



**SCOUTS AUSTRALIA
MINUTES FOR THE 471st MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 23rd SEPTEMBER 2020, AT 7:30pm**

1	Welcome	
1.1	Flag Break	Michelle Saffin
1.2	Attendance & Apologies Apologies –	Maddy Packer
1.3	Acknowledgement of Country Scouts Victoria respectfully acknowledges the Traditional Custodians of the country throughout Victoria where our activities take place. We pay our respects to Elders, both past, present and emerging and continue to recognise and embrace the important continuous history and connection to land & community of Aboriginal and Torres Strait Islander peoples.	

2	Congratulations, Guest Speakers, Presentations and Formal Thanks	
	Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month. <ul style="list-style-type: none">♦ Good on Ya Mate to all Rovers for dealing with the challenges and changes currently happening	
	Guest Speaker – Laurence Williams, SC – Environment Read about the “I statements” at the following website: http://earthtribe.scout.org/ Email at: laurence.williams@scoutsvictoria.com.au	

3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Michelle Saffin
	Motioned: Bays Seconded: Plenty Valley Passed.	
3.2	Correspondence	Maddy Packer
	Nil.	
3.3	VRC Financial Report	Jody Freeman
	Nothing to report. Email at: treasurer@vicrovers.com.au	
3.4	Decisions of the VRC Chairman to be ratified	Michelle Saffin
	MARB Chair That Maddy Ancill will be ratified as the Chair for the MARB Committee Motioned: Plenty Valley Seconded: Lerderderg Passed.	

4	Office Bearers Reports	
4.1	Chairman	Michelle Saffin

Lots of exciting discussions have been happening around the State this month, which is fantastic to see. A few specific things from me:

Social media

With all of our Scouting online at the moment please remember to be mindful of the social media guidelines for Scouting and remember that at all times you represent Rovers Victoria.

Beyond

Anyone who has received an invite to the Beyond workshop, please reply to the Google form RSVPing to the event.

Mental Health

Over the next month- mental health month - we will be adding resources and activities to your toolkit, but please remember to continue checking in with your peers.

One Foot Forward

For the month of October, we are going to participate in the Black Dog Institute 'One Foot Forward' campaign!

Find out about Black Dog Institute here: <https://www.onefootforward.org.au/the-cause>

Head to our team page here: <https://www.onefootforward.org.au/fundraisers/roverscoutsvictoria>

Email at:

chairman@vicrovers.com.au

4.2 Deputy Chairman

Kieron Younger

Firstly, I would like to welcome and congratulate any newly elected Unit leaders and wish them all the best for their term ahead.

August/September has been an alright month. We are definitely facing hard and uncertain times at the moment. There has definitely been a noticeable lack of enthusiasm with units falling back from weekly unit activities to once a fortnight or even as far as once a month. Thank you, Region Chair Gemma Park, for inviting me to your Region Unit leader's night which confirmed my suspicions which I was hearing from other regions that I attended via zoom this month.

On Monday, the 21st Sept as usual myself, ASC Regi and the region chairs/ support com's zoom together to discuss urgent matters arising.

Region chairs, a friendly reminder to make sure your units are following the correct COVID restrictions in relation to the face to face Scouting limitations in their local geographic and it's on them to ensure that measurer is being met.

Looking forward to getting back out there again.

Email at:

deputy.chair@vicrovers.com.au

4.3 Assistant Chairman

Matthew Barnes

It's been a really busy month for subcommittees, some teams were meeting for the first time and some are getting ready for their AGMs. Thank you to Tash as outgoing chair for MARB for all the hard work your team put in over your term, Congratulations to Maddy and her team on being elected to run MARB 2021.

We are currently on a number on new initiatives to aid both assets and events, once we are happy with these concepts they will be presented to the relevant people when appropriate.

A reminder that Bogong/ Alpine Rovers and Baw Baw have their AGMs next month

Email at:

assistant.chair@vicrovers.com.au

4.4 Membership Development

Tash Lema

Nothing to report.

Email at:

membership.development@vicrovers.com.au

4.5 Program

Zac Geddes

In the last month, Scout Quest has continued to happen. Examples of programs include chat with inspiring people such as Olympian Kristie Marshall, Wildlife encounters, and magic class by Cosentino. Many of these are available to watch again on the Scout Vic website. Something to look at, and potentially add to your program.

There are also the fortnightly challenges, we are currently on the Outdoor challenge, and is based around steps. Categories are, how long (how many steps can you do in a week), how fast (how fast you can do those steps), and how fancy (recording a picture through GPS tracking while walking). If participating in this challenge, remember to keep with current COVID guidelines.

I also want to make sure everyone is aware of the national program monthly challenge. These months was based around computer programming, as September 12th was programmer's day. The details on the challenges can be found on the Rover scouts Australia [Facebook page](#).

Email at:

program@vicrovers.com.au

4.6 Our Program

Jacinta Swift

This month we have determined cut off dates for beginning and finishing the BP Award on the Old Program. The final date to begin the BP Award on the Old Program is the **1st July 2021**, the final date to finish the BP Award on the Old Program is the **1st July 2023** (reflection interview must be completed before this date). This decision has been made in consultation with John Kerr (State Commissioner - New Program Implementation) and Diana Swift (Assistant Chief Commissioner - Program).

Program Transition



Old Program

Important dates:

July 1st 2021 Final date to begin the BP Award

July 1st 2023 Final date to complete the BP Award
(Reflection interview must be done before this date)

New Program

Badges can be awarded from the following dates:

July 2020 Milestones

Feb 2021 Outdoor Adventure Skills

July 2021 Special Interest Areas



We have also made up an example of an actual Rover's progressions through the Outdoor Adventure Skills. This example is of a Rover who has always been very active in the outdoors and participated in many adventurous activities and outlines the stages this Rover would have achieved in each section. This includes stages that are

beyond what would have been needed to achieve the peak award in every section.

The example can be accessed on the VicRovers website at - <https://www.vicrovers.com.au/resources/program-transition-resources> and includes a visual example of all the stages that have and have not been completed as well as some written examples of what this Rover has had to do to achieve the stages completed in the Rover section. There will be more of these examples as well as examples of other parts of the examples to come.

In regard to Terrain we are very close!

Some leaders (Group Leaders, District Leaders etc.) received access to it last week and Section Leaders (including Rovers who are leaders in another section) will receive an email from State next week with details on how to access the system.

All other Rovers will get access to the system in October when youth member access is opened. This allows for Group Leaders and Section Leaders to do all of the set up for their units prior to everyone gaining access.

Email at:

program.transition@vicrovers.com.au

4.7 Training

Hamish Beshara

The Training and Finance teams have been working on the content for two Finance Training sessions: one for subcommittees and another for Regions and Units. The subcommittee session is our priority, with the aim to deliver it in October. All Treasurers, subcommittee Chairs and RA's are encouraged to attend.

A reminder for participants enrolled or interested in training to make sure you have completed your online eLearning modules. There are a few new modules, so make sure your progress bars in the training platform are all at 100%. Unfortunately, there have been a few tech issues with the update of the eLearning platform, and some modules aren't being recorded as being completed. Make sure you save your completion certificates as PDFs after you finish each module so you can be awarded the attendance if it's not recorded correctly.

Preparations for November are ramping up. It has been confirmed that all content will be presented online, and our course leaders are currently arranging the schedules for the courses. See below for the schedules for Basic and Advanced training courses. Unlike regular face-to-face delivery, training will be presented over a series of sessions to reduce Zoom fatigue. Participants will attend 60-120-minute sessions and complete small exercises in between sessions.

Basic Training

Date	Time
Friday 27 th of November	7:30 – 9:00 PM
Saturday 28 th of November	9:00 – 11:30 AM
	1:00 – 2:30 PM
	3:30 – 4:30 PM
	7:00 – 8:30 PM
Sunday 29 th of November	9:00 – 11:30 AM
	1:00 -3:00 PM

Advanced Training

Tue 24 November 1x session 60-90 mins

Fri 27 November 1 x session 60-90 mins

Sat 28 November 3 x sessions at 60-90 mins each

Sun 29 November 2 x sessions at 60-90 mins each

Wed 02 December 1 session at 60-90 mins

Sat 05 December 2 x sessions at 60-90 mins each

There will also be some pre course work that will be sent out via the tutors by 21/22 November for

Advanced Training.

Email at:

training@vicrovers.com.au

4.8 BPSA

Hamish Beshara

Thank you to the Regions who have sent me a list of the Rovers in their Region who are BPSA Support Team trained, much appreciated. If your Region has yet to notify me, please make sure you get this information to me before the end of the month.

I am pleased to announce the date of the next BPSA Support Team training session, which is 6:30 - 7:30 PM on Wednesday the 7th of October. Attendees will be added as members of their Region's BPSA Support Team and will be able to review and sign off BPSA documentation on behalf of the Region. Regions, as requested last month, please make sure you have 3-4 members in attendance.

Email at:

bpsa@vicrovers.com.au

4.9 NRC

Andrew Strachan

Hi All,

Firstly, I would like to thank the region chairs for inviting me down to talk about NRC at their recent meeting, it was really insightful to see what the regions knew and thought about the system.

The next NRC meeting is on Thursday 8th October

- There have been six (6) papers tabled to this meeting, including one written by myself regarding NRC remote meeting scheduling.
 - These papers have been sent to region chairs, with feedback on them due on Tuesday 6th October. Thanks to Plenty Valley who have already sent in feedback on these papers.

The NRC Review Team currently have a discussion paper open for feedback, the deadline for feedback has been extended until October 14th.

- I am currently working with regions to compile a Victorian opinion and feedback to submit, if anyone would like to have input into this contact your region chair or myself directly.
- Rovers can also submit their personal feedback directly to the review team, to access the paper use this link: <https://rovers.scouts.com.au/nrc-external-review/>

The minutes for all 2020 NRC meetings are now available on the VRC website, in the resources section, below the VRC minutes tab. If anyone would like access to older minutes, please let me know and I am happy to get them on the website and/or email them to you.

Nominations for 2020 NRC conference observers are now open.

- Any received nominations will be voted on at next VRC.
- To nominate please fill out this form: <https://forms.gle/jXLVvFvHHsuAHD0Y6>

I have tabled a paper this meeting to change the number of observers we take from two (2) to one (1) in order to reduce costs.

- ♦ This will be voted on next meeting, the same one at which observers will be elected.
 - I apologise for the inconvenient timing; we should have opened observer nominations last month and I didn't realise.

Email at:

nrc.delegate@vicrovers.com.au

4.10 Finance

Cameron Phillips

For those who are writing budgets, if you would like assistance, please feel free to reach out.

Email at:

finance@vicrovers.com.au

4.11 Secretary

Maddy Packer

As we continue to meet in an online format, it is imperative that your reports are submitted prior to the meeting commencing. All reports **not** provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to me.

Email at:

secretary@vicrovers.com.au

4.12 Resources

Emily Kinross-Smith

Nothing to report as VRC is still closed.

Email at:

resources@vicrovers.com.au

4.13 Strategic Planning

Lily Twyford

Hello !! I'm excited to see over the next coming months how our rovers start incorporating and implementing different aspects of the strategic plan, considering our hopeful return to face to face. There have already been some great implementations happening, so I'm excited to keep that going!

I have also been in the works to develop a handy 'Moving regions resource', alongside Tash we think this will be a really great resource especially to venturers who are moving onto rovers. This document will outline which units are active and near universities, and hopefully some basic details about these units to help anyone moving for university or tafe. It will also discuss region contacts and maybe their goals or a fun description, as moving regions is a big issue, I've seen with keeping people in the movement. I want to have this done by the end of the year, ready for next year when people start moving.

Email at:

strategicplan@vicrovers.com.au

4.14 PR and Marketing

Grace Archer

Thank you for support on Instagram, we now have 278 followers. If anyone has any ideas for posts, then the account a message on Instagram.

Thank you for contributions to newsletter, as always, if you want anything included let me know.

Email at:

communications@vicrovers.com.au

4.15 Visual Communications

Catherine Marley

If any units need assistance updating policy books to the new program and branding, feel free to contact me.

As always, Subcommittees, Regions and Units – if you need any flyers/logos/graphics made, don't hesitate to contact me on visual.communications@vicrovers.com.au.

4.16 IT

Michael Watts

If everyone could please ensure they have sent in their voting parties before the meeting, that will help make the meeting start smoother.

Standing Reminders:

WWCC/e-learning reminder emails are being sent once a month. Please let me know if you would like this information to go directly to unit leaders in your region, or if you would like an ad-hoc report.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there's anything we can assist with.

4.17 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

Appointment of sub-committee Rover Advisors

Following comments received from this paper, which was presented earlier, some revisions have been made and the paper attached to the Agenda is now put forward for acceptance. If agreed, the paper will form part of the Sub-committee policy document.

Baden-Powell Lodge Unit Service Award

For many years, the Baden-Powell Freemasons lodge has presented an award to the Rover Unit which has aggregated the most hours providing service with a majority of Unit members involved. Full details of the Award and the provisions are on the VicRovers website. Whilst the opportunities for undertaking service have been severely limited in the past months due to COVID-19 restrictions, nevertheless I am sure that there has been some activity. Nominations close at the November VRC meeting and should be forwarded to me.

Thank you

For some time now we have been operating in a very different environment – totally unfamiliar to all of us. That we have been able to continue to operate as Units, Regions, sub-committees and VRC itself is due to the resilience, perseverance and dedication of every Rover Section member in Victoria. Thank you to everyone for all that you have done, and continue to do, to ensure that we develop and offer consistent and challenging programs to all.

State Outdoor Adventure Skills Patrol

Scouts Victoria is putting together an Outdoor Adventure Skills Patrol, designed to empower youth members to contribute their ideas and leadership on how we can support Outdoor Adventure Skills and ensure sustainability and accessibility across Victoria. If you're a Scout, Venturer or Rover with a key interest in Outdoor Adventure Skills and are interested in joining the Patrol, [please send an email](#).

Ramp access at the Victorian Rover Centre

Just received the quote we had been waiting on to make a decision tonight. The quoted amount is \$5478 inc. GST, although we will receive the GST back, so it will cost VRC around \$5000. This funding will come out of the VRC operating budget. The installation of the ramp will increase the height of the veranda to the door level. With the approval of this quote the application for the building permit can begin, which will incur an additional cost of around \$500.

Proposal to vote upon the acceptance of the quote tonight.

To break procedure and vote upon tonight:

Motioned: Lerderderg

Seconded: Plenty Valley

Acceptance of the quote

Motioned: Bays

Seconded: Gippsland

Passed.

Email at:

Pete: sc.rovers@vicrovers.com.au

Regi: regi.caesar@vicrovers.com.au

Stephen: stephen.carter@vicrovers.com.au

5 Items for action by OB's, Region and Subcommittee Teams

5.1 Action Items from July

Nil.

6 Sub-Committee Reporting

6.1 Mafeking Rover Park

Ben Barraclough

Over the course of this month the Committee at Mafeking have been looking at what steps we need to do to get the park ready. The biggest thing that we face is trying to minimise our fire risk. Using our Committee members that are in regional Vic, we have started to get the park ready to open up.

6.2 Surfmoot

Megan Rogers

This month, the team has been working really hard to ensure that Surfmoot 2021 will be the best year yet. We also have some exiting news; our tenders are open for canteen and general tenders they will close on the 11th of November, and to be presented at the November meeting a week later. Tickets are still on sale for \$95 until the 31st of December so get in fast.

6.3 Mudbash

Lucy Hubbard

Once again we have had super busy month with getting our sponsorship and tender packs ready for release. We do have some positions available on our works and service, activities and IT support roles. If you have unit or region member in mind of these roles please reach out.

If you could all now head over to our Facebook page we have just released Our logo for 2021. This year's winner was Zoe from Boss Hurst Unit. We had over 25 entire it was fantastic to see all section get involved from Joeys to Leaders and even Rangers Guilds showing how creative they can be. We will be posting the other entire on our Facebook and Instagram pages over the coming weeks.

6.4 Rover Scout Motorsport (RSM)

Simon Nuccio

Once again it has been a quite month. Hopefully, we will be back at it soon.

6.5 Bogong Rover Chalet

David Nicholls

- ♦ Bogong will be having our AGM/ARAP next month
- ♦ Solidified bathroom plans
- ♦ Updated constitution

6.6 W.F. Waters Lodge

Ann Curan

No report submitted.

6.7 MARB

Madeline Ancill

Over the last month we had our last meeting as the 2020 committee and also held our AGM and elections. We very excited to fill our roles beside one. We are still looking for an entertainment head. If you are interested in the role, please get in contact with the team.

marb@vicrovers.com.au

The current committee is:

Chair: Madeline Ancill

Vice-Chair: Nikaiya Marr Stout

Secretary: Breanne Simmons

Treasurer: Kieren Martin

Catering and Bar: Caitlin Hudson

Ticketing: Grace Hood

PR and Marketing: Nicola Dangerfield

Entertainment: Vacant

General Committee:

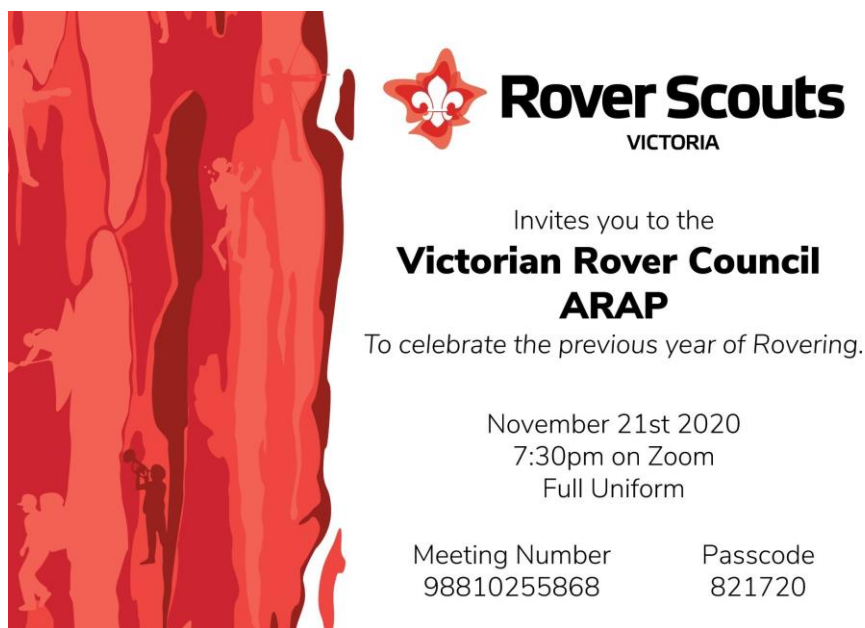
- Megan Barth
 - Courtney Lamb
 Past Chair: Tash Lema
 RA: Kelsie Gannan

We would really appreciate it if all region chairs could pass this onto their units. Due to 2020 MARB being cancelled, we are wanting to engage with rovers off all ages. Please note that even if you haven't attended MARB before we would still love your thoughts. Thank you in advance.

If you have any questions, please do not hesitate to contact me at marb@vicrovers.com.au
https://docs.google.com/forms/d/e/1FAIpQLSfpBCeYWz4D24luk8P1v-nnilg1Mv8cXT0GJ_IMsyLbvEtpGg/viewform

6.8 Rover Dinner**Melbourne Region**

VRC ARAP is moving along nicely. Thanks to Catherine for making the invitation for us. The zoom details are on the invitation, so we'll see you there on the 21st November.

**6.9 Yearbook****VRC**

We need everyone to start sending in reports to yearbook@vicrovers.com.au If you need help writing your report, send through an email and we can give you a hand. The report needs to include information from the last two years and also 10-20 images of your region during that time.

The list of reports still required has been attached to the end of the minutes, reports must be submitted no later than October 31st

7 Region Reporting**7.1 Bays****Rachael Osborne**

Bays region have had a quiet month, continuing to meet online. Despite this Rovers have continued to try out new programs and share what has worked. There has been a few Rovers who have used this time to start their BP projects and send in their proposals. Stay safe and have a good month.

7.2 Gippsland**Justin Porter**

Not much has been happening in the Gippsland region. Units are going well and with the announcement of limited outdoor activities recommencing we are happy that things can start to return to normal.

7.3 Lerderderg	Hamish Beshara
<p>This month the Lerderderg Region committee is aiming to visit each Unit to talk about the Programme and answer any questions they currently have. We are also checking in with Units who have members with uncompleted training modules or absent WWCCs. It is a large administrative task to sift through all the Rovers in the Region with incomplete details, so this job is being split up among the entire committee. The number of uncrewed Rovers in our Region is posing a significant challenge.</p> <p>Lerderderg is in preliminary discussions with the RoVenture Committee, which is planning an event for late 2021. This event has historically been hosted by Rovers in Lerderderg and Plenty Valley Regions, and we are excited to see the enthusiasm from Rovers in our Regions in running this event again. Current discussions are regarding financing the event. Watch this space.</p>	
7.4 Melbourne	Tiffanie Thomas
<p>We had our monthly meeting and did some escape rooms afterwards. We've contacted our unit leaders to update the information on the website. Big congratulations to Em Watson and Tiffanie Thomas whose BP's have been approved. The region team would also like to run a region gathering so if anyone has any ideas for something that could work for this please contact me, would love to hear it.</p> <p>Melbourne's fun fact The most common colour of toilet paper in France is Pink</p>	
7.5 Mount Dandenong	Gemma Park
<p>This month we've held a Crew Leaders meeting and checked in with our units. We found that common challenges were long periods of awkward silences, too much craft, physical nights are not getting much enthusiasm and some units are struggling to meet. We've temporarily linked up units that are struggling with units which are running weekly, so every rover has access to a social activity each week.</p> <p>Nothing new at a region level - we're all just going with the flow!</p>	
7.6 Murray Midlands	Bella Condello
<p>Murray Midlands has had a quiet month with a couple of joint and Zoom nights. The region is more interested in meeting face to face, so units are eagerly awaiting the return of that.</p>	
7.7 Plenty Valley	Catherine Marley
<p>Our region has just finished with AGMs, and now we're ready to start up with big plans for the next year. Our Deputy Chair Cameron is planning on organising region level activities like murder mysteries to help people get in touch again and bring some more variety to the units that are less active while we're dealing with the last few months of lockdown. It's exciting to see what everyone is up to and we're impressed at how well people have been managing.</p>	
7.8 South West	Lily Twyford
<p>Hello !! I feel like I could just copy and paste my reports from a couple months ago, but amazingly we can now (again) have some outdoors activities! I think we will be playing it a bit safer and more cautious this time, don't want to get our hopes up like last time. It is exciting though, so many of our units are discussing and going over their programs to try and incorporate some outdoor activities, but as we can't get into halls, yet a lot of the nights will probably still be online.</p> <p>Otherwise, last meeting we discussed and updated our constitution which will be voted on and hopefully passed at our next meeting.</p>	

8	Other Reports
8.1	MPAC Report
	Mafeking
At the July VRC meeting, a copy of a paper presented to VRC some time ago was attached to the agenda to provide background about the proposed development at Mafeking of a Multi-Purpose Activity Centre. With most Region and sub-committee AGMs having now been concluded, there are a number of new members of the VRC who may not be fully aware of the proposed development. A copy of that report has been appended to this agenda for	

information.

Also, at the July meeting, it was reported that the building permit for the facility was due to expire and an application and payment of the fee (\$215) was approved.

When paying the fee, the Shire advised that the Planning Permit for the development had also now expired and a new permit was required before a building permit would be issued. The fee for this permit is \$1547.

The delay in commencing construction was largely due to a previous Mafeking Committee wanting to review the development. This review has not yet been completed.

However, since receiving the latest advice from the Shire, the proposals have been reviewed by a member of the Committee who has advised the proposed facility would be a welcome adjunct and that the building can be constructed within the original estimate but that some additional costs may be incurred for changes in Shire requirements etc.

Certainly, a lack of suitable and sufficient accommodation is a restriction to the Park's attractiveness and ability to grow, thus limiting its use and ability to attract funding from a broader user group.

At the time of preparing this report, original funding arrangements from Branch have been unable to be confirmed.

In essence, the question now is, do we proceed with a planning application renewal and pay the fee outlined above, or delay consideration of the project. Members of VRC should engage with their communities in order that a full discussion can take place next month (October) which will enable time for preparation of a response to the Shire.

A decision is required so that the Shire's request for information can be developed within the next 2 months, after which the planning application will lapse, and we will need to recommence from the beginning.

The report from the July meeting has been attached to the end of the minutes, any feedback in regards to MPAC please send to Pete at sc.rovers@vicrovers.com.au

9 Interstate, National and International Events and Contingents

9.1 Ireland 2022

WOSM officially announced the postponement of the 16th World Scout Moot until July 2022. The most current and reliable information can be found here: <https://www.worldscoutmoot.ie/covid-19-fags/>.

ANNOUNCEMENTS:

- ♦ New dates for the 16th World Scout Moot have been announced, they are 18th July – 28th July 2022
- ♦ The age range of participants has been extended to include those born between 19th July 1995 to 18th July 2004 (both inclusive)

10 Tabled Items

10.1 Number of Vic observers to NRC Conference

Andrew Strachan

This paper can be found in attached to the end of the minutes under *Number of Vic observers to NRC Conference*

- ♦ Approximate cost per observer sits around \$200 + cost of airfare

10.2 Proposal to propose to move NRC Conference Online

Mt Dandenong

This paper can be found in attached to the end of the minutes under *Proposal to propose to move NRC Conference Online*

- ♦ Given the timeline necessary to formally vote upon this, there will not be enough time to vote before the last virtual NRC meeting

- ♦ Andrew will take this as feedback to the next NRC meeting

11 Items for the Information of the Victorian Rover Council

11.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Units that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items

12.1 Our Program Terminology

- ♦ This paper can be found in the appendix under *"Our Program Terminology"*

Motioned: Plenty Valley

Seconded: Melbourne

Passed.

12.2 Conflict of Interest Procedure

- ♦ This paper can be found in the appendix under *"Conflicts of Interest Procedure"*

Motioned: Lerderderg

Seconded: Bays

Passed.

12.3 Marketing Guidelines

- ♦ This paper can be found in the appendix under *"Marketing Guidelines"*

Motioned: Plenty Valley

Seconded: Lerderderg

Passed.

12.4 Appointment of a Sub-committee Rover Advisor

- ♦ This paper can be found in the appendix under *"Appointment of Sub-committee Rover Advisor"*

Motioned: Bays

Seconded: Plenty Valley

Passed.

12.5 VRC Paper Template

- ♦ A blank version can be found in the appendix

Motioned: Plenty Valley

Seconded: Bays

Passed.

12.6 Policy Book Additions

A. Add the following line to the VRC standing orders as 2.2.1

"Following receipt of nominations, the Region Secretary (or equivalent) shall notify each candidate's Crew Leader of the nomination. The Crew leader must confirm that the nominee is an active Rover no later than two weeks after the nominee's appointment."

B. Add the following line to the VRC Subcommittee policy book, in the 'Elections' section (page 7)

"Following receipt of nominations, the subcommittee Secretary (or equivalent) shall notify each candidate's Crew Leader of the nomination. The Crew leader must confirm that the nominee is an active Rover no later than two weeks after the nominee's appointment.."

C. Add the following line to the VRC standing orders, at the end of 1.4.3

... Following receipt of nominations, the VRC Secretary shall notify each candidate's Crew

Leader of the nomination. “The Crew leader must confirm that the nominee is an active Rover before the VRC elections take place.”

Discussion:

- ♦ There were the amendments added as the table felt that the active Rover policy needed to be consistent throughout the time in a role
- ♦ There was discussion about the need for active Rover to be defined, otherwise the policy is not very valuable to the Rover community
- ♦ There were suggestions of lots of different items that may form a definition for an active Rover
- ♦ Then refer to the paper which aims to encapsulate the discussions and is what should be discussed ahead of the next VRC meeting.

Suggested amendment for A, B & C: “If the Crew deems someone inactive, who previously was endorsed as an active Rover, they must let XX know., and including the units reasoning for deeming them inactive ”

To be tabled and voted upon at the October VRC Meeting

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

Ged Hook, *Hatfield RU, Mt Dandenong*
Sunny Aguilar, *Kingsford Smith RU, Plenty Valley*

13.2 Unit Names and Scarves

Regions

1st Paynesville Rover Unit to change to Jack Fuhrman Rover Unit

13.3 Workplace Health & Safety Items

The Victorian Rover Centre remains closed to all members until further notice. Access cards for all members are disabled. If you have secure access (e.g. if you are a contact for the alarm company), you will continue to have access. In the unlikely circumstance that you need access to the building, please get in contact with both the IT Officer and the Resource Officer.

14 General Business

14.1 Victorian Participation in the NRC

14.2 Other business

Environment Patrol Leader

- ♦ It was discussed and decided to appoint an Environment Patrol Leader for VRC
- ♦ Contact Michelle if you know anyone who would be interested
- ♦ In the event there are multiple options, the decision will be made by Michelle through discussion with the VRC Executive and OBs
- ♦ To be ratified in October

Closing Parade: Flag Down & Rover Prayer

Meeting Closed at: 10:30pm



VRC ATTENDANCE
471ST MEETING OF THE VRC
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 23RD SEPTEMBER 2020, AT 7:30pm

Committee	Role	Name	Present (✓)	Apology (✕)
Office Bearers	Chair	Michelle Saffin	✓	
	Deputy Chair	Kieron Younger	✓	
	Assistant Chair	Matthew Barnes	✓	
	Membership Development	Tash Lema	✓	
	Program	Zach Geddes	✓	
	Our Program	Jacinta Swift	✓	
	Training and BPSA	Hamish Beshara	✓	
	NRC	Andrew Strachan	✓	
	Secretary	Maddy Packer	✓	
	Resources	Emily Kinross-Smith	✓	
	Strategic Planning	Lily Twyford	✓	
	PR and Marketing	Grace Archer	✓	
	Visual Communications	Catherine Marley	✓	
	IT	Michael Watts	✓	
	Finance	Cameron Phillips	✓	
	SC Rover Support	Peter Wotherspoon	✓	
	ASC Rover Support	Regi Caesar	✓	
	ASC Rover Support	Stephen Carter	✓	
	Honorary Treasurer	Jody Freeman	✓	
Bays	Chair	Rachael Osborne	✓	
	Deputy Chair	Kieren Martin*	✓	
	Secretary	Em Potts	✓	
	Region RC	Drew Lazenby		✕
Gippsland	Chair	Justin Porter	✓	
	Deputy Chair	Elijah Shelton		✕
	VRC Rep	Zoe Cooper	✓	
	Region RC	John Ernst	✓	
Lerderderg	Chair	Hamish Beshara	✓	
	Deputy Chair	Wil Sumbler	✓	

Committee	Role	Name	Present (✓)	Apology (✕)
	VRC Rep			
	Region RC	Scotty Harrison	✓	
Melbourne	Chair	Tiffanie Thomas	✓	
	Deputy Chair	Rohan Lambert	✓	
	VRC Rep			
	Region RC	Greg Davies	✓	
Mt Dandenong	Chair	Gemma Park		✕
	Deputy Chair	Jade Sheehan	✓	
	VRC Rep	Cairo Levett	✓	
	Region RC	Maria Armstrong	✓	
Murray Midlands	Chair	Bella Condello	✓	
	Deputy Chair	Mekaela Hopson		✕
	VRC Rep	Michael Hardwicke	✓	
	Region RC	Mark "Barney" Thorton	✓	
Plenty Valley	Chair	Catherine Marley	✓	
	Deputy Chair	Cameron Phillips	✓	
	VRC Rep	Nicola Dangerfield	✓	
	Region RC	Jeff McIlvain	✓	
South West	Chair	Lily Twyford	✓	
	Deputy Chair	Fi Freyr	✓	
	VRC Rep			
	Region RC	Scott Manning		✕
Mafeking	Chair	Ben Barraclough	✓	
Surfmoot	Chair	Megan Rogers	✓	
Mudbash	Chair	Lucy Hubbard	✓	
RSM	Chair	Simon Nuccio	✓	
Bogong	Chair	David Nicholls		✕
W.F. Waters	Chair	Ann Curan		✕
MARB	Chair	Maddy Ancill	✓	
Rover Dinner	Chair	Melbourne Region	✓	
Yearbook	Chair	Catherine Marley	✓	
Guests	Environment	Laurence Williams	✓	
	Hatfield RU	Ged Hook	✓	
	Kingsford Smith RU	Sunny Aguilar	✓	

Reports Needed:

Page #:	Content:	Author:
1	Front Cover	Yearbook Team
2	Chairman's Report 18/19	Paul Byrnes
3	Chairman's Report 19/20	Vicki Mckinnon
4	Commissioner's Report	Peter Wotherspoon
5	Awards (Chairman's/Commissioner's/BP Lodge Service Award)	Yearbook Team
6	WF Waters 2019	Yearbook Team
7	WF Waters 2019 & 2020	Yearbook Team
8	WF Waters 2020	Yearbook Team
9	BPSA & Wood Badges 2018 – 2020	Yearbook Team
10	Training	Jesse Carter
11	Training	Jesse Carter
12	Resource Improvements	Mathew Barnes
13	IT Developments	Nick Pike
14	Bays 2018-2020	Renee Hopgood
15	Gippsland 2018 – 2020	Brii Cataldo
16	Lerderderg 2018 – 2020	Hamish Beshara
17	Melbourne 2018 – 2020	Jacqui Willis
18	Mt Dandenong 2018 – 2020	Liam Miles
19	Murray Midlands 2018 – 2020	Beth McKillop
20	Plenty Valley 2018 – 2020	Nicola Dangerfield
21	South West 2018 – 2020	Pete Belemens
22	Photos	Yearbook Team
23	Photos	Yearbook Team
24	MARB 2018 & 2019	Tiffanie Thomas & Kate Brockman
25	CARB 2019	Lily Twyford
26	Mudbash 2019	Steph McNabb
27	RSM 2019 & 2020	Simon Nuccio
28	Surfmoot 2019 & 2020	Channi
29	Mafeking 2019 & 2020	Tash Beggs
30	Bogong Chalet 2019 & 2020	David Nicholls
31	W.F. Waters Lodge 2019 & 2020	Ann Curan
32	OB Role Records 2018 – 2019	Yearbook Team
33	OB Role Records 2019 – 2020	Yearbook Team
34	Financial Report 2018 – 2020	Jody Freeman
35	About Us & Contributors	Yearbook Team
36	Back Cover - Social Media Handles	Yearbook Team

For all reports spanning across multiple years, please work with previous team members to include achievements and moments from both years. Remember to send us plenty of photos too.

All Yearbook Submissions are due by October 31st; please send all submissions of reports and required photos to yearbook@vicrovers.com.au.

If you are struggling with what to include, please don't hesitate to contact the team and we'll help you through it.

MULTI PURPOSE ACTIVITY CENTRE (MPAC)

BRIEFING PAPER FOR VICTORIAN ROVER COUNCIL

Introduction

It is now some years since the concept of a Multi Purpose Activity Centre (MPAC) was proposed for construction at Mafeking. Some newer members of the Victorian Rover Council (VRC) may have wondered at the inclusion of this item on the agenda for the monthly VRC meetings. This paper provides an outline for VRC members of the original concept, the rationale for its creation and the processes followed to design, building and planning approval, funding arrangements and a host of relevant information, as well as an update of the current situation.

Background

The concept of a Multi Purpose Activity Centre has been the subject of discussion by the VRC (and BRC) over many years. The Northern Region Training Building was originally envisaged to satisfy the need, but it was never developed and over the years, has fallen into disrepair. The building was demolished and has been replaced with a 'picnic shelter' and a toilet and shower block providing much needed additional facilities to cope with periods of high demand (Mudbash etc) and, over time, enable savings from the current cost of hire of additional facilities for those major events.

Following the work of the Project Team (detailed later) a Planning Permit was received from the Shire of Murrindindi in 2016. After substantial design work, an application for a Building Permit was lodged with the Shire, which was issued by the Shire in July 2018 following us meeting CFA requirements and gaining a permit to install a septic system.

In early 2017 a presentation was given by Lachlan Preston, (then VRC Chair), following his appearance at a Branch Executive Committee (BEC) meeting. Lachlan's briefing was twofold. Firstly, he conveyed the BEC endorsement of our proposals to construct MPAC and the support of the State Leadership Team (SLT).

Secondly, Lachlan conveyed the BEC preparation to fund the construction of MPAC, but on a 'loan basis' only – there was no grant. This loan of \$400,000 was to be repaid over a period of 20 years. Other funds to cover the anticipated \$600,000 construction costs would come from existing Rover resources and has been the subject of endorsement by the VRC.

The attached paper provides a history of the MPAC concept, its proposed use, location at Mafeking, and details of the proposed funding arrangements. As can be seen from the charts enclosed, MPAC is designed to be self-funding for the loan, subject to a number of parameters including occupancy, usage, etc. As such, it is anticipated that there should not be significant impost on Rover funds over time.

Peter Wotherspoon
State Commissioner – Rover Support

Previous Situation

- Scouts Victoria is looking to increase the amount of adventure offered through the program which is even more relevant today given the emphasis on outdoor adventure
- Mafeking Rover Park is a unique Scouts Victoria Campsite
 - Fast developing
 - Youth led – running & developing the park is a component of the youth program
 - Offers a unique program that can't be delivered elsewhere
- Mafeking Rover Park is looking to increase the program opportunities available to all Sections at the campsite
- A major barrier to developing this further has been identified as the lack of a suitable activity centre and accommodation facilities
- The Rover Scout section is keen to further the development of the campsite to continue to build a legacy for the future. The section is committed to significantly contribute financially.

The Plan

Mafeking Adventure Centre

- Builds on the concept of Mafeking as the home of racing
- Development of activities and programs for all sections, based around the concepts of speed, racing, adrenalin, mechanics, robotics, engines, movement and motion.
- Enhancement of current activities and the development of new activities for Mafeking
- Activities to be delivered from a purpose build Activity Centre, that contains catering facilities, accommodation, meeting and activity spaces.
- The Centre will be suitable for use by Cub Packs, school groups and external hirers, as well as for training and large meetings in addition to use as an Adventure Centre.

Benefits

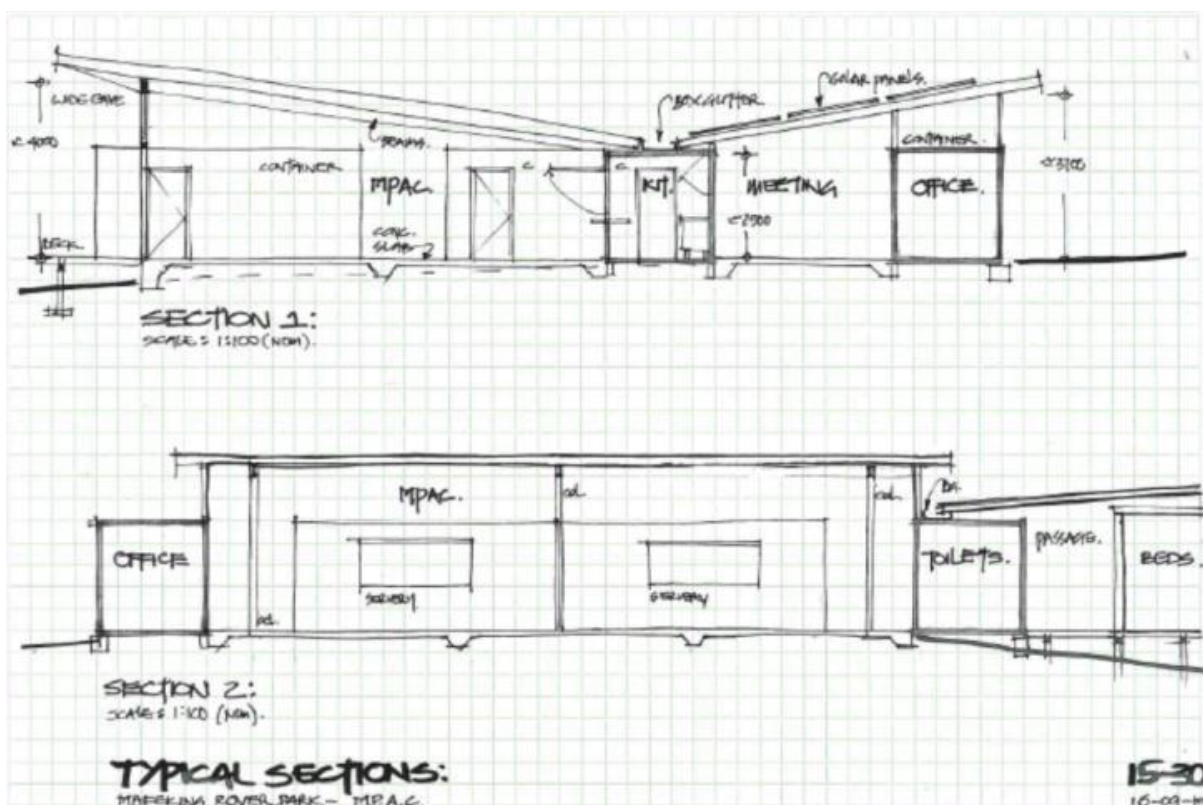
- Mafeking Rover Park is able to offer a unique activity program that no-one else in Scouting is able to deliver. Increased adventurous activities/ program for Scouting youth members in Victoria.
- Provides Mafeking the activities and infrastructure needed for the next development of Mafeking Rover Park. Investment in a campsite that is financially stable, well-utilised and has a unique purpose.
- Additional opportunities for Rovers to expand their skills and knowledge (running Mafeking is youth program) through the construction project, campsite management and ongoing coordination of the Adventure Centre.
- The location of Mafeking is well suited for access from northern new growth suburbs

Proposal Overview

The Mafeking Adventure Centre will incorporate the construction of a centre from which adventure based programs will be delivered for Scouts of all ages, based around the themes of racing and speed.

Originally, it was envisaged that the proposed Centre would comprise a main conference/training/meeting/dining space of approximately 130 sq. metres surrounded by a variety of separate facilities which would contain a commercial kitchen capable of producing meals for up to 100 personnel, training “break-out” rooms, storage capacity for equipment associated with the delivery of the proposed adventurous activities, toilet facilities (including disabled facilities) and office space to house course management staff.

Additionally, there would be accommodation for 40 people in motel style construction designed to house 4 people with self contained bathroom facilities for each accommodation module. There will be a separate unit specially equipped to satisfy the needs for disabled patrons. The rooms will be designed in such a manner that they can be easily configured to accommodate only one person to meet the likely requirements for prospective corporate clients.



Project Governance

Project Management & Leadership

The original Project Control Group comprised the following people:

- Daniel Ingamells: Chairman - Victorian Rover Council
- Andrew Scoular: Chairman - Mafeking Rover Park
- Luke Critchley: Assistant Chairman - Victorian Rover Council
- Gemma Pavone: Assistant Chairman - Mafeking Rover Park
- Lachlan Preston: Assistant Chief Commissioner - Programme
- Daniel Cook: Proposed Project Manager
- Peter Wotherspoon: State Commissioner – Rover Support
- Jody Freeman: Honorary Treasurer - VRC
- Greg Davies: Honorary Commissioner - Rovers

At the time and given the nature and scope of the facility, it was anticipated that the Rover Section would engage the services of a professional construction management company who would work in conjunction with the abovementioned Project Manager. This, we understand, is consistent with the approach being taken with other Scouting construction projects currently underway, or in the proposal stage.

Ongoing Management

It was proposed that the facility would be managed by the Mafeking Rover Park Committee of Management, who currently maintain the bookings and all maintenance for facilities at Mafeking Rover Park.

It was envisaged that a specific team would be established to run the delivery of the program. This team would either report through the Mafeking Committee or directly to the Victorian Rover Council and this will be determined at the time of establishment and may change over time.

The Mafeking Rover Park Committee of Management (MRPCoM) reports to the Victorian Rover Council, and the committee is elected annually by Victorian Rovers. The annual budget and financial report is approved by the VRC.

Project Risks

Some risks associated with this project were identified and assessed by the Project Team. These included the following:

- Council approval for the project would be delayed
- Construction delays
- Building could have lower risks than anticipated
- Fire danger at the property

These are discussed in more detail later in the document.

OHS Arrangements

The buildings as designed were to be constructed to comply with all current building regulations and have been designed to meet all construction requirements needed to be registered as an accredited campsite.

All staff assisting to deliver activities from the Adventure Centre will be required to undertake Scoutsafe, Childsafe and WHS & Scouting training, as requirements of being adults on Scouting, as this applies to Rovers as well as adult leaders.

All activities will be developed with risk management procedures and risk assessments which will be a key part of the operating procedures for the Adventure Centre Team.

Consultation

Mafeking Rover Park Committee of Management

Has been a key stakeholder and was represented in the Project Control Group, was a key player in these discussions and had been pushing for almost a decade to have a pack holiday centre style accommodation developed.

Victorian Rover Council

Significant player in this project and was represented on the Project Control Group and reported to regularly. Approved the plan to proceed with the project and approved funding to cover architecture and site planning costs.

Victorian Rovers

The plan to develop (including partially funding) a multi-purpose activity centre was taken to all Rover Region Communities for discussion before being voted upon and approved by the Victorian Rover Council.

State Leadership Team

The project team had been in regular contact with the SLT which led to refinements in the project plan including the development of the facility as an Activity Centre and the use of modular construction techniques. A presentation on this final plan was presented to the whole SLT and was endorsed to proceed to the BEC.

Murrindindi Shire Council

We have been in close contact with the Shire Council prior to receiving a planning permit and a building permit.

Attachment 1. Adventure Centre Plans.

The Mafeking Adventure Centre was to be based on the themes of speed and motion and will build on Mafeking's branding as the home of racing.

Groups coming to the Adventure Centre will choose from a range of stand-alone activities and programs, build around the concepts of speed, motion, mechanics and engines. These will be developed around the Areas of Personal Growth and will utilise the Scout Method, ensuring the Scouting Education methods are used.

A current list of potential activities includes:

- Mountain Biking
- BMX Bikes
- Drones
- Motorsport
- Wheelchair Obstacle Course
- J -Race
- Hot Laps
- Abseiling
- Paddling
- Archery
- Flying Fox
- Carbon-Neutrality
- Solar Power Vehicles
- Remote Control Vehicles
- Hoverboards
- Off-road Skateboards
- Billy carts
- Robotics/Construction
- Car Maintenance
- Slot cars
- 4x4 Driving
- Rocket Construction
- Segways



Attachment 2: Detailed Project Financials

Budget

Based on costings developed in consultation with our architect, it was estimated originally that this project would cost \$600,000. This included development of confirmed plans, obtaining relevant permits, and construction (including professional labour) and the development of the Activity Centre including purchase of necessary equipment and activities. Also included in the costings of this project were funds to cover the installation of a septic system and the connection of the facility to the existing power infrastructure at the Park and a 10% contingency.

Based on concerns around resource limitations of Scouts, significant effort has gone into looking at cost-effective production methods and building design, which have been able to reduce the estimated costs by more than \$200,000 from the original estimates.

The financial details below were developed some years ago and have not been updated. They are included to provide current members of VRC with an understanding of the financial components of the concept.

Multi-Purpose Activity Centre at Mafeking Rover Park

Financial Implications and Indicative Break-Even

Original Outlay	\$ 600,000.00		Estimated amount required to build multi-purpose activity centre
Charges Per Person (No. of People)	\$ 10.00	36	Based on current charges at Gilwell, Treetops & Clifford Park
Increase In Charges Annually	3%		Based on current charges at Gilwell, Treetops & Clifford Park
Full Occupancy (Full Weekend)	\$ 720.00		If Centre is fully occupied with no empty beds
"At Best" Occupancy (80% Beds Full)	\$ 576.00		Assuming that not all weekends are fully occupied
Usable Weekends Available per year	48		To exclude NYE, Christmas & potential Code Red Days
First Year Usage	50%		Estimated number of half days used during the first year
Annual Growth in Hire	3%		Planned growth to to increased hire of Mafeking
Yearly Operational Expenses (Fixed)	\$ 5,000.00		Estimated costs of operation - power, maintenance, consumables etc.
Increase in Yearly Operational Costs	3%		
Capital maintenance (every 5 years)	\$ 5,000.00		Estimated capital upgrades to the facility
Activities Income	\$ 10.00		Net from Activities per weekend after expenses
Participants	30		Expected number of people
Weekends Per Year	30		Includes some potential bookings
Increase of Charges	3%		

Year No.	Usage %	# of Weekends	Weekend Charges	Annual Income	Capital Works Expense	Annual Operational	Accommodation Income	Activity Income	Cumulative Income	Original Outlay Balance
1	50%	24	\$ 576.00	\$ 13,824.00	\$ -	\$ 5,000.00	\$ 8,824.00	\$ 9,000.00	\$ 17,824.00	\$ 582,176.00
2	53%	25	\$ 593.28	\$ 15,093.04	\$ -	\$ 5,150.00	\$ 9,943.04	\$ 9,270.00	\$ 37,037.04	\$ 562,962.96
3	56%	27	\$ 611.08	\$ 16,425.79	\$ -	\$ 5,304.50	\$ 11,121.29	\$ 9,548.10	\$ 57,706.43	\$ 542,293.57
4	59%	28	\$ 629.41	\$ 17,824.91	\$ -	\$ 5,463.64	\$ 12,361.28	\$ 9,834.54	\$ 79,902.25	\$ 520,097.75
5	62%	30	\$ 648.29	\$ 19,293.20	\$ 5,000.00	\$ 5,627.54	\$ 8,665.66	\$ 10,129.58	\$ 98,697.49	\$ 501,302.51
6	65%	31	\$ 667.74	\$ 20,833.55	\$ -	\$ 5,796.37	\$ 15,037.18	\$ 10,433.47	\$ 124,168.13	\$ 475,831.87
7	68%	33	\$ 687.77	\$ 22,448.95	\$ -	\$ 5,970.26	\$ 16,478.69	\$ 10,746.47	\$ 151,393.29	\$ 448,606.71
8	71%	34	\$ 708.41	\$ 24,142.52	\$ -	\$ 6,149.37	\$ 17,993.15	\$ 11,068.86	\$ 180,455.31	\$ 419,544.69
9	74%	36	\$ 729.66	\$ 25,917.51	\$ -	\$ 6,333.85	\$ 19,583.66	\$ 11,400.93	\$ 211,439.89	\$ 388,560.11
10	77%	37	\$ 751.55	\$ 27,777.26	\$ 5,000.00	\$ 6,523.87	\$ 16,253.40	\$ 11,742.96	\$ 239,436.25	\$ 360,563.75
11	80%	38	\$ 774.10	\$ 29,725.28	\$ -	\$ 6,719.58	\$ 23,005.70	\$ 12,095.25	\$ 274,537.20	\$ 325,462.80
12	83%	40	\$ 797.32	\$ 31,765.18	\$ -	\$ 6,921.17	\$ 24,844.01	\$ 12,458.10	\$ 311,839.31	\$ 288,160.69
13	83%	40	\$ 821.24	\$ 32,718.13	\$ -	\$ 7,128.80	\$ 25,589.33	\$ 12,831.85	\$ 350,260.48	\$ 249,739.52
14	83%	40	\$ 845.88	\$ 33,699.68	\$ -	\$ 7,342.67	\$ 26,357.01	\$ 13,216.80	\$ 389,834.30	\$ 210,165.70
15	83%	40	\$ 871.25	\$ 34,710.67	\$ 5,000.00	\$ 7,562.95	\$ 22,147.72	\$ 13,613.31	\$ 425,595.32	\$ 174,404.68
16	83%	40	\$ 897.39	\$ 35,751.99	\$ -	\$ 7,789.84	\$ 27,962.15	\$ 14,021.71	\$ 467,579.18	\$ 132,420.82
17	83%	40	\$ 924.31	\$ 36,824.55	\$ -	\$ 8,023.53	\$ 28,801.01	\$ 14,442.36	\$ 510,822.55	\$ 89,177.45
18	83%	40	\$ 952.04	\$ 37,929.28	\$ -	\$ 8,264.24	\$ 29,665.04	\$ 14,875.63	\$ 555,363.22	\$ 44,636.78
19	83%	40	\$ 980.60	\$ 39,067.16	\$ -	\$ 8,512.17	\$ 30,555.00	\$ 15,321.90	\$ 601,240.12	\$ -1,240.12
20	83%	40	\$ 1,010.02	\$ 40,239.18	\$ 5,000.00	\$ 8,767.53	\$ 26,471.65	\$ 15,781.55	\$ 643,493.32	\$ -43,493.32

Key Points

At the time, based on the calculations, it was believed that the Adventure Centre would break even on investment after 20 years of operation. These estimates were made only based on weekend booking fees and did not take into account the potential for future bookings during the week, which would hasten the rate of return on the investment. This could not be factored in at that stage, as Mafeking would need to develop future plans to build this capacity.

The Adventure Centre was budgeted to run on a \$10 profit per individual over a weekend, after costs are removed. This was considered to be the easiest way to budget for this, as different activities will have different prices, depending on what equipment and resources are being used.

It was anticipated that the property would cost \$5,000 per year in yearly operational costs, which have been calculated to increase by 3% each year. On top of this, an expense of \$5,000 every five years was factored in for capital maintenance.

These costs will be covered by the income from the hire of the building and funds will be set aside throughout the five year period, to ensure that the capital maintenance funds are available when needed.

The Victorian Rover Council has already committed some \$30,000 to the project to cover architect's fees, planning permits, soil tests, etc.

The Multi-Purpose Activity Centre is a project that has been mooted multiple times. A building was moved from Seymour to Mafeking for the purpose of being turned into a training centre around 15 years ago, but funding was not supplied to finalise the project and the building having been damaged beyond repair has now been demolished and replaced with a picnic shelter and toilets and showers.

Funding Rationale & Precedents

The purchase of Mafeking Rover Park was conducted with the support of Scouts Victoria. The 28 years since this purchase has been an extraordinary display of the capabilities of the Rover Section and vindicated the decision of the Rovers and Scouting leadership of the time to invest in Mafeking. The Rover Section borrowed money from Scouts Victoria, which was utilised to purchase Mafeking Rover Park and this funding was repaid in less than the originally envisaged time period, thus demonstrating that the section can handle a "loan" of substantial proportions.

Mafeking Rover Park also has limited cash reserves, particularly given it committed to significant development before The Moot in 2016-2017. This significant development is being funded by Rovers (including profits from events such as Mudbash) and is significantly more investment than any other section contributes to Scouts Victoria properties.

Victorian Rover Council Funding

The Victorian Rover Council (VRC) is committed to the development of Mafeking Rover Park. In consultation with Rovers for the selection process for sites for The Moot, a key reason for selecting Mafeking was to continue the great development at Mafeking that occurred, particularly in the lead-up to Yea Moot in 1999.

Furthermore, the Rover Section has consulted with the Regions and the aims of this proposal were voted on by the VRC. It was agreed that we were to engage with Scouts Victoria and for the Rover section to contribute and/or commit to borrowing significant funding for the construction of these facilities.

The Branch Executive Council has endorsed the project and confirmed that it will loan the Rover Section \$400,000 which is to be repaid over 20 years, in similar fashion to the arrangement for the purchase of Mafeking.

Attachment 3: Detailed Building Proposal

The Plan

This multi-purpose facility is designed to accommodate a wide variety of Scout groups and activities. This facility would be of significant benefit to Mafeking Rover Park, ensuring regular bookings in the future..

This facility will include:

- Sleeping facilities – “Motel style” rooms capable of housing up to 4 persons in high standard accommodation and designed in such a manner that they could be easily be reconfigured to individual accommodation to house corporate clients. Each module would have self contained bathroom facilities. A separate module would be constructed to meet requirements for those requiring disabled facilities.
- Kitchen and dining – Kitchen facilities suitable for catering for a large group and a dining space for eating.
- Meeting spaces – In addition to the main room, several break out spaces are for smaller meetings.
- Verandah – Outside sheltered areas around the building providing covered spaces to be outdoors in winter and reducing direct sunlight on the facility during the summer months.
- Toilet facilities – including disabled toilets will also be located adjacent to the main building.
- Activity room in a central hall able to be used as the centre point for activities or as a main room for training and conference style events.
- Storage rooms and offices

This building would have significant long-term benefits to Mafeking Rover Park, the Rover section and the wider Scouting community. It has been designed to accommodate both Cub Pack Holidays and training courses, increasing the variety of bookings at the Park and supporting units and leaders in regional areas who currently have to travel large distances to access this kind of facility. Additionally, as a Centre of Excellence in “wheel and mechanical” activities, the facility would embrace the provision of a wide range of activities associated with this aim.

Location

The proposed location for construction is above Lake Surfmoort.

This location has many advantages:

Firstly, this location allows groups easy access to other facilities, which include the golf course and archery activities, and the water activities at Lake Surfmoort.

Secondly, we have been advised by the CFA that this site should have a low Bushfire Attack Level as it is in one of the clearest areas of the campsite with significant distance from any heavily wooded sections of the Park.

Finally, it provides a distinct second hireable area of the park away from the HG Hall and bunkhouse area, increasing the ability to host multiple parties onsite concurrently.

Attachment 4: Project Risk Management

Delayed Construction

Challenges through the construction process could result in delays to the planned completion date.

The multi-purpose facility will be a feature of the Park for many years to come.

Strong management of the development, planning and construction process will be essential to mitigate this risk. Utilising commercial construction will speed up the construction process and guarantee the building meets all safety requirements. This is increasingly important to ensure we meet best practice in this area, especially within the current context of the Scouts Victoria's Enforceable Undertaking resulting from an incident at another Scout Camp.

At this time, MRPCoM is reviewing the proposal to construct MPAC and any recommendations have yet to be finalised.

Less Usage than Forecast

The estimates used for the forecasting above were quite conservative and included a range of mitigating factors. It is quite plausible that usage may exceed these rates, particularly as other aspects of the property develop over the coming years. This would seem likely given that Mafeking is one of the fastest developing Scout properties. If usage is less than predicted, the building will still bring significant additional value to Mafeking for current major events and its ability to tender for and host new events. Existing users of Mafeking Rover Park will also have an enhanced experience and the venue will provide a training hub for the northern part of the state, meaning this building will still be sure to return the value invested in it by Scouts Victoria.

Location of Mafeking Rover Park

Mafeking is approximately 2 hours north of Melbourne by bus and is perceived by some to be too isolated to be a successful major event site and campsite. This perception, however, has not proved a major issue in Mafeking being a successful major event site and regular Scouting campsite.

The location of Mafeking away from the encroaching suburbia is in many ways a strength, avoiding increasing issues with noise and neighbours encountered by other Scouting sites. Furthermore, as the city continues to grow to the north there are increasing numbers of future Scouts and Scout groups for whom Mafeking will be an exceptional weekend campsite. This is further complimented by the accessibility from the north of the state and the eastern suburbs of Melbourne via Yea. This means Mafeking is well positioned for the future.

Fire Danger

Like all regional areas of Victoria, the summer period poses bushfire threats to the Highlands Region which includes Mafeking. The Mafeking Rover Park Committee of Management is actively working towards limiting the risk that is presented to the Park on days of high fire danger. The Park has a current fire prevention plan which includes regular fuel reduction activities and the maintenance of fire services & systems to mitigate this risk.

On days of code red fire danger, as determined by the CFA, it is a requirement that all personnel must vacate the site. In the event that evacuation is required there are multiple routes which can be utilised to transport participants offsite. This significantly reduces the risk for participants to be stuck at the park if a route is cut off.

The planned Multi-Purpose Activity Centre construction site is well away from the forested areas of Mafeking in an area likely to have a low fuel load. During the planning phase it is anticipated that the fire risk will be incorporated into decisions on the style and materials used for the building.

Mafeking Rover Park has a detailed Risk Management Plan which incorporates actions to be taken in the event of Fire.

Current Situation (2020)

Construction of MPAC has not commenced. The MRPCoM has been reviewing the overall requirements in relation to MPAC and is yet to reach a conclusion and provide recommendations to the VRC.

An element of this review may include the proposed construction and alternative methods to reduce the cost of the overall facility. There are a number of options to consider. It is expected that MRPCoM will provide recommendations to VRC in the near future.

The Shire of Murrindindi has recently advised that the building permit issued 1 2018 is due to expire. Given the uncertainty surrounding our current position, it is proposed that the permit be renewed for a further period (at a cost of \$215.00) given the investment already made by Rover Scouts Victoria.

East



West



South



North





SCOUTS VICTORIA
Victorian Rover Council
30th September 2020

Item Title	Number of VIC observers to NRC conference
Information	
Discussion	
X Decision	
Document Author	Andrew Strachan - NRC Delegate
Strategic Alignment	Logistics
Consultation	
Implementation Period	- Proposed at September VRC - Voted on for approval at October VRC

KEY POINTS

- Due to the high cost of attendance, and feedback about the usefulness of multiple observers, It would be beneficial for the state to only send one observer to the 2020 NRC conference In addition to the VRC chair, Vic NRC Delegate, and SC-Rover Support.

BACKGROUND

- Previous Vic delegations to NRC have been comprised of the; VRC Chair, Vic NRC Delegate, SC-Rover Support, and two additional rover observers elected by VRC.
- NRC Conferences are expensive to send people to, the less people we send the cheaper it will be.
- Feedback from previous delegations has stated that having multiple observers present had little benefit.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Elect only one Rover as an observer to join the Victorian delegation to the 2020 NRC conference.

IMPLEMENTATION PLAN –

Lead	VRC
Assists	
Cost	
Risks	
Milestones	- Paper tabled at September VRC - Feedback on paper received between September and October VRC meetings - Change to observer numbers approved at October VRC (the same meeting observers are elected at)
Outcomes	- Reduced cost of attending NRC Conference - Only one Vic Rover observer present at 2020 NRC Conference

AMENDMENTS

-

Notes from Mt Dandenong Region:

We understand at a region level that we don't really have a say in this, but the region units voted in favour of bringing these thoughts to VRCs attention anyway.

NRC Conference proposal

Feedback to mtdandenong.chair@vicrovers.com to be forwarded to the proposer.

Due to COVID-19 VRC delegation to the NRC Conference request that the 2021 conference to be held online and not be face to face, even if the situation continues to improve and allow interstate travel, and if the NRC refuses our request to then request online attendance from the VRC delegation so we can attend in a safe and responsible manner.

- Victoria is still under stage 4 and most likely will be at stage 3 or 2 by the time of the conference, traveling interstate brings the potential of spreading the Virus across the population, and if needed to spend 2 weeks in quarantine it would cause potential mental health issues for our delegation. As demonstrated online conferences and meetings are able to be conducted with ease and safety, and being having it held online it could also allow attendance from rovers across the country to attend, including BRCs the have trouble attending even in normal situations.

- Due to the Rover levy being waived this year the cost for travel expenses and accommodation is being covered by NRC, The NRC is currently under review so its spending from its reserve funds should be limited to instances where it is urgent, covering interstate travel especially during global pandemic is not, it is not using our resources wisely which is against the Australian scout law. (NRC April remote meeting 2020 12.2 Late paper: Suspension of NRC Levy 2020 (ACT, SA, Victoria))

Plan

1. VRC Delegation make the request to the NRC Executive and to formally make the proposal at the next remote meeting.
2. If denied a full online meeting and denied the request for ability to attend online then make plans to send minimum amount of the Delegation as possible and if the VRC table is in agreement to send a letter of complaint to the National Executive committee.

**VICTORIAN ROVER COUNCIL**

VRC Remote Meeting

26th August 2020

Item Title	Our Program Terminology
Information	
X Decision	
Document Author	VRC Office Bearers
Strategic Alignment	Governance
Consultation	This was a decision made by the National Operations Committee and National Executive Committee for Scouts Australia.
Implementation Period	Tabled at August VRC Voted on at September VRC Completed in all existing documentation by November VRC

KEY POINTS

- The language in our current documentation is not in-line with Our Program
- We need to bring our documentation in line with this program as part of our program transition

BACKGROUND

- The National Executive Committee and National Operations Committee as part of the new program approved changes to language which apply to all sections of Scouts Australia
- There is document outlining all of the language in the language guide here: <https://scoutsvictoria.com.au/media/4510/language-of-the-new-program-february-2020-version-10.pdf>

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Implement appropriate terminology in all documents created in August 2020 and beyond
- Adjust existing documents to include the correct terminology as per the guide

IMPLEMENTATION PLAN

Lead	<i>Maddy P – Secretary</i>
Assists	<i>Catherine M</i> IT Team
Cost	NIL
Risks	NIL
Milestones	All documentation for review is acknowledged Documents are assigned to different people for editing New documents are loaded onto the Vic Rovers website
Outcomes	All existing documentation will have the correct terminology.

AMENDMENTS

NIL



Victorian Rover Council
VRC Remote meeting
August 26th 2020

Item Title		Conflicts of Interest Procedure
	Information	
X	Decision	
Document Author		Michelle S
Strategic Alignment		Governance
Consultation		VRC Executive have discussed and revised to this point. Further conflict of interest discussions will additionally be held in a separate paper. The VRC have one month to discuss before voting in September.
Implementation period		Discussion in August and September. Voted on at September VRC.

KEY POINTS

- A procedure for Rovers to utilise at VRC meetings
- This is in line with the State conflict of interest policy

BACKGROUND

- It's important for the table to be aware of any potential conflicts of interest that may impact on decisions being discussed and made at VRC.
- Previously people have stated when they have a conflict of interest, this is formalising the process
- State conflict of interest policy: <https://scoutsvictoria.com.au/media/3751/conflict-of-interest-policy-2019.pdf>

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- That the VRC agenda includes a standard item asking for any conflicts of interest
- That Rovers at VRC make clear any conflicts of interest they have regarding meeting topics
- That the following line is added to the VRC Standing Orders:
- 1.6.5 "All invested members of the Scouting Association in attendance at the VRC are required to state any conflicts of interest they may have when participating in discussions. If a voting member has a conflict of interest, they are not to vote on the item."

IMPLEMENTATION PLAN

Lead	Maddy P - secretary
Assists	N/A
Cost	NIL
Risks	That this does not cover all conflict of interest in our organisation: we will discuss in separate paper a wider discussion about conflicts of interest.
Milestones	Discussed in August & September Voted on at September VRC
Outcomes	Stronger processes at VRC. Compliance with State policies and meeting expectations. Increased transparency.

AMENDMENTS

- *NIL*

**VICTORIAN ROVER COUNCIL**

VRC Remote Meeting

26th August 2020
**Rover
Scouts**
VICTORIA

Item Title	Marketing guidelines
Information	
X Decision	
Document Author	VRC Office Bearers
Strategic Alignment	Governance
Consultation	There is a new National Marketing guidelines document
Implementation Period	Tabled at August VRC Voted on at September VRC Completed in all existing documentation by November VRC

KEY POINTS

- Our branding on documents and resources spans multiple changes in branding guidelines
- We need to bring our documentation in line with the current branding of Scouts Australia

BACKGROUND

- In 2019 a new National brand was launched by Scouts Australia
- Branding kit: <https://www.dropbox.com/sh/txq5t0l7ac2wf1q/AAAmQrL1txHy8SQQA57uj-7ha?dl=0>
- Additional branding resources: <https://scoutsvictoria.com.au/age-sections-adults/member-resources/marketing/>

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Implement new National branding as per the branding guidelines in all documents created in August 2020 and beyond
- Adjust existing documents to include branding as per the guide

IMPLEMENTATION PLAN

Lead	Catherine M
Assists	Grace A IT Team
Cost	NIL
Risks	NIL
Milestones	All documentation for review is acknowledged Documents are assigned to different people for editing New documents are loaded onto the Vic Rovers website
Outcomes	All existing documentation will have the correct branding.

AMENDMENTS

NIL

APPOINTMENT OF A SUB-COMMITTEE ROVER ADVISER

Introduction

From time to time the position(s) of Rover Adviser to a sub-committee may become vacant. Prior to any advertising, the position description should be reviewed by the sub-committee to ensure that it adequately describes the position objectives, responsibilities, training and any other specific requirements. On completion the position description should then be referred to the State Commissioner – Rover Support for endorsement.

Advertising

Once the position description is finalised, the vacancy will be advertised in the weekly Rover newsletter and Scouts Victoria “Be Informed”, with a closing date normally three (3) weeks from advertisement. Applications will be addressed to the State Commissioner – Rover Support.

Should sub-committee members be aware of suitable candidates, they should encourage them to apply.

Interviews

A panel will be formed to interview prospective candidates and would normally comprise the sub-committee Chair and Deputy Chair, and a nominee of the State Commissioner – Rover Support.

At the conclusion of the interview process and relevant referee checking, the panel will forward a recommendation to the State Commissioner – Rover Support.

Operation

This policy is to operate in conjunction with the Sub-committee, and the Review of Commissioners and Rover Advisers, policies.



SCOUTS VICTORIA
Victorian Rover Council

[Date]

**Rover
Scouts**
VICTORIA

Item Title	<i>Provide a concise and meaningful title which captures the intention of the paper.</i>
Information	
Discussion	
Decision	
Document Author	<i>List the individuals and/or groups who authored the paper.</i>
Strategic Alignment	<i>Select from the VRC Strategic Plan and provide a brief explanation of how this paper contributes to those priorities.</i>
Consultation	<i>Outline the consultation processes undertaken with Rovers which informed this paper (e.g. call for input, major events engagement).</i>
Implementation Period	<i>Provide a brief timeline of the proposal, including opportunities for review.</i>

KEY POINTS

- *Please delete all red guidance text before submitting.*
- *All sections must be filled in for the paper to be considered. Paper may be returned for redrafting if sections are incomplete. Date and agenda item number will be filled in by VRC Secretary.*
- *Place an 'X' above next to Information (VRC does not need to vote) or Decision (NRC to vote) depending on the nature of the paper. If the paper is for Information only, please delete the Implementation Plan and Progress Report tables below.*
- *Attachments can be included and should be clearly marked, e.g. 'see Attachment A'.*

BACKGROUND

- *Provide a brief history which enables a non-expert to understand the topic.*
- *Where possible reference past decision of the VRC (e.g. 'At the December 2019 meeting it was agreed that X').*
- *Claims should reference Scout policies, external expert advice, etc. Include hyperlinks to sources where possible.*

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- *Outline all actions requested from the VRC (e.g. Approve the purchasing of X, Amend the By-Laws to state X). Where possible break down actions into smaller tasks.*

IMPLEMENTATION PLAN – *delete table if this is for information or a progress report*

Lead	<i>List who is responsible for delivering the project, typically the Document Author. If other individuals are listed they must give prior approval.</i>
Assists	<i>List individuals/groups who will support implementation. Their approval is required. Can be N/A.</i>

Cost	<i>Outline associated costs and funding sources. Attach receipts and quotes. For costs over \$500 three different quotes should be sought to demonstrate value for money. Reimbursement for costs will be tied to providing regular progress reports against agreed milestones.</i>
Risks	<i>Identify key risks which may impact the completion of the project and how they will be managed.</i>
Milestones	<i>List key project milestones including opportunities for review/evaluation. An update against these will be required at every VRC meeting until the project is completed. E.g. January 2020 – applications open; March 2020 – applications close, assessments begin; May 2020 – successful applicants notified; June 2020 – evaluation report circulated.</i>
Outcomes	<i>List the tangible (e.g. a report, merchandise) and intangible (e.g. improved awareness, stronger processes) outcomes which will be delivered to Rovers upon completion of the project</i>

PROGRESS REPORT – *delete table if this is for information or an initial proposal*

Lead	<i>List who is responsible for delivering the project, typically the Document Author. If other individuals are listed, they must give prior approval.</i>
Assists	<i>List individuals/groups who will support implementation. Their approval is required. Can be N/A.</i>
Progress	<i>Select from 'On schedule / At-Risk / Behind schedule' and provide a short justification.</i>
Milestones	<i>List key project milestones, noting which have been met and which have been amended since the last report.</i>
Issues	<i>Note any issues which have arisen, and the steps taken to address them or amend the scope of the project.</i>
Review	<i>List any learnings since the last report which may be of use going forward to this or other projects.</i>
Next Steps	<i>Outline tasks which will be undertaken before the next NRC meeting – an update on these will be requested during the Action Items discussion of the next meeting. Please provide a written update if you are unable to attend.</i>

AMENDMENTS

- List any changes to the paper which have occurred between initial submission and approval (e.g. new version submitted, changes made following debate). 'N/A' on the first version of the paper.*

Informal notes from Mt Dandenong Region:

The vibe from region is that we can't see what benefits we get from NRC. Nobody spoke in favour of staying in NRC. It's very costly. They don't have much Rover representative voting power anymore. A large number of projects (ie. Mental Health, Diversity and Inclusion) are already being run at Vic State level (don't need national projects). The further away from the individual rover the less likely it is to be relevant.

We have not held any formal votes about leaving/staying. We have had a formal vote to raise this issue at VRC.

Victorian Participation In the NRC

Feedback to mtdandenong.chair@vicrovers.com.au

A request that every region and the VRC as a whole has a discussion on the merits of staying as a member of the NRC, and a discussion group form amongst the region teams to write down and present what Victorian rovers would look like and how it would operate after leaving the NRC to the February VRC meeting.

1. What do Victorian Rovers get out of being a member of NRC that we could not do for ourselves?
2. The last internal review conducted by the NRC could not state what the NRC does to help grassroot rovers, then Victoria requested an external review which after a few years is only just about to return its findings, if it comes back with an answer Victorian Rovers don't find acceptable should we remain a member?
3. Badges and the award scheme is no longer being run through NRC but by the new program.
4. International event contingents are not run through NRC.
5. The New funding scheme for NRC vastly favours every other state, we subsidise several Branches to attend and take part in NRC but in most Victorian proposals we lose because it does not favour the rest of the branches.
6. If we remain in NRC we will have to raise extra money on Victorian Rovers, either by more expensive event tickets or a levy raise on your Registration (which was already knocked back by Victorian Branch).
7. Voting at VRC is 2 votes per Branch, but funding is raised by Rovering population (see below attached graph).
8. Victoria can run its own national moot buddy scheme (financial assistance to attend national moots).
9. Can grassroot rovers tell you what NRC does? Do they know of its existence?

Existing Branch	Rovers (2019 Census)	2020 Flight Rationalisation	2020 Conference Attendance (Two Delegates)	NRC Levy	NRC Levy per Rover	Moot Buddies Levy	Total Annual Invoice to BRCs	Total Cost Per Rover
ACT	96	\$900	\$300	\$412.80	\$16.80	\$96.00	\$1,708.80	\$17.80
NSW	794	\$900	\$300	\$3,414.20	\$5.81	\$794.00	\$5,408.20	\$6.81
NT	14	\$900	\$300	\$60.20	\$90.01	\$14.00	\$1,274.20	\$91.01
Queensland	486	\$900	\$300	\$2,089.80	\$6.77	\$486.00	\$3,775.80	\$7.77
SA	159	\$900	\$300	\$683.70	\$11.85	\$159.00	\$2,042.70	\$12.85
Tasmania	89	\$900	\$300	\$382.70	\$17.78	\$89.00	\$1,671.70	\$18.78
Victoria	1188	\$900	\$300	\$5,108.40	\$5.31	\$1,188.00	\$7,496.40	\$6.31
Victoria 23/4/2020	1455	\$900	\$300	\$7456.50	\$5.15	\$1455.00	\$8911.50	\$6.12
WA	199	\$900	\$300	\$855.70	\$10.33	\$199.00	\$2,254.70	\$11.33

Proposed Branch	Rovers (2019 Census)		Enhanced NRC Levy	Enhanced NRC Levy per Rover	Moot Buddies Levy	Total Annual Invoice to BRCs	Total Cost Per Rover
ACT	96		\$720.00	\$7.50	\$96.00	\$816.00	\$8.50
NSW	794		\$5,955.00	\$7.50	\$794.00	\$6,749.00	\$8.50
NT	14		\$105.00	\$7.50	\$14.00	\$119.00	\$8.50
Queensland	486		\$3,645.00	\$7.50	\$486.00	\$4,131.00	\$8.50
SA	159		\$1,192.50	\$7.50	\$159.00	\$1,351.50	\$8.50
Tasmania	89		\$667.50	\$7.50	\$89.00	\$756.50	\$8.50
Victoria	1188		\$8,910.00	\$7.50	\$1,188.00	\$10,098.00	\$8.50
Victoria 23/4/2020	1455		\$10,912.50	\$7.50	\$1455.00	\$12,367.50	\$8.50
WA	199		\$1492.50	\$7.50	\$199.00	\$1,691.50	\$8.50



ROVER TRAINING PROCESS

Basic Training Overview

Membership requirements met

Tech skills

e-Learning
common core

e-Learning
Rovers

ROVER BASIC PRACTICAL COURSE

e-Learning bush walking

basic
bushwalking
course

OR

Recognition
of proficiency
process

Reception of Gilwell Woggle
For R.A.'s: Certificate of Adult Leadership

Rover in-service



ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:

- Adventurous Activities (instructor or guide)
- Axe and Log