



SCOUTS AUSTRALIA
MINUTES FOR THE 469th MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 22nd JULY 2020, AT 7:30pm

1 Welcome		
1.1	Flag Break	Michelle Saffin
1.2	Attendance & Apologies Apologies – Ann Curan, Jody Freeman, Beth McKillop	Maddy Packer
1.3	Acknowledgement of Country Scouts Victoria respectfully acknowledges the Traditional Custodians of the country throughout Victoria where our activities take place. We pay our respects to Elders, both past, present and emerging and continue to recognise and embrace the important continuous history and connection to land & community of Aboriginal and Torres Strait Islander peoples.	

2 Congratulations, Guest Speakers, Presentations and Formal Thanks		
Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month. <ul style="list-style-type: none"> • Mudbash committee for all their hard work 		

3 Items for Consent		
3.1	Minutes of the previous VRC Meeting	Michelle Saffin
	Motioned: Mt Dandenong Seconded: South West Passed.	
3.2	Correspondence	Maddy Packer
	Nil.	
3.3	VRC Financial Report	Jody Freeman
3.4	Decisions of the VRC Chairman to be ratified	Michelle Saffin
	a) Blood Challenge Patrol Leader: That Georgie Wildoer will be ratified as the Patrol Leader for Blood Challenge. Motioned: Lerderderg Seconded: South West Passed.	
	b) Diversity & Inclusion Patrol Leader: That Fi Freyr will be ratified as the Patrol Leader for Diversity & Inclusion. Motioned: Plenty Valley Seconded: Bays Passed.	
	c) Both Mudbash and MARB will run AGMs before their events <ul style="list-style-type: none"> i. A review meeting must be held after the event OR at an appropriate time (i.e. after 	

formal event cancellation) which will include finances.

The AGM will include finances to date.

- ii. Event budgets for 2021 cannot be tabled at VRC until the conclusion on the 2020 event (or event cancellation)
- iii. Age allowances can be made in the case that a 2020 event is cancelled due to COVID-19 for those committee members who are 25, but will be 26 before the 2021 event, but **not** for those who are already 26 (i.e. any current committee members who are 26, or will be 26 before the 2020 event runs/is cancelled, will not be eligible to sit on 2021 committee).

Motioned: Plenty Valley

Seconded: Lerderderg

Passed.

4 Office Bearers Reports

4.1 Chairman

Michelle Saffin

As for everyone this month has been a wild ride: from discussing the possibility of being able to go back to face to face Rovering as a State, to suddenly being split with some of us going back and others locked down even more so than before.

First and foremost I want to acknowledge all the work that is going into doing Rovers online: whether you are running a committee, a unit, or just finding the motivation to join your unit online it is not an easy time, so I want to thank everyone for their commitment to Rovering.

This second round of iso for some areas presents new challenges and fatigue, and yet face to face Scouting in our regional areas is by no means a return to the Rovering that could be done in February.

The first priority of everyone needs to be their own mental health, followed by that of friends (Rovers or otherwise) and family. Please use and share the graphic in the agenda: pin it to the top of your Unit Facebook groups, put it on your fridge, whatever suits you best.

It has been a busy month for me as I have met with the Office Bearers team as a whole and as individuals, as well as building my relationships with the Freemasons, SLT and with others so I can best represent Rovers.

Regarding VRC meetings please make sure your camera is on and you are in uniform: despite not being in the same room the same expectations of you stand. If you have any questions about what is acceptable- if you wouldn't do it at the meeting in-person, then please don't do it here. This makes the meeting run much more smoothly, but also means when we do get back to VRC it won't be a shock to the system.

Additionally, I am currently working on a draft version of a Sexual Assault and harassment policy, as well as contacting organisations to run a seminar on this topic for us.

I have also been planning some fun additions too VRC which should start next month- watch this space! There are lots of other great things happening so be sure to listen to the Office Bearers reports below!

4.2 Deputy Chairman

Kieron Younger

This last 30 days have been all about adjusting into the new role. I have spoken with pretty much all region chairs incoming and outgoing alike. I have attended most region community zoom meetings, just to introduce myself to our membership. Just remember I am always here to chat just give a ring.

A few things I would like to mention the next formal Region Chairs/ Commissioners and friends meeting will be on the August 24th.

SC Peter will probably note this but just to be sure.

Our Program Champions Wanted

Are you enthusiastic, a great communicator and want to be a part of the Our Program implementation? We are looking for youth members and adult Leaders to be a team of Our Program Champions from across all Districts and Sections supporting the roll out of the new program in Victoria. There is no need to have any existing knowledge of the program. We will support and up skill you. If you are interested, or have any questions please email npi@scoutsvictoria.com.au

Our outer regions dealing with the return of face-to-face activities is ensuring that everyone meets our COVID-19 safety rules and ensuring members are not attending face-to-face meetings if they live in a stage 3 lock down zone.

See attachments for more details.

<https://scoutsvictoria.com.au/return-to-scouting-covid-19-fags/>

One last thing; if your region has not yet announced your AGM, please let myself and ASC [Regi](#) know ASAP, including zoom links to the online meeting as well.

4.3 Assistant Chairman

Matthew Barnes

- Big shout out to Lucy and the rest of her team who have put in an enormous amount of work to get Mudbash where they are now. Lucy will have more to say later in her report
- Good work to all the other subcommittees that are still pushing ahead with things despite been thrown many challenges
- Currently reviewing our risk management processors, and how we go about looking at all things that's involved with that
- Subcommittee chairs please don't forget about our meeting next Wednesday, lots of important information will be revealed
- AGMs, please let us know

4.4 Membership Team

Tash Lema, Zach Geddes, Jacinta Swift, Hamish Beshara

Membership Development:

Over the last month, I have been working with Michelle and Lily to work on new goals and ideas for membership development. There will be some more information for the region committees coming out over the next month. so please keep your eyes open for that.

Program:

In the short term I have been focusing on some Program Bites, to give some online programs to those in lockdown. I want to give these people some extra support to help them through, as I'm sure we can all agree, programming online is hard.

Starting tomorrow, for the next few weeks, a post will go up on Facebook, and an article in the newsletter to provide a Program idea that can be done online, based around a challenge area. These will happen for at least the duration of the lockdown in Metro Melbourne and Mitchell Shire.

I'm building a bank of these, and this may become a regular thing. If anyone has an online program that they have successfully ran, or you think would successfully run, please send them through to program@vicrovers.com.au. I would love to see pictures of anything anyone does, so we can show actual successful programs.

Lastly, I want to just say don't keep your programs to yourself. While meeting online, it is so easy to jump into other units' programs. I encourage units to head back to their regions and invite others to their

activities. Just within your region, I'm sure you could probably end up going to a night every day of the week. So, invite each other, and help each other in running your weekly program.

Our Program:

This month we've been working on PowerPoint presentations with voiceover, one with an overview of the entire program has already been made and ones that are more specific about each area of the program are being worked on. These are general overviews for all sections, but if they prove useful we can create specific ones for the Rover section, so please let us know if you believe these additional ones would be useful. These presentations can be found on the Scouts Victoria website under Our Program resources. This is a great place to look for resources, as well as the Vic Rovers website under resources -> program transition resources. Be sure to check both regularly for up to date information and resources.

A survey was also conducted, and we got about 60 responses, I am currently working on going through that information and will communicate the information to Region Chairs once that's done. The digital system has just concluded user testing, with youth and leaders from all sections and all over the country. Next week the full system will be live for the current pioneer tracker users (Groundbreakers in Victoria) and at the moment (assuming the next level of testing goes well) it is scheduled to be live for everyone at the start of September.

Branch is looking for program champions to become experts in our program from all sections to provide assistance with training and general support for the implementation of the new program. You don't need to have any experience or knowledge of the program, just be enthusiastic and willing to learn. This is from the branch side of things, but we will also get the names, so you'll get to do stuff with Rovers too.

Email npi@scoutsvictoria.com.au if you or anyone else you know in your unit or otherwise is interested or if you or someone else you know is just keen to help on the Rover side send me an email program.transition@vicrovers.com.au. Any questions let myself or Pete know.

Training:

A lot of notable information has come out of the National Training Council (NTC) recently, the most important being the decision on the future curriculum for Rover Training. It has been decided that Rovers will be following a Leader of Adults curriculum, which is currently being developed by NTC. An initial update is due to be provided in November, so these changes are likely at least a year away from being implemented. At the moment, this is just a heads up that this will be something to look out for in the coming months.

Due to COVID-19, both May Madness and the July Non-Residential training courses were cancelled, and with the reintroduction of Stage 3 restrictions in Victoria, face-to-face training is likely not going to be possible until November this year. I can confirm that regardless of whether we will be able to run a face-to-face course, the Training Team is making preparations to deliver a Basic and Advanced course in November. Ideally, we would like to run a course at Gilwell as usual, however, other options will be explored so that we are able to run November this year. I request that Regions ask their Rovers if they are interested in attending Basic or Advanced this year, and to get back to me with a list of names.

The Training Team would like to offer additional training sessions for Rovers who may not want to attend a Basic course. We are currently accepting feedback on the type of content Regions and Rovers would be interested in learning or skills that would be useful in their roles. We will begin with a Finance training session within the next two months, open to all Rover Treasurers, with a focus on managing events and Regions. Details will be circulated next VRC. Send me an email at training@vicrovers.com.au if you have any feedback on any of the above items.

BPSA:

There have been a couple of inquiries from Regions requesting to have their teams attend BPSA training in the near future to allow them to review and sign off BPSA Award documentation. I am intending on facilitating a BPSA training session over Zoom in the near future open to all who wish to participate and join their Region BPSA Support teams. I will publish a date for this training once I have settled into my new role. Regions - please let me know how many Rovers you intend on sending to this training by August 9 so I can plan accordingly.

4.5 Quality Team**Andrew Strachan, Maddy Packer, Emily Kinross-Smith, Lily Twyford****NRC:**

This month I attended the NRC remote meeting, it was a long meeting with many points discussed. My report summarises the parts important to us, if anyone wants to know everything that happened in the meeting, I should have access to the minutes soon.

Many of the following points discuss decisions made at the national operative committee (NOC) meeting, anything approved at that meeting still needs final review and approval from the national executive committee (NEC), but there is unlikely to be any issues with gaining that approval.

The main points discussed during the NRC meeting were:

- The NRC proposed to start a national blood drive challenge, this would merge the current state-based challenges into one national competition, as well as involving branches that do not currently have such an event.
- As a result, from an NRC paper tabled at NOC, rovers in all branches are able to be nominated and accepted for special and meritorious service awards for service to the Rover Scout section. I believe Victoria were already doing this, but now it is in line with policy and rules.
- NOC passed keeping knots and updating service bar to say 'ROVERS'.
 - Service bars will be 'grandfathered out', this means if you currently have one you can continue to wear it, but new members should be given the new Rovers bar.
 - Rovers bar has been added to P&R as an optional item, as previously there was no explicit mention of them.
- The dark green rover shoulder badges were voted by NOC to be removed.
 - If you are wearing them as of 31 Dec 2020 you can continue to.
 - Any new members as of this point should not be given them.
- NOC have approved the blue long sleeve uniform for both adult and youth members to be able to wear.
- NOC have started a working group to consult if short sleeve uniform should keep the coloured yokes (shoulders & sleeves) on sectional uniforms.
- NOC approved that the QS and BP badges can be worn on adult leader uniforms.
 - No other section peak awards can be worn on leader uniforms.
- NRC voted to not support the proposal from NASIC (National adults in scouts) to change Rover's registration from young adult to a subcategory of adult member.
 - It was noted that the issues raised are admin/technical, and it was questioned why the system could not be updated to allow for dual/multiple roles.
- The NRC review team tabled a paper with feedback and recommendations surrounding the NRC conference. This paper containing this feedback is attached to the minutes.
- The NRC review team are currently putting together a discussion paper focusing on structure and purpose of the NRC. This paper will include suggestions/ideas from the review team that members can give feedback on.
- The NRC are working on a reflection book, which contains spiritual reflections and guides on how

rovers can create their own.

- A form for submissions will be opened later this year to allow any rover to submit their reflections to be included in this book.
- The CBR Moot team have been working with the insurance company to obtain refunds for participants' fees.
 - The insurance company have approved the claim, but the exact amount of the refunds is still being negotiated.
- The Rover Challenge grants have been finalised.
 - Congratulations to Mal Whytes Rover Unit from Murray Midlands won funding to upskill their rovers to become activity guides for bushwalking.
- The feasibility study for Australia to bid to host the 2029 world scout moot is partially complete, however a new team is required to complete the study.
 - If anyone is interested in helping with this, please let me know so I can get you in contact with them
 - NRC decided that if team is not filled by 1st October, the bid process will be abandoned
- There are many project officer roles on NRC that are currently vacant, so if anyone is interested in being involved with the development of Rovers at a national level, I encourage you to look into and apply for these.
 - A list of role can be found at <https://rovers.scouts.com.au/rovering/nrc-project-vacancies/>

Secretary:

Hi all, I would just like to mention that as this is the first month of me entering this role, if any errors are found in the minutes or agendas I send out, please let me know, I will be happy to amend them.

As we continue to meet in an online format, it is imperative that your reports are submitted prior to the meeting commencing. All reports **not** provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to secretary@vicrovers.com.au.

Resources:

The VRC remains closed for now due to COVID restrictions. As the incoming OB I am creating a maintenance/development plan for the centre to guide some of the works over the next few years. If you have any ideas about our use of resources or works to be done at VRC now or in future, please send them my way resources@vicrovers.com.au and stay tuned for upcoming works and plans.

Strategic Planning:

Hello!! For my first month I have really tried to tackle the regions, making sure they understand what the strategic plan is and ways to start implementing it at a region and unit level. I have so far attended 5 region meetings and the other 3 are planned over the next month. I have asked the IT guys for the presentation document to also be added to the Vicrovers website so if you want any of the examples, I discussed at these meetings then feel free to download the original document. I also had meetings with Grace, Hamish and Tash to discuss marketing, training and membership development aspects of the plan and how we can start to implement these at the state level. Over the next month I'm just going to keep chugging along with these regions meeting presentations.

4.6 Participation Team

Grace Archer, Catherine Marley, Michael Watts

PR and Marketing:

There are three main projects that are coming up within Marketing and Communications in the near future; these are:

OB Profiles

- Within the next month, a 'profile' of each member of the VRC OB's will be released
 - Daily over the course of approximately a fortnight
- To be shared to Facebook and (upcoming) Instagram as individual posts
- Updated on RoversVic website, 'Contact Us' section
- To be shared to Be Informed, VVC and ScoutMag as one post (all the individual profiles combined)

Acknowledgement of Country

- We now have an Official Rovers Victoria Acknowledgement of Country
- Facebook posts to come
- 'About Us' section of Facebook to be updated
- Website to be updated to include Acknowledgement of Country
- Also have some resources that will be linked in both documentation that is to be sent out and on Facebook posts, will be available for Unit discussion

Instagram

- VicRovers will have an official Instagram!
- @vicrovers
 - No content yet - coming very soon!
- Start with the individual OB profiles as posts
- May be a little tricky to generate content but ways around that - making use of our new photo upload system from units (post with instructions on how units can do this to be released this month)

This is in addition to ensuring the Facebook page and the Newsletter remains updated and current and provides regular updates to VicRovers and the broader Scouting community, particularly regarding important Covid-19 updates.

There are also other projects that are in the works within the next 12 months, they are just a little more difficult to generate content for right now with a large part of our State having re-entered lockdown. A key focus as we move back into face-to-face Scouting will be the development of a multi-disciplinary marketing team, please contact me at communications@vicrovers.com.au if you are interested in joining, and if you have any specific skills/interests!

Visual Communications:

As always, Subcommittees, Regions and Units – if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

IT:

Over the past month I have been working on getting settled into the job and have been organising the necessary email changes for the office bearers and the region teams - Please email me to have your contact details on the website or to have the forwarder updated.

Please email to request zoom meetings at least four days in advance, I'm not checking the email every day.

Standing Reminders:

WWCC/e-learning reminder emails are being sent once a month. Please let me know if you would like this information to go directly to unit leaders in your region, or if you would like an ad-hoc report.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there's anything we can assist with.

4.8 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

Welcome

To the new Office Bearers team who had their first meeting the other night, and to those newly elected Region teams. I am looking forward to working with everyone as we commence another year of Rovering in what can only be described as “challenging” times.

Program Champions

A couple of weeks ago, the weekly newsletter “Be Informed” contained an item seeking youth members and adults to become involved with the introduction of Our Program. The proposal is to train interested Scouting members to support the roll out of the new program. There will be an appropriate training program to upskill those who wish to become involved. There is no need for any pre-requisite knowledge.

If anyone is interested could you, please contact me and I will pass on the details.

CBR Moot

Some of those who participated in the Moot have queried from time to time whether there will be a “pro-rata” refund of the fee given that the Moot was cancelled due to the bushfires raging around the ACT at the time. We have been advised that the insurers have accepted liability to make recompense and discussions are proceeding regarding the quantum of such payments. When we have an outcome, all who attended the Moot will be advised accordingly.

W F Waters and State Commissioner’s Awards

Letters to recipients of these awards have been sent and details will be published on 1st August.

Baden-Powell Lodge Rover Service Awards

I have been in contact with the BP Lodge to clarify arrangements in regard to the award for next year given the current COVID-19 health crisis limitations. As more details come to hand, I will advise everyone accordingly.

MARB

After the role was advertised and interviews were held, the new MARB RA was appointed. Kelsie Gannen will be providing the MARB team with mentoring, experience and more.

5 Items for action by OB’s, Region and Subcommittee Teams

5.1 Action Items from June

Nil.

6 Sub-Committee Reporting

6.1 Mafeking Rover Park

Tash Beggs

- Same as last month
- Still closed
- Will keep you all updated
- AGM next month
 - 3rd August
 - A google doc will be up and running for nominations
 - There have been posts on Facebook for position descriptions

6.2 Surfmoor**Megan Rogers**

This month has been quiet, we may have found a replacement works and services head who'll come along to the next meeting. We've also been discussing plans if COVID-19 still a problem the committee will decide whether the event will go ahead closer to the event.

6.3 Mudbash**Lucy Hubbard**

I would like to start of my report thanking my committee for their dedication and commitment to this committee over the last 12 months. we would definitely would not have come this far if we didn't all chip in along the way. I would also I like to thank the regions and VRC of the support in sharing Facebook post and other information regarding Mudbash.

With this said the executive have made an extremely difficult decision to officially cancel the 2020 event. This is extremely disappointing for myself and the committee but we need to insure the safety and well-being of all rover and our supporters. So, what is our plan from here;

- All tickets that have been purchased will be refunded.
- We will be releasing a once off COVID special T-shirt.
- We will continue to sell our corporate merchandise on the store.

We will be posting on our face page directly after my report please share this with your regions and will be place this in the newsletters as well.

Our AGM is the on the 12th of August and all details can be found on our Facebook page.

If you have any questions about Mudbash please contact me.

Thanks

6.4 Rover Scout Motorsport (RSM)**Simon Nuccio**

Nothing to report.

6.5 Bogong Rover Chalet**David Nicholls**

Nothing to report, we are still shut for the winter season.

Current Balances: \$200,739.07

6.6 W.F. Waters Lodge**Ann Curan**

Here is the report from Baw Baw most of you will have seen the following which we enacted on the 11th June. As you can see this message also include SAAC this is because both lodges are giving out the same information.

COVID UPDATE: unfortunately, due to the current lockdowns in Melbourne Mt Baw Baw has decided to close midweek and only open on weekends if there is sufficient natural snow cover. Snow machines have all been turned off. We have had to make the difficult decision to close both WF Waters and SAAC and send our lodge managers home. We know this is disappointing news, but we simply cannot afford to keep the lodges running with only income from regional Victoria.

If anything changes after the lockdown, we will keep you posted but it is unlikely the resort will reopen this season :(

Thank you to everyone who has supported us so far and those who we know will be ready and willing to support us over the summer and next winter as we can reopen.

6.7 MARB

Tash Lema

Regions could you please pass on this message:

MARB is Planned for 12 Dec 2020 from 7 pm till 12 am. It is at Collingwood town Hall. Which is a two-minute walk from Collingwood station – Why is this important. Well, instead of catching a uber or taxi, which can cost a Rover a bit of money. A Rovers can catch a train to and from the event. But remember to go with a buddy. The presold ticket prices are \$65, which is the lowest it has been in years. So, don't forget to get your ticket at this great low price. This year there will be finger food which means more time for socialising and more time for dancing. This year as well as dancing there will be mini-games set up for you to enjoy including cards games (poker and Uno), tic tac toe and a "Guess how many is in the Jar" booth. To just to name a though. This event will. E great way to catch with your friends and a great way to finish this year.

We are having RA interview on Monday and hopefully have the result out soon.

6.8 Rover Dinner

Melbourne Region

No report submitted.

6.9 Yearbook

VRC

The 2019/2020 yearbook is underway, this year we will be having a limited print run and a digital release to be more environmentally friendly. Contact yearbook@vicrovers.com.au if you need any help with writing reports

7 Region Reporting

7.1 Bays

Rachael Osborne

This past month in Bays we've been working on filling out our executive team - we currently need to fill secretary, development officer and training officer, and may need to rejig some things with BPSA. We already have nominations for both secretary and dev officer to be voted on next month.

I've also been in contact with our region commissioner and have started working on handover.

I'm really looking forward to try and implement some positive change in the way Bays is run and presented over the next 12 months, and I'm super grateful that the Rovers in my region have allowed me the chance to do so.

7.2 Gippsland

Brii Cataldo

- There has been a large amount of resignations for a Unit due to the GL going through the books and removing any venturers who turned 18 but did not go up to Rover. Was a bit of a concern
- Most crews are still doing zoom meetings
- Clive Disher park
 - The management group has resigned and as a result the Region has been offered the campsite to manage

7.3 Lerderderg

Hamish Beshara

This month, amendments to the Lerderderg Policy Book were passed, replacing a few roles on our committee with more relevant positions. Now that we have settled on our structure, nominations for

these new positions are now available. I am looking forward to seeing some new talent come to the Region team.

Lerderderg is spread across both metropolitan Melbourne and rural areas, so two Units in the Region have the opportunity to begin meeting face-to-face. Ultimately, half these Units have members within the lockdown area and are have made the decision to continue meeting online. I'd be interested to find out if other Regions are juggling Units in two zones, and if that's working out for them. For the rest of the Region, it's impressive hearing all the different activities Units are coming up with, and our monthly meetings are proving to be a great format to share ideas and keep in contact. Regi suggested that sharing activities between Regions would also be a great idea, so if anyone would like to do swapsies, let me know.

7.4 Melbourne

Jacqui Willis

No report submitted.

7.5 Mount Dandenong

Gemma Park

We had our region elections, congratulations to Gemma park and her team, wish them all the best for the incoming team.

Units are doing their own things; plans have begun to be made for Region camp next year
Thanks for all the help and fun from past terms region chairs and officebearers, look forward to seeing you all at events getting on the tins and partying it up, hopefully more Events and activities are ready for 2021 and the VRC adopts the posture of making rovers more fun and enjoyable and give rovers the opportunity to achieve goals they set for themselves rather than hinder and just talk about how good we are without meaningful change.

Incoming region chairs, I won't be here to speak up, Make sure you do, you are responsible for the 1200ish rovers across the state, when you fail to protect and help them we are weaker as a section.

Good luck and ITYS for the VRC for the next year
Liam Miles

7.6 Murray Midlands

Beth McKillop

- Have been able to resume face to face with restrictions lifted in the areas within the Region
- AGM is being held early next month

7.7 Plenty Valley

Nicola Dangerfield

Our region has been doing relatively well recently, with region meetings being a valuable time to check in on our rovers and seeing how they're managing. We share program ideas at the end of every meeting and it seems everyone has been adapting to the change in platform but are definitely keen to get back outdoors. We're holding our AGM next month, so it will be good to see what the next year has planned for us.

7.8 South West

Lily Twyford

Hello!! This was the first month with the new region exec so I wanted to give a big congratulations to Lucas, David, Jules and Fi for being elected new positions within South West - these are all fresh faces and I'm very excited to work with them all. We had a meeting earlier this month and discussed a couple of issues we will be first tackling in the upcoming months including recruitment, a constitution update, and positions descriptions but a big thank you to Kieron and the LRRC policy book for giving us a guide on how to begin this. However, very excitingly our region is no longer under strict restrictions! We already had a successful yet cold camp at the Brisbane ranges for one of the Geelong units, and I am very eager to see

more of this face to face scouting safely coming back for those within South West, even if personally I might be stuck isolated in my suburban Melbourne home.

8 Other Reports

8.1 MPAC Report

Mafeking

Many recent members of VRC may have wondered what this item was about and what was happening. A report to VRC outlining the original concepts and rationale behind the development is attached to the agenda for information.

A letter has recently been received from the Shire of Murrindindi (where Mafeking Rover Park is located) advising that the building permit for MPAC was about to expire. Some time ago the Mafeking Committee indicated a desire to review the MPAC proposals and this is ongoing. However, it is necessary for renewal of the building permit to be considered. Given the amount of work and money devoted to the proposed facility to date, it is appropriate for us to pay the relatively small amount (\$215-00) to keep the proposal alive. Not renewing the permit would see us incurring a considerable fee should we decide to let the project lapse and then resurrect it. It is therefore recommended that the fee be paid.

Move: midlands

Second: Melbourne

Passed.

9 Interstate, National and International Events and Contingents

9.1 Ireland 2022

WOSM officially announced the postponement of the 16th World Scout Moot until July 2022. The most current and reliable information can be found here: <https://www.worldscoutmoot.ie/covid-19-faqs/>.

10 Tabled Items

10.1

11 Items for the Information of the Victorian Rover Council

11.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Units that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items

12.1 Surfmoot 2021 Budget

The budget for Surfmoot 2021 can be found attached.

Motion: That the Surfmoot budget for 2021 be adopted for implementation.

Moved: South West

Seconded: Lerderderg

Passed.

12.2 Mafeking 2020-2021 Budget

The Mafeking Budget for 2020-2021 can be found attached.

Motion: That the Mafeking budget for 2020-2021 be adopted for implementation.

Moved: Plenty Valley

Seconded: Bays

Passed.

12.3 Proposed Motto for Rover Scouts Victoria

For Rover Scouts Victoria to adopt 'Service' as a motto for the state's Section.

Rationale:

Victorian Rover Scouts see service as an integral part of the section and its values, to be upheld by its members and advisers. We recognise service to Rovering, other sections and the wider community through many awards, and we would like to continue to encourage this in as many ways as we can. 'Service' can be used as a state motto, in conjunction with the new Rover Scouts Australia motto 'Beyond the Horizon', to show both national and state values.

Motion: That 'Service' be adopted as the motto for Rover Scouts Victoria.

Moved: Bays

Seconded: Lerderderg

Passed.

12.4 VRC Standing Orders Amendment – 1.5.3

Mt Dandenong have tabled an amendment to section 1.5.3 in the VRC Standing Orders, the addition of section 1.5.3.3, as outlined below:

Amendment to 1.5.3, the addition of 1.5.3.3:

The chairman of the VRC is allowed to motion to ratify decisions made by the chairman in the time between VRC meetings that in circumstances dictated it could not wait to be tabled for a month and then voted on, an extra month of leniency is allowed in extraordinary situation where the decision can not be ratified before the next VRC meeting. Any decision that is not ratified is to be considered null and void; and an update on the steps the chairman has made to rectify the situation will be presented at the following VRC meeting. However, a region is required to second the motion.

Rationale for 1.5.3:

Over the past few years, several times a decision is made by the Chairman that afterward has not followed their role description - 'duties and responsibilities' point 8. By elaborating in the Standing Orders, the aim is to clarify and reinforce that the Chairman of the VRC is making decisions on behalf of the VRC Region Chairmen, and through them the rest of the state. If decisions are made that are not ratified, the VRC should not be held accountable for the Chairman failing to discuss the issues with the wider VRC and not taking into consideration the views of the Regions. A month of extra leniency is allowed for decisions made during times such as a VRC meeting being forced to cancel or the Chairman is unable to make VRC and would not be able to properly explain their decision.

A document has been attached which includes the relevant excerpts from the VRC Standing Orders for ease of comparison when discussing this amendment with your Regions. Please ensure that you refer to this document.

Motion: That the addition of 1.5.3.3 to section 1.5.3 in the VRC Standing Orders is adopted for

implementation.

Moved: Bays

Seconded: South West

Rejected.

12.5 Finance Office Bearer

Nominations: Cameron PVR

Motioned: Bays

Seconded: South West

Passed.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

13.2 Unit Names and Scarves

Regions

13.3 Workplace Health & Safety Items

The Victorian Rover Centre remains closed to all members until further notice. Access cards for all members are disabled. If you have secure access (e.g. if you are a contact for the alarm company), you will continue to have access. In the unlikely circumstance that you need access to the building, please get in contact with both the IT Officer and the Resource Officer.

14 General Business

14.1 Other General Business

Closing Parade: Flag Down & Rover Prayer

Meeting Closed at: 9:35pm



VRC ATTENDANCE
469th MEETING OF THE VRC
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 22nd JULY 2020, AT 7:30pm

Committee	Role	Name	Present (✓)	Apology (✕)
Office Bearers	Chair	Michelle Saffin	✓	
	Deputy Chair	Kieron Younger	✓	
	Assistant Chair	Matthew Barnes	✓	
	Membership Development	Tash Lema	✓	
	Program	Zach Geddes	✓	
	Our Program	Jacinta Swift	✓	
	Training and BPSA	Hamish Beshara	✓	
	NRC	Andrew Strachan	✓	
	Secretary	Maddy Packer	✓	
	Resources	Emily Kinross-Smith	✓	
	Strategic Planning	Lily Twyford	✓	
	PR and Marketing	Grace Archer	✓	
	Visual Communications	Catherine Marley	✓	
	IT	Michael Watts	✓	
	SC Rover Support	Peter Wotherspoon	✓	
	ASC Rover Support	Regi Caesar	✓	
	ASC Rover Support	Stephen Carter	✓	
	Honorary Treasurer	Jody Freeman		✕
Bays	Chair	Rachael Osborne	✓	
	Deputy Chair			
	VRC Rep			
	Region RA			
Gippsland	Chair			
	Deputy Chair			
	VRC Rep			
	Region RA			
Lerderderg	Chair	Hamish	✓	
	Deputy Chair			
	VRC Rep	Cohen Rose	✓	

Committee	Role	Name	Present (✓)	Apology (✕)
	Region RA	Scotty Harrison	✓	
Melbourne	Chair	Jacqui Willis	✓	
	Deputy Chair			
	VRC Rep			
	Region RA	Greg Davies	✓	
Mt Dandenong	Chair	Gemma Park	✓	
	Deputy Chair			
	VRC Rep	Megan Rogers	✓	
	Region RA			
Murray Midlands	Chair			
	Deputy Chair	Michael Hardwicke	✓	
	VRC Rep	Barney	✓	
	Region RA			
Plenty Valley	Chair			
	Deputy Chair			
	VRC Rep	Cameron	✓	
	Region RA	Jeff	✓	
South West	Chair	Lily Twyford	✓	
	Deputy Chair	Fi Freyr	✓	
	VRC Rep			
	Region RA			
Mafeking	Chair	Stephanie McNabb	✓	
Surfmoot	Chair	Megan Rogers	✓	
Mudbash	Chair	Lucy	✓	
RSM	Chair			
Bogong	Chair			
W.F. Waters	Chair			
MARB	Chair	Tash Lema	✓	
Rover Dinner	Chair			
Yearbook	Chair			
Guests	John Ernst	✓		



Rover Scouts
VICTORIA

Mental Health

For immediate mental health support:
Call 000

To contact a mental health expert:

Lifeline: 13 11 14

Online options here:

<https://www.lifeline.org.au/crisis-chat/>

Mental health resources:

Beyond Blue

<https://www.beyondblue.org.au/the-facts>

Headspace

<https://headspace.org.au/young-people/mental-health/>

NRC Review Team – NRC Conference Recommendations

Pre-Conference induction training

Recommendation 1: Organise a brief induction training package ahead of the Conference, covering the aims of the NRC, expectations of Conference attendees, and Conference procedure.

Unwillingness of new board and committee members to contribute to discussions is often attributed to a lack of understanding around the objectives of the board or committee, its background and culture, or how the board or committee functions.¹ An induction process can help new members to more easily and quickly grasp the process, procedures and objectives of the board or committee, which will help build comfort and confidence, making them more likely to contribute in a meaningful way.² Having first-time attendees arrive at the Conference fully understanding their role and Conference procedures will allow them to ‘hit the ground running’, save time during the Conference, and provide better value for money.

First-time attendees at the 2020 Conference raised in discussions with the NRC Review Team that attending the Conference for the first time was a daunting prospect. Much of the knowledge and processes of the NRC is assumed knowledge. The scope and responsibilities of the NRC are not always fully understood, creating confusion about which matters the NRC can vote on. While the presence of experienced delegation members (especially Branch Rover Advisers) provided some support, the first-time attendees felt they could have benefited from undertaking an induction process ahead of the Conference.

Ensuring first-time attendees have the skills and knowledge they need to contribute meaningfully during the Conference was also raised during several workshops:

- NRC Areas of Responsibility workshop: proposed developing a Delegate briefing kit or online training module to make NRC more effective and efficient.
- Grassroots Rovers’ Involvement in the NRC workshop: noted that many first-time attendees arrive without a clear understanding of Conference process (e.g. when a paper needs to be voted on or not, how to raise issues or objection).
- Function of NRC T&D & Training Opportunities workshops: suggested that ‘NRC Conference for Dummies’ material be prepared and circulated ahead of the Conference.

The National Rover Governance Review (2014) also recommended that the NRC hold a short induction session at the start of every face-to-face meeting (Recommendation 21).

Suggested topics to be covered during the training package include³:

- History and background of the NRC

¹ Department of Local Government, Sport and Cultural Industries (WA) (2019) ‘Board induction process’ <<https://www.dlgsc.wa.gov.au/sport-and-recreation/organisational-development/governance/boards-and-directors/board-induction-process>>

² Institute of Community Directors Australia (n.d.) ‘Developing an effective induction process’ <<https://communitydirectors.com.au/help-sheets/developing-an-effective-induction-process>>

³ Leading Governance (n.d.) ‘Board member induction checklist’ <<https://www.leadinggovernance.com/resource-public/people/board-member-induction-checklist>>

- Structure of the NRC
- Objectives and strategic direction of the NRC
- Issues facing the NRC
- Expectations of Conference attendees
- Relevant legal requirements (e.g. *Corporations Act*, Australian Charities and Not-for-profits Commissions Governance Standards)
- Contact information for Conference organisers
- Copies of key official documents (e.g. by-laws, policies)
- Conference procedures and decision-making process
- Terminology
- Review of recent Conference minutes

Ideally, the training should be structured, comprehensive, and practical.⁴

Depending on the structure and delivery method of the training, it could provide an opportunity for attendees from different Branches to meet and build relationships ahead of the Conference. It could also allow attendees to share their strengths and interests, which would later be useful when allocating project arising from the Conference⁵.

The organising of this training could be the responsibility of the NRC Training and Development Officer, with delivery delegated to a subject matter expert (e.g. governance experts, NRC Adviser, ex-NRC Chair). Existing training packings, such as the Good Governance series offered by WOSM Services (<https://services.scout.org/service/10>), could be incorporated into the training. The training package could be as simply as one to two hours online followed by questions and answers.

It may be possible to structure the training to satisfy units of competence offered by the Scouts Australia Institute of Training (SAIT), such as 'BSBG0401 Implement board member responsibilities'. Recommendation 7 of the NRC 2018 Audit Report proposed offering SAIT accredited training to NRC Executives – we recommend widening this to include all Conference attendees.

⁴ Department of Local Government, Sport and Cultural Industries (WA) (2019) 'Board induction process' <<https://www.dlgsc.wa.gov.au/sport-and-recreation/organisational-development/governance/boards-and-directors/board-induction-process>>

⁵ Institute of Community Directors Australia (n.d.) 'Developing an effective induction process' <<https://communitydirectors.com.au/help-sheets/developing-an-effective-induction-process>>

Consultation and engagement with Rovers

Recommendation 2: Conference papers be publicly available to all Rover Scouts ahead of the Conference to allow sufficient time for BRC consultation to be undertaken.

Recommendation 3: An awareness campaign should be developed and delivered ahead of Conference which directs the Rover Scouts to raise issues with their BRC, propose papers for inclusion in the Conference, comment on proposed papers, or stand for election.

According to the Office of Best Practice Regulation⁶:

A genuine consultation process ensures that you have considered the real-world impact of your policy options, and likely to lead to better outcomes and greater acceptance in the community, particularly among any stakeholders who may be adversely affected by the policy.

During both consultations with BRCs and the Grassroots Rovers' Involvement in the NRC workshop, participants raised that in general papers brought to the Conference are brainstormed and drafted by Branch Rover Councils (BRCs) with limited input from the Rovers Scoutsthey represent. Several reasons for this have been raised, including:

- Lack of interest in Rovering at the National level, which is believed to not impact individual Rovers Scouts
- Lack of understanding of the purpose and functions of the NRC
- Lack of understanding of the Conference process
- Lack of opportunity to comment, given that papers are often released only four weeks ahead of the Conference and often over holiday periods or during major national events.

We recommend that Conference papers should be available for all Rover Scouts to read and provide comments to their BRC, similar to the approach of the World Scout Conference⁷. Sufficient time should be allowed for genuine consultations to occur, noting that papers are often due shortly before the Christmas-New Years break. This will require that the deadline for papers to be brought forward earlier. Papers could be placed online behind the National Scout login if privacy was a concern. Recommendation 26 of the National Rover Governance Review (2014) recommended that upcoming agenda and papers be published online ahead of meetings and Conferences, and this change would reflect the recent decision to publish NRC papers and minutes online.

We also recommend that an awareness campaign is organised ahead of the Conference to build awareness amongst Rovers and to encourage them to either propose papers, comment on existing papers, or stand for election. The NRC Marketing Workgroup, led by the NRC Marketing and Public Relations Officer, may be well placed to take on this work. Increased publicity and heavy advertising ahead of the 2020 Conference saw all but one NRC Executive positions filled, with several positions having multiple candidates, and this good work should continue.

⁶ Department of Prime Minister and Cabinet (2016) 'Guidance Note: Best Practice Consultation' <<https://www.pmc.gov.au/sites/default/files/publications/best-practice-consultation.pdf>>

⁷ [Wayback Machine](#)

Finally, we recommended that BRCs develop consultation processes to ensure that their Rover Scouts have an opportunity to provide considered input to the Conference. Consultation processes should be accessible to all, not burdensome on those making comments, and not be rushed. In some instances, it may be more appropriate to target consultations, such as by asking subject matter experts to comment on issues they have experience with or knowledge of.⁸ Methods for consultation could include calls for submissions, workshops and focus groups, survey, and engagement at major events.⁹ This will allow voting by the BRCs to reflect the views of their Rover Scouts.

Note that increasing consultation with Rovers Scout is encouraged in the updated NRC paper template, which asks for details of the consultations undertaken in developing the proposals.

⁸ Department of Prime Minister and Cabinet (2016) 'Guidance Note: Best Practice Consultation'
<<https://www.pmc.gov.au/sites/default/files/publications/best-practice-consultation.pdf>>

⁹ Community Planning Toolkit (2014) 'Community engagement'
<<https://www.communityplanningtoolkit.org/sites/default/files/Engagement.pdf>>

Public meeting

Recommendation 4: Trial virtual dial-in attendance at the Conference as a means of engaging with a wider range of stakeholders while keeping costs down.

Recommendation 5: Trial live streaming Conference plenary sessions to allow for greater participation and engagement.

Scouting@Home has demonstrated that great activities and constructive meetings do not require face-to-face participation^{10,11}. The business of all governance bodies from Units right up to Branches have successfully taken place online. Rover Scouts have become accustomed and skilled at operating within a virtual environment, and this experience could be leveraged to improve the inclusivity of the Conference.

Offering virtual dial-in facilities would facilitate the inclusion of key stakeholders who otherwise would be unable to attend due to distance or cost, including Branch Venturer Councils, Girl Guide Olaves, other youth organisations, and the New Zealand NRC. It was raised during the 2019 Conference (Plenary Session 3) that attending the NZ NRC in-person does not represent value for money. Inviting observers to dial-in, such as the NZ NRC, allow key stakeholders to share their experienced and offer the NRC new perspective, while also building closer partnerships.

It was agreed during the 2020 Conference (Plenary Session 3) to investigate the feasibility of funding the NRC Chair to attend another NRC equivalent with the Asia-Pacific Region. Dial-in facilities could allow Asia-Pacific NRC equivalents to participate in the Conference to share ideas and built relationships. This could also provide an opportunity to support and mentor Rover Scouts in Council of South Pacific Scout Associations (CSPSA) nations, which is a priority for Scouts Australia¹².

We further recommended that the NRC trial live streaming Conference proceedings. Opening meetings to the public “offer[s] a good opportunity to increase public understanding and engagement relating to the issues decision-makers are grappling”¹³, and allow stakeholders to understand how decisions are made¹⁴.

Some BRC meetings are open for all interested Rover Scouts to attend¹⁵, while the Conference is seen as closed gathering accessible only by Rover Scouts who hold senior elected office. BRCs raised that opening up the Conference proceeding could improve understanding of the NRC among Rover Scouts and drive engagement. Live streaming is not a unique proposition within Scouting – the World Scout Conference streams their triennial Conferences on YouTube¹⁶.

¹⁰ ACT Rover Scouts [Facebook page](#)

¹¹ WA Rovers [Facebook page](#)

¹² (2019) 'Welcoming new International Appointments' <<https://scouts.com.au/blog/2019/06/26/welcoming-new-international-appointments/>>

¹³ Institute for Local Government (2013) 'Promotion effective public participation at governing body meetings' <https://www.ca-ilg.org/sites/main/files/file-attachments/public_meeting_piece_final_cp.pdf?1392852838>

¹⁴ Know Your Council (n.d.) 'Guide to Councils: Council meetings' <<https://knowyourcouncil.vic.gov.au/guide-to-councils/how-councils-make-decisions/council-meetings>>

¹⁵ NSW State Rover Council (2017) 'Constitution', s.5.1.7

¹⁶ WOSM (2017) '41st World Scout Conference – Session 1' <<https://www.youtube.com/watch?v=IVselqxeCQA&list=PLyXFqYLOH2EM-0w31KNTpxz6ROi6wLeJg>>

Resource sharing

Recommendation 6: There should be a greater focus on resource sharing during the Conference, including successful initiatives or ongoing challenges.

The National Rover Governance Report identified that the Conference has the potential to become an incubator for great ideas and the sharing of resources between Branches¹⁷:

- *Recommendation 10 – the NRC should devote resources to developing Branch, Region and Crew-level program support material and guidelines across all areas of the program.*
- *Recommendation 12 – NRC processes should encourage innovation in how Branches deliver the National program, and these innovations should be shared with the Council.*
- *Recommendation 13 – Verbal Branch reports at NRC should be replaced with a session where each Branch is given 10 minutes to share... a successful initiative from the last year*

The sharing of resources and lessons learned was considered a strength of the NRC during both the NRC Areas of Responsibility workshop and the Grassroots Rovers' Involvement in the NRC workshop. 42.4% of respondents to the Review Team survey said that the NRC should be responsible for the quality of the Rover Scout youth program.

While there are opportunities for Branches to share resources during Branch reports, there is the potential for further opportunities. These could include:

- A greater focus on lessons learned during Branch reports
- Dedicated plenary time for each Branch to present on a project it conducted
- Printed resources from each Branch displayed in common areas to share ideas and encourage discussion
- Workshop sessions dedicated to sharing and developing resources

These opportunities should focus not just on successes, but also what can be learned from failures. By only discussing successful projects, organisations are more likely to make the same mistakes in similar situations¹⁸.

¹⁷ Toby Philips (2014) 'National Rover Governance Report', pp. iv-v

¹⁸ Project Management Institute (2006) 'Lessons learned: taking it to the next level.

<<https://www.pmi.org/learning/library/lessons-learned-next-level-communicating-7991>>

NRC Strategic Plan

Recommendation 7: The NRC Strategic Plan should be reported against during the Conference, and should underpin all other agenda items and discussions

According to the Australian Institute of Company Directors:

“Developing and implementing strategy is an ongoing process. A board cannot just ‘set and forget’. Rather, a board must regularly review and assess the implementation of the organisation's strategy...”¹⁹

The NRC Strategic Plan is normally reviewed by the newly elected Executive shortly after the Conference, and reports by NRC Executives during the opening plenary are structured around the goals of the Strategic Plan. However, we see value in the Strategic Plan having more focus during the Conference to ensure that all work undertaken by the NRC is contributing to the realisation of their goals.

Workshops or plenary sessions should be organised which examine the progress of the NRC in achieving its strategic plan and propose amendments or additions to the current strategic goals.

¹⁹ Australian Institute of Company Directors (2016) ‘Strategic plan development: Role of the board’
<https://aicd.companydirectors.com.au/~media/cd2/resources/director-resources/director-tools/pdf/05446-5-14-mem-director-rob-strategic-plan-development_a4-web.ashx>

MULTI PURPOSE ACTIVITY CENTRE (MPAC)

BRIEFING PAPER FOR VICTORIAN ROVER COUNCIL

Introduction

It is now some years since the concept of a Multi Purpose Activity Centre (MPAC) was proposed for construction at Mafeking. Some newer members of the Victorian Rover Council (VRC) may have wondered at the inclusion of this item on the agenda for the monthly VRC meetings. This paper provides an outline for VRC members of the original concept, the rationale for its creation and the processes followed to design, building and planning approval, funding arrangements and a host of relevant information, as well as an update of the current situation.

Background

The concept of a Multi Purpose Activity Centre has been the subject of discussion by the VRC (and BRC) over many years. The Northern Region Training Building was originally envisaged to satisfy the need, but it was never developed and over the years, has fallen into disrepair. The building was demolished and has been replaced with a 'picnic shelter' and a toilet and shower block providing much needed additional facilities to cope with periods of high demand (Mudbash etc) and, over time, enable savings from the current cost of hire of additional facilities for those major events.

Following the work of the Project Team (detailed later) a Planning Permit was received from the Shire of Murrindindi in 2016. After substantial design work, an application for a Building Permit was lodged with the Shire, which was issued by the Shire in July 2018 following us meeting CFA requirements and gaining a permit to install a septic system.

In early 2017 a presentation was given by Lachlan Preston, (then VRC Chair), following his appearance at a Branch Executive Committee (BEC) meeting. Lachlan's briefing was twofold. Firstly, he conveyed the BEC endorsement of our proposals to construct MPAC and the support of the State Leadership Team (SLT).

Secondly, Lachlan conveyed the BEC preparation to fund the construction of MPAC, but on a 'loan basis' only – there was no grant. This loan of \$400,000 was to be repaid over a period of 20 years. Other funds to cover the anticipated \$600,000 construction costs would come from existing Rover resources and has been the subject of endorsement by the VRC.

The attached paper provides a history of the MPAC concept, its proposed use, location at Mafeking, and details of the proposed funding arrangements. As can be seen from the charts enclosed, MPAC is designed to be self-funding for the loan, subject to a number of parameters including occupancy, usage, etc. As such, it is anticipated that there should not be significant impost on Rover funds over time.

Peter Wotherspoon
State Commissioner – Rover Support

Previous Situation

- Scouts Victoria is looking to increase the amount of adventure offered through the program which is even more relevant today given the emphasis on outdoor adventure
- Mafeking Rover Park is a unique Scouts Victoria Campsite
 - Fast developing
 - Youth led – running & developing the park is a component of the youth program
 - Offers a unique program that can't be delivered elsewhere
- Mafeking Rover Park is looking to increase the program opportunities available to all Sections at the campsite
- A major barrier to developing this further has been identified as the lack of a suitable activity centre and accommodation facilities
- The Rover Scout section is keen to further the development of the campsite to continue to build a legacy for the future. The section is committed to significantly contribute financially.

The Plan

Mafeking Adventure Centre

- Builds on the concept of Mafeking as the home of racing
- Development of activities and programs for all sections, based around the concepts of speed, racing, adrenalin, mechanics, robotics, engines, movement and motion.
- Enhancement of current activities and the development of new activities for Mafeking
- Activities to be delivered from a purpose build Activity Centre, that contains catering facilities, accommodation, meeting and activity spaces.
- The Centre will be suitable for use by Cub Packs, school groups and external hirers, as well as for training and large meetings in addition to use as an Adventure Centre.

Benefits

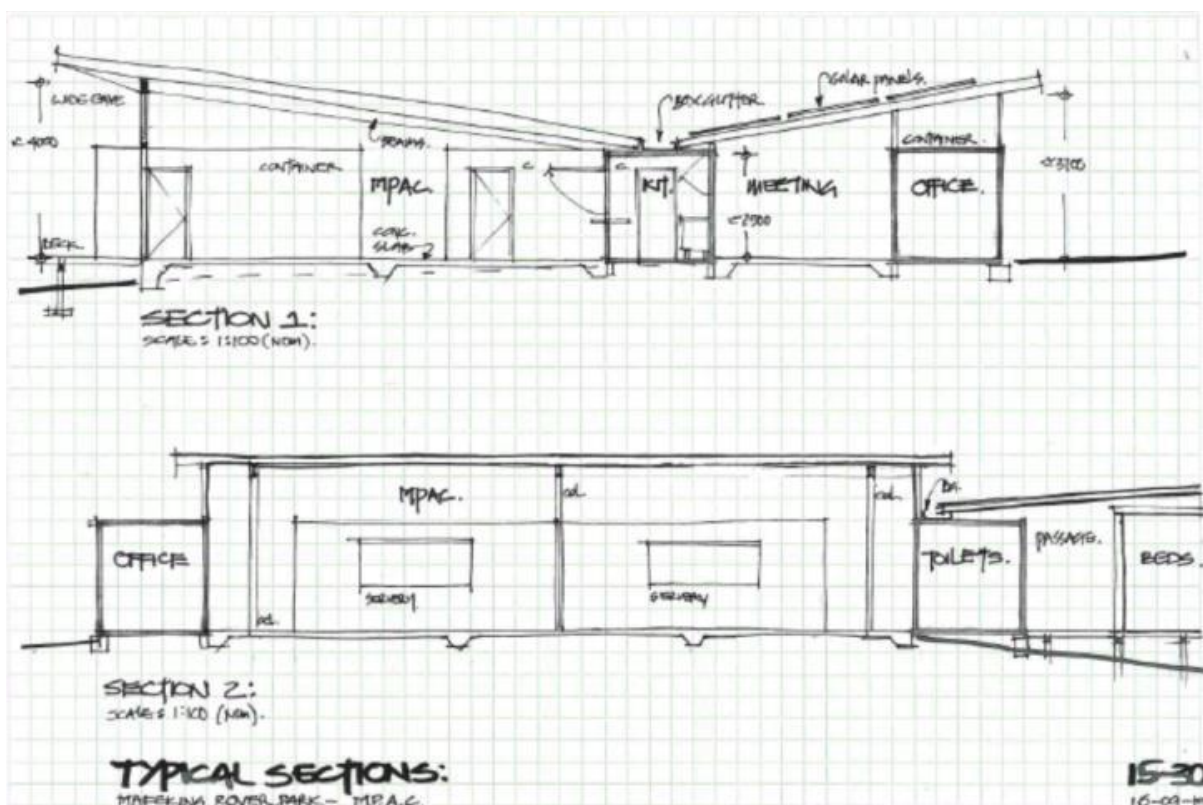
- Mafeking Rover Park is able to offer a unique activity program that no-one else in Scouting is able to deliver. Increased adventurous activities/ program for Scouting youth members in Victoria.
- Provides Mafeking the activities and infrastructure needed for the next development of Mafeking Rover Park. Investment in a campsite that is financially stable, well-utilised and has a unique purpose.
- Additional opportunities for Rovers to expand their skills and knowledge (running Mafeking is youth program) through the construction project, campsite management and ongoing coordination of the Adventure Centre.
- The location of Mafeking is well suited for access from northern new growth suburbs

Proposal Overview

The Mafeking Adventure Centre will incorporate the construction of a centre from which adventure based programs will be delivered for Scouts of all ages, based around the themes of racing and speed.

Originally, it was envisaged that the proposed Centre would comprise a main conference/training/meeting/dining space of approximately 130 sq. metres surrounded by a variety of separate facilities which would contain a commercial kitchen capable of producing meals for up to 100 personnel, training “break-out” rooms, storage capacity for equipment associated with the delivery of the proposed adventurous activities, toilet facilities (including disabled facilities) and office space to house course management staff.

Additionally, there would be accommodation for 40 people in motel style construction designed to house 4 people with self contained bathroom facilities for each accommodation module. There will be a separate unit specially equipped to satisfy the needs for disabled patrons. The rooms will be designed in such a manner that they can be easily configured to accommodate only one person to meet the likely requirements for prospective corporate clients.



Project Governance

Project Management & Leadership

The original Project Control Group comprised the following people:

- Daniel Ingamells: Chairman - Victorian Rover Council
- Andrew Scoular: Chairman - Mafeking Rover Park
- Luke Critchley: Assistant Chairman - Victorian Rover Council
- Gemma Pavone: Assistant Chairman - Mafeking Rover Park
- Lachlan Preston: Assistant Chief Commissioner - Programme
- Daniel Cook: Proposed Project Manager
- Peter Wotherspoon: State Commissioner – Rover Support
- Jody Freeman: Honorary Treasurer - VRC
- Greg Davies: Honorary Commissioner - Rovers

At the time and given the nature and scope of the facility, it was anticipated that the Rover Section would engage the services of a professional construction management company who would work in conjunction with the abovementioned Project Manager. This, we understand, is consistent with the approach being taken with other Scouting construction projects currently underway, or in the proposal stage.

Ongoing Management

It was proposed that the facility would be managed by the Mafeking Rover Park Committee of Management, who currently maintain the bookings and all maintenance for facilities at Mafeking Rover Park.

It was envisaged that a specific team would be established to run the delivery of the program. This team would either report through the Mafeking Committee or directly to the Victorian Rover Council and this will be determined at the time of establishment and may change over time.

The Mafeking Rover Park Committee of Management (MRPCoM) reports to the Victorian Rover Council, and the committee is elected annually by Victorian Rovers. The annual budget and financial report is approved by the VRC.

Project Risks

Some risks associated with this project were identified and assessed by the Project Team. These included the following:

- Council approval for the project would be delayed
- Construction delays
- Building could have lower risks than anticipated
- Fire danger at the property

These are discussed in more detail later in the document.

OHS Arrangements

The buildings as designed were to be constructed to comply with all current building regulations and have been designed to meet all construction requirements needed to be registered as an accredited campsite.

All staff assisting to deliver activities from the Adventure Centre will be required to undertake Scoutsafe, Childsafe and WHS & Scouting training, as requirements of being adults on Scouting, as this applies to Rovers as well as adult leaders.

All activities will be developed with risk management procedures and risk assessments which will be a key part of the operating procedures for the Adventure Centre Team.

Consultation

Mafeking Rover Park Committee of Management

Has been a key stakeholder and was represented in the Project Control Group, was a key player in these discussions and had been pushing for almost a decade to have a pack holiday centre style accommodation developed.

Victorian Rover Council

Significant player in this project and was represented on the Project Control Group and reported to regularly. Approved the plan to proceed with the project and approved funding to cover architecture and site planning costs.

Victorian Rovers

The plan to develop (including partially funding) a multi-purpose activity centre was taken to all Rover Region Communities for discussion before being voted upon and approved by the Victorian Rover Council.

State Leadership Team

The project team had been in regular contact with the SLT which led to refinements in the project plan including the development of the facility as an Activity Centre and the use of modular construction techniques. A presentation on this final plan was presented to the whole SLT and was endorsed to proceed to the BEC.

Murrindindi Shire Council

We have been in close contact with the Shire Council prior to receiving a planning permit and a building permit.

Attachment 1. Adventure Centre Plans.

The Mafeking Adventure Centre was to be based on the themes of speed and motion and will build on Mafeking's branding as the home of racing.

Groups coming to the Adventure Centre will choose from a range of stand-alone activities and programs, build around the concepts of speed, motion, mechanics and engines. These will be developed around the Areas of Personal Growth and will utilise the Scout Method, ensuring the Scouting Education methods are used.

A current list of potential activities includes:

- Mountain Biking
- BMX Bikes
- Drones
- Motorsport
- Wheelchair Obstacle Course
- J -Race
- Hot Laps
- Abseiling
- Paddling
- Archery
- Flying Fox
- Carbon-Neutrality
- Solar Power Vehicles
- Remote Control Vehicles
- Hoverboards
- Off-road Skateboards
- Billy carts
- Robotics/Construction
- Car Maintenance
- Slot cars
- 4x4 Driving
- Rocket Construction
- Segways



Attachment 2: Detailed Project Financials

Budget

Based on costings developed in consultation with our architect, it was estimated originally that this project would cost \$600,000. This included development of confirmed plans, obtaining relevant permits, and construction (including professional labour) and the development of the Activity Centre including purchase of necessary equipment and activities. Also included in the costings of this project were funds to cover the installation of a septic system and the connection of the facility to the existing power infrastructure at the Park and a 10% contingency.

Based on concerns around resource limitations of Scouts, significant effort has gone into looking at cost-effective production methods and building design, which have been able to reduce the estimated costs by more than \$200,000 from the original estimates.

The financial details below were developed some years ago and have not been updated. They are included to provide current members of VRC with an understanding of the financial components of the concept.

Multi-Purpose Activity Centre at Mafeking Rover Park

Financial Implications and Indicative Break-Even

Original Outlay	\$ 600,000.00		Estimated amount required to build multi-purpose activity centre
Charges Per Person (No. of People)	\$ 10.00	36	Based on current charges at Gilwell, Treetops & Clifford Park
Increase In Charges Annually	3%		Based on current charges at Gilwell, Treetops & Clifford Park
Full Occupancy (Full Weekend)	\$ 720.00		If Centre is fully occupied with no empty beds
"At Best" Occupancy (80% Beds Full)	\$ 576.00		Assuming that not all weekends are fully occupied
Usable Weekends Available per year	48		To exclude NYE, Christmas & potential Code Red Days
First Year Usage	50%		Estimated number of half days used during the first year
Annual Growth in Hire	3%		Planned growth to to increased hire of Mafeking
Yearly Operational Expenses (Fixed)	\$ 5,000.00		Estimated costs of operation - power, maintenance, consumables etc.
Increase in Yearly Operational Costs	3%		
Capital maintenance (every 5 years)	\$ 5,000.00		Estimated capital upgrades to the facility
Activities Income	\$ 10.00		Net from Activities per weekend after expenses
Participants	30		Expected number of people
Weekends Per Year	30		Includes some potential bookings
Increase of Charges	3%		

Year No.	Usage %	# of Weekends	Weekend Charges	Annual Income	Capital Works Expense	Annual Operational	Accommodation Income	Activity Income	Cumulative Income	Original Outlay Balance
1	50%	24	\$ 576.00	\$ 13,824.00	\$ -	\$ 5,000.00	\$ 8,824.00	\$ 9,000.00	\$ 17,824.00	\$ 582,176.00
2	53%	25	\$ 593.28	\$ 15,093.04	\$ -	\$ 5,150.00	\$ 9,943.04	\$ 9,270.00	\$ 37,037.04	\$ 562,962.96
3	56%	27	\$ 611.08	\$ 16,425.79	\$ -	\$ 5,304.50	\$ 11,121.29	\$ 9,548.10	\$ 57,706.43	\$ 542,293.57
4	59%	28	\$ 629.41	\$ 17,824.91	\$ -	\$ 5,463.64	\$ 12,361.28	\$ 9,834.54	\$ 79,902.25	\$ 520,097.75
5	62%	30	\$ 648.29	\$ 19,293.20	\$ 5,000.00	\$ 5,627.54	\$ 8,665.66	\$ 10,129.58	\$ 98,697.49	\$ 501,302.51
6	65%	31	\$ 667.74	\$ 20,833.55	\$ -	\$ 5,796.37	\$ 15,037.18	\$ 10,433.47	\$ 124,168.13	\$ 475,831.87
7	68%	33	\$ 687.77	\$ 22,448.95	\$ -	\$ 5,970.26	\$ 16,478.69	\$ 10,746.47	\$ 151,393.29	\$ 448,606.71
8	71%	34	\$ 708.41	\$ 24,142.52	\$ -	\$ 6,149.37	\$ 17,993.15	\$ 11,068.86	\$ 180,455.31	\$ 419,544.69
9	74%	36	\$ 729.66	\$ 25,917.51	\$ -	\$ 6,333.85	\$ 19,583.66	\$ 11,400.93	\$ 211,439.89	\$ 388,560.11
10	77%	37	\$ 751.55	\$ 27,777.26	\$ 5,000.00	\$ 6,523.87	\$ 16,253.40	\$ 11,742.96	\$ 239,436.25	\$ 360,563.75
11	80%	38	\$ 774.10	\$ 29,725.28	\$ -	\$ 6,719.58	\$ 23,005.70	\$ 12,095.25	\$ 274,537.20	\$ 325,462.80
12	83%	40	\$ 797.32	\$ 31,765.18	\$ -	\$ 6,921.17	\$ 24,844.01	\$ 12,458.10	\$ 311,839.31	\$ 288,160.69
13	83%	40	\$ 821.24	\$ 32,718.13	\$ -	\$ 7,128.80	\$ 25,589.33	\$ 12,831.85	\$ 350,260.48	\$ 249,739.52
14	83%	40	\$ 845.88	\$ 33,699.68	\$ -	\$ 7,342.67	\$ 26,357.01	\$ 13,216.80	\$ 389,834.30	\$ 210,165.70
15	83%	40	\$ 871.25	\$ 34,710.67	\$ 5,000.00	\$ 7,562.95	\$ 22,147.72	\$ 13,613.31	\$ 425,595.32	\$ 174,404.68
16	83%	40	\$ 897.39	\$ 35,751.99	\$ -	\$ 7,789.84	\$ 27,962.15	\$ 14,021.71	\$ 467,579.18	\$ 132,420.82
17	83%	40	\$ 924.31	\$ 36,824.55	\$ -	\$ 8,023.53	\$ 28,801.01	\$ 14,442.36	\$ 510,822.55	\$ 89,177.45
18	83%	40	\$ 952.04	\$ 37,929.28	\$ -	\$ 8,264.24	\$ 29,665.04	\$ 14,875.63	\$ 555,363.22	\$ 44,636.78
19	83%	40	\$ 980.60	\$ 39,067.16	\$ -	\$ 8,512.17	\$ 30,555.00	\$ 15,321.90	\$ 601,240.12	\$ -1,240.12
20	83%	40	\$ 1,010.02	\$ 40,239.18	\$ 5,000.00	\$ 8,767.53	\$ 26,471.65	\$ 15,781.55	\$ 643,493.32	\$ -43,493.32

Key Points

At the time, based on the calculations, it was believed that the Adventure Centre would break even on investment after 20 years of operation. These estimates were made only based on weekend booking fees and did not take into account the potential for future bookings during the week, which would hasten the rate of return on the investment. This could not be factored in at that stage, as Mafeking would need to develop future plans to build this capacity.

The Adventure Centre was budgeted to run on a \$10 profit per individual over a weekend, after costs are removed. This was considered to be the easiest way to budget for this, as different activities will have different prices, depending on what equipment and resources are being used.

It was anticipated that the property would cost \$5,000 per year in yearly operational costs, which have been calculated to increase by 3% each year. On top of this, an expense of \$5,000 every five years was factored in for capital maintenance.

These costs will be covered by the income from the hire of the building and funds will be set aside throughout the five year period, to ensure that the capital maintenance funds are available when needed.

The Victorian Rover Council has already committed some \$30,000 to the project to cover architect's fees, planning permits, soil tests, etc.

The Multi-Purpose Activity Centre is a project that has been mooted multiple times. A building was moved from Seymour to Mafeking for the purpose of being turned into a training centre around 15 years ago, but funding was not supplied to finalise the project and the building having been damaged beyond repair has now been demolished and replaced with a picnic shelter and toilets and showers.

Funding Rationale & Precedents

The purchase of Mafeking Rover Park was conducted with the support of Scouts Victoria. The 28 years since this purchase has been an extraordinary display of the capabilities of the Rover Section and vindicated the decision of the Rovers and Scouting leadership of the time to invest in Mafeking. The Rover Section borrowed money from Scouts Victoria, which was utilised to purchase Mafeking Rover Park and this funding was repaid in less than the originally envisaged time period, thus demonstrating that the section can handle a "loan" of substantial proportions.

Mafeking Rover Park also has limited cash reserves, particularly given it committed to significant development before The Moot in 2016-2017. This significant development is being funded by Rovers (including profits from events such as Mudbash) and is significantly more investment than any other section contributes to Scouts Victoria properties.

Victorian Rover Council Funding

The Victorian Rover Council (VRC) is committed to the development of Mafeking Rover Park. In consultation with Rovers for the selection process for sites for The Moot, a key reason for selecting Mafeking was to continue the great development at Mafeking that occurred, particularly in the lead-up to Yea Moot in 1999.

Furthermore, the Rover Section has consulted with the Regions and the aims of this proposal were voted on by the VRC. It was agreed that we were to engage with Scouts Victoria and for the Rover section to contribute and/or commit to borrowing significant funding for the construction of these facilities.

The Branch Executive Council has endorsed the project and confirmed that it will loan the Rover Section \$400,000 which is to be repaid over 20 years, in similar fashion to the arrangement for the purchase of Mafeking.

Attachment 3: Detailed Building Proposal

The Plan

This multi-purpose facility is designed to accommodate a wide variety of Scout groups and activities. This facility would be of significant benefit to Mafeking Rover Park, ensuring regular bookings in the future..

This facility will include:

- Sleeping facilities – “Motel style” rooms capable of housing up to 4 persons in high standard accommodation and designed in such a manner that they could be easily be reconfigured to individual accommodation to house corporate clients. Each module would have self contained bathroom facilities. A separate module would be constructed to meet requirements for those requiring disabled facilities.
- Kitchen and dining – Kitchen facilities suitable for catering for a large group and a dining space for eating.
- Meeting spaces – In addition to the main room, several break out spaces are for smaller meetings.
- Verandah – Outside sheltered areas around the building providing covered spaces to be outdoors in winter and reducing direct sunlight on the facility during the summer months.
- Toilet facilities – including disabled toilets will also be located adjacent to the main building.
- Activity room in a central hall able to be used as the centre point for activities or as a main room for training and conference style events.
- Storage rooms and offices

This building would have significant long-term benefits to Mafeking Rover Park, the Rover section and the wider Scouting community. It has been designed to accommodate both Cub Pack Holidays and training courses, increasing the variety of bookings at the Park and supporting units and leaders in regional areas who currently have to travel large distances to access this kind of facility. Additionally, as a Centre of Excellence in “wheel and mechanical” activities, the facility would embrace the provision of a wide range of activities associated with this aim.

Location

The proposed location for construction is above Lake Surfmoort.

This location has many advantages:

Firstly, this location allows groups easy access to other facilities, which include the golf course and archery activities, and the water activities at Lake Surfmoort.

Secondly, we have been advised by the CFA that this site should have a low Bushfire Attack Level as it is in one of the clearest areas of the campsite with significant distance from any heavily wooded sections of the Park.

Finally, it provides a distinct second hireable area of the park away from the HG Hall and bunkhouse area, increasing the ability to host multiple parties onsite concurrently.

Attachment 4: Project Risk Management

Delayed Construction

Challenges through the construction process could result in delays to the planned completion date.

The multi-purpose facility will be a feature of the Park for many years to come.

Strong management of the development, planning and construction process will be essential to mitigate this risk. Utilising commercial construction will speed up the construction process and guarantee the building meets all safety requirements. This is increasingly important to ensure we meet best practice in this area, especially within the current context of the Scouts Victoria's Enforceable Undertaking resulting from an incident at another Scout Camp.

At this time, MRPCoM is reviewing the proposal to construct MPAC and any recommendations have yet to be finalised.

Less Usage than Forecast

The estimates used for the forecasting above were quite conservative and included a range of mitigating factors. It is quite plausible that usage may exceed these rates, particularly as other aspects of the property develop over the coming years. This would seem likely given that Mafeking is one of the fastest developing Scout properties. If usage is less than predicted, the building will still bring significant additional value to Mafeking for current major events and its ability to tender for and host new events. Existing users of Mafeking Rover Park will also have an enhanced experience and the venue will provide a training hub for the northern part of the state, meaning this building will still be sure to return the value invested in it by Scouts Victoria.

Location of Mafeking Rover Park

Mafeking is approximately 2 hours north of Melbourne by bus and is perceived by some to be too isolated to be a successful major event site and campsite. This perception, however, has not proved a major issue in Mafeking being a successful major event site and regular Scouting campsite.

The location of Mafeking away from the encroaching suburbia is in many ways a strength, avoiding increasing issues with noise and neighbours encountered by other Scouting sites. Furthermore, as the city continues to grow to the north there are increasing numbers of future Scouts and Scout groups for whom Mafeking will be an exceptional weekend campsite. This is further complimented by the accessibility from the north of the state and the eastern suburbs of Melbourne via Yea. This means Mafeking is well positioned for the future.

Fire Danger

Like all regional areas of Victoria, the summer period poses bushfire threats to the Highlands Region which includes Mafeking. The Mafeking Rover Park Committee of Management is actively working towards limiting the risk that is presented to the Park on days of high fire danger. The Park has a current fire prevention plan which includes regular fuel reduction activities and the maintenance of fire services & systems to mitigate this risk.

On days of code red fire danger, as determined by the CFA, it is a requirement that all personnel must vacate the site. In the event that evacuation is required there are multiple routes which can be utilised to transport participants offsite. This significantly reduces the risk for participants to be stuck at the park if a route is cut off.

The planned Multi-Purpose Activity Centre construction site is well away from the forested areas of Mafeking in an area likely to have a low fuel load. During the planning phase it is anticipated that the fire risk will be incorporated into decisions on the style and materials used for the building.

Mafeking Rover Park has a detailed Risk Management Plan which incorporates actions to be taken in the event of Fire.

Current Situation (2020)

Construction of MPAC has not commenced. The MRPCoM has been reviewing the overall requirements in relation to MPAC and is yet to reach a conclusion and provide recommendations to the VRC.

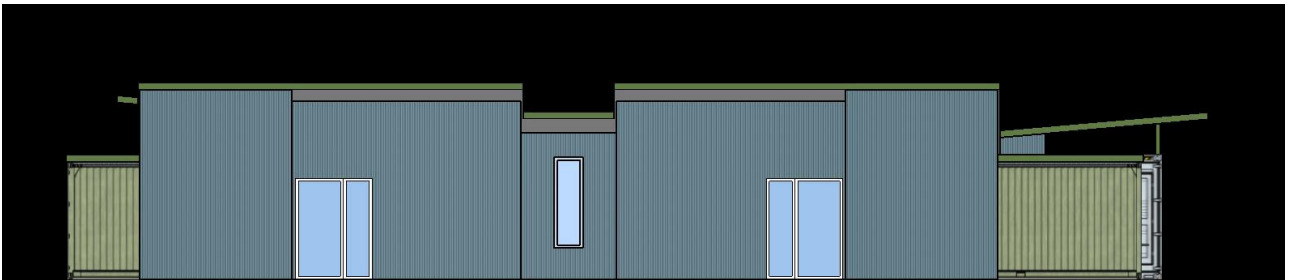
An element of this review may include the proposed construction and alternative methods to reduce the cost of the overall facility. There are a number of options to consider. It is expected that MRPCoM will provide recommendations to VRC in the near future.

The Shire of Murrindindi has recently advised that the building permit issued 1 2018 is due to expire. Given the uncertainty surrounding our current position, it is proposed that the permit be renewed for a further period (at a cost of \$215.00) given the investment already made by Rover Scouts Victoria.

East



West



South



North



Budget Cover letter

Dear Regions,

In the process of developing our budget we also recognise that the region appreciated a document which clearly identifies and clarifies areas where the budget has changed. We hope to have representatives at the region meetings but please also use this cover letter to help visualise Mean Girls Surfmoot.

Furthermore, we are taking action upon your feedback from the forum and from this feedback we recognised that the participants are unhappy with how far away our campsite is from the toilets and how close everyone is surrounding the staging area. To mitigate these concerns, we the committee have taken the intuitive to move the campgrounds further into Eumerella closer to the Browns Rd toilet block and showers.

Profit Margin:

We have a profit margin of \$2,990. This gives us the committee enough wiggle room so that if a department goes over budget it doesn't blow the whole event. We are again not budgeting off gate tickets and using them as pure profit.

Tickets:

Over the last three years the pricing has been consistent between \$80-\$85 for a three to four-day event. However, this upcoming Surfmoot is a five-day event and the last five-day event ticket prices will be \$95. This is only a \$10 increase from last year's presold, the committee has worked hard to keep the prices as low as possible to ensure the possibility of more attendees coming

We are budgeting on 500 participants from having 460 people last year, the reasoning behind such a large jump in expected ticket sales is in direct response to the COVID-19 Virus, and the postponement of the next world moot to 2022. Leaving opportunities available for some New Zealand rovers to attend and as it is a longer event it will be more appealing to more interstate rovers especially Queenslanders because of the long drive.

Although, this is a \$10 increase in price we have the IT team looking into a payment plan options to make it more affordable for rovers. Ideally, we'll have four installments of \$23.75 on the first of each month if the budget gets passed next.

The timeline of the tickets will be as follows;

- Early bird \$95 till 11:59pm on the 31st of December
- Normal Tickets \$110 till 11:59pm on the 15th of January
- Gate tickets \$125 from the 22nd of January

Canteen and Coffee Van Tenders:

This year we'll hopefully have a crew who'll run a coffee van for a fundraising effort. We'll be keeping the tender fees at \$150 for each service.

Entertainment:

We've increased entertainments budget for the following reasons; an extra day of talent, A stage set up, Theme decorations, A truck over a longer time frame.

Also, we looking at new talent instead of using the same people continuously.

Power and Communications:

We've increased the budget for the generators and fuel due to the new site and for how long the camp is.

Activities:

Have increased their budget as they are bringing in laser tag, abseiling and looking to use the archery range.

Mics:

We've added in a new line item for canteen as we've moved away from the environment center it felt only fair if we helped out whomever runs the canteen again as we've changed sites.

we are expecting a hire cost for ice due to the extra day

we have moved our offsite activities line that was in our income side into our expenses

sponsorship, last year we mainly received actual items i.e. a sleeping bag, a tent etc. instead of actual money for the event

for last year's actual's why the chair person's budget blew over was that the previous chair took on some of the other departments overspending

we have also added two lines into the income side of the 2020 actuals with the refunded amount of \$203.13 and a misc. income line where there was no exact.

Surfmoot Budget 2021

				2020 Actuals	2020 Budgeted
Income					
General Store	Sale Price	Quantity	Income		
Merchandise			\$ 2,500.00	\$ 2,994.90	\$ 1,000.00
Ice			\$ 750.00	\$ 750.00	\$ 780.00
		Total	\$ 3,250.00	\$ 3,744.90	\$ 1,780.00
Tickets					
Presold Tickets	\$ 95.00	475	\$ 45,125.00	\$ 21,845.00	\$ 85.00 \$ 36,125.00
	\$ 110.00		\$ -		
Gate Tickets	\$ 125.00		\$ -	\$ 12,430.00	\$ 115.00
New Rover (18YO) Ticket	\$ 50.00	15	\$ 750.00	\$ 510.00	\$ 42.50 \$ 1,062.50
Promotional Tickets	\$ -	3	\$ -		
Service Tickets	\$ 55.00	30	\$ 1,650.00	\$ 3,364.22	\$ 1,650.00
Committee Tickets (service)	\$ 55.00	20	\$ 1,100.00		
Total Tickets Sales			\$ 48,625.00	\$ 38,149.22	\$ 38,837.50
Canteen					
canteen	150		\$ 150.00	\$ 150.00	\$ 150.00
coffee	150		\$ 150.00		
		Total	\$ 300.00	\$ 150.00	\$ 150.00
Committee Payments					
Committee Jumpers			\$ -		\$ 1,860.00
Committee Shirts	\$ 55.00	30	\$ 1,650.00	\$ 1,477.00	\$ 1,140.00
		Total	\$ 1,650.00	\$ 1,477.00	\$ 3,000.00
Loans & Misc					
Program Ads					\$ 200.00
Sponsorship			\$ -		\$ 500.00
Offsite Activities				\$ 2,055.00	\$ 2,200.00
pr and marketing refund				\$ 203.13	
misc.			\$ -	\$ 1,323.00	
Float			\$ -	\$ -	
		Total	\$ -	\$ 3,581.13	\$ 2,900.00
Total Income			\$ 53,825.00	\$ 47,102.25	\$ 46,667.50

Surfmoot Budget 2021					
			2021 Budget	2020 Actuals	2020 Budgeted
Expenses					
Department Expenses					
Position	Item	Cost (-\$)	Cost (-\$)		
Chairperson	Miscellaneous Committee Expenses	\$ 100.00		\$ 602.25	\$ 200.00
		Total	\$ 100.00	\$ 602.25	\$ 200.00
Administration	Admin Supplies	\$ 150.00		\$ 4.50	\$ 200.00
		Total	\$ 150.00	\$ 4.50	\$ 200.00
Entertainment					
	Bands	\$ 4,500.00		\$ 2,200.00	\$ 2,500.00
	Stage	\$ 1,000.00			
	Lighting	\$ 1,500.00		\$ 2,045.45	\$ 1,500.00
	Audio	\$ 1,500.00		\$ 1,363.64	\$ 1,500.00
	truck	\$ 800.00			\$ 500.00
	Misc.	\$ 600.00		\$ 916.08	\$ 300.00
		Total	\$ 9,900.00	\$ 6,525.17	\$ 6,300.00
Treasurer	Insurance	\$ 1,000.00		\$ 890.00	\$ 2,700.00
	Webpage				
	BRC Ticketing System			-\$ 81.03	
	Xero Accounting Fee	\$ 400.00		\$ 355.27	\$ 420.00

	Audit Fee	\$ 60.00			\$ 60.00
		Total	\$ 1,460.00	\$ 1,164.24	\$ 3,180.00
Activites	Offsite Activities	\$ 2,000.00		\$ 613.00	\$ 2,000.00
	Onsite Activities	\$ 1,000.00		\$ 693.08	\$ 750.00
	Buses	\$ 200.00			\$ 2,000.00
		Total	\$ 3,200.00	\$ 1,306.08	\$ 4,750.00
Power and Comms	Miscellaneous	\$ 300.00			\$ 300.00
	PA & Radio Hire	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00
	Fuel	\$ 900.00		\$ 249.45	\$ 500.00
	Boom lift	\$ -			
	Generators	\$ 1,000.00		\$ 164.00	\$ 700.00
		Total	\$ 5,200.00	\$ 3,413.45	\$ 4,500.00
PR and Marketing	Programs				
	Promotional Items	\$ 400.00		\$ 300.00	\$ 300.00
		Total	\$ 400.00	\$ 300.00	\$ 300.00
Works & Services	Toilets and Pumpouts	\$ 3,000.00		\$ 1,305.88	\$ 8,350.00
	Minor Works	\$ -		\$ 132.00	
	Emergency Water	\$ -			
	misc	\$ 100.00			\$ 100.00
	Capital Works	\$ -			
	Bins	\$ 1,000.00		\$ 709.09	\$ 1,000.00
	Site Vehicles and Trailers	\$ 250.00		\$ -	\$ 250.00
		Total	\$ 4,350.00	\$ 2,146.97	\$ 9,700.00
-					
		Total	\$ -	\$ -	\$ -
Miscellaneous	Refunds				\$ -
	CAS				
		Total	\$ -	\$ -	\$ -
General Store	Ice and Ice Freezer	\$ 750.00		\$ 780.00	\$ 780.00
	Merchandise	\$ 2,000.00		\$ 2,931.51	\$ 1,000.00
	Canteen equipment	\$ 1,250.00			\$ -
	Committee Shirts	\$ 1,650.00		\$ 1,464.60	
		Total	\$ 5,650.00	\$ 5,176.11	\$ 1,780.00
Total			\$ 30,410.00	\$ 20,638.77	\$ 30,910.00
Appropriations					
Eumeralla Scout Camp			\$ 14,125.00	\$ 8,691.00	\$ 8,000.00
Surfmoot Float				\$ -	
Victorian Rover Council			\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Total			\$ 20,125.00	\$ 14,691.00	\$ 14,000.00
Total Expenses			\$ 50,535.00	\$ 35,329.77	\$ 44,910.00
Budget Adjustments					
	Prior Year Income				
	Prior Year Expenditure				
Adjustment Net Result				\$ -	\$ -
Final Surplus / Loss					
	Total Income		\$ 53,825.00	\$ 47,102.25	\$ 46,667.50
	Total Expense		\$ 50,535.00	\$ 35,329.77	\$ 44,910.00
	Net Result Exculding Adjustments		\$ 3,290.00	\$ 11,772.48	\$ 1,757.50
Final Net Result			\$ 3,290.00	\$ 11,772.48	\$ 1,757.50



Mafeking Rover Park 2019-20 Budget Report

Mafeking was set to have a bumper year with increased booking numbers and larger events planned throughout the year. Our calculations were an underestimation with over \$4,000 profit despite no events running from mid-march due to COVID.

Now that being said, we also did not spend as much as expected either. We had expected 2000+ people to attend Mafeking between March- June for both major events and regular camps. We did not spend our allocated allowances in some areas as most of this work is done annually in March, April and May during Mudbash/Mafeking working Bees.

Although we have shut our gates for 3 months MRP turned a \$12,869* profit for the year. (Please note that June bills and items have not been added)

Please note that \$8,000 was spent to level main area and complete some grading work of our front roads. In October 2019 we installed a PA system with the assistance of SXS racing (external motorsport booking), the final result costed us 1/3 of the total price to install it alone (\$5,935) and can be accessed by any booking at the park! We also spent \$3,763 to Rekey the entire park. This is all buildings, sheds and padlocks. New keys have been issued accordingly and old keys will no longer work. We have had a busy 12 months and we cannot wait to show you what has changed!

Proposed 20-21 budget

Given the uncertainty about us reopening to full capacity we have included a column in the budget (Cost No Running) that allows you to see the yearly costs MRP pay without campers. This is estimated to be about \$16,464 for the year. This includes electricity, insurance, council rates internet and accounting costs.

MRP have been given the date of 13th July to open the campsite again. We have made the decision to have a more conservative budget with lower booking numbers as we are still unsure of how and what major events will look like in the next 12 months.

We aim to increase our advertising and bookings throughout the year to increase our profit thus decreasing the loss we plan to make in the 20/21 financial year.

Should you have any further questions please do not hesitate to ask Tash, you can contact her at chairman@mafekingroverpark.com

The only way to truly understand a committee budget is to get involved with the committee as a member!

MAFEKING ROVER PARK

ACCOUNTS TO 30 June 2020

As at 31/05/20

		Year to Date	Annual Budget to 30/06/20	Increase / (Decrease)	Cost No Running	Annual Budget to 30/06/21
		\$		\$		
Income						
Mudbash		12,485	13,000	(515)		10,000
Site Rent:				-		
	Major Events	25,592	12,500	13,092		8,000
	Camping/Hiring	5,039	12,000	(6,961)		7,000
	Motor Sport	4,120	6,000	(1,880)		4,000
	Prior Motor Sport		-	-		-
				-		
Fundraising:	General	2,313	5,000	(2,687)		2,000
Shirts				-		
Donation				-		
Merch				-		
Interest		55	150	(95)		
radio				-		
Sundry Items	keys/pa system	5,935.28	1,500	4,435		1,000
		55,539.56	50,150	5,390		32,000
Expenditure						
NAB Capital						
Toilet Block and Shelters						
BRC Loan Repayment						
Elect		8,280	7,000	1,280	5,000	5,000
Gas		1,165	7,000	(5,835)		3,000
Vehicles		696	2,000	(1,304)		1,000
Fuel		539	900	(361)		1,000
Council Rates		164	160	4	164	160
Site Expenses:				-		
	Track Repairs	2,830	2,500	330		2,500
	Maintenance	8,085	7,000	1,085		5,000
	Rubbish	1,962	3,000	(1,038)	250	1,000
	buildings	3,791		3,791		
Capital			1,000	(1,000)		1,000
Equipment replacement		820	1,500	(680)		500
Open Day			500	(500)		-
Phone		409		409		500
Insurance		9,697	10,500	(803)	10,000	10,500
Training/Rego		100	200	(100)	150	200
Fire services		455	3,000	(2,545)		1,000
PR expenses		368	350	18		350
Fund raising Expense		1,350	700	650		700
mudbash 18/19/20			300	(300)		
Merch		919	500	419		
It/Internet		481	350	131	500	500
Accounting		315	450	(135)	400	400
Capital Reinvestment						1,000
Council Permits			200	(200)		200
Sundry		244	1,000	(756)		1,000
		42,669.96	50,110.00	(7,440.04)	16,464	36,510.00
Profit / (Loss)						
		12,869.60	40	12,830		(4,510)

VRC Standing Orders Amendments and Additions –

(Tabled 27.05.2020 by Mt Dandenong (May 2020 VRC Meeting))

Voting Item 12.4: VRC Standing Orders Amendment – 1.5.3

Section 1.5.3 can be found under Section 1.5 – ‘Meeting procedure of the Victorian Rover Council’, and currently reads:

1.5.3 Office Bearers are entitled to make recommendations to the VRC on matters directly related to their own portfolio as well as speak to those recommendations and seek a voting member move the adoption of such recommendations.

Page 5 of 14

Standing Orders – Victorian Rover Council

APRIL 2018

Victorian Rover Council Standing Orders

**ROVERS
VICTORIA**

1.5.3.1 Where the Office Bearer group as a whole endorses the recommendation of an Office Bearer, then such a recommendation will be made on behalf of the Office Bearer group as a whole. This is the preferred method to be taken where such a recommendation is deemed controversial.

1.5.3.2 The Chairman has similar rights to any other Office Bearer and should not be restricted by the responsibilities of the Chair.

Mt Dandenong have tabled an amendment to section 1.5.3 in the VRC Standing Orders, the addition of section 1.5.3.3, as outlined below:

Amendment to 1.5.3, the addition of 1.5.3.3:

The chairman of the VRC is allowed to motion to ratify decisions made by the chairman in the time between VRC meetings that in circumstances dictated it could not wait to be tabled for a month and then voted on, an extra month of leniency is allowed in extraordinary situation where the decision can not be ratified before the next VRC meeting. Any decision that is not ratified is to be considered null and void; and an update on the steps the chairman has made to rectify the situation will be presented at the following VRC meeting. However, a region is required to second the motion.

Rationale for 1.5.3:

Over the past few years, several times a decision is made by the Chairman that afterward has not followed their role description - ‘duties and responsibilities’ point 8. By elaborating in the Standing Orders, the aim is to clarify and reinforce that the Chairman of the VRC is making decisions on behalf of the VRC Region Chairmen, and through them the rest of the state. If decisions are made that are not ratified, the VRC should not be held accountable for the Chairman failing to discuss the issues with the wider VRC and not taking into consideration the views of the Regions. A month of extra leniency is allowed for decisions made during times such as a VRC meeting being forced to cancel or the Chairman is unable to make VRC and would not be able to properly explain their decision.



ROVER TRAINING PROCESS

Basic Training Overview

Membership requirements met

Tech skills

e-Learning
common core

e-Learning
Rovers

ROVER BASIC PRACTICAL COURSE

e-Learning bush walking

basic
bushwalking
course

OR

Recognition
of proficiency
process

Reception of Gilwell Woggle
For R.A.'s: Certificate of Adult Leadership

Rover in-service



ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:

- Adventurous Activities (instructor or guide)
- Axe and Log