



1.3 Acknowledgement of Country

The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.

Welcome to Andrew Hilditch, NRC Secretary.

NIL.

Big thank you to everyone who has gotten out there and helped the past month in Scouting, in particular,

those who helped out at Hoadley Hide and Stradbroke last weekend. Remember, talk to those around you who have skills that can contribute to Rovering and get them to nominate for the OBs positions. A pre-emptive thank you goes out to all of those who will be participating in and/or attending ANZAC Day services and marches around the state tomorrow.

4.2 Deputy Chairman

Ian Collins

Echoing the message of previous months – please continue to think about succession planning at all levels of Rovering, especially as AGMs begin to draw closer. Preparing end-of-year financials (and budgets for the 2019/2020 financial year) should also be a priority in coming months.

4.3 Assistant Chairman

Vicki McKinnon

The new Surfmoot committee have got off to a great start, with a super productive meeting last week. They are still looking for eager Rovers to fill the positions of Head of PR, a Treasurer, and assistants in all departments. If you're interested in helping make Surfmoot 2020 a huge success, please get in contact with the committee! All subcommittees (and Regions) should be beginning to think about succession planning for next year's term, as elections get imminently closer. Finally, a reminder that applications are still open for OBs positions (other than Chairman) with elections to be held at next month's meeting. Please encourage any interested Rovers to apply! We are looking for a wide range of skills and knowledge.

4.4 Quality Team

Michelle Saffin, Jacinta Swift, Madeline Ancill

Strategic Planning:

Last weekend the strategic planning team went to GWS Anderson Scout Park in Officer to review the data from Rovers across the state, and begin the process of turning the raw data into the next strategic plan. It was a very successful weekend and the strategic plan is on track to be presented in June!

New Program:

No report submitted.

Membership Development:

Very little to report this month, except that from this month onwards, I will be attending Victorian Venturer Council meetings to help increase the networking and communication between the two Sections.

4.5 Admin Team

Vicki McKinnon, Edwin Ryan, Aaron Webb, Megan Rogers

Secretary:

Nothing to report.

IT:

ONLINE STORE:

The online store has been launched! www.store.vicrovers.com.au is the new place to get Rover event tickets and merchandise! We've utilised a very new solution from Square under their Weebly brand, we also use Square for our onsite Point of Sale system at events. This is a superior solution to the Joomla J2 Store/RS Events Pro combination we had previously planned to use. The new online store replaces MyEvents and adds the ability to sell merchandise. Providing both online and onsite commerce systems through Square offers a number of advantages for us. Having products and sales integrated across the online and onsite channels substantially reduces the work for subcommittees, the VRC Treasurer, and the IT Team. If you're interested in selling products through the online store, please email it@vicrovers.com.au. Centenary shirts, Mudbash tickets and merch, and MARB tickets are already on sale!

JOIN THE VRC IT TEAM!

We're looking for Rovers with IT skills to help maintain our websites, event systems, commerce systems, network infrastructure, audio visual and conferencing, and other IT services. Rovers Victoria depends on

the IT team, and the IT team depends on our Rover members to set the direction for this portfolio and meet the expectations of our organisation. If you know a tech savvy Rover with a bit of free time, please ask them to get in touch! This is a great opportunity for them to gain resume value with practical IT experience, broaden their IT skills, provide service to the Scouting movement, and even progress their BP award. Direct them to: <https://forms.gle/a3a3oPXiqhxSoP2Y7>

UPDATING CONTACT DETAILS:

A reminder for Subcommittee and Region teams to keep their team and Crew contact details up-to-date – please email it@vicrovers.com.au with any changes so we can update the website, email forwarders and Crews map.

Resources:

Nothing to report.

NRC:

There are a number of NRC project team positions available with applications open right now – for both quick and one-off projects (<6 months) and long-term roles and projects (>6 months). Head to <https://rovers.scouts.com.au/nrc-vacancies/> to find out more!

4.6 Membership Team

Samuel Smith, Jesse Carter

BPSA:

No report submitted.

Training:

May Madness applications have finally closed! With 22 basic participants and 13 advanced, it's going to be a fantastic, fun-filled course. Fear not, this is not the only opportunity for training fun this year! Start getting those applications in for Super July and Rovember. As always, if you have any questions or need training-related help, please contact the team at training@vicrovers.com.au.

4.7 Programme Team

Joshua Daniels, Catherine Marley, Kieron Younger

PR and Marketing:

No report submitted.

Visual Communications:

Subcommittees, Regions and Crews, if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

Programme:

Not much to report from me this month, remember to buy your Mudbash tickets!

Environment – Lawrence from Carlton Rover Crew and I attended a DELWP forests symposium where young people gave their views and priorities on how to manage our state forests. We had a hard time keeping a neutral political voice due to other organisation's approaches to the day, but it was a great day.
Blood Challenge – Mitch will have some details next meeting.

Upcoming events:

- Loose and Loud – 26th-28th April @ Mafeking Rover Park (change of location)
- MARB Movie Night – 10th May
- Mudbash Working Bee – 17th-19th May
- Baw Baw Working Bee – 24th-26th May
- Mudbash – 7th-10th June

- Mudbash Working Bee – 15th-17th June
- Mudbash Working Bee – 19th-21st July
- MARB – 21st September

4.8 Commissioner Group**Peter Wotherspoon, Regi Caesar, Stephen Carter**

Nominations for the State Commissioner's Award and the Chairman's Award close on the 30th of June – please have a think about any Rovers you wish to nominate for these awards, and send your nomination to either Peter or Paul respectively.

5 Items for action by OB's, Region and Subcommittee Teams**5.1 Action Items from March**

NIL.

6 Sub-Committee Reporting**6.1 Mafeking Rover Park****Tash Beggs**

Thanks to those who came to the last working bee – with over 70 people there, lots was achieved. There are however, lots of racing crews who still need to do hours – the final change to rack up those hours is at the May working bee – 17th-19th of May. At this working bee, bringing along a rake will gain you an extra hour of service, while bringing a trailer will earn you an extra two hours of service.

6.2 Surfmoort**Channii Seneviratne**

We had a very successful and entertaining first meeting dressing in style (pyjamas) and enjoying pizza. Currently, the activities team are working to provide tenders for offsite and beach/river activities. Our works and services department are developing a new proposal for waste removal and traffic management at the event. The committee are also working hard to table a budget for our next committee meeting. We are in desperate need of a treasurer and head of PR and marketing. We are also planning to release our theme at Mudbash.

6.3 Mudbash**Steph McNabb**

Tickets and merchandise are now on sale through the VicRovers square store! These will close soon so get in ASAP – store.vicrovers.com.au. A minimal amount of merchandise will be available for purchase at the event – so pre-order ASAP! Tickets at \$70 pre-sold. Don't forget that Rovers who have turned 18 between Surfmoort and Mudbash are eligible for a discounted ticket! Message the Mudbash Facebook page for more information regarding this. The final pre-Mudbash working bee is on the 17th-19th May. This is your last chance for racing teams to achieve their mandatory 24 hours of pre-working bee man hours, otherwise you may be penalised. A reminder to also send in entries and exemptions to event.secretary@mudbash.com by 17 May to avoid a late fee. Mudbash Open Day is once again being held on Sunday 9th of June from 9am-5pm. Heaps of activities, including smash car, archery, abseiling, and jumping castle will be happening all day. Let your crew members who can't come up to Mudbash, and members of other sections in your group to come along and join in the fun. Open Day is free for uniformed members, with a gold coin donation required for non-uniformed visitors.

6.4 Rover Scout Motorsport (RSM)**Shae Snowball**

There are still spectator tickets available for \$35 for Loose and Loud coming up this weekend – it is a great weekend at the Park even if you're not racing, and a good opportunity to see what a race event is like. Unfortunately, a number of Rover crews have had their buggies stolen in recent months – Cumoot Rover Crew being one of the most recent – please share the Facebook post around.

6.5 Bogong Rover Chalet**David Nicholls**

Last weekend we had a very successful working bee, moving over 30m³ of firewood in for the winter

season. We also had a trial of a floating floor installed in one of the bedrooms. If it proves durable enough, we plan on replacing the current Masonite sheeting that is on the floors. I'd like to thank Manderson rover crew for their ongoing service and support of the chalet; their help was much appreciated over the weekend. Coming up, this weekend we are loading the chalet with food for the winter then we are closing the chalet until the winter season begins. We still have places available for week 1 ski moot, along with week 10, which currently needs more attendees to run. Tickets are still \$300 until the end of this month, after that they go back to \$350. I apologise to the Regions, I was meaning to get an info pack together before next months meeting, as work should be calming down. In the meantime, I encourage you all to visit our info hub on the website which provides some information.

6.6 W.F. Waters Lodge

Ann Curan

The snow season is getting close, and we are looking forward to a busy snow season with another snow machine at Mt Baw Baw for even better snow all season. Our next working bee is May 24th-26th – looking forward to seeing many Rovers there so they can get the discount for next season!

6.7 MARB

Tiffanie Thomas

MARB are going well, we're getting plans in place for the event. We have our movie fundraiser night on the 10th of May at 4th Knox Scout Hall. We will be showing some favourite winter classics, Snow Dogs and Cool Runnings. Hope to see you all at our pre little wonderland before the main event on the 21st of September.

6.8 Rover Dinner

Tyler Daniel

Venue secured, more details to come.

6.9 Yearbook

Jesse Carter

The countdown until the 2019 Yearbook deadline is still ticking away. **As always, reports and photos are due at the June meeting.** To assist with the process there will be a Yearbook writing workshop **before the May VRC meeting – 6.30pm, VRC.** This is your opportunity to ask for assistance in writing your report, so please send a representative if you cannot make it yourself.

7 Region Reporting

7.1 Bays

Jesse Carter

This month the Region had a talk about the new program and the journey we'll all be participating in over the next 5 years. We also covered the change in symbolic framework guidelines. Positive engagement for both topics was good to see. Next meeting we'll be launching our nomination form for the elections being held in July.

7.2 Gippsland

Robert Colgrave

No report submitted.

7.3 Lerderderg

Tom Frier

Lerderderg has had a good month with a social bowling night going well, with 20+ Rovers in attendance. We have also had a verbal proposal from a Crew that has been dormant for 2 years to reopen – the Region Development Officer is assisting them with information and will meet with prospective new members soon. On the point of development, Andrew our Development Officer has been busy drafting updates to the Region constitution and other documents to table soon such that they can be voted on at our AGM in August. We aim to bring the old documents in line with current Branch policy and update our position descriptions to more clearly define what is required for each role. This month also saw a big achievement with the successful running of Hoadley Hide. This year was the first year that one of our young Rovers Dirk Arends took up the role of Deputy Hide Chief. The event ran very well and it is a great achievement to have such a young Rover already being so responsible and capable of running an event such as this with the assistance of the organisation team.

7.4 Melbourne	Michelle Saffin
Our annual Ro-Vent laser tag event was highly successful!! Venturers and Rovers had a blast playing laser tag and winning a variety of prizes. Outside of this, the exec has been working on getting Rovers to training, and we have also begun implementing the changes to Knighting in the Region.	
7.5 Mount Dandenong	Madeline Ancill
It's been a quiet month in Mt Dandenong, with the Region thinking about succession planning and what we want to achieve in the future. Our Rover and Venturer fundraiser is coming up soon on the 24 th of May.	
7.6 Murray Midlands	Beth McKillop
Crews are looking forward to participating in ANZAC Day commemorations tomorrow. At our most recent meeting, we talked about New Program and basic training, with lots of Rovers expressing interest in attending basic training. We have some Wodonga Rovers participating in Albury Gangshow, and we have been approached by ex-Venturers in Horsham who are interested in restarting a crew. Bevan Trimble Rover Crew will also be celebrating 50 years.	
7.7 Plenty Valley	Hannah Elliot
Plenty Valley had a number of Crews at Hoadley over the weekend, and all had a good time. Lots of planning and preparation, including developing a budget is going into the organisation of our annual RoVenture event.	
7.8 South West	Angus Manning
South West this past month has enjoyed a day of team building in the form of paintball. We also had an interesting and productive meeting with a representative of Eumeralla to provide our input into Geelong region's strategic plan for the campsite.	

8	Other Reports	
8.1	Olaves Report	
	NIL.	
8.2	MPAC Report	Peter Wotherspoon
	Nothing further to report.	

9 Interstate, National and International Events and Contingents	
9.1 CBR Moot Victorian Contingent	Liam Miles
Cas Terras has donated \$1,000 towards Moot Buddies – applications to open shortly. I plan to continue visiting Regions, and wandering around at Mudbash to help continue generating interest and applications for the event. Personal invitations to older Venturers and younger Rovers should also be going out.	
9.2 World Moot Ireland 2021	
Scouts Australia is now recruiting for contingent leader to a number of international events, as well as for a number of positions on the contingent management team of the 16 th World Scout Moot – head to http://international.scouts.com.au to find out more!	

10 Tabled Items
NIL.

11 Items for the Information of the Victorian Rover Council
11.1 Nominations for VRC Office Bearer Positions

Nominations for all VRC Office Bearer positions (other than Chairman) remain open. The Training Requirements are, any candidate for the position of:

- VRC Chairman,
- VRC Deputy Chairman,
- VRC Assistant Chairman, and
- VRC Training Officer

must have completed an Advanced Training course. Candidates for all other Office Bearer positions require a Basic Training course to have been completed. Rovers who do not meet training requirements for a position will not be eligible to be nominated for election. Duty statements for the positions can be found attached.

Nominations for the position of VRC Chairman will close and be voted upon at the April VRC meeting. Nominations for all other positions will close and be voted upon at the May VRC meeting.

All applications should be submitted through the Google form -

https://docs.google.com/forms/d/e/1FAIpQLSdhIhOaOFKJ5znIjnUNsXlcKcfXXIRkOrpoeBrzAO-YgZyDg/viewform?fbclid=IwAR3q0cbAznobfz6MokNhHJCJcK9sd4_6982zMQnUanlsGB6h6pSlT0NO_Mg

11.2 Requirements for Child Safety and WHS Modules for All Adults in Scouting

A reminder that all Rovers will be required in the coming months to re-complete the Child Safety and WHS modules online. Please periodically remind the Rovers in your Regions, Subcommittees and Crews that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items

NIL.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

Alannah Higgins – A.B. Balcombe Rover Crew, Bays Region

13.2 Crew Names and Scarves

Regions

NIL.

13.3 Workplace Health & Safety Items

The back stairs at VRC are currently unsafe and therefore unusable. The tables in the meeting room are starting to bend in the middle – please refrain from sitting on them where possible.

14 VRC Office Bearers 2019/2020 Nominations and Elections

14.1 Nominations

Submitted through the Google form (as of 12pm, Wednesday 24th April 2019):

All of these nominations will be moved, seconded, accepted and any relevant exemptions sought, prior to elections at May's VRC.

- Catherine Marley – Visual Communications Officer
- Angus Manning – Deputy Chairman
- Angus Manning – Assistant Chairman
- Vicki McKinnon – Chairman

14.2 Elections*Election of Chairman for the 2019/2020 term:*

Vicki McKinnon

An age exemption needs to be granted for the 9 days prior to the end of the term, and a training exemption for Advanced training (attending May Madness on the 3rd-5th of May).

Motioned: Bays

Seconded: Plenty Valley

Moved.

Congratulations to Vicki McKinnon for being elected VRC Chairman for the 2019/2020 term.

15 General Business

A document explaining the changes to two-tiered membership can be found attached – please send any feedback that results from discussions at a Subcommittee or Region level to Paul and Jacinta directly.

The table passes on our condolences to Barney, whose father passed away over the Easter weekend.

A final financial report from Mudbash 2018 still has not been released. If a 'final' version of this report becomes available, it is likely that it will not document the actual end result, as some information has not been forthcoming from the relevant parties.

Regarding the Rover levy – this will come into effect with registrations/census this year, with an additional \$20 per Rover and RA to be added to the fees, which will then be passed onto VRC. Surfmoort 2020 should still be including appropriations in their preliminary budget for next year.

The Fishbowl is at the state quartermasters shop, and a VIN has been allocated, but we're not currently sure what that number is – once it has been determined, the trailer can be registered. Once it is registered and available for use, guidelines/a policy will be designed around its hire and use.

The Cub section are running their annual JOTT event and desperately need Rover assistance at 2 road crossings. May 19th, Royal Park (around Melbourne Zoo). Please contact Murray: cubs.comm.melbourne@scoutsvictoria.com.au or Michelle Saffin, Melbourne Region Chair if you're interested in helping out!

Please note that the next Mafeking/Mudbash working bee is on the same weekend as the election – please ensure you vote early before coming up to the park!

Closing Parade: Flag Down & Rover Prayer.

Meeting Closed at: 8.24pm

The Scout Association of Australia
Victorian Rover Council
2018/19 ACTUALS to BUDGET

	PRIOR YEARS		CURRENT YEAR		
	2017	2018	9 Months to 31 March 2019		
	Actual 30-Jun-17 \$	Actual 30-Jun-18 \$	Budget FY19 \$	Actual \$	Variance \$
<u>INCOME</u>					
Mudbash	6,000	-	6,000	-	(6,000)
Surfmoot	6,000	6,000	6,000	6,000	-
MARB	-	500	500	500	-
Rover Dinner	500	500	500	500	-
Rover Scout Motorsport	2,750	-	750	-	(750)
Baw Baw Rover Crew	5,500	6,000	6,000	-	(6,000)
Bogong Rover Chalet Mgt Group	6,000	6,000	6,000	6,000	-
Sundry	-	3,919	-	599	599
Interest	1,520	1,521	-	-	-
	28,270	24,440	25,750	13,599	(12,151)
Mafeking Rover Park	-	-	-	-	-
Transfer to Loan Repayment Mafeking Rover Park	-	-	-	-	-
allocation From BRC Reserves	-	-	-	-	-
	28,270	24,440	25,750	13,599	(12,151)
<u>EXPENDITURE</u>					
Fixture Cards and Resource Folders	-	-	-	-	-
Marketing & Promotion	-	1,133	2,000	60	1,940
Outdoors and Adventurous Activities	-	-	200	-	200
Environment	100	-	200	-	200
Training Subsidies & Courses	773	100	1,500	782	718
Awards and Presentations	440	1,300	1,300	640	660
VRC Meetings	379	-	250	-	250
NRC & NRYM Meeting	1,241	920	2,000	2,200	(200)
NRC Levy	4,628	4,868	5,250	5,250	(0)
Moot Buddies	1,150	1,159	1,300	1,221	79
Sundry Expenses	1,152	404	1,000	91	909
Equipment Maintenance	975	1,029	750	-	750
Equipment - Minor Purchases	253	-	250	229	21
Equipment - Major Purchases	-	14,024	-	491	(491)
Equipment - IT	-	-	-	2,101	(2,101)
Postage, Stationery & Office Expenses	-	1,351	250	-	250
Communications	-	322	450	382	68
Accounting Fees	-	223	500	286	214
Contingencies	-	-	500	390	110
Year book	4,786	4,473	4,500	7,348	(2,848)
Rover Centenary	-	3,475	2,500	(536)	3,036
VRC Records and filing	-	-	-	-	-
	15,877	34,781	24,700	20,935	3,765
Ticketing System Sub committee Contribution	500	1,500	1,500	-	1,500
Ticket System setup costs	-	(1,684)	(1,500)	(198)	1,302
Net Ticketing cossts	500	(184)	-	(198)	(198)
OPERATING SURPLUS/(DEFICIT) YTD	12,893	(10,525)	1,050	(7,534)	(8,584)
Abnormal items off budget (The Moot)	-	-	-	-	-
NET SURPLUS/(DEFICIT) YEAR TO DATE	12,893	75,705	1,050	(7,534)	(8,584)
			4.08%		

Balance Sheet
Scouts Australia Vic Branch - Victorian Rover Council
Victorian Rover Council
As at 31 March 2019

31 Mar 2019 30 Jun 2018

Assets

Bank

Branch Rover Investment	\$102,242.65	\$102,242.65
The Moot NAB Bank Account	\$0.00	\$67,306.00
Vic Branch Rover Scouts	\$19,282.81	\$27,501.93
VRC INTL Rover Service Project	\$176.00	\$0.00
Total Bank	\$121,701.46	\$197,050.58

Current Assets

Accounts Receivable	\$40.00	\$7,732.00
Advance - MRP MPAC	\$29,405.57	\$29,130.57
Advance - Mudbash	\$9,401.19	\$2,318.18
NAB Term Deposits	\$60,000.00	\$0.00
Total Current Assets	\$98,846.76	\$39,180.75

Total Assets	\$220,548.22	\$236,231.33
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Liabilities

Current Liabilities

Accounts Payable	\$89.00	\$8,849.23
Donations Payable (Can cash)	\$775.61	\$815.61
GST	-\$1,508.02	-\$2,959.36
Other Creditors	\$200.00	\$1,000.00
Rovers Membership System Card balance	\$6,070.83	\$6,070.83
Total Current Liabilities	\$5,627.42	\$13,776.31

Total Liabilities	\$5,627.42	\$13,776.31
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Net Assets	\$214,920.80	\$222,455.02
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Equity

Current Year Earnings	-\$7,534.22	\$75,704.72
Retained Earnings	\$222,455.02	\$146,750.30
Total Equity	\$214,920.80	\$222,455.02

CHAIRMAN

ELIGIBILITY

1. The position of VRC. Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC and preferably have 12 months experience as an Office Bearer.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Chairman will be responsible for Chairing the monthly meeting of the VRC and the VRC Office Bearers, ensuring that the VRC functions smoothly and effectively, and should ensure that required actions are followed up.
2. The Chairman is responsible for working with the Office Bearers to ensure they are able to perform their roles successfully.
3. Organise and chair Office Bearer meetings and weekends as necessary
4. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairman
5. Ensure that the VRC is represented on other bodies and councils as appropriate.
6. Carry out the recommendations and policy of the VRC
7. The Chairman may sit on all VRC sub committees in an ex-officio capacity.
8. The Chairman has the right to make decisions on behalf of the VRC as circumstances dictate, but, where appropriate, the Chairman should notify the VRC of decisions made and such decisions should be ratified at the first opportunity.
9. The Chairman will produce an Annual Report by 30th June detailing the work done which is relevant to these duties.
10. The Chairman will fill the honorary position of Immediate Past Chairman for a period of three months after leaving Office.

NOTES

1. The Chairman can appoint the VRC Deputy/Assistant Chairman as his/her proxy to meetings without VRC approval. VRC approval is required, where time permits, for the appointment of any other proxy.
2. The Chairman shall not cast a deliberative vote at meetings, but may exercise a casting vote where there is a tied vote on the floor of the meeting.

DEPUTY CHAIRMAN

ELIGIBILITY

1. The position of VRC. Deputy Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Deputy Chairman is responsible for supporting and working with Region Teams
2. Organise and chair Region Chairman meetings/workshops as necessary
3. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairman
4. Chair the monthly meeting of the VRC in the absence of the Chairman.
5. Act as proxy for the VRC Chairman as requested or appointed.
6. In conjunction with the Strategic Planning Officer, ensure the Victorian Rovers strategic plan is effectively implemented and considered in the decision making process of the VRC.
7. Carry out duties as requested by the VRC Chairman, or by the VRC
8. Ensure that the annual “away” VRC meetings are organised and promoted.
9. Attend both VRC and VRC Office Bearer’s meetings.
10. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

ASSISTANT CHAIRMAN

ELIGIBILITY

1. The position of VRC. Assistant Chairman shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Assistant Chairman is responsible for supporting and working with Activity & Event Teams
2. Organise and chair Sub-Committee Chairman meetings/workshops as necessary
3. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairman
4. Act as proxy for the VRC Chairman as requested or appointed.
5. Carry out duties as requested by the VRC Chairman, or by the VRC
6. Attend both VRC and VRC Office Bearer's meetings.
7. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

TRAINING OFFICER

ELIGIBILITY

1. The position of VRC Training Officer shall only be open to current invested Rovers.
2. Nominees for this position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Ensure that the concepts and benefits of Rover training are promoted widely
2. Encourage Rovers to take an active interest in the development and running of Rover Training Courses.
3. Lead and manage the Rover Training Support Team
4. Chair the meetings of the Rover Training Support Team
5. With the Rover Training Support Team ensure sufficient Rover Training courses are run each year
6. Ensure that additional Training Courses are developed and organised as and when necessary.
7. Promote the specific Training Courses.
8. Assist with the running of the VicRovers Induction
9. Ensure that the content, format, and presentation of Training Courses available to Rovers are periodically reviewed.
10. Attend VRC and VRC Office Bearer meetings, producing agenda items relating to these duties.
11. Monitor feedback from all Rover Training Courses.
12. Ensure the Rover section is represented at the State Training Team meetings
13. Attend both VRC and VRC Office Bearer's meetings.
14. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

SECRETARY

ELIGIBILITY

1. The position of VRC Secretary shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have suitable IT skills
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Attend the monthly VRC meetings and take the minutes and produce the agenda.
2. Attend the monthly VRC Office Bearers meetings and weekends and take the minutes.
3. Attend Risk Management Meetings to take the minutes
4. Attend any other meetings as requested
5. Oversee updates made to the Crew Resource Folders
6. Produce, or assist in producing, letters required by the Office Bearers or VRC Advisors.
7. Attend both VRC and VRC Office Bearer's meetings.
8. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

NRC DELEGATE

ELIGIBILITY

1. The position of NRC Delegate shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC
4. Nominees must be able and willing to travel as part of this role
5. Nominees must have completed the Training Requirements for the relevant position.

Note: Holding this position does not preclude holding another position at the VRC, however it is preferable to have a stand-alone appointee.

DUTIES AND RESPONSIBILITIES OF THE VICTORIAN NRC DELEGATE

1. The Victorian NRC Director will be responsible for keeping the VRC up-to-date with relevant changes and decisions that may influence Victorian Rovers
2. The Victorian NRC Delegate will assist the VRC Chairman to represent Victoria at NRC meetings throughout the year
3. The Victorian NRC Delegate will assist the running of the NRC by taking on a project or area to manage for the duration of their time in office
4. The Victoria NRC Delegate will lead the process of consulting for and drafting of papers from the VRC to be presented at NRC
5. Attend both VRC and VRC Office Bearer's meetings.
6. The NRC Delegate will produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

MEMBERSHIP DEVELOPMENT OFFICER

ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position should be experienced Rovers with an understanding of the way that both the Venturer Scout and Rover Scout sections operate, at both a local and state level.
3. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The VRC Membership Development Officer is responsible for the coordination of activities which contribute to the recruitment and retention of Rovers within Victoria.

Specifically, the VRC Membership Development Officer should:

1. Develop high-level recruitment and retention strategies for various audiences, including:
 - a. Members of youth sections (particularly Venturer Scouts);
 - b. Young Leaders who are not also Rover Scouts; and
 - c. Young people that are not current members of Scouting.
2. Lead practical initiatives which support the recruitment and retention of members by:
 - a. Providing information, support, and resources that enable recruitment and retention at the Crew and Region level; and
 - b. Developing programs, activities, and events which contribute to recruitment and retention at a State level.
3. Be the primary link between the Venturer Scout Section and the Rover Scout Section by:
 - a. Serving as a member of the Victorian Venturer Council; and
 - b. Ensuring that the Rover Scout Section is represented on relevant Venturer Scout committees and organising teams (including major events such as Anything Goes, Hoadley Hide, Victorian Gathering, etc.)
4. Participate as a member of the Membership Team by:
 - a. Contributing to the strategic marketing and communications direction of the Rover Scout section in Victoria; and
 - b. Working with the Marketing and Communications Officer, IT Officer, and Deputy Chair to coordinate and manage cross-portfolio project teams.
5. Participate as an active and engaged member of the Victorian Rover Council Office Bearer team by:
 - a. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc; and
 - b. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

MARKETING AND COMMUNICATIONS OFFICER

ELIGIBILITY

1. The position shall be open only to current invested Rovers who are eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position should have relevant skills, and be experienced Rovers with an understanding of the way that the Rover Scout section operates at both a local and state level.
3. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The VRC PR and Marketing Officer is responsible for internal and external marketing and communications regarding the Rover Scout section in Victoria.

Specifically, the VRC PR and Marketing Officer should:

1. Contribute to a well-informed Rover Scout section in Victoria by:
 - a. Administering relevant social media channels and the weekly e-newsletter; and
 - b. Assisting Rover subcommittees and events to develop relevant marketing and communications materials.
2. Create consistency in marketing and communications messages at a state and national level by:
 - a. Representing the Rover Scout section at State-level marketing meetings; and
 - b. Representing Victoria in the NRC Marketing and PR Working Group and establishing consistency between NRC marketing objectives and our own.
3. Managing the promotion of Rovering within Scouting and the wider community by:
 - a. Ensuring the Rover section is represented in *Australian Scout* magazine, including by producing content and acting as a reference point for other Rovers who may contribute;
 - b. Arranging for the production of relevant marketing and communication materials, and
 - c. Supporting Crews to engage in positive public relations by providing resources, templates and guidelines.
4. Lead and participate in the work of the Marketing Team by:
 - a. Developing the strategic marketing and communications direction of the Rover Scout section in Victoria; and
 - b. Working with the Membership Development Officer, IT Officer, and Deputy Chair to coordinate and manage cross-portfolio project teams; and
 - c. Recruiting additional non-voting members with relevant skills and experience as required.
5. Participate as an active and engaged member of the Victorian Rover Council Office Bearer team by:
 - a. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc; and
 - b. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

VISUAL COMMUNICATIONS OFFICER

ELIGIBILITY

1. The position of VRC Visual Communications Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees should have relevant skills in visual communications (i.e. photography, videography, visual design, video production, photoshop)
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The VRC Visual Communications Officer is responsible for capturing and displaying Rovering through visual manners (photography, videos, infographics etc.)
2. The VRC Communications Officer should work closely with the Marketing Officer & Communications Officer
3. The VRC Communications Officer will develop visual content for events such as Rover Dinner, State ARAP, Facebook posts, marketing posters
4. Work with the Communications Officer to produce the Annual Rover Yearbook
5. Attend both VRC and VRC Office Bearer's meetings.
6. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

IT OFFICER

ELIGIBILITY

1. The position of VRC Information Technology Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Must have relevant education or experience in IT.
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. Manage all Rovers Victoria IT systems, including Rovers Victoria websites, email system and Rover Centre IT infrastructure.
2. To work with the Marketing, Communications & Visual Communications Office Bearers to keep a well maintained web site that shows the view of the VRC
3. Liaise with all VRC sub-committees so as to keep their web sites up to date and within the VicRovers format.
4. Act as a reference point and give guidance to any Rover wishing to put information on to the internet.
5. Maintain the electronic access system for the Rover Centre and update access levels as required.
6. Attend VRC and VRC Office Bearers meetings.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

RESOURCES OFFICER

ELIGIBILITY

1. The position of VRC Resources Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Resources Officer is responsible for the upkeep and maintenance of the Victorian Rover Centre
2. Organise and coordinate regular working bees to ensure regular maintenance of the Rover Centre
3. Organise and coordinate repairs or works needing to be done at the Rover Centre
4. Organise and manage Rover section resources so that they are available to be utilised by Rover Crews and Regions for their regular programs
5. Work with the State Quarter Master to ensure Rover Crews have access to the necessary resources to be able to run great programs and activities
6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

PROGRAM OFFICER

ELIGIBILITY

1. The position of VRC Programme Officer shall only be open to current invested Rovers.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Nominees must be eligible to remain a current invested Rover for the duration of the term.
4. Have relevant training or knowledge in various aspects of the Rover Program.
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. The Program Officer is responsible to the VRC for encouraging participation in a diverse Rover Program

Specifically, this will involve:

- Encourage Rover participation in WOSM Creating a Better World Framework. (Messengers of peace, Scouts of the World Award etc.)
 - Be a point of contact for information about Programming opportunities for Rovers, Crews and Regions.
 - Liaise with the State Adventurous Activity Council, reporting relevant items to the VRC and to the VRC Office Bearers.
2. Promote Programming opportunities locally, nationally and internationally.
 3. Promote other training and social activities open to Rovers both external and internal to scouting.
 4. The Programme Officer is responsible for driving the environmental sustainability of Victorian Rovers. Specifically, this will involve:
 - Developing and implementing projects to improve the sustainability of Rovers
 - Working with the sub-committees and assets to assist them to develop and implement Environmental Action Plans.
 - Coordinate, promote and run events such as EnviRoVent
 5. Represent the Rover Section at meetings of the State Program meeting, reporting relevant items to the VRC and to the VRC Office Bearers.
 6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
 7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

BPSA SUPPORT TEAM LEADER

ELIGIBILITY

1. Appointment to the BPSA Support Team is a three year appointment, which can be continued after the Rover has turned 26.
2. The position of VRC BPSA Support Team Leader is a one year appointment and shall only be open to current invested Rovers.
3. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
4. Nominees for the position must be experienced in the BP Award and have been members of their Region or the State BPSA Support Teams
5. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

1. BPSA Support Team Leader is responsible for managing the Victorian BPSA Support Team
2. Organising regular training and development for the Region BPSA Support Teams
3. Managing the accreditation of members who have completed this training and are eligible to be members of Region BPSA Support Teams
4. Promote the BPSA Award to Victorian Rovers
5. Be a point of contact for queries relating to the BPSA
6. Attend VRC and VRC Office Bearer meetings producing relevant agenda items, reports, etc.
7. Produce an Annual Report by 30th June detailing the work done over the previous twelve months.

STRATEGIC PLANNING OFFICER

ELIGIBILITY

1. The position of VRC Strategic Planning Officer shall only be open to current invested Rovers. Nominees must be eligible to remain a current invested Rover for the duration of the term.
2. Nominees for the position must be experienced Rovers with an understanding and feeling for the way Rovers operate, not just in their own Crew or Region, but on a broad base.
3. Have relevant training or knowledge in various aspects of the Rover Program.
4. Nominees must have completed the Training Requirements for the relevant position.

DUTIES AND RESPONSIBILITIES

The Strategic Planning Officer is responsible for the writing and implementation of the Strategic Plan for Victorian Rovers.

Specifically, the VRC Strategic Planning Officer should:

1. Develop a Strategic Plan for Victorian Rovers.
 - a. The strategic plan should span a three-year period.
 - b. This plan will outline the goals and intentions of the Rover section.
 - c. The plan is only to be written after consultation with the Rover section.
2. Maintain strong communication around the strategic plan.
 - a. The VRC Office Bearers team are aware of their responsibilities to the strategic plan goals.
 - b. The Region chairs are aware of their responsibilities to the strategic plan goals.
 - c. Victorian Crews are aware of their responsibilities to the strategic plan goals.
3. Ensure consistent implementation of the strategic plan across the officers' term.
 - a. Create and implement a three-year implementation plan.
 - b. Create and implement a 12-month implementation plan (for each year of the term).
4. Participate as a member of the Quality Team by:
 - a. Contributing to furthering the recruitment and retention of Rovers in Victoria.
 - b. Working with the Chairman, New Program and Membership Development portfolios to coordinate and manage cross-portfolio project teams.
5. Participate as an active and engaged member of the Victorian Rover Council Office Bearer team by:
 - a. Attending Victorian Rover Council and VRC Office Bearer meetings, and producing relevant agenda items and reports, etc; and
 - b. Producing an Annual Report by 30 June detailing the work done over the course of the previous year which is relevant to these duties.

NOTES

It is preferred that this position is held for a 3-year period.

SUMMARY

Rover Crews may continue to use the Knighthood theme if that's how they want to organise their Crew but it is no longer the default theme. Crews can develop their own symbolic framework. Crews should not have a two-tiered membership; investiture into a Crew should mean full membership. The New Program Award Scheme will not have a 'Squire Training' badge.

INTRODUCTION

The rollout of the New Program in Australia has begun. Victoria has taken a multi-stage approach to the rollout, concluding in 2023. Though there are still some decisions to be made as to how Scouts Victoria conforms to the New Program, the Victorian Rover Council has decided to engage with the more contentious issues that have arisen so as to ensure proper communication of changes and that the positives of the New Program are not overwhelmed by a small number of contentious changes.

BACKGROUND

A symbolic framework gives context to what we do. It provides a stronger connection to the program and the association at large. There are three levels to our framework;

1. Scouting as a whole: concept of Scouting, the fleur-de-lys, Scout Scarf, Scout Sign;
2. Each Section: shaping of the Scout's understanding of the program per the age section, supporting a logical progression (Knighting theme, Jungle Book theme);
3. Activity program or focus: helps drive interest and a sense of adventure (Mission to Mars theme at Hoadley, Indiana Jones Surfmoort).

The Knighthood theme has provided a framework for the way we conduct Rovering. It promotes mentorship, service and a code of honour. It has embedded links to the way we run Rovers in Victoria. That being said, Victoria has had the ability to have non-traditional Rover Crews. That is, a Crew that does not utilise the Knighthood Theme, but rather uses another theme to bind the Crew.

CHANGES

Rover Crews may continue to use the Knighthood theme if that's the way they want to organise their Crew. But Rover Crews have the capacity to no longer use the Knighthood theme if they so wish. Remember, non-traditional Crews have been in operation for a long time.

The difference here is that whereas the default position was previously that a Crew used the Knighthood theme, **now there will be no default and a new Crew will be able to adopt whatever theme they think works for their Crew.** Beyond the Crew level, we will not be referencing Knights and Squires in Rover Scout governance, training or policy. There will be resources coming out to help Crews develop a new symbolic framework where they so wish.

It is expected **that there is not a two-tiered membership within Crews.** When the Crew accepts a person and invests them, they become a full member of the Rover Crew. This may require Crews to amend their constitution to reflect this change.

The New Program's implementation will include a change to the Award Scheme and a focus on a continuous 'one program'. This will allow for a greater engagement in outdoor adventurous activities. **The new Award Scheme will not have a Squire Training badge to use for Squire Training.**

KEY POINTS TO REMEMBER

You may not attach additional requirements onto the award scheme. Progression through the section and the award scheme is not to be limited by additional requirements a Crew attaches beyond what is the nationally adopted standard. Though there may still be ceremonies and procedures for awarding the award (e.g. A vigil) as long as they do not hinder an individual being granted the award.

Hazing or any form of bullying as a part of an initiation into a Crew that makes the individual feel uncomfortable, unwelcome or reluctant to join the section is not tolerated and is fatal to a Crew. That is not to say your Crew may not have rituals or ceremonies –these give an identity to your Crew – but they should not amount to hazing or bullying. The Crew should be welcoming new members, ensuring the future of your Crew and continuing an individual's progression through the movement.

GOING FORWARD

There will be resources coming out to help Crews develop a new framework if they want to change. The potential for new themes are endless; there are already Crews that use Vikings and The Lion King as their theme. When developing a new framework, start with the new Motto for Rovers 'Beyond the Horizon' – it's all about taking everything that we've developed over a journey in Scouting and pushing our boundaries. You could have your theme be as simple as starting your Rovering at dawn with your investiture and being booted at dusk.

Your Crew just needs to get the following out of a theme:

1. A connection to the program;
2. Help to communicate a concept;
3. A structure that suits your Crew; and
4. Fostering adventure, is challenging and inclusive.

We understand that these changes may take a little while to implement. Crews may have to change constitutions and policy; this can be done at a Crew's leisure, but should be well underway by the end of 2019.

This is just one smaller part of a large change for Scouts Australia that is full of potential. The rest of the rollout in Victoria will be delivered in the coming years, make sure to engage with your Region Rover Community to discover what the New Program offers.

Have questions?

Region Rover Chair (find specific contact details at vicrovers.com.au – 'Regions')

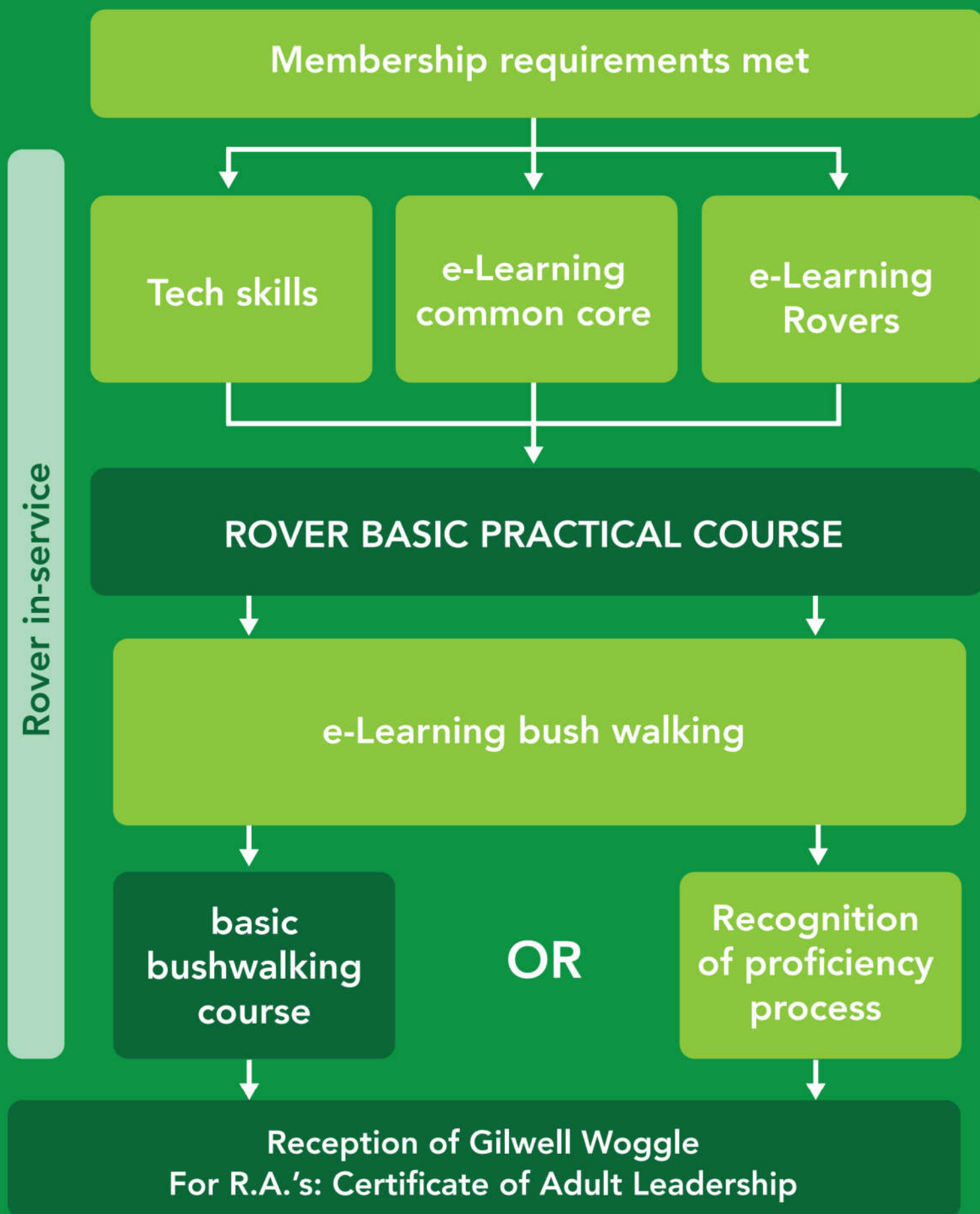
VRC YPR Liaison: ypr.liaison@vicrovers.com.au

VRC Chairman: chairman@vicrovers.com.au



ROVER TRAINING PROCESS

Basic Training Overview





ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:
- Adventurous Activities (instructor or guide)
- Axe and Log