must be sent to budgets@vicrovers.com.au.

COMMITTEE CONDUCT GUIDELINES

The Committee Conduct Guidelines are the responsibility of the Rover in Charge to enforce. In the case whereby there is a breach; the Rover Adviser shall enforce them. In an extreme case, it is to be enforced by the State Commissioner / Assistant State Commissioners.

1. Any committee members that are rostered on for duty are not to be intoxicated
2. Where practicable, major event committees should have a separate area for their members to relax which is a significant distance away from their headquarters office.
3. Events / scheduled activities should have a roster of staffing requirements for the duration of the activity.
4. There must be adequate rest periods between shifts for all members rostered on duty.
5. A member has the right to declare that they are unable to work due to fatigue. It is the responsibility for the Rover in Charge to re-assign duties as appropriate.
6. The Rover in Charge is to delegate their responsibility to a Rover, who will be the acting Rover in charge while they are off-duty.
7. The Rover in Charge must ensure that the member to whom they have delegated responsibility is capable and able to undertake the expectations of that role.
8. Committees are responsible for the safety of everyone attending their events and working with their committee.
9. Subcommittees must induct supporting members to the event or property, so they are sufficiently familiar with all requirements of their role to be able to safely perform it.

GUIDELINES FOR UNITS AND COMMITTEES RUNNING ACTIVITIES ON BEHALF OF THE VRC

Where a unit/committee is running an activity, either for the first time, or where they have previously lost money, or where the activity itself is being run for the first time the following guidelines will apply:

1. The unit/committee must be appointed and have accepted responsibility for the running of the activity concerned for a period determined by VRC prior to the date of the event.
2. The unit/committee shall operate in accordance with all the policies in this document, along with any current directions from VRC when planning, organising, and conducting their activity.
3. The unit/committee must run a review meeting in accordance with the requirements of an AGM as specified in Subcommittee AGM Policy.

ANNUAL OPERATING SCHEDULE

Subcommittee	Budget Tabled ¹	Primary Event period	Financials Presented to VRC Treasurer	AGM
Bogong Rover Chalet	May VRC meeting	Victorian ski season	1st August	2nd Wednesday of October
Mafeking	May VRC meeting	Annual	1st August	1st of August
Metropolitan Area Rover Ball	January VRC meeting	September	1st November	November
Mudbash	November VRC meeting	Queen's Birthday long weekend	1st August	2nd Wednesday of August
Rover Dinner	March VRC meeting	October / November	1st January	January
Rover Scout Motorsport	May VRC Meeting	Annual	1st August	1st Thursday of August
Surfmoot	June VRC meeting	Australia Day long weekend	1st March	3rd Wednesday of March
WF Waters Lodge	May VRC meeting	Victorian ski season	1st August	2nd Weekend of October

¹ Budgets must be sent to budgets@vicrovers.com.au on the Wednesday one week before the VRC meeting for that month

SUBCOMMITTEE SPECIFIC POLICIES

BOGONG ROVER CHALET

Aims and objectives

1. The Bogong Chalet Management Group (hereinafter referred to as BCMG) is responsible to the VRC for the management, operation, maintenance, and development of the Bogong Rover Chalet. The BCMG is also responsible to the VRC for the organization and running of the Rover Winter Ski Parties.
2. The BCMG will discharge its duties in accordance with the Principles of Scouting (P & R P 2.3) and with the Aims of the Scout Association of Australia in mind (P & R P 2.2).
3. It will carry out any directions given to it by the VRC and consider and report back to the VRC on any issue referred to it by the VRC.

Other items

Specific Membership requirements

MAFEKING

Aims and objectives

Other items

Specific Membership requirements

METROPOLITAN AREA ROVER BALL (MARB)

Aims and objectives

Other items

Appropriations

MARB will pay 40% of their profits to VRC appropriations.

Specific Membership requirements

MUDBASH

Aims and objectives

Other items

Specific Membership requirements

ROVER DINNER

Aims and objectives

Other items

Specific Membership requirements

ROVER SCOUT MOTORSPORT

Aims and objectives

1. To oversee, promote, foster and conduct all aspects of motor sport events within Scouts Australia (Victorian Branch)
2. To promote friendship and courtesy on the road and in competition between all members of Rover Scout Motorsport
3. To conduct meetings and classes whereby members may obtain knowledge enabling them to become better drivers and maintain their vehicles to a high standard of efficiency
4. To affiliate with the Motorsport Australia, acknowledging its constitution and observing the published Motorsport Australia National Competition Rules (NCR)
5. To operate within the guidelines and policies established within the VRC

Other items

Specific Membership requirements

SURFMOOT

Aims and objectives

Other items

Specific Membership requirements

WF WATERS LODGE

Aims and objectives

Other items

Specific Membership requirements

First Aid Kits

POLICY

First aid kits are to be available at properties operated by the Victorian Rover Council and its subcommittees, including but not limited to:

- The Victorian Rover Centre
- Mafeking Rover Park
- W.F. Waters Ski Lodge
- Bogong Rover Chalet

Events run by the Victorian Rover Council and its subcommittees, including but not limited to:

- Mudbash
- Surfmoot
- MARB
- Rover Scout Motorsport sanctioned events
- Rover Dinner
- Training courses run by the Victorian Rover Training Support Team

At any other event/property as appropriate, at the discretion of the Victorian Rovers Risk Management Committee.

The contents of the First Aid Kits must be suitable for the level and nature of first aid that is likely to be applied, which should be identified by a risk analysis for the event/property. First aid kits must be maintained and have their contents re-stocked as needed, as well as checked and re-stocked annually.

In addition, the aforementioned properties operated by the Victorian Rover Council and its subcommittees are to have available on site a serviced and working defibrillator, the location of which is clearly marked and easily accessed by all users of the property.

At high-risk events such as working bees, or any other events deemed high-risk by the Victorian Rovers Risk Management Committee, a first aid officer or team is to be appointed for the duration of the activity.

The first aid officer or team must be a person/people who:

- Have completed a minimum of Level 2 First aid course (HLTAID003 Provide First Aid or equivalent) in the previous 3 years.
- Are willing and able to provide first aid at any time, for the duration of the activity, and have completed an induction to the event / property so that they are familiar enough with the site to perform their role
- Is familiar with the site and area within which they may be required to provide first aid
- Has an understanding of any site-specific requirements for obtaining advanced life support
- Has the resources required to obtain advanced life support (i.e phone with reception, etc)

Financial Management Document Proposals:

I propose for the following items to be added to the 'Budgets' area of the Financial Management document:

Subcommittees are expected to table budgets in accordance with the 'Annual Operating Schedule' specified in the VRC Subcommittee Policy Book.

Subcommittees must accept guidance from the VRC as to desired profit levels and budget accordingly.

Subcommittees must ensure that they generate sufficient income to finance all maintenance and development works for their respective properties and assets, as well as meeting all operating costs and servicing all loans.

When presenting budgets to VRC for approval, Subcommittees must have a committee member who is suitably versed in the proposed budget present to speak to the budget and answer questions in relation to it. This would preferably be the treasurer or a member of the subcommittee executive. Failure to do so will result in consideration of the budget automatically being deferred to the next meeting unless the VRC authorises the VRC Office Bearers to approve the budget at their next meeting. This should only be done when a full month delay in approving the budget could seriously jeopardise the success of the activity and result in a significant financial loss to the VRC.

Where an advance is required to pay deposits and confirm bookings, these may be requested and approved with the initial tabling of the budget provided a repayment to the VRC of the full amount of the float is then included as an expense item in the budget.

Subcommittees are reminded of the VRC's policy that wherever possible activity costs and charges should provide a lower cost to members of the Rover Section than non-members, and that they should consider the VRC policy on carers.

I propose for the following items to be added to the 'Expenditure' area of the Financial Management document:

The Subcommittee may purchase, without prior approval of the VRC, any items that are specified in their approved budget. Proposed expenses outside of the existing budget must be endorsed by VRC prior to purchase. - Move to finance policy book

I propose for the following item from the 'Reporting' area of the Financial Management document:

At the conclusion of the event and when all income has been received and payments made, a report will be prepared for presentation to the entity's AGM and to VRC.

To be amended to:

At the conclusion of the major event and when all income has been received and payments made, a report will be prepared for presentation to the entity's AGM and to VRC. For asset subcommittees and Rover Scout Motorsport their 'Major event' is their 'season'.

The report will be forwarded to: budgets@vicrovers.com.au, and for subcommittees the report must be submitted to this address in accordance with the dates specified in the 'Annual Operating Schedule' In the VRC Subcommittee Policy Book.

The Scout Association of Australia
Victorian Rover Council
2019/20 ACTUALS to BUDGET

	PRIOR YEARS		CURRENT YEAR				
	2018 Actual 30-Jun-18 \$	2019 Actual 30-Jun-19 \$	12 Months to 30 JUNE 2020			2021 Budget 30-Jun-21 \$	
			Budget FY20 \$	Actual @ 24/5 \$	Variance \$		Comments
INCOME							
Mudbash	-	6,000	6,000	-	(6,000)	6,000	MB21 event, possible MB20 event, MB20 appropriation to be agreed once format of the event is determined.
Surfmoot	6,000	6,000	6,000	6,000	-	6,000	SM21
MARB	500	500	500	500	-	500	M20
Rover Dinner	500	500	500	-	(500)	500	RD20
Rover Scout Motorsport	-	750	750	750	-	-	Remove no events
Baw Baw Rover Crew	6,000	6,000	6,000	6,000	-	-	minimal season 20
Bogong Rover Chalet Mgt Group	6,000	6,000	6,000	6,000	-	-	No season 20
Sundry	3,919	559	-	12	12	-	Not budgeted
Merchandise sales			-	450	450	-	Not budgeted
Interest	1,521	1,893	1,500	1,483	(17)	1,000	Low interest rates
	24,440	28,202	27,250	21,194	(6,056)	14,000	
EXPENDITURE							
Fixture Cards and Resource Folders	-	-	-	-	-	-	
Marketing & Promotion	1,133	190	2,000	865	1,135	500	Reduced
Outdoors and Adventurous Activities	-	-	200	-	200	-	Eliminated, not used
Environment	-	-	200	-	200	-	Eliminated not used
Training Subsidies & Courses	100	855	1,500	1,429	71	1,000	Reduced, includes RA Seminar costs, and add on training cost.
Awards and Presentations	1,300	640	1,300	180	1,120	300	Reduced, most of cost in SC Budget, cost of VRC Tickets to Rover dinner 4x50
VRC Meetings	-	-	250	-	250	-	Expenses for away meetings etc., Eliminated
NRC & NRYP Meeting	920	2,200	2,500	2,165	335	2,300	NRC Jan/Feb 21
NRC Levy	4,868	5,250	5,495	5,186	309	-	Presently \$4.30, deferred for FY21.
Moot Buddies	1,159	1,221	1,221	1,206	15	1,206	\$1 per head
Sundry Expenses	404	191	1,000	1,577	(577)	1,000	Expenses such as working bees, gifts, cards etc. Mostly VRC Centre clean-up 2020
Equipment Maintenance	1,029	-	1,000	353	647	750	VRC Trailer and other equipment, Carpet glue FY20. Budget allocation required
Equipment - Minor Purchases	-	229	250	256	(6)	-	We don't have anything planned at this stage, storage bins FY20
Equipment - Major Purchases	14,024	3,537	-	-	-	-	No budget
Equipment - IT	-	2,101	-	-	-	-	No budget
Postage, Stationery & Office Expenses	1,351	(239)	250	(468)	718	-	Postage for orders, offset by revenue so nil to budget, revenue item for fy20.
Communications & IT	322	407	2,000	548	1,452	1,000	SMS and IT Infrastructure operating costs, including tablets, square, domain renewals
Accounting Fees	223	382	500	348	152	500	xero, bank fees etc.
Contingencies	-	390	500	412	88	500	Non budget item, fy20 used for CBR Bus driver airfare
Year book	4,473	7,348	4,500	-	4,500	4,500	Year book printing costs, not printed in FY20, required fy21
Merchandise Costs			-	88	(88)	-	Not budgeted
Rover Centenary	3,475	(1,286)	-	-	-	-	Not required FY20/21
	34,781	23,417	24,666	14,145	10,521	13,556	
Ticketing System Sub committee Contribution	1,500	-	-	-	-	-	No longer budgeted post square
Ticket System setup costs	(1,684)	(547)	-	-	-	-	No longer budgeted post square
Net Ticketing cossts	(184)	(547)	-	-	-	-	
OPERATING SURPLUS/(DEFICIT) YTD	(10,525)	4,238	2,585	7,049	4,465	444	
	-	-	-	-	-	-	
Abnormal items off budget (The Moot)	86,230	-	-	-	-	-	
NET SURPLUS/(DEFICIT) YEAR TO DATE	75,705	4,238	2,585	7,049	4,465	444	
			9.48%			3.17%	



Bogong Chalet Management Group
Victorian Rover Council
Scouts Australia
A.B.N. 39 662 387 026

Postal Address: 152 Forster Road,
Mt Waverley VIC 3149
Phone: 0407 242 538
Fax: (03) 9543 7482
Internet: bogongroverchalet.org.au
E-mail: bogongchalet@vicscouts.asn.au



BCMG Budget for the 2020/21 Financial Year

This proposed budget is presented to the Victorian Rover Council, having been discussed, examined and approved by the Executive Committee of the Bogong Chalet Management Group. The formulas used to calculate the budget are outlined in the explanatory notes attached to this document.

The BCMG firmly believe that the long-term financial position of the Chalet is sound. We believe that the effects of the COVID-19 pandemic on the financial position of the Chalet will be minor, although negative, and is unlikely to have serious long-term implications.

The effects of the pandemic will be felt through the cancellation of the winter season. This will have two budgetary and financial impacts:

- The first being the loss of bookings revenue for the coming season.
- The second being the absence of the variable or "per head" expenses for running individual winter parties for the coming season.

However, the yearly fixed expenses for resupplying the Chalet with bulk items remain, as the resupply for the following season must be done in the second half of the budget period.

Overall, for the coming year, the losses in income outweigh the savings in expenses and the resulting projected deficit will be quite substantial. However, when balanced against the projected surplus for this year to date, the overall deficit for across both years will likely be reduced by up to sixty per cent. Further, the estimated time required to clear the remaining deficit, if treated as a short-term liability or debt, is approximately two years.

Over this past year as Honorary Treasurer, I have enjoyed the experience I have gained with the management of the accounts for the Chalet, and the Xero Software package sits at the heart of that system. I am grateful for the continuing support and assistance of both the BCMG Committee and Jody Freeman, as Honorary Treasurer for the Victorian Rover Council. The BCMG Committee and I retain a firmly positive outlook for the future of the Chalet.

Yours in Scouting,

P.E. Linnell BAcc Swinburne

Honorary Treasurer,
Bogong Chalet Management Group.

Current Year and Proposed Budget Comparison

Line Items	Budget Financial Year 2019/20		Proposed Budget Financial Year 2020/21		Budget Variance	Notes
Income	\$	\$	\$	\$	\$	
Winter Bookings						
Current financial year	70,875.00		-		(70,875.00)	1
Next financial year	12,150.00		11,765.00		(385.00)	2
Refunds	-		-		-	
Ski Hire & Transport	-		-		-	1
		83,025.00		11,765.00	(71,260.00)	
Summer Bookings						
Mountain Bike weekend	2,000.00		2,000.00		-	2
Summer Bookings	3,000.00		3,000.00		-	2
		5,000.00		5,000.00	-	
Chalet Events						
Member Events	-		1,500.00		1,500.00	2
Special Events	-		-		-	
		-		1,500.00	1,500.00	
Interest	3,000.00	-	2,000.00		(1,000.00)	3
Merchandise - onsite store	-		1,000.00		1,000.00	3
Miscellaneous Income	-		-		-	
Prepaid Revenue Adjustment	-		-		-	
Sponsorship / Donations	-		-		-	
Total Income		91,025.00		21,265.00	(69,760.00)	
Less Operating Expenses						
Winter Party Expenses						
Badges and Scarves	750.00		1,000.00		250.00	
Falls Creek SES donation	500.00		500.00		-	
Food Winter parties	6,500.00		-		(6,500.00)	1
Postage and Admin	500.00		500.00		-	
Ski Hire and Transport	8,300.00		-		(8,300.00)	1
Tawonga Hall	1,200.00		-		(1,200.00)	1
Transport Falls Creek Coaches	12,000.00		-		(12,000.00)	1
Trybooking fees	1,500.00		-		(1,500.00)	1
		31,250.00		2,000.00	(29,250.00)	
Chalet Bulk Expenses						
Diesel Fuel	3,000.00		3,000.00		-	4
Firewood	4,700.00		4,700.00		-	4
Food and consumables	16,000.00		16,000.00		-	4
Garbage Disposal	100.00		100.00		-	4
Gas	1,150.00		1,150.00		-	4
		24,950.00		24,950.00	-	
Summer Hire Expenses						
General Hire Costs	-		-		-	
MTB Weekend Costs	1,600.00		1,600.00		-	
		1,600.00		1,600.00	-	
Chalet Event Expenses						
Member Event Expenses	-		1,400.00		1,400.00	
		-		1,400.00	1,400.00	
Phone Expenses						
Phone Expenses	650.00		650.00		-	
Phone Expenses - Bookings	600.00		600.00		-	
		1,250.00		1,250.00	-	
Compliance Costs						
CFA Services	600.00		600.00		-	
Food and Health Registration	320.00		320.00		-	
Rent - Parks Victoria	-		200.00		200.00	5a
		920.00		1,120.00	200.00	
Repairs & Maintenance Expenses						
Equipment	3,000.00		3,000.00		-	
General	400.00		400.00		-	
		3,400.00		3,400.00	-	
Merchandise Expenses						
Badges & scarves	-		-		-	
Jackets	1,000.00		1,250.00		250.00	
Other Kit	500.00		500.00		-	
		1,500.00		1,750.00	250.00	
Promotions & Marketing						
General	-	-	-	-	-	
Marketing	1,500.00		750.00		(750.00)	7
Outdoors Expo	100.00		50.00		(50.00)	7
		1,600.00		800.00	(800.00)	
Working Bee Expenses						
Fuel - Transport	450.00		450.00		-	
Working Bee Costs - Food etc	150.00		150.00		-	
		600.00		600.00	-	
Bank Charges	450.00		50.00		(400.00)	5b
Consulting & Accounting	-		400.00		400.00	5b
Depreciation	-		-		-	
Insurance	14,000.00		15,000.00		1,000.00	
Prepaid Expense adjustment	-		-		-	
Sundry Expenses	1,000.00		500.00		(500.00)	5a,6
VRC Appropriation	6,000.00		4,500.00		(1,500.00)	8
Total Operating Expenses		88,520.00		59,320.00	(29,200.00)	
Net Surplus/(Deficit)		2,505.00		(38,055.00)	(40,560.00)	

Notes to the Budget:

1. These Budget items have been zeroed out as a result of the cancellation of the Winter Season due to the COVID-19 Pandemic.
2. These Revenue Items have been calculated using an estimated reduction of 20% in the number of bookings in each category from the previous season, this is then multiplied by the current booking rates.
3. These Revenue Items have been adjusted to reflect the trend in both items, reductions in interest rates and an increase in the amount of merchandise sales.
4. These Expense Items remain in the budget to facilitate the resupply of the Chalet for the 2021 Winter Season.
5. These Expense Items have been adjusted to achieve greater clarity of information and reporting.
 - a. Rent was previously bundled into Sundry Expenses.
 - b. The subscriptions fees for the Xero Software Package were previously bundled into Bank Charges.
6. After breaking items out of Sundry Expenses, the remaining amount has been reduced to 50% of the previously budgeted amount. This reduction is based on the downward trend of the remaining expense items included in this category.
7. These Expense Items have been reduced by 50% to reflect the trend in expenditure.
8. This Expense Item is set by the decisions of the Victorian Rover Council. The amount listed here is based upon a proposal to reduce the level of the contribution, this proposal is subject to VRC approval.

General Note to Expenses:

Adjustments to all expenses have been calculated using both the latest Consumer Price Index data obtained from the Australian Bureau of Statistics, and Linear Forecasting Formulas incorporating the past two years and the Year to Date. The larger of the two values produced by these calculations has been preferred in all cases.

Explanatory Comparisons Attached Below:

- Budget and Actual Year to Date for the current Financial Year (FY 2019/20).
- Current Year to Date and the Proposed Budget, to show the estimated budgetary position over both years.
- FY 2019/20 Budget and Year to Date, the FY 2020/21 Budget, and the Actuals from both FY 2017/18 and FY 2018/19.

Year to Date as at 06/05/2020 and Current Year Budget Comparison

Line Items	Budget Financial Year 2019/20		Year to Date Financial Year 2019/20		Variance
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	70,875.00		87,511.50		16,636.50
Next financial year	12,150.00		1,840.00		(10,310.00)
Refunds	-		(7,316.50)		(7,316.50)
Ski Hire & Transport	-		12,520.00		12,520.00
		83,025.00		94,555.00	11,530.00
Summer Bookings					
Mountain Bike weekend	2,000.00		-		(2,000.00)
Summer Bookings	3,000.00		2,700.00		(300.00)
		5,000.00		2,700.00	(2,300.00)
Chalet Events					
Member Events	-		1,657.00		1,657.00
Special Events	-		-		-
		-		1,657.00	1,657.00
Interest	3,000.00		0.31		(2,999.69)
Merchandise - onsite store	-		4,088.00		4,088.00
Miscellaneous Income	-		741.00		741.00
Prepaid Revenue Adjustment	-		14,775.00		14,775.00
Sponsorship / Donations	-		-		-
Total Income		91,025.00		118,516.31	27,491.31
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	750.00		977.27		227.27
Falls Creek SES donation	500.00		-		(500.00)
Food Winter parties	6,500.00		7,550.32		1,050.32
Postage and Admin	500.00		67.99		(432.01)
Ski Hire and Transport	8,300.00		11,234.93		2,934.93
Tawonga Hall	1,200.00		1,200.00		-
Transport Falls Creek Coaches	12,000.00		15,949.99		3,949.99
Trybooking fees	1,500.00		1,985.55		485.55
		31,250.00		38,966.05	7,716.05
Chalet Bulk Expenses					
Diesel Fuel	3,000.00		2,475.51		(524.49)
Firewood	4,700.00		272.73		(4,427.27)
Food and consumables	16,000.00		556.27		(15,443.73)
Garbage Disposal	100.00		67.73		(32.27)
Gas	1,150.00		797.00		(353.00)
		24,950.00		4,169.24	(20,780.76)
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	1,600.00		-		(1,600.00)
		1,600.00		-	(1,600.00)
Chalet Event Expenses					
Member Event Expenses	-		1,541.27		1,541.27
		-		1,541.27	1,541.27
Phone Expenses					
Phone Expenses	650.00		573.99		(76.01)
Phone Expenses - Bookings	600.00		445.45		(154.55)
		1,250.00		1,019.44	(230.56)
Compliance Costs					
CFA Services	600.00		-		(600.00)
Food and Health Registration	320.00		286.37		(33.63)
Rent	-		177.51		177.51
		920.00		463.88	(456.12)
Repairs & Maintenance Expenses					
Equipment	3,000.00		2,019.42		(980.58)
General	400.00		1,764.62		1,364.62
		3,400.00		3,784.04	384.04
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	1,000.00		363.64		(636.36)
Other Kit	500.00		-		(500.00)
		1,500.00		363.64	(1,136.36)
Promotions & Marketing					
General	-		26.54		26.54
Marketing	1,500.00		27.24		(1,472.76)
Outdoors Expo	100.00		36.85		(63.15)
		1,600.00		90.63	(1,509.37)
Working Bee Expenses					
Fuel - Transport	450.00		-		(450.00)
Working Bee Costs - Food etc	150.00		-		(150.00)
		600.00		-	(600.00)
Bank Charges	450.00		30.00		(420.00)
Consulting & Accounting	-		259.12		259.12
Depreciation	-		-		-
Insurance	14,000.00		14,352.11		352.11
Prepaid Expense adjustment	-		23,589.05		23,589.05
Sundry Expenses	1,000.00		217.63		(782.37)
VRC Appropriation	6,000.00		6,000.00		-
Total Operating Expenses		88,520.00		94,846.10	6,326.10
Net Surplus/(Deficit)		2,505.00		23,670.21	21,165.21

Year to Date as at 06/05/2020 and Proposed Budget Comparison

Year to Date as at 30/06/2020 and Proposed Budget Comparison					
Line Items	Year to Date		Proposed Budget		Variance
	Financial Year 2019/20		Financial Year 2020/21		
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	87,511.50		-		(87,511.50)
Next financial year	1,840.00		11,765.00		9,925.00
Refunds	(7,316.50)		-		7,316.50
Ski Hire & Transport	12,520.00		-		(12,520.00)
		94,555.00		11,765.00	(82,790.00)
Summer Bookings					
Mountain Bike weekend	-		2,000.00		2,000.00
Summer Bookings	2,700.00		3,000.00		300.00
		2,700.00		5,000.00	2,300.00
Chalet Events					
Member Events	1,657.00		1,500.00		(157.00)
Special Events	-		-		-
		1,657.00		1,500.00	(157.00)
Interest	0.31		2,000.00		1,999.69
Merchandise - onsite store	4,088.00		1,000.00		(3,088.00)
Miscellaneous Income	741.00		-		(741.00)
Prepaid Revenue Adjustment	14,775.00		-		(14,775.00)
Sponsorship / Donations	-		-		-
Total Income		118,516.31		21,265.00	(97,251.31)
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	977.27		1,000.00		22.73
Falls Creek SES donation	-		500.00		500.00
Food Winter parties	7,550.32		-		(7,550.32)
Postage and Admin	67.99		500.00		432.01
Ski Hire and Transport	11,234.93		-		(11,234.93)
Tawonga Hall	1,200.00		-		(1,200.00)
Transport Falls Creek Coaches	15,949.99		-		(15,949.99)
Trybooking fees	1,985.55		-		(1,985.55)
		38,966.05		2,000.00	(36,966.05)
Chalet Bulk Expenses					
Diesel Fuel	2,475.51		3,000.00		524.49
Firewood	272.73		4,700.00		4,427.27
Food and consumables	556.27		16,000.00		15,443.73
Garbage Disposal	67.73		100.00		32.27
Gas	797.00		1,150.00		353.00
		4,169.24		24,950.00	20,780.76
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	-		1,600.00		1,600.00
		-		1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	1,541.27		1,400.00		(141.27)
		1,541.27		1,400.00	(141.27)
Phone Expenses					
Phone Expenses	573.99		650.00		76.01
Phone Expenses - Bookings	445.45		600.00		154.55
		1,019.44		1,250.00	230.56
Compliance Costs					
CFA Services	-		600.00		600.00
Food and Health Registration	286.37		320.00		33.63
Rent	177.51		200.00		22.49
		463.88		1,120.00	656.12
Repairs & Maintenance Expenses					
Equipment	2,019.42		3,000.00		980.58
General	1,764.62		400.00		(1,364.62)
		3,784.04		3,400.00	(384.04)
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	363.64		1,250.00		886.36
Other Kit	-		500.00		500.00
		363.64		1,750.00	1,386.36
Promotions & Marketing					
General	26.54		-	-	(26.54)
Marketing	27.24		750.00		722.76
Outdoors Expo	36.85		50.00		13.15
		90.63		800.00	709.37
Working Bee Expenses					
Fuel - Transport	-		450.00		450.00
Working Bee Costs - Food etc	-		150.00		150.00
		-		600.00	600.00
Bank Charges	30.00		50.00		20.00
Consulting & Accounting	259.12		400.00		140.88
Depreciation	-		-		-
Insurance	14,352.11		15,000.00		647.89
Prepaid Expense adjustment	23,589.05		-		(23,589.05)
Sundry Expenses	217.63		500.00		282.37
VRC Appropriation	6,000.00		4,500.00		(1,500.00)
Total Operating Expenses		94,846.10		59,320.00	(35,526.10)
Net Surplus/(Deficit)		23,670.21		(38,055.00)	(61,725.21)

Estimated Deficit over both years: (14,384.79)

Two Previous Years, Year to Date and Budget Comparison

Line Items	FY2017/18 Actuals \$	FY2018/19 Actuals \$	FY2019/20 Year to Date \$	FY2019/20 Budget \$	FY2020/21 Budget \$
Income					
Winter Bookings					
Current financial year	60,682.50	73,993.50	87,511.50	70,875.00	-
Next financial year	13,265.00	14,315.00	1,840.00	12,150.00	11,765.00
Refunds	(1,415.50)	(1,665.50)	(7,316.50)	-	-
Ski Hire & Transport	5,195.00	9,253.50	12,520.00	-	-
	77,727.00	95,896.50	94,555.00	83,025.00	11,765.00
Summer Bookings					
Mountain Bike weekend	3,290.00	2,060.00	-	2,000.00	2,000.00
Summer Bookings	6,724.20	210.00	2,700.00	3,000.00	3,000.00
	10,014.20	2,270.00	2,700.00	5,000.00	5,000.00
Chalet Events					
Member Events	-	2,411.00	1,657.00	-	1,500.00
Special Events	300.00	-	-	-	-
	300.00	2,411.00	1,657.00	-	1,500.00
Interest	2,043.52	2,044.40	0.31	3,000.00	2,000.00
Merchandise - onsite store	3,125.10	3,601.00	4,088.00	-	1,000.00
Miscellaneous Income	11,863.01	-	741.00	-	-
Prepaid Revenue Adjustment	13,860.00	(1,510.00)	14,775.00	-	-
Sponsorship / Donations	-	4.00	-	-	-
Total Income	118,932.83	104,716.90	118,516.31	91,025.00	21,265.00
Gross Surplus	118,932.83	104,716.90	118,516.31	91,025.00	21,265.00
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	805.80	1,188.18	977.27	750.00	1,000.00
Falls Creek SES donation	-	1,000.00	-	500.00	500.00
Food Winter parties	6,461.80	6,457.82	7,550.32	6,500.00	-
Postage and Admin	736.73	211.98	67.99	500.00	500.00
Ski Hire and Transport	5,188.25	8,171.11	11,234.93	8,300.00	-
Tawonga Hall	1,100.00	1,690.00	1,200.00	1,200.00	-
Transport Falls Creek Coaches	11,019.09	11,580.91	15,949.99	12,000.00	-
Trybooking fees	1,376.40	1,631.50	1,985.55	1,500.00	-
	26,688.07	31,931.50	38,966.05	31,250.00	2,000.00
Chalet Bulk Expenses					
Diesel Fuel	2,509.79	2,543.85	2,475.51	3,000.00	3,000.00
Firewood	4,350.00	4,200.00	272.73	4,700.00	4,700.00
Food and consumables	14,566.54	12,872.80	556.27	16,000.00	16,000.00
Garbage Disposal	124.15	-	67.73	100.00	100.00
Gas	1,932.94	992.25	797.00	1,150.00	1,150.00
	23,483.42	20,608.90	4,169.24	24,950.00	24,950.00
Summer Hire Expenses					
General Hire Costs	309.09	-	-	-	-
MTB Weekend Costs	3,569.22	1,640.59	-	1,600.00	1,600.00
	3,878.31	1,640.59	-	1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	-	2,255.57	1,541.27	-	1,400.00
	-	2,255.57	1,541.27	-	1,400.00
Phone Expenses					
Phone Expenses	651.83	576.66	573.99	650.00	650.00
Phone Expenses - Bookings	590.85	545.40	445.45	600.00	600.00
	1,242.68	1,122.06	1,019.44	1,250.00	1,250.00
Compliance Costs					
CFA Services	1,127.77	1,040.32	-	600.00	600.00
Food and Health Registration	300.00	308.30	286.37	320.00	320.00
Rent	188.02	192.72	177.51	-	200.00
	1,615.79	1,541.34	463.88	920.00	1,120.00
Repairs & Maintenance Expenses					
Equipment	831.61	1,738.83	2,019.42	3,000.00	3,000.00
General	2,209.05	3,974.25	1,764.62	400.00	400.00
	3,040.66	5,713.08	3,784.04	3,400.00	3,400.00
Merchandise Expenses					
Badges & scarves	483.00	-	-	-	-
Jackets	3,010.01	2,681.82	363.64	1,000.00	1,250.00
Other Kit	8,265.13	-	-	500.00	500.00
	11,758.14	2,681.82	363.64	1,500.00	1,750.00
Promotions & Marketing					
General	35.04	64.73	26.54	-	-
Marketing	481.00	-	27.24	1,500.00	750.00
Outdoors Expo	-	11.79	36.85	100.00	50.00
	516.04	76.52	90.63	1,600.00	800.00
Working Bee Expenses					
Fuel - Transport	619.32	547.52	-	450.00	450.00
Working Bee Costs - Food etc	145.35	360.98	-	150.00	150.00
	764.67	908.50	-	600.00	600.00
Bank Charges	30.00	30.00	30.00	450.00	50.00
Consulting & Accounting	222.74	381.84	259.12	-	400.00
Depreciation	12,050.94	10,939.54	-	-	-
Insurance	13,216.41	13,555.51	14,352.11	14,000.00	15,000.00
Prepaid Expense adjustment	647.01	1,135.63	23,589.05	-	-
Sundry Expenses	568.35	800.17	217.63	1,000.00	500.00
VRC Appropriation	6,000.00	6,000.00	6,000.00	6,000.00	4,500.00
Total Operating Expenses	105,723.23	101,322.57	94,846.10	88,520.00	59,320.00
Net Surplus/(Deficit)	13,209.60	3,394.33	23,670.21	2,505.00	(38,055.00)

FINANCE OFFICER

This role is a 2-year term, with a ratification for continuation after 12 months.

ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees must have completed the Training Requirements for the relevant position.
3. Nominees must have proven experience or knowledge of financial management (through current study, qualification or work in the field).

DUTIES AND RESPONSIBILITIES

The Finance Officer shall work alongside the Honorary Treasurer.

Specifically, the VRC Finance Officer should:

1. Work with sub-committees and assist with the preparation of budgets and reporting of expenditure against budgets as per the financial arrangements component of the Sub-Committee and Finance Policy Books.
2. Assist the VRC Honorary Treasurer, and subcommittees with the maintenance of the VRC and its subcommittee financial records and systems (presently xero and shared OneDrive file store).
3. Stay informed of branch financial decisions and communicate their real and/or potential impacts to the VRC.
4. Provide support to Regions for budgeting and expenditure reporting annually, as well as for any Region events.
5. Assist the VRC to understand and make informed decisions regarding the NRC budget and expenditure reporting provided to them.
6. Support the VRC to write and report on their annual budget.
7. Support the VRC IT team and take responsibility for the maintenance and management of the finance side of the Victorian Rovers Online Store.
8. Chair finance meetings for the finance team (including the Assistant Chair and the Honorary Treasurer).

VRC Standing Orders Amendments and Additions –

(Tabled 27.05.2020 by Mt Dandenong (May 2020 VRC Meeting))

Tabled Item 10.5: VRC Standing Orders Addition – 1.7.6

Section 1.7 – ‘Delegations to the National Rover Council Conference’, currently reads:

1.7 Delegations to the National Rover Council Conference

- 1.7.1 The delegation from Victoria to the National Rover Council Conference shall consist of the VRC Chairman, the elected voting delegate, the State Commissioner – Rover Support and two observers elected by the VRC
- 1.7.2 The Chairman shall act as leader of the Victorian delegation. Should the Chairman be unable to attend the Conference, either the Deputy Chairman or the Assistant Chairman will take their place. Should none of the aforementioned individuals be able to attend, the VRC shall elect another Rover to lead the delegation.
- 1.7.3 Should the State Commissioner – Rover Support be unable to attend the Conference, they may nominate a replacement.
- 1.7.4 It is preferred that at least one member of the delegation will be willing and able to attend the following NRC meeting. It is also preferred that a member

Page 7 of 14

Standing Orders – Victorian Rover Council

APRIL 2018

Victorian Rover Council Standing Orders

**ROVERS
VICTORIA**

of the delegation should be eligible and willing to accept nomination to the NRC executive.

- 1.7.5 All members of the delegation should have been members of the VRC long enough to have an understanding of the Rover system of governance and VRC positions on issues likely to be raised.

Mt Dandenong have tabled an addition to section 1.7 in the VRC Standing Orders, as outlined below:

Addition of 1.7.6:

All papers that the VRC delegation tables at NRC conferences or meetings must be presented in the form of a motion and voted on by the VRC before the NRC conference or meetings. Input from Regions for the papers will be sought out by the delegation at Region Chairman's Meetings. In the case that there is not time to vote due to extraordinary circumstances a paper may be tabled if it has unanimous support of the delegation and must be ratified at the next VRC meeting.

Rationale for 1.7.6:

In the past few terms the VRC Office Bearers group has taken sole domain about what papers are being presented to NRC without any consultation to the Victorian Rover Council, by presenting them and voting on them at VRC, the opinions of the state can be properly put forward to a national level not just a select few rovers who don't seek the opinion of the wider Rovering community in Victoria. By seeking input at Region Chairs meetings it allows Rovers elected by the crews to give input in a manner that does not push the length of the VRC meetings and assumingly would ensure it passes the VRC meeting unanimously as all have been consulted.

Tabled Item 10.6: VRC Standing Orders Addition – 1.7.7

Section 1.7 – ‘Delegations to the National Rover Council Conference’, currently reads:

1.7 Delegations to the National Rover Council Conference

- 1.7.1 The delegation from Victoria to the National Rover Council Conference shall consist of the VRC Chairman, the elected voting delegate, the State Commissioner – Rover Support and two observers elected by the VRC
- 1.7.2 The Chairman shall act as leader of the Victorian delegation. Should the Chairman be unable to attend the Conference, either the Deputy Chairman or the Assistant Chairman will take their place. Should none of the aforementioned individuals be able to attend, the VRC shall elect another Rover to lead the delegation.
- 1.7.3 Should the State Commissioner – Rover Support be unable to attend the Conference, they may nominate a replacement.
- 1.7.4 It is preferred that at least one member of the delegation will be willing and able to attend the following NRC meeting. It is also preferred that a member

Page 7 of 14

Standing Orders – Victorian Rover Council

APRIL 2018

Victorian Rover Council Standing Orders

ROVERS
VICTORIA

of the delegation should be eligible and willing to accept nomination to the NRC executive.

- 1.7.5 All members of the delegation should have been members of the VRC long enough to have an understanding of the Rover system of governance and VRC positions on issues likely to be raised.

Mt Dandenong have tabled an addition to section 1.7 in the VRC Standing Orders, as outlined below:

Addition of 1.7.7:

All NRC agendas, minutes, budgets and any proposals from other state/territories delegations made to the NRC meeting will be presented in a timely manner at the following VRC meeting after they have been released to the delegation.

Rationale for 1.7.7:

NRC items have not been presented effectively apart from a few words in either the VRC Chairman or NRC Rep reports in the VRC minutes, which leaves the state unaware of what is occurring at a national level, by putting the amendment into our Standing Orders it will ensure the VRC is informed and able to give comprehensive responses when NRC reps ask for input, and to encourage greater openness and transparency in Victoria and at a national level. Furthermore, seeing other states/territories delegations proposals, the council can vote on the way we would like our delegation to vote at NRC, and also allow greater idea swapping for initiatives we can implement at a state or Region based levels.

Tabled Item 10.7: VRC Standing Orders Amendment – 1.5.3

Section 1.5.3 can be found under Section 1.5 – ‘Meeting procedure of the Victorian Rover Council’, and currently reads:

<p>1.5.3 Office Bearers are entitled to make recommendations to the VRC on matters directly related to their own portfolio as well as speak to those recommendations and seek a voting member move the adoption of such recommendations.</p>		
Page 5 of 14		
Standing Orders – Victorian Rover Council		APRIL 2018
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<p>ROVERS VICTORIA</p> <p>Victorian Rover Council Standing Orders</p> <p>1.5.3.1 Where the Office Bearer group as a whole endorses the recommendation of an Office Bearer, then such a recommendation will be made on behalf of the Office Bearer group as a whole. This is the preferred method to be taken where such a recommendation is deemed controversial.</p> <p>1.5.3.2 The Chairman has similar rights to any other Office Bearer and should not be restricted by the responsibilities of the Chair.</p>		

Mt Dandenong have tabled an amendment to section 1.5.3 in the VRC Standing Orders, the addition of section 1.5.3.3, as outlined below:

Amendment to 1.5.3, the addition of 1.5.3.3:

The chairman of the VRC is allowed to motion to ratify decisions made by the chairman in the time between VRC meetings that in circumstances dictated it could not wait to be tabled for a month and then voted on, an extra month of leniency is allowed in extraordinary situation where the decision can not be ratified before the next VRC meeting. Any decision that is not ratified is to be considered null and void; and an update on the steps the chairman has made to rectify the situation will be presented at the following VRC meeting. However, a region is required to second the motion.

Rationale for 1.5.3:

Over the past few years, several times a decision is made by the Chairman that afterward has not followed their role description - ‘duties and responsibilities’ point 8. By elaborating in the Standing Orders, the aim is to clarify and reinforce that the Chairman of the VRC is making decisions on behalf of the VRC Region Chairmen, and through them the rest of the state. If decisions are made that are not ratified, the VRC should not be held accountable for the Chairman failing to discuss the issues with the wider VRC and not taking into consideration the views of the Regions. A month of extra leniency is allowed for decisions made during times such as a VRC meeting being forced to cancel or the Chairman is unable to make VRC and would not be able to properly explain their decision.

OVERVIEW:

We would like to propose a new state-wide competition camp for Victorian Rovers that focuses on the use of camping and bushcraft skills. We have chosen the name Scout Moot for this event. Scout Moot will provide a more activity and outdoor focused camp in contrast to the current more socially based camps that Rovering has to offer, as well as allowing Rovers to learn the basic scoutcraft skills that they may lack due to either joining Scouting later in life or having forgotten them through lack of use.

PROPOSAL:

We would like to propose a new state-wide competition camp for Victorian Rovers that focuses on the use of camping and bushcraft skills: Scout Moot.

There are two major reasons for running this camp. The first is that it provides a more activity and outdoor focused camp in contrast to the current more socially based camps that Rovering has to offer. The second is that we have noticed that many Rovers are lacking in the basic scoutcraft skills taught in younger sections due to either joining the Scout Movement as a Venturer/Rover or having forgotten due to not using these skills since Cubs/Scouts. Scout Moot will both give unlearned Rovers the opportunity to learn these skills as well as provide a skill and activity-based camp for Rovers who want more than the current more socially focused camps.

The Scout Moot event will be split into two distinct sections: being assessed in teams on the quality of their camping; and being assessed on scoutcraft and teamwork-based activities. In effect, Scout Moot is a combination of the Scout section camps Stradbroke Cup and Cohen Shield, but instead aims to cater for the Rover section.

We have decided to take a slightly different approach in the construction of the management committee for this event. Due to both of us using the organisation and running of this event towards the Rover award scheme, we have divided the committee into two distinct sections—Logistics and Publicity—which each of us will chair. As such, the management committee for Scout Moot will consist of the following positions:

LOGISTICS

- Logistical Chair – *Jesse Lang*
- Secretary
- Treasurer
- Works & Services Officer
- WHS Officer

PUBLICITY

- Publicity Chair – *Kendra Schmid*
- Marketing & Promotion
- Ticketing
- Fundraising

We plan to run this event on Grand Final Day Weekend in 2021 (23/09/21 – 26/09/21). As Surfmoort is at the start of the year and Mudbash is in the middle, Scout Moot will fill in the gap in the Victorian Rover Moot calendar with its position towards the end of the year.

— **Jesse Lang and Kendra Schmid**

Boss Hurst Rover Crew



ROVER TRAINING PROCESS

Basic Training Overview

Membership requirements met

Tech skills

e-Learning
common core

e-Learning
Rovers

ROVER BASIC PRACTICAL COURSE

e-Learning bush walking

basic
bushwalking
course

OR

Recognition
of proficiency
process

Reception of Gilwell Woggle
For R.A.'s: Certificate of Adult Leadership

Rover in-service



ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:

- Adventurous Activities (instructor or guide)
- Axe and Log