



SCOUTS AUSTRALIA
MINUTES FOR THE 478TH MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 26TH MAY 2021, AT 7:30pm

1	Welcome	
1.1	Flag Break	Michelle Saffin
1.2	Attendance & Apologies Apologies – Charmaine Beggs, Drew Lazenby, Scotty Harrison	Maddy Packer
1.3	Acknowledgement of Country Scouts Victoria respectfully acknowledges the Traditional Custodians of the country throughout Victoria where our activities take place. We pay our respects to Elders, both past, present and emerging and continue to recognise and embrace the important continuous history and connection to land & community of Aboriginal and Torres Strait Islander peoples.	
1.4	Conflict of Interest Any conflicts of interest that become apparent in the meeting are to be raised. <ul style="list-style-type: none"> ♦ Cameron Phillips – Item 11.1 ♦ Michael Watt – Item 11.5 	

2	Congratulations, Guest Speakers, Presentations and Formal Thanks	
	Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month. <ul style="list-style-type: none"> ♦ To Emily for upgrading the Victorian Rover Centre with a Disco ball, paper towel holder, projector screen, and computer shelf! 	
	Guest Speakers – N/A	

3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Michelle Saffin
	Motioned: Bays Seconded: Melbourne Passed.	
3.2	Correspondence	Maddy Packer
	Nil.	
3.3	VRC Financial Report	Jody Freeman
	The VRC Budget has been tabled this month.	
3.4	Decisions of the VRC Chair to be ratified	Michelle Saffin
	Surfmoot 2022 Chair That Danny Wallace will be ratified as the Surfmoot 2022 Chair. Motioned: Plenty Valley Seconded: Bays Passed.	
3.5	Nominations for the Baden-Powell Scout Award	Regions
	Alice Hayllar, <i>4th Knox</i> – Mount Dandenong Emily Kinross-Smith, <i>Boss Hurst Rovers</i> – South West Luke Wheatley, <i>AB Balcombe Rover Unit</i> – Bays	

4	Office Bearers Reports	
4.1	Chair	Michelle Saffin
	<p>Thank you to those who were at Mafeking over the weekend: there was lots of great work happening to prepare the park for Mudbash, which is just around the corner! Please be sure to buy your Mudbash tickets asap. The mental health working group will also be at Mudbash - please refer to the posts on the Mudbash page for details.</p> <p>Otherwise, this month I have been working on resolving any loose ends that remain from the last 12 months and working on my handover details.</p> <p>Email at: chairman@vicrovers.com.au</p>	
4.2	Deputy Chair	Kieron Younger
	<p>Firstly, I'd like to thank the good wishes I received last month; I really appreciate it. Welcome and congratulations to all newly elected Unit leaders.</p> <p>Second, The Sword Audit has finally come to a good end with 88% of units filling the google form. The 12% left are units that need to be delisted or are in struggle town. Our region chairs are working on those units currently.</p> <p>Last Monday the region chairs met up via Zoom to talk about tonight's meeting, a few papers and Mudbash. This coming weekend the region chairs are going on a weekend getaway to really get to know each other as most of us didn't formerly meet each other until early January this year.</p> <p>What really topped off my month was having our OB's meeting at the last Mudbash working bee. I find having meetings at our own campsite really special to see.</p> <p>Looking forward to all our region AGMs and elections coming up in June.</p> <p>Email at: deputy.chair@vicrovers.com.au</p>	
4.3	Assistant Chair	Matthew Barnes
	<p>No report submitted.</p> <p>Email at: assistant.chair@vicrovers.com.au</p>	
4.4	Membership Development	Adam Kaplan
	<p>I have been working on the recruitment and retention workshop I proposed last month, which is also my wood badge project. I've identified several key areas the section can improve upon across the board. These include engaging 18-year-old venturers while they are still in year 12, keeping on new rovers who don't have a scouting background, and those rovers who for work/study/other reasons cannot commit to regular rover attendance. I am aiming to have it ready to present by the beginning of August.</p> <p>I have also identified that many venturer units have no contact whatsoever from rover units. I will be working with the Victorian Venturer Council to identify who these units are and set up a system such that every venturer unit can be in contact with at least one rover unit.</p> <p>Mudbash is very close, and many venturers will be heading up to open day. I encourage you to find out which units close to you are planning on attending, and potentially invite them to meet with you.</p> <p>Armstrong500 is one of the big venturer events and is on September 10 – 12 in Labertouche. They always need rovers to assist in a variety of different tasks. Rovers are also invited to compete as a team! Visit their website at http://www.armstrong500.com/ and get in contact with them if you're able to help, any help will be appreciated.</p>	

Email at:

membership.development@vicrovers.com.au

4.5 Program

Michelle Saffin

Nothing to report.

Email at:

program@vicrovers.com.au

4.6 Our Program

Jacinta Swift

No report submitted.

Email at:

program.transition@vicrovers.com.au

4.7 Training

Hamish Beshara

This month the Rover Training Support Team ran an absolutely fantastic May Madness with great attendance and attendees. It was a bit bittersweet considering it was the last May Madness in the current format, with all sections now able to enrol on these courses.

The next training weekend is the July non-residential, which will be held at the Victorian Rover Centre on July 24 and 25. Although this course will be open to all adult members in Victoria and will be covering a new curriculum, it is encouraged that Rovers still register for this course as it will be run by Regi, who will be able to give you more of a Rover flavour opposed to a course run by another Trainer.

The Course Code is 106529 and applications are open until July 2nd. You can register using this link and entering the Course Code: <http://www.vicscouts.asn.au/Training//Registration/default.php>

Email at:

training@vicrovers.com.au

4.8 BPSA

Hamish Beshara

Thanks to all who came to last week's BPSA Support Team training. All dates for BPSA Support Team training have been published on the Rover Training Facebook page. Region Chairmen, please encourage Rovers to attend a session if you would like more people on your Region BPSA Support Teams. The next session is on Wednesday the 18th of August at 7:00 PM on Zoom. Registration is via the link on the Facebook event.

Email at:

bpsa@vicrovers.com.au

4.9 NRC

Andrew Strachan

- ♦ The NRC Review report has been approved by the NRC table
- ♦ Each individual recommendation will be voted on at a special meeting being held June 18th

Email at:

nrc.delegate@vicrovers.com.au

4.10 Finance

Cameron Phillips

- ♦ Have been working on the Financial Management Document over the last month
- ♦ Hopefully, everyone's questions have been answered
- ♦ Thank you to the region chairs for having me at their meeting.

Email at:

finance@vicrovers.com.au

4.11 Secretary**Maddy Packer**

All reports **not** provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to me.

Nominations:

Nominations are now closed. Voting for all remaining OB position will be happening tonight.

Email at:

secretary@vicrovers.com.au.

4.12 Resources**Emily Kinross-Smith**

This month we had the windows tinted. This includes a lifetime warranty which I will leave with the centre. I was told that there is a three-month period where the film will still be setting so please do not touch them during this time – even if you see bubbles. I also installed the projector screen in the meeting room, added a shelf and installed a paper towel roll holder in the bathroom.

This month I'm getting some pest controllers in for the main building, and we are also putting out feelers for someone to repair our eaves so if this is something you can do get in contact!

The quotes I have received are as follows:

1. SOS pest control. Inspection charge = \$165-220. Cost \$250-\$500 (depending on rats or possums and roof access)
2. Defender pest control. \$275-\$330 for rats, \$400+ for possums
3. Didn't catch their name place. \$330 rats, possum would be more – no price given. They would repair roof.

Vote: To spend up to \$500 on pest control

Motioned: Lerderderg

Seconded: Plenty Valley

Passed.

Email at:

resources@vicrovers.com.au

4.13 Strategic Planning**Lily Twyford**

I have finished the responsible drink draft resource ([page 4 of agenda attachment](#)) - there will be spelling mistakes and grammar errors sorry! Otherwise, please take this back to your regions and send me feedback. My aim is that this is the kinda resource that is given out at events (state, region, unit etc.) and discussed and unit chairs meetings (hopefully at Mudbash as a test drive). I'm not a trained professional by any means in regard to alcohol or responsible alcohol, I just looked at a lot of resources and websites and tried to compile an accurate summary but hence if there are parts people wants added or changed or both - let me know!

Email at:

strategicplan@vicrovers.com.au

4.14 PR and Marketing**Grace Archer**

If you want anything included in newsletter or social media, contact me via email.

Email at:

communications@vicrovers.com.au

4.15 Visual Communications**Catherine Marley**

If you need any graphics/posts/logos designed for your unit/event/subcommittee, let me know.

- ♦ Region badges will not be completed by the end of my term
- ♦ A decision will be announced at the next meeting on what will be the plan moving forward

Email at:

visualcommunications@vicrovers.com.au.

4.16 IT

Michael Watts

With Mudbash coming up please remember to register using the link emailed to you when you bought your ticket. Please email me if you have ordered a ticket but not received your registration link. A friendly reminder that the front gate system will now check if mandatory e-learning has been complete. If it has not been complete you will not be able to enter the event until it is complete. Please do not wait until you're at the gates into Mafeking to find out you haven't done them; you won't have reception.

The search function on the website now works again.

Both Zoom accounts have been renewed for another year. Zoom meetings are still available, please email conferencing@vicrovers.com.au. If you are no longer needing your scheduled meeting please also email to let us know so we can free up those slots for others.

Standing Reminders:

WWCC/e-learning reminder emails are being sent once a month. Please let me know if you would like this information to go directly to unit leaders in your region, or if you would like an ad-hoc report.

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there is anything we can assist with.

4.17 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

THANK YOU

A huge thank you to all members of the Rover community for your kind words, best wishes and thoughts following my accident recently. Your support during the last few weeks has been great and much appreciated by me and Jen. I have reflected on the strong friendships which we develop through Scouting and the past weeks have demonstrated these within our community in particular. Whilst I am still unable to travel, I am now able to participate in meetings, etc. virtually and can access phone and email.

Special thanks to Regi and Stephen for taking on additional activities to cover my absence.

CONGRATULATIONS

Congratulations to Kieron on your election as VRC Chair for the next twelve months. I look forward to working with you and the rest of the team who will be elected tonight, and over the coming weeks, as we continue to move the Rover Section forward.

MUDBASH/MAFEKING

Thank you to Lucy and the Mudbash team and Matty and the Mafeking team and everyone else involved in the preparations and development of Mafeking for Mudbash.

After a gap due to COVID there has been much to do to ensure that all is in preparation for this year's event.

Emails:

Pete: sc.rovers@vicrovers.com.au

Regi: regi.caesar@vicrovers.com.au

Stephen: stephen.carter@vicrovers.com.au

5 Sub-Committee Reporting

5.1 Mafeking Rover Park

Matthew Barnes

- ♦ The Training Centre is currently out of action due to mould being found on the ceiling which could possibly be black mould. We are waiting for the insurance company to send up a mould inspector. Until this

happens NO ONE IS TO ENTER THE TRAINING CENTRE. This is to protect the health and safety of all who visit the park.

- ♦ Mafeking are still looking to fill the following positions: Secretary, Motorsports Liaison Officer, Grants Officer and Quartermaster. This is a great opportunity for someone who is interested in learning what the role involves, this current committee term finishes in August.
- ♦ MRP will be providing VRC with their proposed new Committee of Management outline in June for Voting in July in time for our elections in August.

If you have any questions and/or comments they can be emailed to:

chairman@mafekingroverpark.com

5.2 Surfmoor

Danny Wallace

- ♦ Thank you for ratifying me into the position
- ♦ More to come in future months

5.3 Mudbash

Lucy Hubbard

We are 17 days away from when gates open so here are the super important bits of information that will need to be passed on to your regions. We will be posting on Facebook as well but please pass this on yourself :

- ♦ Pre-Sale Tickets Close on the 2nd of June 2021 \$70 Via the RoverStore
- ♦ Gates Tickets are \$90 @ the Gate
- ♦ Catering Packs are on the store.
- ♦ Merch will be able to pick up from 4 pm on Friday Night.
- ♦ If you are sick DO NOT COME !!!!!!!!!!!!!!!
- ♦ Region Chairs, if you have not already, could you please provide me with a contact for either yourself or someone who will be looking after the region.

Tickets Break down as for Tuesday Afternoon – TOTAL 346 (378 new total as of 26/5) :

- ♦ Bays Region: 62
- ♦ Mt Dandenong Region: 50
- ♦ Other Formation Type / No Formation Listed: 45
- ♦ Plenty Valley Region: 33
- ♦ Lerderderg Region: 26
- ♦ Melbourne Region: 21
- ♦ Murray Midlands Region: 19
- ♦ South West Region: 10
- ♦ Gippsland Region: 9

We totally understand that people may have concerns that COVID has thrown a spanner in the works, but we are still going ahead. If the super, super, super bad situation we do have to post-pone we will email all participants that have registered an email with the details and refund options.

A quick update on the Main Arena Project. All earthworks have been completed and this weekend we are just putting the final touches to the fence.

Also, just a friendly reminder that is not ok to pass on personal contact details to others without their permission.

See you all at Mudbash.

5.4 Rover Scout Motorsport (RSM)

Simon Nuccio

- ♦ If you have a unit that needs their car scrutined, have them message the RSM Facebook page

5.5 Bogong Rover Chalet

Jesse Lang

We've finalised our budget for the coming financial year and have 330 people booked in so far for this season. For those attending, we've been informed that there is likely to be a shortage of ski hire this year, so if you're planning to hire skis, please do so as early as possible to ensure you have skis for your winter party.

Also, we have our Ski Expo coming up on 9th June at 7:30pm located at Ajay's ski store in Heathmont, and we'd love to see lots of Rovers there. The Ski Expo will have a guest speaker, light refreshments and storewide discounts provided on the night. More details can be found on the event on our Facebook page.

5.6 W.F. Waters Lodge **Todd Henderson**

- ♦ Last working bee coming up
- ♦ More details here
- ♦ <https://www.facebook.com/events/427998238621411/?ti=ls>

5.7 MARB **Madeline Ancill**

MARB will be on the 18th of September at the Coburg Town Hall.

Our pre-sale tickets are currently \$60, and you can get yours at <https://rovers-victoria.square.site/>.

If you ever have any questions at all, please do not hesitate to contact me at marb@chair.com.

Look forward to seeing you at the Coburg Town Hall on the 18th of September.

5.8 Rover Dinner **Lerderderg**

- ♦ We do not have a budget yet
- ♦ In the process of short listing the venues
- ♦ Costs have varied greatly

5.9 Yearbook **Catherine Marley**

Yearbook is in progress. Thank you everyone for your feedback from the discussion paper last month.

- ♦ Will be sent to print when it is completed – eta a couple more weeks, aim to be done by next VRC

6 Region Reporting

6.1 Bays **Rachael Osborne**

Bays has had a really productive month in May, with quite a few of our rovers attending both basic and advanced training at May Madness as well as several completing their BPSA support training recently. We've set up a BPSA Support team group for our region to help support more rovers finishing badgework on the outgoing system, and as more people complete their BPSA training more will be available to assist. We've also got nominations for all of our exec positions, to be voted on June 1st and commencing the following month.

We currently have over a quarter of the region registered for Mudbash with many more incoming!! Units all across the region are pretty excited for it.

I also attended the Bays region BP & QS award dinner, which was a nice night celebrating our dedicated venturers and rovers throughout Bays.

Also, a huge congratulations to Luke for completing his BP Award!

6.2 Gippsland **Justin Porter**

- ♦ Nominations are open for the incoming executive
- ♦ We have a few going to Mudbash – still pushing to encourage more to attend

6.3 Lerderderg **Hamish Beshara**

This month Lerderderg voted to change the AGM month from August to July to align closer with the AGM dates of other Regions. The Lerderderg AGM and elections will be on the 13th of July, with positions being adopted at the conclusion of the meeting.

Thank you to Nicole from Djerriwarrh Rover Unit for running a Terrain 101 session for everyone at our last Region meeting, it was great to learn more about the use of Terrain in our Units. The goal for the Region for the next few months is to assist Units in migrating onto the Terrain platform.

6.4 Melbourne**Tiffanie Thomas**

- ♦ Our AGM is coming up next month, with our elections happening then
- ♦ 2 Units have run successful fundraisers this month
- ♦ Fun Fact: A wood frog can hold its pee for up to 8 months

6.5 Mount Dandenong**Gemma Park**

It's been another quiet month at Mt Dandenong from a region perspective, however units have been staying active and exploring their cold weather programming. My unit recently held a Venturer/Rover campfire night, the first campfire I'd had this winter and it was lovely to get back to basics - marshmallow s'mores and damper included!

Mt Dandenong has continued to engage in discussion about how to make Region Gatherings more interesting - our latest plan is combining them with activities, we'll report back with how we go.

We're also coming up to our elections, and will be reflecting on the goals we set at the start of the year, discussing things that could be improved for next year, and handing over to the new exec.

6.6 Murray Midlands**Bella Condello**

I've sent word out to the units of Murray midlands to get buying on Mudbash tickets. Hopefully, that helps to sell a few more. We currently still only have one nomination for our region exec elections that will be happening at Mudbash. I will not be running for any positions as I have moved interstate but have really enjoyed my time representing my region.

6.7 Plenty Valley**Catherine Marley**

Our exec nominations opened up two weeks ago, and we already have applications for most positions. These will be voted on at our AGM on the 8th of July. We are looking forward to Mudbash, with most of our units attending and some planning other camps on the long weekend. We had four members of our region complete May Madness, two Basic and two Advanced. I'd like to congratulate these individuals and I hope they do great things with their new skills.

6.8 South West**Lily Twyford**

We have had an exciting month! Region elections will be happening this coming month, and position nominations were opened at this month's the meeting. We created a timeline for next term which will be workshopped at the next meeting. We also have drafted a 'creative' camp which will hopefully be a venturer combined activity. We had the final OH&S report for our Villa at Eumeralla and will be working on a timeline and fundraising so we can get back to it very soon! There have been communications with Deakin Uni about attending their open days to promote rovers within our region. We're also working alongside Scout Moot, helping with their committee and budget - it's going to be a great time by the sounds of it! Lastly, we had a region badge created which we got quotes for and will voting/discussing so we can buy some region camp blanket and scarf badges!

7 Other Reports**7.1 MPAC Report**

Expressions of Interest for the project patrol should be submitted before June 29th via the google form.

<https://docs.google.com/forms/d/1JGhQv-ug4rnBnFBjgh9HSOkYb2Lq98nrEZ11uNo9Hf0/edit?ts=60891efb>

8 Interstate, National and International Events and Contingents**8.1 Ireland 2022**

World Scout Moot registrations are now closed. The dates of the Moot are 18th July – 28th July 2022.

The most current and reliable information can be found here: <https://www.worldscoutmoot.ie/covid-19-faqs/>.

8.2 Apple Island Moot - Tasmania

Expressions of Interest for the role of Tasmanian Moot Contingent Leader should be submitted via google form. <https://docs.google.com/forms/d/1mmX1b4NgyPdgdauOvcS0aSkuDUG7XAH6GalZxtReg/edit?ts=60891ecc>

A position description is coming soon.

Find information about the moot on the website and Facebook page

<https://appleislemoot.com.au/>

<https://www.facebook.com/AIM2023>

9 Tabled Items

9.1 Mafeking Budget

Matthew Barnes

The budget cover letter can be found on page 26 of the minute attachment.
The budget for Mafeking can be found on page 27 of the minute attachment

Send any questions or comments to Matthew

chairman@mafekingroverpark.com

9.2 VRC Budget

Jody Freeman

The budget cover letter can be found on page 28 of the minute attachment.
The budget for VRC can be found on page 29 of the minute attachment

Send any questions or comments to Jody

treasurer@vicrovers.com.au

9.3 BCMG Budget

BCMG

The budget cover letter and budget can be found on page 30 of the minute attachment.

Send any questions or comments to Peter

treasurer@bogongroverchalet.org.au

9.4 Composting at Mafeking

Hugh Anderson

Proposal can be found on page 36 of the minute attachment.

KEY POINTS:

- ♦ Wanting to establish an onsite composting facility withing Mafeking Rover Park
- ♦ A program for food waste collection will be created in time for Mudbash 2021
- ♦ To cater for an estimate of 200 Units
- ♦ This initiative is to work towards a number of Sustainable Development Goals, including Sustainable Communities, Responsible Consumption and Production, and Climate Action

Vote: Concept of composting at Mudbash with an investment from VRC of up to \$1000

Motioned: Mt Dandenong

Seconded: Melbourne

Passed.

Send any questions and comments to Hugh.

10 Items for the Information of the Victorian Rover Council

10.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Units that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

11 Voting Items**11.1 Financial Management Document****Cameron Phillips**

Paper can be found on page 43 of the minute attachments.
Financial Management document can be found on page 45.

KEY POINTS:

- ◆ Bank Accounts and Signatories
- ◆ Budgets and Cover Letters
- ◆ Presenting Budgets to the VRC Table
- ◆ Presenting Major Changes to the Budget
- ◆ Income
- ◆ Ticket Sales
- ◆ Merchandise
- ◆ Expenditure
- ◆ Quoting
- ◆ Ledger
- ◆ Invoicing
- ◆ Reporting
- ◆ Capital Expenditure
- ◆ Rovers Commerce Operation
- ◆ Grants
- ◆ Appendix A – Role of an Event Subcommittee Treasurer
- ◆ Appendix B – Tax Invoices

Amendments

“RSM” to be added to Introduction (WITHDRAWN)

Motioned: Plenty Valley

“RSM” and “Surfmoot” to be added to Introduction, and “Mt Baw Baw” to be removed

Motioned: Plenty Valley

Seconded: Gippsland

Passed

Final edition with amendments:

Motioned: Mt Dandenong

Seconded: Lerderderg

Passed.

Send any questions and comments to Cameron via email.

finance@vicrovers.com.au

11.2 Pronoun Badge Proposal**Fi Freyr**

Paper can be found on page 57 of the minute attachments.

KEY POINTS:

- ◆ A pronoun badge that is able to be sewn onto the scouting uniform.
- ◆ Initially have he/she/they badges and then progress to customisable pronoun badges.
- ◆ Having this badge will help encourage everyone to ask a person’s pronouns before immediately assigning them.

Motioned: Plenty Valley

Seconded: Melbourne

Passed.

Send any questions and comments to Fi
filipe.bm.freyr@gmail.com

11.3 Victorian Rover Council Quorum

Catherine Marley – Plenty Valley

Paper can be found on page 60 of the minute attachments.

KEY POINTS:

VRC does not currently have a quorum in the standing orders. Current voting procedures are on page 4 of the standing orders (2020 edition)

A quorum by definition is “the smallest number of people who must be at a meeting for official decisions to be made by voting”

Most quorums are typically 66% of voting parties or 50%+1 voting parties.

In the case of VRC, 66% is the equivalent of 11/16 votes, and 50%+1 is the equivalent to 9/16 votes.

It is suggested that a vote should not be taken if we do not have a quorum, with all items being kept on the table or withdrawn at the discretion of the authors.

It is also suggested that should abstain votes bring the vote count below the quorum, the voting item should be kept on the table or withdrawn at the discretion of the authors. This is due to abstain votes not being included in the final vote count.

Amendments:

Use “50%+1” over “66%”

Motioned: South West

Seconded: Mt Dandenong

Passed.

Final edition with amendments:

Motioned: Plenty Valley

Seconded: Bays

Passed.

Send any questions and comments to Catherine
plentyvalley.chair@vicrovers.com.au

11.4 2022 NRC Conference Proposal

Plenty Valley

Paper can be found on page 62 of the minute attachments.

KEY POINTS:

- ♦ The NRC Conference typically is held in person with travel, food and accommodation costs covered by the NRC, therefore by Branches.
- ♦ The NRC conference was held online in January 2021 to avoid COVID-19 risks and border closures.
- ♦ The cost of this conference is not typically disclosed, however a copy of the 2020/21 budget was published in June. (attached)

Vote: To stay on the table until we know how nrc vote about recommendations

Motioned: Plenty Valley

Seconded: Bays

Passed.

TO BE VOTED ON AT THE JUNE VRC MEETING

Send any questions and comments to Catherine.
plentyvalley.chair@vicrovers.com.au

11.5 Meeting Room camera options	Michael Watts
<p>Paper can be found on page 64 of minute attachment.</p> <p>KEY POINTS</p> <ul style="list-style-type: none"> ♦ The Rover Centre Is used as a meeting room by all Rovers meeting in 'Hybrid' mode. ♦ Improving the meeting room set up would benefit all Rovers and encourage meeting attendance. ♦ The meeting room set up will be used for many years before becoming obsolete. ♦ Country Regions may continue to dial into meetings. ♦ Turn the VRC into the premiere video conferencing centre for Scouts Victoria. <p>Motioned: Mt Dandenong Seconded: Bays Passed.</p> <p>Send any questions and comments to Michael (Jeff). it@vicrovers.com.au</p>	
11.6 NRC Review Recommendations	
<p>An external review was conducted, examining the NRC operations, functions, and structure. The review has provided 20 recommendations designed to assist in improving the NRC's effectiveness and deliver better outcomes for Rover Scouts in Australia.</p> <p>The review has been attached to the email sent with the May Minutes.</p> <p>Voting on whether to adopt these recommendations or not will occur at a special June NRC meeting.</p> <p>Vote: How regions will vote: Vote to approve all recommendations in on vote Motioned: Lerderderg Seconded: Mt Dandenong Passed.</p> <p>Vote: VRC endorsing all 20 recommendations Motioned: Mt Dandenong Seconded: Lerderderg Passed.</p> <p>Send any questions or comments to Andrew. nrc.delegate@vicrovers.com.au</p>	

12 Standing Items
12.1 Unit Names and Scarves Regions
Nil
12.2 Workplace Health & Safety Items
If you are using the VRC please ensure you check-in using the QR code on the front door, use sanitiser frequently and wash down all frequently touched surfaces before departure.

13 VRC Office Bearers 2021/2022 Nominations and Elections
13.1 Nominations
<p><u>Submitted through the Google form (as 12pm, Tuesday 25th May 2021):</u></p> <p>All these nominations will be moved, seconded, accepted and any relevant exemptions sought prior to elections at May's VRC.</p> <ul style="list-style-type: none"> ♦ Matthew Barnes – Assistant Chair

- ♦ Hamish Beshara – Deputy Chair
- ♦ Michael Watts – IT Officer
- ♦ Adam Kaplan – Membership Development Officer
- ♦ Maddy Packer – Secretary
- ♦ Rachael Osborne – PR and Marketing Officer
- ♦ Hugh Anderson – Environmental Patrol Leader
- ♦ Andrew Strachan – NRC Delegate
- ♦ Rachael Osborne – Visual Communications Officer
- ♦ Catherine Marley – Training Officer
- ♦ Lily Twyford – Strategic Planning Officer | **Withdrawn**

13.2 Elections

All applicants have had their active rover status confirmed prior to tonight's elections. Applicants will have a strict maximum of 5 minutes to speak and answer any questions, before voting takes place.

Election of Deputy Chair:

Nomination: Hamish Beshara

Exemption Required: Nil

Result: Appointed

Election of Assistant Chair:

Nomination: Matthew Barnes

Exemption Required: 6 months - Approved

Result: Appointed

Election of Membership Development Officer:

Nomination: Adam Kaplan

Exemption Required: Nil

Result: Appointed

Election of Training Officer:

Nomination: Catherine Marley

Exemption Required: Nil

Result: Appointed

Election of NRC Delegate:

Nomination: Andrew Strachan

Exemption Required: Nil

Result: Appointed

Election of Secretary:

Nomination: Maddy Packer

Exemption Required: Nil

Result: Appointed

Election of PR and Marketing Officer:

Nomination: Rachael Osborne

Exemption Required: Nil

Result: Appointed

Election of Visual Communications Officer:

Nomination: Rachael Osborne

Exemption Required: Nil

Result: Appointed

Election of IT Officer:

Nomination: Michael Watts

Exemption Required: Nil

Result: Appointed

Election of Environment Patrol Leader:

Nomination: Hugh Anderson

Exemption Required: Nil

Result: Appointed

The positions listed below remain empty as of the May VRC Meeting:

Election of Resources Officer:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of Strategic Planning Officer:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of BPSA Officer:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of Program Officer:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of New Program Officer:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of Diversity & Inclusion Patrol Leader:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Congratulations to the incoming Office Bearers team for 2021-2022!

13 General Business

13.1 Other Business

- ♦ The Lunar eclipse was amazing

Closing Parade: Flag Down & Rover Prayer
Meeting Closed at: 10:35pm

VRC MINUTE APPENDIX

MAY MEETING

26.5.21

Title	Page	Agenda Item	Description
VRC Attendance.....	2	1.2	Minute Document
Responsible Drinking Resource.....	4	4.13	Report Item
Mafeking Budget Cover Letter.....	26	9.1	Tabled Item
Mafeking Budget.....	27	9.1	Tabled Item
VRC Budget Cover Letter.....	28	9.2	Tabled Item
VRC Budget.....	29	9.2	Tabled Item
BCMG Budget & Notes.....	30	9.3	Tabled Item
Composting at Mafeking.....	36	9.4	Tabled Item
Financial Policy Proposal.....	43	11.1	Voting Item
Financial Management Document.....	45	11.1	Voting Item Attachment
Pronoun Badge Proposal.....	57	11.2	Voting Item
Victorian Rover Council Quorum.....	60	11.3	Voting Item
2022 NRC Conference Proposal.....	62	11.4	Voting Item
Meeting Room Camera Options.....	64	11.5	Voting Item



VRC ATTENDANCE
478TH MEETING OF THE VRC
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 26TH MAY 2021, AT 7:30pm

Committee	Role	Name	Present (✓)	Apology (✕)
Office Bearers	Chair	Michelle Saffin	✓	
	Deputy Chair	Kieron Younger	✓	
	Assistant Chair	Matthew Barnes		✕
	Membership Development	Adam Kaplan	✓	
	Program	N/A		✕
	Our Program	Jacinta Swift		✕
	Training and BPSA	Hamish Beshara	✓	
	NRC	Andrew Strachan	✓	
	Secretary	Maddy Packer	✓	
	Resources	Emily Kinross-Smith	✓	
	Strategic Planning	Lily Twyford	✓	
	PR and Marketing	Grace Archer	✓	
	Visual Communications	Catherine Marley	✓	
	IT	Michael Watts	✓	
	Finance	Cameron Phillips	✓	
	SC Rover Support	Peter Wotherspoon	✓	
	ASC Rover Support	Regi Caesar	✓	
	ASC Rover Support	Stephen Carter	✓	
	Honorary Treasurer	Jody Freeman	✓	
	Environmental PL	Hugh Anderson	✓	
Bays	Chair	Rachael Osborne	✓	
	Deputy Chair	Kieren Martin		✕
	VRC Rep	Michael Watts	✓	
	Region RC	Drew Lazenby		✕
Gippsland	Chair	Justin Porter	✓	
	Deputy Chair	Georgia Watson		✕
	VRC Rep	Zoe Cooper	✓	
	Region RC	John Ernst		✕
Lerderderg	Chair	Hamish Beshara	✓	

Committee	Role	Name	Present (✓)	Apology (✕)
	Deputy Chair	Wil Sumbler	✓	
	VRC Rep			
	Region RC	Scotty Harrison		✕
Melbourne	Chair	Tiffanie Thomas		✕
	Deputy Chair	Rohan Lambert	✓	
	VRC Rep			
	Region RC	Greg Davies	✓	
Mt Dandenong	Chair	Gemma Park	✓	
	Deputy Chair	Jade Sheehan		✕
	VRC Rep	Megan Rogers	✓	
	Region RC	Maria Armstrong		✕
Murray Midlands	Chair	Bella Condello	✓	
	Deputy Chair	Mekaela Hopson		✕
	VRC Rep	Michael Hardwicke	✓	
	Region RC	Mark “Barney” Thorton	✓	
Plenty Valley	Chair	Catherine Marley	✓	
	Deputy Chair	Cameron Phillips	✓	
	VRC Rep			
	Region RC	Jeff McIlvain	✓	
South West	Chair	Lily Twyford	✓	
	Deputy Chair	Fi Freyr		✕
	VRC Rep	Emily Kinross-Smith	✓	
	Region RC	Scott Manning	✓	
Mafeking	Rep	Laura	✓	
Surfmoot	Chair	Danny Wallace	✓	
Mudbash	Chair	Lucy Hubbard	✓	
RSM	Chair	Simon Nuccio	✓	
Bogong	Chair	Jesse Lang	✓	
W.F. Waters	Chair	Todd Henderson		✕
MARB	Chair	Maddy Ancill	✓	
Rover Dinner	Chair	Lerderderg Region	✓	
Yearbook	Chair	Catherine Marley	✓	
Guests	SC Communication	Jesse Carter	✓	
	BPSA Nominee	Luke Wheatley	✓	
	BCMG Honorary Treasurer	Peter Linnell	✓	



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RESPONSIBLE DRINKING

AVAILABLE RESOURCES FOR ROVERS

TO BE USED IN CONJUNCTION WITH THE ROVERS AUSTRALIA DRUGS AND
ALCOHOL GUIDELINES - RESPONSIBLE ALCOHOL GUIDELINES





ROVERS AUSTRALIA DRUGS AND ALCOHOL GUIDELINES

RESPONSIBLE ALCOHOL GUIDELINES

This section lays out guidelines regarding the responsible use and promotion of alcohol at activities attended by Australian Rovers.

1. It is recognised that Rovers are 18 years and over are legally permitted to drink alcohol and should do so in a responsible manner in addition the responsible use of alcohol must be promoted by the organisers of all Rover activities where alcohol is either available or provided.
2. The Crew, Rovers and Organisers of Events have a duty of care towards Rovers and participants at events. Rovers and participants at events will respect this and behave and consume alcohol in a responsible manner. Rovers will not permit under 18's to consume alcohol at Rover events.
3. The use of alcohol is defined to be a problem when it adversely affects others, or affects the safety of the Rover in question. Before a Rover's use of alcohol becomes a problem, his/her Crew must take action to remedy the situation. In the absence of the Rover's own Crew, action must be taken by any other Rovers present and the organisers of the event.
4. The consumption of alcohol must always be prohibited where Rovers are involved in activities with younger Sections except formal occasions such as dinners and award nights where small amounts of alcohol may be customarily consumed.
5. Rovers should be discouraged from discussing or boasting about their consumption of alcohol at inappropriate times, including younger members of the Scout Association, Leaders and the public. Rovers should encourage and promote a culture of responsible use of alcohol
6. Rovers should avoid displaying images of or giving reference too events where Rovers have not consumed alcohol in a responsible manner with specific avoidance of images of Rovers in uniform drinking and exercise their best judgment before drinking, especially when in uniform.
7. Rovers should consider the appropriateness of the situation before engaging in unsuitable songs or chants and in general recognise that to encourage a culture of responsible use of alcohol songs or chants about excessive or inappropriate alcohol consumption should be discouraged at all times
8. Fatigue while driving is recognised as a significant health and safety risk to Rovers. As such Rovers, Rover Crews and Event Organisers will be proactive in reducing the impact that alcohol consumption has on fatigue and driving especially with people on provisional licences.
9. Rovers Crews, Rover Councils, Trainers and Event Organisers will promote awareness to Rovers on the health and safety risks associated with the consumption of alcohol. This could include the national guidelines for alcohol consumption and calculation of blood alcohol concentration.
10. Branches and event organisers will promote responsible alcohol consumption by focusing events where possible to be non-alcohol related. Rovers will not encourage irresponsible, binge, intoxicating and excessive drinking situations, games and activities.
11. Event organisers will where practical;
 - Introduce hours for alcohol consumption, eg between 4pm and 2am
 - Have available non-alcoholic drinks and complimentary water
 - Ensure food is available if a bar is running
 - Have other activities available that do not involve alcohol consumption
 - Provide signage and information on responsible alcohol consumption

USE OF LEGAL, ILLEGAL AND ILLICIT SUBSTANCES

This section lays out guidelines regarding the manner drugs are dealt with within the Rover section and at events attended by Rovers.

1. The use of any illegal drug or substance during a Rover or other Scout activity is completely prohibited and any Rover under the influence of or has recently used an illegal drug must be excluded for any Scouting activity.
2. No Rover shall possess any illegal drug or substance on a Rover activity
3. Rovers should be vigilant to the negative effects from the use of legal drugs and substances that may have negative side effects and exclude themselves or others from activities if under the influence of such substances. Particular vigilance should be exercised during and before driving to or on Rover events or activities

These guidelines were last updated on 9th September 2012



STANDARD DRINKS & KEEPING TRACK

Know your standard drinks.



It can be difficult to keep track of how much alcohol you are consuming. Different types of drinks contain different amounts of alcohol. In Australia, legally a standard drink contains 10g of alcohol (12.5ml of pure alcohol) and this will be shown on the bottle. On average, this is how much the human body can process in one hour.

Know what you're drinking. A standard drink is a 12 oz. beer, a 5 oz. glass of wine and a 1.5 oz. shot of whiskey but many drinks contain much more alcohol than that! 1 cup ≠ 1 drink.

When buying single beverages (e.g. in a can) there will be label and can vary anywhere from 0.5 to 2.5 standards give or take. When buying a bigger bottle of spirits or wine etc. this will also be labelled, however when pouring your own drinks it becomes harder to track the amount of standards you've consumed.

Keeping track of how much you are drinking is one of the most efficient and easiest way to responsibly drink. However, keeping track of your drinks can become difficult due to many reasons including;

- glass sizes are not the same in different places
- different types of drinks contain different amounts of pure alcohol
- sometimes drinks are mixed with unknown quantities of alcohol, such as in cocktails and alcoholic punches



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- sometimes jugs and casks are shared
- glasses may be 'topped up' before they are empty.

These issues can be tackled in many ways including;

- Using a standard measuring unit when pouring your own drinks
- Only consuming single beverages with their standard drinks clearly labelled
- Finishing your first drink before continuing to another one (and optimally having a drink of water in-between)

Other ways to promote keeping track are to tell your friends how many you've had in case you forget but also so your friends can keep track and help you out if needed. This handy website can also help - <https://drinkwise.org.au/standard-drinks-calculator/#>



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Standard drinks.

						
30mL Shot (40%)	330mL RTD bottle (5%)	150mL Glass of red wine (13%)	150mL Glass of white wine (11.5%)	150mL Glass of Champagne (12%)	750mL Bottle of red wine (13%)	750mL Bottle of white wine (11.5%)
STANDARD DRINKS 1.0	STANDARD DRINKS 1.2	STANDARD DRINKS 1.5	STANDARD DRINKS 1.4	STANDARD DRINKS 1.4	STANDARD DRINKS 7.7	STANDARD DRINKS 6.8
APPROX	APPROX	APPROX	APPROX	APPROX	APPROX	APPROX
						
330mL ottle of Cider (4.7%)	375mL Stubby of light strength beer (2.7%)	375mL Stubby of mid strength beer (3.5%)	375mL Stubby of full strength beer (4.8%)	285mL Pot/middy of light strength beer (2.7%)	285mL Pot/middy of mid strength beer (3.5%)	285mL Pot/middy of full strength beer (4.8%)
STANDARD DRINKS 1.2	STANDARD DRINKS 0.8	STANDARD DRINKS 1.0	STANDARD DRINKS 1.4	STANDARD DRINKS 0.6	STANDARD DRINKS 0.8	STANDARD DRINKS 1.1
APPROX	APPROX	APPROX	APPROX	APPROX	APPROX	APPROX
						
425mL hooner of light strength beer (2.7%)	425mL Schooner of mid strength beer (3.5%)	425mL Schooner of full strength beer (4.8%)	570mL Pint of light strength beer (2.7%)	570mL Pint of mid strength beer (3.5%)	570mL Pint of full strength beer (4.8%)	
STANDARD DRINKS 0.9	STANDARD DRINKS 1.2	STANDARD DRINKS 1.6	STANDARD DRINKS 1.2	STANDARD DRINKS 1.6	STANDARD DRINKS 2.2	
APPROX	APPROX	APPROX	APPROX	APPROX	APPROX	

DrinkWise.org.au



BODY PROCESSING ALCOHOL

Another factor is responsibly drinking is allowing your body to process alcohol properly, not only is this healthier for your body and liver especially but helps prevent the dreaded hangover.

We know that in Australia, a standard drink contains 10g of alcohol (12.5ml of pure alcohol) and on average this is how much the human body can process in one hour. Keeping track of your drinks is great to understand what your limits, but there are many factors that can human affects that can affect your level of intoxication and how your body process alcohol. Pro tip: Know your limit and stick to it. Make a plan of how many drinks you're allowed and stick to it.

You and your friend have both had 3 standard drinks, but you are feeling more intoxication - why could that be? You also need to consider 'human' factors as these can affect how your body processes alcohol. These can include;

- Age
- Amount of fat or muscle
- Amount of food in your stomach
- Drinking history
- Gender
- How fast you drink
- Mental health and emotional state
- Other chemicals in your drinks
- Other medications and drugs in your system
- Physical health
- Tolerance to alcohol

Alcohol affects everyone differently, not only in mount of consumption and immediate affects of intoxication but also in behavioural changes and processing capacities.

So how does your body actually process Alcohol?

This information is not necessary to be able to responsibly drink - you shouldn't need to know the biology behind alcohol before knowing that throwing up means you've maybe drunk too much! This information can be handy to understand what is going on with your body, and how it actually processes alcohol, so if you're interest read on!

Alcohol facts and effects infosheet

What happens when I drink alcohol?

In a shot

- Alcohol is a drug and can affect the body in many ways.
- Once swallowed, alcohol is rapidly absorbed into the blood and moves to all parts of the body, including to an unborn baby.
- The liver breaks down most of the alcohol at an average rate of one standard drink per hour.
- A small amount of alcohol leaves the body through the skin, in the breath and in urine.
- The amount of alcohol in the blood at any time varies depending on the amount, the strength and how quickly the alcohol is consumed. Individual factors also contribute, such as body type, age, gender, and how well the liver can break down alcohol to use for energy.

How does alcohol get into my blood?

1. In my mouth

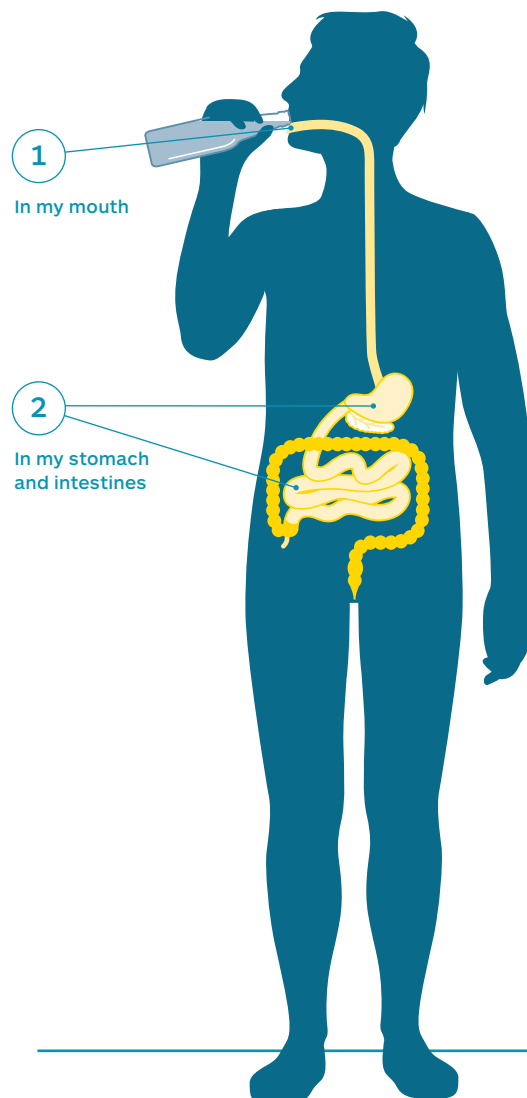
A small amount of alcohol immediately moves into the small blood vessels in the mouth and the tongue.

2. In my stomach and intestines

Up to 20% of alcohol passes through the stomach into the blood. If the stomach is empty, alcohol moves quickly down into the intestines.

If there is food in the stomach, alcohol stays in the stomach longer so more is absorbed through the stomach. An enzyme in the stomach also has time to break down some alcohol before most of the alcohol moves down into the intestines.

The remaining 75% to 85% of alcohol is absorbed through the small intestine into the blood.



What happens to the alcohol in my blood?

1. In my blood and circulation

Alcohol is very quickly moved around the body in the blood stream to all parts of the body. Alcohol stays circulating in the blood until the liver is able to break it down.

2. In my liver

The liver filters the blood and breaks down 80% to 90% of the alcohol (with the help of enzymes) to water, carbon dioxide and products the body uses for energy (calories/kilojoules). The liver can only break down alcohol at an average rate of one standard drink per hour.

3. In my kidneys and urine

The kidneys filter blood, balance the amount of fluid in the body and remove wastes (into urine). Alcohol makes the kidneys work harder and they produce more urine. Up to 10% of alcohol leaves the body in the urine.

4. Whole of my body

Very high levels of alcohol in the body can lead to slowed breathing, loss of consciousness and death.

5. In my brain and nervous system

Alcohol in the blood quickly moves to the brain. Effects can be felt within five to ten minutes after drinking. They can include mood changes and impaired ability to think, coordinate movement and lay down memories (blackouts).

6. In my lungs

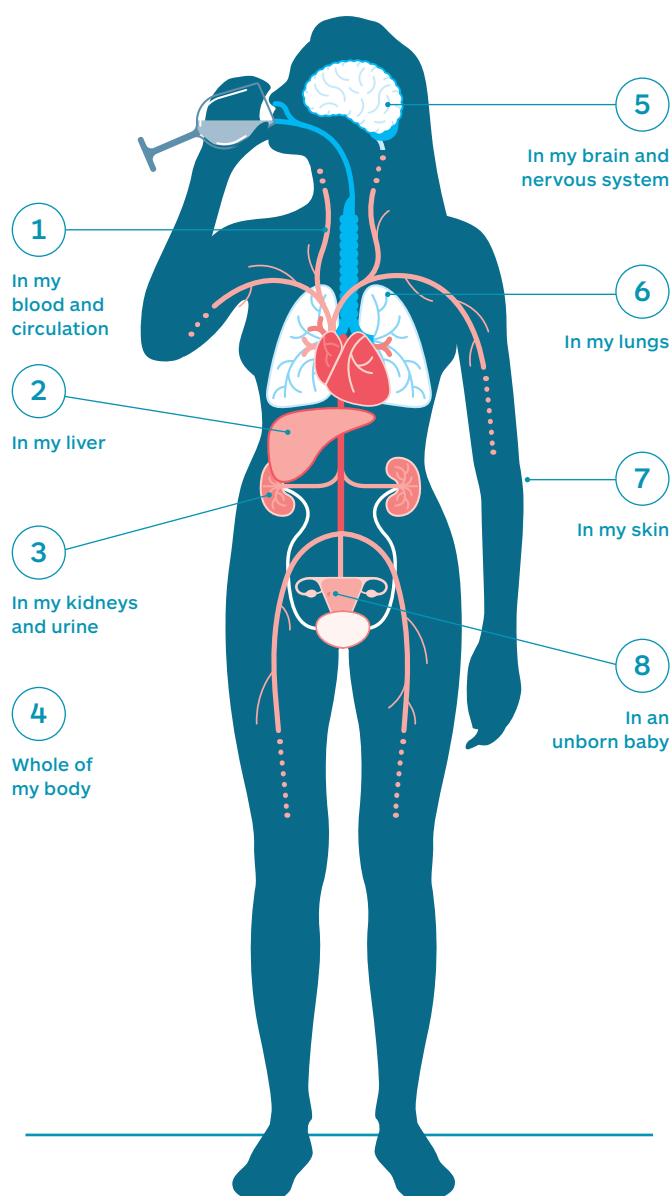
Some alcohol is evaporated from the blood through the lungs into the breath. Up to 8% of alcohol is breathed out. This is the alcohol that a breathalyser measures.

7. In my skin

A small amount of alcohol evaporates from the fine blood vessels just under the skin. Alcohol can also be absorbed through the skin.

8. In my unborn baby

Alcohol passes back and forth through the placenta from the blood of the mother into the unborn baby. The baby is exposed to the same blood alcohol levels but can't break it down like the mother can. Drinking alcohol at any stage of pregnancy can affect the development of the baby and have life-long effects.





EFFECTS OF DRINKING

While alcohol affects each of us differently, regularly drinking to excess can cause problems in both the short and long term.

Short-term effects

- Alcohol poisoning, coma and death
- Blackouts
- Blurred vision
- Drowning
- Fires
- Flushed appearance
- Headache
- Injuries associated with falls, accidents, violence and intentional self-harm
- Intense moods (aggression, elation, depression)
- Lack of co-ordination
- Loss of inhibitions and a false sense of confidence
- Motor vehicle, bicycle and pedestrian accidents
- Nausea and vomiting
- Reduced concentration
- Slower reflexes
- Slurred speech

Long-term effects

- Alcohol dependency
- Alcohol related brain injury
- Cancers – including cancer of the mouth, pharynx, larynx, oesophagus, bowel (in men) and breast (in women)
- Cirrhosis and liver failure
- Concentration and long-term memory problems
- Family and relationship problems
- Heart and cerebrovascular diseases including hypertension and stroke
- Legal and financial difficulties
- Poor nutrition
- Poor work performance
- Problems with the nerves of the arms and legs
- Sexual and reproductive problems (impotence, fertility)
- Skin problems



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- Stomach complaints and problems

Excessive drinking can have harmful effects on your health. Many Australians enjoy having a drink, but not a lot of people realise how alcohol can affect their physical health. To find out more - you can check out this interactive website <https://drinkwise.org.au/alcohol-and-your-health/#>

10 RESPONSIBLE DRINKING STRATEGIES



1. Stay with the same group of friends the entire time drinking.



2. Use a designated driver



3. Eat before and/or during drinking



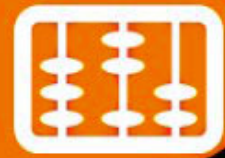
7. Determine in advance not to exceed a set number of drinks



6. Avoid Drinking Games



5. Stick with only one kind of alcohol



4. Keep track of how many drinks are being consumed



8. Have a friend let you know when you have had enough



9. Alternate non-alcoholic with alcoholic beverages



10. Pace drinks to one or fewer per hour

Alcohol. Get the facts.

Excessive alcohol consumption can affect your health and impact people around you.

Many Australians enjoy having a drink, but not a lot of people realise how alcohol can affect their physical, social and mental health. When enjoyed in moderation, alcohol can form part of a healthy lifestyle that includes good diet and exercise.

It is important to drink moderately.

To reduce the risk of harm from alcohol-related disease or injury, healthy men and women should drink no more than 10 standard drinks a week and no more than four standard drinks on any one day.

Here are some tips:

- Set limits and stick to them.
- Alternate between alcoholic and non-alcoholic drinks.
- Be mindful of how often you reach for your drink.
- Have something to eat before or while drinking.
- Try drinks with a lower alcohol content.
- Avoid shouts or rounds that pressure you to drink at someone else's pace.
- Be mindful of other people topping up your drinks.

Think you need some help?

Questions to ask yourself:

- Can you control when you start or stop drinking?
- Do you have trouble controlling how much you drink?
- Have you been unable to meet family, personal or work commitments because of your drinking?
- Have you often felt guilty or remorseful after drinking?
- Has a relative, friend, doctor or other health care professional been concerned about your drinking or suggested that you cut down?

Visit DrinkWise.org.au for more information about support services.

Standard drinks.

In Australia, a standard drink refers to 10 grams of alcohol, but it's worth remembering that the amount of alcohol varies across different drinks.

The alcohol volume is stated on the label of packaged drinks. It's hard to judge in non-packaged drinks – the Standard Drinks Calculator on the DrinkWise website can help estimate this.



The pregnancy label is included on alcohol products and packaging as another way to inform the community that drinking alcohol while pregnant can cause lifelong harm to your baby. The DrinkWise *Get the Facts* logo directs consumers to the DrinkWise website, which contains moderation tips and health advice relating to alcohol consumption.

How alcohol affects your driving.

Australia has strict laws about drinking alcohol and driving, with the legal limit set at .05 blood alcohol concentration (BAC) for full licence holders. Learners and probationary licence holders must have a .00 BAC. Other licence types may vary.

The effects of alcohol on driving can include:

- reduced ability to judge speed and distance
- false sense of confidence and increased tendency to take risks
- reduced coordination and concentration
- slower reaction times
- impaired vision and impaired perception of obstacles.

Excessive drinking may also mean that you still have alcohol in your system the next day.

If you are going to drink, the safest option is to arrange alternative transport or accommodation ahead of time. Stay at a friend's place, use public transport or a ride-sharing service, or choose a designated driver to ensure you get home safely. There is no such thing as 'safe drink-driving'.



Find these tools and more info at DrinkWise.org.au



Body Health Tool

The interactive DrinkWise Body Health Tool provides information on the effects of alcohol on the body.



Standard Drinks Calculator

The DrinkWise Standard Drinks Calculator provides standard drink and calorie information across a range of beverages.

DrinkWise.org.au

The facts.

Some effects of alcohol on your body.



YOUR BRAIN: Alcohol slows down the central nervous system which, in turn, impacts almost all of the body's cells and systems. Alcohol misuse may cause alcohol-related brain impairment or brain injury.

YOUR SKIN: Alcohol dehydrates your body including skin – our largest organ. Over time, drinking heavily can have other, more permanent effects on your skin.

YOUR IMMUNE SYSTEM: Alcohol can suppress the immune system, particularly in long-term or excessive drinkers, making you susceptible to illness.

YOUR HEART: Long-term and excessive drinking can increase your risk of developing heart disease, high blood pressure, weakening of the heart muscle and heart failure.

YOUR BREASTS: Breast cancer is the most prevalent cancer among women. Studies indicate a relationship between alcohol consumption and the risk of developing breast cancer. Of course, drinking alcohol does not mean you will automatically get breast cancer, but it does mean your risk of developing it will be increased. How much you drink over your lifetime is what increases the risk, therefore, you should stick to the Australian Government's national drinking guidelines.

YOUR LIVER: Regularly drinking to excess may result in a fatty liver which can affect this organ's important function. Continued excessive drinking may result in the liver becoming inflamed, causing alcoholic hepatitis or permanent liver scarring (cirrhosis) and subsequent liver cancer.

YOUR PANCREAS: Continuous and excessive drinking can lead to pancreatitis. This can lead to permanent pancreatic damage and increases the risk of pancreatic cancer.

YOUR STOMACH: Alcohol may irritate the stomach lining which can bring on nausea, vomiting and sometimes diarrhoea. Long-term, excessive drinking has been associated with increased risk of upper gastrointestinal cancer including stomach cancer.

MALE REPRODUCTIVE SYSTEM: Drinking alcohol can decrease sex drive and performance. Alcohol can also reduce the amount of testosterone in the blood with heavy consumption of alcohol increasing the risk of male fertility problems.

FEMALE REPRODUCTIVE SYSTEM/PREGNANCY: Drinking excessive amounts of alcohol can affect a woman's menstrual cycle and ovulation. This may make it difficult to conceive a healthy baby. To prevent harm from alcohol to their unborn child, women who are pregnant or planning a pregnancy should not drink alcohol. For women who are breastfeeding, not drinking alcohol is safest for their baby.

Prenatal alcohol exposure can cause Fetal Alcohol Spectrum Disorder (FASD). This is a term used to describe a range of conditions that result from brain damage caused by alcohol exposure before birth. Other effects of alcohol exposure during pregnancy can include miscarriage, stillbirth, premature birth and low birth weight.

YOUR BOWEL: Alcohol may cause bowel irritation and may trigger symptoms of irritable bowel syndrome. Excessive drinking can increase the risk of colon cancer.

YOUR KIDNEYS: Alcohol has a diuretic effect which means it tends to make you pass more urine. Drinking to excess can cause a substantial increase in urine flow and lead to excessive losses of body fluid and marked dehydration.



DRINKING AND DRIVING

For starters, this is a big no!

Here are some pretty confronting facts about Australia if you don't believe me;

- Each year around 25 people, or 1 in 6 deaths had a BAC of under 0.05.
- 77% of licence holders, around 2.7 million people will drive after having one to two drinks.
- Around 175,000 people admit to driving when they're over 0.05.
- 1 in 6 people that are breathalysed are driving while over the limit.

Blood Alcohol Concentration (BAC) is a measurement of the amount of alcohol in the body. BAC is measured in grams of alcohol per 100 millilitres of blood. The legal blood alcohol concentration (BAC) limit is 0.05. This means that a driver's body must contain less than 50 milligrams of alcohol per 100 millilitres of blood. A driver's BAC is measured by a simple breath test procedure. Most people find it difficult to gauge their own blood alcohol level as there are so many factors that you need to consider.

If the facts don't scare you then let's go even deeper, why is drink driving so dangerous? Driving while under the influence of alcohol affects perception, vision, concentration, reaction time and causes drowsiness – all of which increase the chances of having an accident. Due to the differences in intoxication and alcohol effects, there is no actual 'safe' amount to drink when planning to drive - a BAC of 0.05 represents the absolute maximum but if you have a BAC below this and feel affected by alcohol then play it safe and don't get behind the wheel. If people avoid driving after drinking, the number of road fatalities could be reduced by up to 20% each year. That's around 50 lives every year that could be saved, these include not only drivers but the innocent people involved in these accidents.

Driving is considered a complex task, which means it requires absolute focus and is not something that can be multi-tasked; this also applies to the strict laws and regulations around phone usage. Driving requires decision making and total concentration. Alcohol affects a driver's ability to be totally in control of their actions. BAC levels and their effects. According to TAC, their research shows the levels of BAC and how they affect a person's ability:

- 0.02 to 0.05 BAC - the ability to see or locate moving lights correctly is diminished, as is the ability to judge distances. The tendency to take risks is increased, and the ability to respond to several stimuli is decreased.



- 0.05 to 0.08 BAC - the ability to judge distances is reduced, sensitivity to red lights is impaired, reactions are slower and concentration span shorter. At 0.08 BAC drivers are five times more likely to have an accident than before they started drinking.
- 0.08 to 0.12 BAC - euphoria sets in, overestimation of one's abilities leads to reckless driving, peripheral vision is impaired (resulting in accidents due to hitting vehicles in passing) and perception of obstacles is impaired. Drivers are up to 10 times more likely to have an accident.

Who is most at risk?

Sadly, we are. The rover youth group aged between 18 - 26 are the most at risk of drink driving. Drivers who are between the ages of 16 and 20 years old are 10 times more likely to be involved in a fatal crash, than drivers over the age of 21. The second highest alcohol-related crash risk includes individuals between the ages of 21 to 24¹.

Many of these accidents involve binge drinking, a form of consuming too much alcohol in a short period of time - which is a common dangerous phenomenon amongst youth.

So what can we do to stay safe and responsibly drink and drive?

First things first, try and organise these things before you arrive at wherever you are attending - it's going to be much harder and likely less safe to organise once you're drunk!

Here are some ways to get home safe;

- Simply if you're going to drink, plan not to drive.
- If you're somewhere that has limited public transport options, arrange to have a designated driver or to stay the night.
- Make use of public transport, there are also late night options such as the nightrider bus.
- Book a taxi, uber or other rideshare option.
- Discuss and organise with your friends beforehand, ask if any are going sober and talk to them about being your DUDE - Designated Unimpaired Driver Extraordinaire.

¹ <https://www.alcoholrehabguide.org/alcohol/crimes/dui/>



BINGE DRINKING

Binge drinking is when you consume in one session an excessive and unhealthy amount of alcohol. This can occur once, or on a continuous basis. It is very risky to your health and wellbeing. The Australian guidelines recommend that adults should not drink more than 4 standard drinks over several hours, but at least 1 in 4 Australians over the age of 14 drinks more than this and hence drinks a risky amount of alcohol at least once a month.

Binge drinking is most common among younger adults aged 18–34 years, putting rovers most at risk. Binge drinking is twice as common among men than among women.

What's so bad about binge drinking?

Lots of problems are linked to binge drinking and not all of them are obvious or short-lived. It doesn't matter how old you are, what gender you are or what size you are, binge drinking damages your health. Alcohol kills and injures many people each year.

Alcohol dramatically affects your behaviour and brain functioning, so drinking excessively can hinder your conscious choices, behaviours and lead you into situations where you wouldn't normally be and do things you wouldn't normally do, such as:

- damage your reputation, which can affect your work or your family
- have unprotected sex and risk a sexually transmitted infection (STI) or pregnancy
- embarrass yourself
- lose valuable items, such as your wallet, purse or mobile phone

There are also intense long-term effects of binge drinking which are additional to the long term affects of alcohol alone, which include:

- problems at school, at work and with relationships
- risk of emotional and mental health problems, such as depression and anxiety
- physical and psychological dependence on alcohol
- health effects, such as damage to the brain and liver and increased risk of certain cancers



How can we prevent binge drinking?

Binge drinking can be prevented at an individual level all the way up to business commands and behaviours. Recommended strategies can include:

- Using pricing strategies, including increasing alcohol taxes. This means that buying alcohol and alcohol beverages is more expensive than non-alcoholic alternatives.
- Limiting the number of retail alcohol outlets that sell alcoholic beverages in a given area.
- Holding alcohol retailers responsible for the harms caused by illegal alcohol sales to minors or intoxicated patrons (dram shop liability).
- Restricting access to alcohol by maintaining limits on the days and hours of alcohol retail sales.
- Consistently enforcing laws against underage drinking and alcohol-impaired driving.

At an individual level, strategies can include:

- Not encouraging drinking games.
- Ensuring there is hearty food and water available and plentiful.
- Taking breaks between drinking, and ensuring your friends are too.
- Holding yourself accountable, and sticking to your limits.



SUPPORTS

RESPONSIBLE DRINKING

USEFUL INFORMATION



ALCOHOL UNITS PER DRINK TYPE

25 ML SHOT OF SPIRITS = 1 UNIT
75ML WINE = 1 UNIT
1 BEER = 1,5



LEGAL BREATH ALCOHOL LIMIT IN SOUTH AFRICA
<0,24MG PER 1000ML

LEGAL BLOOD ALCOHOL LIMIT IN SOUTH AFRICA
<0,05G PER 100ML



USEFUL TIPS



EAT
BEFORE AND WHILE YOU ARE DRINKING



DRINK LOTS OF WATER

CONTACT NUMBERS



PAARL RADIO TAXIS 021 872 5671
GOODFELLAS 0861 433 552



MEDI CLINIC PAARL 021 807 8000
ER 24 084 124

QUICK GUIDE TO RESPONSIBLE DRINKING



USEFUL TIPS to stay safe while drinking





BEING SOBER IN AN ALCOHOLIC ENVIRONMENT

First of all, staying sober when everyone round you is drinking is a tough feat and you should be proud of yourself for not only withstanding peer pressure but respecting your own limits and acknowledging your own boundaries.

Secondly, like stated this can be tough but there is still a lot of fun to be had and many ways you can still help your friends.

If you're not drinking, there are many great ways you can help out:

- Volunteer to be the DUDE – Designated Unimpaired Driver Extraordinaire. You usually get free food!
- Serve food. This deemphasises the importance of alcohol and also sends the message that intoxication is not desirable. Push snacks. Make sure that people are eating.
- Do anything you want - because alcohol isn't imparting your judgement! This a great opportunity to do fun stuff you can't usually do at parties.

How to Have Fun and Stay Sober at a Party

Sometimes, being sober at a party is the hardest choice you have to make - maybe you're a recovering alcoholic, maybe you're staying on the cautious side as you're a bit worried about your current drinking habits, maybe you've chosen to never drink in your life or maybe you just don't feel like drumming tonight, All of these reasons and so many more are totally valid and acceptable! It can feel daunting being sober at an event or party, especially when you're the only one there - so here are some easy tips on how to still have a great time sober:

1. Expect to Have Fun

There is a difference between sober and somber. You can have just as much fun (if not MORE) as anyone who is drinking alcohol. When we are sober we are awake. The colors are brighter, the music is more beautiful and food tastes better. So go fix yourself a plate of food, laugh like never before, dance and have fun! You are free now. Enjoy it!

2. Be the Bartender

When you start making drinks for the party, you get to talk to everyone. And everyone is impressed that the sober person makes a damn fine cosmo! Of course, please act and serve responsibly and only serve alcohol if you have your RSA.



3. Learn some secrets

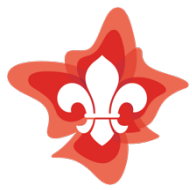
This is a great opportunity to practice your social skills. Intentionally or not, people often try steering the conversation back to themselves. When at a party, make a conscious effort to keep the other person talking. This will not only help you to learn conversational tactics and skills, but people will tell you all sorts of things!

4. Order fancy mocktails

Just because you don't drink alcohol doesn't mean you can't have fancy drinks - and if anything, cocktails are usually cheaper! There are a number of soft beverage recipes out there that are delicious and look classy AF.

5. Just watch

Channel my inner Jane Goodall, and watch the mean girls jungle unfold. A party is the perfect place to study all kinds of drunk, human behaviour. Witness complex mating rituals, overt displays of high ego behaviour, bizarre eating habits, and other wildly interesting behavioral patterns. Who am I kidding? Sit back and enjoy the drama!



'Drinking – Do It Properly'

Quoted directly from the website - 'In early 2014, DrinkWise launched an Australian-first social marketing campaign designed to influence young Australian adults to drink responsibly – by moderating the intensity and frequency of binge drinking occasions.'²

This "Drinking - Do It Properly' campaign by Drink Wise aims to provides resources and encourage to young adults to change the emphasis on drinking and emphasis the ongoing trend of binge drinking in the hopes of making this concept less socially acceptable among young adult drinkers, and simultaneously aims to support those who already drink in safe and moderate ways.

This campaign follows staggering high amounts of research in the field, including nationwide research conducted with young Australians which indicated high levels of binge drinking behaviour. To date, the follow up evidence suggests this campaign is making strong inroads into a better drinking culture.

This campaign acts through a variety of social media channels and operates using videos, photos and discussion posts. It speaks very openly and freely about the real and often relatable consequences of 'less than classy' drinking.

The campaign acknowledges that change takes a long time, especially when it involves mass influence and a potentially controversial cultural shift. For this reason, the first goal of the campaign is to reframe perceptions especially social in regards to young peoples especially attitudes towards drinking - shifting the perception towards drinking moderately as 'cool and sophisticated'.

Catch all the great photos and info here - <https://www.howtodrinkproperly.com/>

"You'll find no wasted selfies here, friend. Just some classy tips on how to drink properly. Content suited to those 18+." & "The internet remembers, so drink properly"

² <https://drinkwise.org.au/our-work/drinking-do-it-properly/#>



EXTERNAL RESOURCES AND REFERENCES

- <https://drinkwise.org.au/>
- <https://www.howtodrinkproperly.com/>
- <https://adf.org.au/insights/what-is-a-standard-drink/>
- [https://www.alcohol.org.nz/alcohol-its-effects/about-alcohol/what-happens-when-you-drink-alcohol#:~:text=Most%20\(90%25\)%20of%20the,into%20urine\)%20and%20in%20sweat.](https://www.alcohol.org.nz/alcohol-its-effects/about-alcohol/what-happens-when-you-drink-alcohol#:~:text=Most%20(90%25)%20of%20the,into%20urine)%20and%20in%20sweat.)
- <https://www.alcoholrehabguide.org/alcohol/crimes/dui/>
- https://www.tac.vic.gov.au/road-safety/staying-safe/drink-driving?gclid=Cj0KCQjw4cOEBhDMARIsAA3XDRIoTt3_n4KrVMhQMzKx759Tw0tln3vSIB0PgAtXld3ue1mfZPLK6UgaAia4EALw_wcB
- <https://www.healthdirect.gov.au/binge-drinking>
- <https://www.cdc.gov/alcohol/fact-sheets/binge-drinking.htm>
- <https://venturarecoverycenter.com/how-to-stay-sober-at-a-party/>
- <https://www.self.com/story/ways-to-have-fun-as-the-only-sober-person>

Mafeking Rover Park Committee of Management

Mafeking Rover Park

Budget Breakdown

Income

We are currently budgeting on a rough total of \$32,000 in income broken down across Mudbash, other major events such as Stradbroke Cup, Top Gear Venture and VicJam which we are in conversation with about using Mafeking to run and onsite activity at. As well as other general camping hirers. We are currently in discussion with a number of new potential hires which would increase our revenue for the budgeted year. Unfortunately, we are still seeing the effects of Covid which don't allow hirers to have the maximum number of participants at their event.

We would also like to note that we are putting in a lot of effort into chasing down new hirers to the Park that are outside of the typical camping hirers and really trying to maximise the potential uses of the property

Expenditure

Other than the Electricity bill, which is going up, most of our expenditure is staying the same, we have noted that the Main Arena projected is down as loss for us, which is coming from a reduced hire fee from Mudbash.

We will be bringing several larger capital expenditure items to the table over the next 12 months, potentially for things such as road repairs and fixing the roof in the hall.

In closing we hope people can recognize that we are still greatly being affected by the fall out from Covid and the result is another year of forecasted loss. In saying that this is just our forecast of what we are hoping the next 12 months might look like going off the data and hires we have had over the last 3 years and what hirers we have spoken to about the following 12 months. Mafeking is a very large property and people can often forget what it costs to manage a property of this size. At the end of the day we are extremely fortunate to be able to say we own and manage our own assets like this but will need the continued support of every Rover in Victoria if we want to call it OURS for many more years to come

MAFEKING ROVER PARK

ACCOUNTS TO 30 June 2021

As at 23/05/2021

		Year to Date \$	Annual Budget to 30/06/21	Increase / (Decrease) \$	Annual Budget to 30/06/22
Income					
Mudbash			10,000	(10,000)	11,000
Site Rent:				-	
	Major Events	3,310	8,000	(4,690)	9,000
	Camping/Hiring	2,685	7,000	(4,315)	6,000
	Motor Sport		4,000	(4,000)	5,000
Fundraising:	General		2,000	(2,000)	
Donation/Grants		7,200		7,200	
Merch		4,055		4,055	
Interest		12		12	
Sundry Items			1,000	(1,000)	1,000
		17,262.42	32,000	(14,738)	32,000
Expenditure					
NAB Capital					
Toilet Block and Shelters					
BRC Loan Repayment					
Elect		2,000	5,000	(3,000)	5,000
Gas		114	3,000	(2,886)	1,500
Vehicles		465	1,000	(535)	1,000
Fuel		837	1,000	(163)	1,000
Council Rates		159	160	(1)	160
Site Expenses:				-	
	Track Repairs		2,500	(2,500)	3,000
	Maintenance	1,871	5,000	(3,129)	4,000
	Main Arena Project				6,400
	Rubbish	346	1,000	(654)	1,000
	Cleaning	682		682	100
	Buildings	729		729	
Capital			1,000	(1,000)	1,000
Equipment replacement		259	500	(241)	500
Phone		390	500	(110)	500
Insurance		11,426	10,500	926	11,000
Training/Rego			200	(200)	200
Fire services			1,000	(1,000)	1,000
PR expenses			350	(350)	350
Fund raising Expense			700	(700)	700
Merch		3,143		3,143	
It/Internet		449	500	(51)	500
Accounting		330	400	(70)	400
Capital Reinvestment			1,000	(1,000)	1,000
Council Permits			200	(200)	200
Sundry		100	1,000	(900)	1,000
		23,300.93	36,510.00	(13,209.07)	41,510.00
Profit / (Loss)					
		(6,038.51)	(4,510.00)	(1,528.51)	(9,510.00)



SCOUTS VICTORIA
Victorian Rover Council
Finance Team
26 May 2021

VRC Budget 2021-2022

- *VRC operating budget is attached for endorsement by the VRC.*
- *For 2020/21 a number of costs were removed from the VRC operating budget and these savings have been carried forward into the 2021/22 budget. This allows us to reduce contributions from subcommittees in the coming year, however further reductions are unlikely given presently available sources of funds.*
- *Note, specific project spend is not included as these will be considered on a case by case basis and will be funded from reserves rather than the operating budget.*

Expenditure

- *The VRC budget includes our contribution to the National Rover Council, for which there are three components. The NRC Levy, the Moot buddies Levy and the NRC Meeting attendance costs.*
 - *The NRC Levy is increasing this year to share the costs of the NRC conference for all state and territory delegates on a per Rover basis.*
 - *The levy will be charged based on census at the following formula: The NRC levy will increase by 2.5% each year according to the equation: $\text{Levy} = \$7.50 \times (1.025)^n$ per Rover Scout, where n is the number of years since 2020 (i.e. $n = [\text{current year}] - 2020$)*
 - *2021-22 levy has been calculated as $1216 \text{ Rovers} \times (\$7.50 \times 1.025) = \$9,348$*
 - *NRC Moot Buddies Levy remains \$1 per Rover at \$1,216.*
 - *NRC Meeting costs have been reduced, in part as two delegate costs will be met from the Increased NRC Levy, but in addition as Victoria will co-host the 2022 NRC conference so "observer costs" will not require flights.*
 - *It should be noted that NRC Levy is currently expected to increase by 2.5% annually, or approx \$250, although the review implementation may change that.*
- *Equipment Maintenance and Minor purchases Includes an allocation of \$1000 for each. There are required maintenance works we are undertaking as part of our lease requirements for the VRC, whilst some of these costs will be met from the State Commissioners budget, there is an expectation that VRC will have some contribution to be made and this has been allowed for in the budget.*
- *Year book, the quote for the 2019/2020 year book is \$2160, so an allowance of \$2500 is included in the budget for 2021/2022 reduced from the current year budget.*
- *Other items of expenditure remain consistent with prior years.*

Income

- *It is felt that we can reduce contribution from our major events and assets for the coming year by \$1000 for each. This is achievable for the current year and may be reviewed in the following year.*
- *MARB remains unchanged, \$500 or 10% of the contribution of major events is considered reasonable for this event.*
- *Rover Dinner has been removed from budget as this is not considered to be a participatory event for Rovers, rather awardees and dignitaries.*
- *Contribution from RSM has reduced from \$750 to \$100 per RSM event, current expected to be $3 \times \$100$. This reflects the low revenue for RSM, although some contribution is still considered appropriate.*
- *Mafeking Rover Park - A contribution of \$1000 has been included for Mafeking Rover Park, which was foreshadowed for a number of years. The Finance Committee is of the view that we need to budget for this contribution, so that Mafeking Committee of Management understands it as an expectation, and to be fair with other operating entities of the VRC.*

ACTION REQUESTED

It is recommended that the Victorian Rover Council note the contents of this cover letter and the attached budget and approves the 2021-22 VRC operating budget.

The Scout Association of Australia
Victorian Rover Council
2020/21 ACTUALS to BUDGET

	PRIOR YEARS		CURRENT YEAR				
	2019 Actual 30-Jun-19 \$	2020 Actual 30-Jun-20 \$	12 Months to 30 JUNE 2021			2022 Budget 30-Jun-22 \$	
			Budget FY21 \$	Actual YTD 11/5 \$	Variance \$		Comments
INCOME							
Mudbash	6,000	-	6,000	-	(6,000)	5,000	MB22
Surfmoot	6,000	6,000	6,000	6,000	-	5,000	SM22
MARB	500	500	500	-	(500)	500	M21
Rover Dinner	500	-	500	-	(500)	-	RD21 - Removed not a participation event.
Rover Scout Motorsport	750	750	-	-	-	300	Reduce from prior levels - \$100 per event.
Baw Baw Rover Crew	6,000	6,000	-	-	-	5,000	
Bogong Rover Chalet Mgt Group	6,000	6,000	-	-	-	5,000	
Mafeeking Rover Park	-	-	-	-	-	1,000	
Sundry	559	212	-	-	-	-	This is a % allocation representing share of external to section revenue and a contribution to VRC.
Merchandise sales	-	450	-	277	277	-	Not budgeted
Interest	1,893	1,548	1,000	696	(304)	750	Not budgeted, revenue current year mainly R100 scarves
	28,202	21,459	14,000	6,973	(7,027)	22,550	Low interest rates
EXPENDITURE							
Marketing & Promotion	190	865	500	55	445	500	Reduced
Training Subsidies & Courses	855	1,609	1,000	289	711	1,000	Reduced, includes RA Seminar costs, and add on training cost.
Awards and Presentations	640	180	300	-	300	300	Reduced, most of cost in SC Budget, cost of VRC Tickets to Rover dinner 4x50
NRC & NRYP Meeting	2,200	2,165	2,300	-	2,300	1,500	NRC Jan/Feb 22 - in Victoria
NRC Levy	5,250	5,186	-	-	-	9,348	Presently \$7.50 * 1.025 assumed, deferred for FY21. 1216 2021 Census
Moot Buddies	1,221	1,206	1,206	1,188	18	1,216	\$1 per head 1216 Census
Sundry Expenses - VRC General Operating costs	191	2,032	1,000	886	114	1,200	Expenses such as working bees, gifts, cards etc. Mostly VRC Centre clean-up 2020
Equipment Maintenance	-	593	750	72	678	1,000	VRC Trailer and other equipment, Carpet glue FY20. Budget allocation required
Equipment - Minor Purchases	229	1,451	-	-	-	1,000	Planned VRC maintenace work
Equipment - Major Purchases	3,537	-	-	-	-	-	No operating budget - This is for larger investment
Equipment - IT	2,101	-	-	-	-	-	No operating budget - This is for larger investment
Postage, Stationery & Office Expenses	(239)	(468)	-	(71)	71	-	Postage for orders, offset by revenue so nil to budget, revenue item for fy20.
Communications & IT	407	1,611	1,000	660	340	1,000	SMS and IT Infrastructure operating costs, including tablets, square, domain renewals, minor asset replenishment
Accounting Fees	382	406	500	355	145	500	xero, bank fees, Square fees etc.
Contingencies	390	412	500	-	500	500	Non budget item, fy20 used for CBR Bus driver airfare
Year book	7,348	2,160	4,500	-	4,500	2,500	Year book printing costs, not printed in FY20 - accrued, required fy22
Merchandise Costs	-	88	-	-	-	-	Not budgeted
Rover Centenary	(1,286)	-	-	-	-	-	Not required FY20/21
	23,417	19,496	13,556	3,434	10,122	21,564	
OPERATING SURPLUS/(DEFICIT) YTD	4,238	1,963	444	3,539	3,095	986	
Abnormal items off budget	-	-	-	-	-	-	
NET SURPLUS/(DEFICIT) YEAR TO DATE	4,238	1,963	444	3,539	3,095	986	
			3.17%			4.37%	



BOGONG CHALET MANAGEMENT GROUP
VICTORIAN ROVER COUNCIL
SCOUTS AUSTRALIA
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Email: bogongchalet@vicscouts.asn.au

Website: bogongroverchalet.org.au

BCMG Budget for the 2021/22 Financial Year

This proposed budget is presented to the Victorian Rover Council, having been discussed, examined and approved by the Executive Committee of the Bogong Chalet Management Group. The formulas used to calculate the budget are outlined in the explanatory notes attached to this document.

The BCMG firmly believe that the long-term financial position of the Chalet is sound. We believe that the effects of the COVID-19 pandemic on the financial position of the Chalet have and will continue to be minor, although negative, and remains unlikely to have serious long-term implications.

The continuing effects of the pandemic will be felt throughout the coming financial year, in both the summer and winter seasons. The reduction in the maximum number of bookings per event as per the active pandemic response policies will likely be the largest factor responsible. This may have a negative impact on revenue and may reduce the variable or "per head" expenses. However, several expense items have continued to increase in cost over the past twelve months, even with the ongoing difficulties of the pandemic.

Overall, for the coming year, the interest in attending a winter party has remained very strong, even with the required measures that we have had to enact as a result of the pandemic. This trend is one that we are confident will continue over the next few years and will help the Chalet weather the impact of the pandemic with relatively minimal losses. Further, the expected expenditures for planned capital works are unlikely to have any negative impact on the financial position of the Chalet over this period.

Over this past year as Honorary Treasurer, I have enjoyed the experience I have gained with the management of the accounts for the Chalet, and the Xero Software package sits at the heart of that system. I am grateful for the continuing support and assistance of both the BCMG Committee and Jody Freeman, as Honorary Treasurer for the Victorian Rover Council. The BCMG Committee and I retain a firmly positive outlook for the future of the Chalet.

Yours in Scouting,

P.E. Linnell BAcc Swinburne

Honorary Treasurer,
Bogong Chalet Management Group.

Current Year and Proposed Budget Comparison

Line Items	Budget		Proposed Budget		Budget	Notes
	Financial Year 2020/21		Financial Year 2021/22		Variance	
Income	\$	\$	\$	\$	\$	
Winter Bookings						
Current financial year	-		70,850.00		70,850.00	1
Next financial year	11,765.00		12,730.00		965.00	1
Refunds	-		-		-	
Ski Hire & Transport	-		9,985.00		9,985.00	1
		11,765.00		93,565.00	81,800.00	
Summer Bookings						
Mountain Bike weekend	2,000.00		2,000.00		-	1
Summer Bookings	3,000.00		1,000.00		(2,000.00)	1
		5,000.00		3,000.00	(2,000.00)	
Chalet Events						
Member Events	1,500.00		1,500.00		-	1
Special Events	-		-		-	
		1,500.00		1,500.00	-	
Interest	2,000.00		1,000.00		(1,000.00)	2
Merchandise - onsite store	1,000.00		1,000.00		-	
Miscellaneous Income	-		-		-	
Prepaid Revenue Adjustment	-		-		-	
Sponsorship / Donations	-		-		-	
Total Income		21,265.00		100,065.00	78,800.00	
Less Operating Expenses						
Winter Party Expenses						
Badges and Scarves	1,000.00		1,000.00		-	
Falls Creek SES donation	500.00		500.00		-	
Food Winter parties	-		7,000.00		7,000.00	3
Postage and Admin	500.00		500.00		-	
Ski Hire and Transport	-		8,500.00		8,500.00	3
Tawonga Hall	-		3,000.00		3,000.00	3
Transport Falls Creek Coaches	-		12,000.00		12,000.00	3
Trybooking fees	-		2,000.00		2,000.00	3
		2,000.00		34,500.00	32,500.00	
Chalet Bulk Expenses						
Diesel Fuel	3,000.00		3,000.00		-	5
Firewood	4,700.00		5,000.00		300.00	5
Food and consumables	16,000.00		16,000.00		-	4, 5
Garbage Disposal	100.00		120.00		20.00	5
Gas	1,150.00		1,000.00		(150.00)	5
		24,950.00		25,120.00	170.00	
Summer Hire Expenses						
General Hire Costs	-		-		-	
MTB Weekend Costs	1,600.00		1,600.00		-	
		1,600.00		1,600.00	-	
Chalet Event Expenses						
Member Event Expenses	1,400.00		1,500.00		100.00	6
		1,400.00		1,500.00	100.00	
Phone Expenses						
Phone Expenses	650.00		650.00		-	
Phone Expenses - Bookings	600.00		600.00		-	
		1,250.00		1,250.00	-	
Compliance Costs						
CFA Services	600.00		600.00		-	
Food and Health Registration	320.00		320.00		-	
Rent - Parks Victoria	200.00		200.00		-	
		1,120.00		1,120.00	-	
Repairs & Maintenance Expenses						
Equipment	3,000.00		3,000.00		-	
General	400.00		400.00		-	
		3,400.00		3,400.00	-	
Merchandise Expenses						
Badges & scarves	-		-		-	
Jackets	1,250.00		1,250.00		-	
Other Kit	500.00		500.00		-	
		1,750.00		1,750.00	-	
Promotions & Marketing						
General	-	-	-	-	-	
Marketing	750.00		750.00		-	
Outdoors Expo	50.00		50.00		-	
		800.00		800.00	-	
Working Bee Expenses						
Fuel - Transport	450.00		1,000.00		550.00	7
Working Bee Costs - Food etc	150.00		750.00		600.00	7
		600.00		1,750.00	1,150.00	
Bank Charges	50.00		50.00		-	
Consulting & Accounting	400.00		400.00		-	
Depreciation	-		-		-	
Insurance	15,000.00		16,000.00		1,000.00	6
Prepaid Expense adjustment	-		-		-	
Sundry Expenses	500.00		250.00		(250.00)	8
VRC Appropriation	4,500.00		5,000.00		500.00	9
Total Operating Expenses		59,320.00		94,490.00	35,170.00	
Net Surplus/(Deficit)		(38,055.00)		5,575.00	43,630.00	

Notes to the Budget:

1. These revenue items have been calculated using an estimated reduction of 15% in the number of bookings in each category from the previous opened season, this is then multiplied by the current booking rates.
2. This revenue item has been adjusted to reflect the trend in reductions in interest rates.
3. These expense items are reflective of the cost per head of participation in a Winter Party and therefore fluctuate along with the number of participants. All values are calculated based on an estimated reduction of 15% in the number of bookings in each category from the previous opened season, this is then multiplied by the current pricing rates and estimates.
4. This expense is calculated based on the maximum amount of bulk food per head that can be stored at the Chalet.
5. These expense items are listed in the budget to facilitate the resupply of the Chalet for the 2022 Winter Season.
6. These expense items have been adjusted to reflect the continued trend of increases in costs.
7. This expense item has been adjusted to reflect the expected increase in the amount of activity, particularly in relation to the ongoing renovation works on the bathroom facilities at the Chalet.
8. This expense item has been adjusted to reflect the downward trend of the expense items included in this category.
9. This expense item is set by the decisions of the Victorian Rover Council.

General Note to Expenses:

Adjustments to all expenses have been calculated using both the latest Consumer Price Index data obtained from the Australian Bureau of Statistics, and Linear Forecasting Formulas incorporating the past three years and the Year to Date. The larger of the two values produced by these calculations has been preferred in all cases. Estimated adjustments for variable costs are made on a per head basis.

Explanatory Comparisons Attached Below:

- Budget and Actual Year to Date for the current Financial Year (FY 2019/20).
- Current Year to Date and the Proposed Budget, to show the estimated budgetary position over both years.
- FY 2019/20 Budget and Year to Date, the FY 2020/21 Budget, and the Actuals from both FY 2017/18 and FY 2018/19.

Year to Date as at 27/05/2021 and Current Year Budget Comparison

Line Items	Budget		Year to Date		Variance
	Financial Year 2020/21		Financial Year 2020/21		
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	-		12,575.00		12,575.00
Next financial year	11,765.00		10,865.00		(900.00)
Refunds	-		(13,720.00)		(13,720.00)
Ski Hire & Transport	-		805.00		805.00
		11,765.00		10,525.00	(1,240.00)
Summer Bookings					
Mountain Bike weekend	2,000.00		-		(2,000.00)
Summer Bookings	3,000.00		-		(3,000.00)
		5,000.00		-	(5,000.00)
Chalet Events					
Member Events	1,500.00		-		(1,500.00)
Special Events	-		-		-
		1,500.00		-	(1,500.00)
Interest	2,000.00		578.58		(1,421.42)
Merchandise - onsite store	1,000.00		197.00		(803.00)
Miscellaneous Income	-		-		-
Prepaid Revenue Adjustment	-		840.00		840.00
Sponsorship / Donations	-		-		-
Total Income		21,265.00		12,140.58	(9,124.42)
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	1,000.00		662.27		(337.73)
Falls Creek SES donation	500.00		500.00		-
Food Winter parties	-		-		-
Postage and Admin	500.00		538.09		38.09
Ski Hire and Transport	-		-		-
Tawonga Hall	-		-		-
Transport Falls Creek Coaches	-		-		-
Trybooking fees	-		8.30		8.30
		2,000.00		1,708.66	(291.34)
Chalet Bulk Expenses					
Diesel Fuel	3,000.00		506.24		(2,493.76)
Firewood	4,700.00		7,811.28		3,111.28
Food and consumables	16,000.00		22,919.39		6,919.39
Garbage Disposal	100.00		248.46		148.46
Gas	1,150.00		520.19		(629.81)
		24,950.00		32,005.56	7,055.56
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	1,600.00		-		(1,600.00)
		1,600.00		-	(1,600.00)
Chalet Event Expenses					
Member Event Expenses	1,400.00		-		(1,400.00)
		1,400.00		-	(1,400.00)
Phone Expenses					
Phone Expenses	650.00		345.39		(304.61)
Phone Expenses - Bookings	600.00		400.00		(200.00)
		1,250.00		745.39	(504.61)
Compliance Costs					
CFA Services	600.00		-		(600.00)
Food and Health Registration	320.00		157.50		(162.50)
Rent	200.00		-		(200.00)
		1,120.00		157.50	(962.50)
Repairs & Maintenance Expenses					
Equipment	3,000.00		1,492.18		(1,507.82)
General	400.00		4,134.14		3,734.14
		3,400.00		5,626.32	2,226.32
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	1,250.00		-		(1,250.00)
Other Kit	500.00		2,400.00		1,900.00
		1,750.00		2,400.00	650.00
Promotions & Marketing					
General	-		-		-
Marketing	750.00		-		(750.00)
Outdoors Expo	50.00		-		(50.00)
		800.00		-	(800.00)
Working Bee Expenses					
Fuel - Transport	450.00		671.79		221.79
Working Bee Costs - Food etc	150.00		1,268.07		1,118.07
		600.00		1,939.86	1,339.86
Bank Charges	50.00		-		(50.00)
Consulting & Accounting	400.00		365.47		(34.53)
Depreciation	-		-		-
Insurance	15,000.00		15,369.52		369.52
Prepaid Expense adjustment	-		6,324.95		6,324.95
Sundry Expenses	500.00		191.15		(308.85)
VRC Appropriation	4,500.00		-		(4,500.00)
Total Operating Expenses		59,320.00		66,834.38	7,514.38
Net Surplus/(Deficit)		(38,055.00)		(54,693.80)	(16,638.80)

Year to Date as at 18/05/2021 and Proposed Budget Comparison

Line Items	Year to Date		Proposed Budget		Variance
	Financial Year 2020/21		Financial Year 2021/22		
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	12,575.00		70,850.00		58,275.00
Next financial year	10,865.00		12,730.00		1,865.00
Refunds	(13,720.00)		-		13,720.00
Ski Hire & Transport	805.00		9,985.00		9,180.00
		10,525.00		93,565.00	83,040.00
Summer Bookings					
Mountain Bike weekend	-		2,000.00		2,000.00
Summer Bookings	-		1,000.00		1,000.00
		-		3,000.00	3,000.00
Chalet Events					
Member Events	-		1,500.00		1,500.00
Special Events	-		-		-
		-		1,500.00	1,500.00
Interest	578.58		1,000.00		421.42
Merchandise - onsite store	197.00		1,000.00		803.00
Miscellaneous Income	-		-		-
Prepaid Revenue Adjustment	840.00		-		(840.00)
Sponsorship / Donations	-		-		-
Total Income	-	12,140.58	-	100,065.00	87,924.42
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	662.27		1,000.00		337.73
Falls Creek SES donation	500.00		500.00		-
Food Winter parties	-		7,000.00		7,000.00
Postage and Admin	538.09		500.00		(38.09)
Ski Hire and Transport	-		8,500.00		8,500.00
Tawonga Hall	-		3,000.00		3,000.00
Transport Falls Creek Coaches	-		12,000.00		12,000.00
Trybooking fees	8.30		2,000.00		1,991.70
		1,708.66		34,500.00	32,791.34
Chalet Bulk Expenses					
Diesel Fuel	506.24		3,000.00		2,493.76
Firewood	7,811.28		5,000.00		(2,811.28)
Food and consumables	22,919.39		16,000.00		(6,919.39)
Garbage Disposal	248.46		120.00		(128.46)
Gas	520.19		1,000.00		479.81
		32,005.56		25,120.00	(6,885.56)
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	-		1,600.00		1,600.00
		-		1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	-		1,500.00		1,500.00
		-		1,500.00	1,500.00
Phone Expenses					
Phone Expenses	345.39		650.00		304.61
Phone Expenses - Bookings	400.00		600.00		200.00
		745.39		1,250.00	504.61
Compliance Costs					
CFA Services	-		600.00		600.00
Food and Health Registration	157.50		320.00		162.50
Rent	-		200.00		200.00
		157.50		1,120.00	962.50
Repairs & Maintenance Expenses					
Equipment	1,492.18		3,000.00		1,507.82
General	4,134.14		400.00		(3,734.14)
		5,626.32		3,400.00	(2,226.32)
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	-		1,250.00		1,250.00
Other Kit	2,400.00		500.00		(1,900.00)
		2,400.00		1,750.00	(650.00)
Promotions & Marketing					
General	-		-		-
Marketing	-		750.00		750.00
Outdoors Expo	-		50.00		50.00
		-		800.00	800.00
Working Bee Expenses					
Fuel - Transport	671.79		1,000.00		328.21
Working Bee Costs - Food etc	1,268.07		750.00		(518.07)
		1,939.86		1,750.00	(189.86)
Bank Charges	-		50.00		50.00
Consulting & Accounting	365.47		400.00		34.53
Depreciation	-		-		-
Insurance	15,369.52		16,000.00		630.48
Prepaid Expense adjustment	6,324.95		-		(6,324.95)
Sundry Expenses	191.15		250.00		58.85
VRC Appropriation	-		5,000.00		5,000.00
Total Operating Expenses		66,834.38		94,490.00	27,655.62
Net Surplus/(Deficit)		(54,693.80)		5,575.00	60,268.80

Two Previous Years, Year to Date and Budget Comparison

Line Items	FY2018/19 Actuals \$	FY2019/20 Actuals \$	FY2020/21 Year to Date \$	FY2020/21 Budget \$	FY2021/22 Budget \$
Income					
Winter Bookings					
Current financial year	73,993.50	86,911.50	12,575.00	-	70,850.00
Next financial year	14,315.00	2,440.00	10,865.00	11,765.00	12,730.00
Refunds	(1,665.50)	(7,966.50)	(13,720.00)	-	-
Ski Hire & Transport	9,253.50	12,520.00	805.00	-	9,985.00
	95,896.50	93,905.00	10,525.00	11,765.00	93,565.00
Summer Bookings					
Mountain Bike weekend	2,060.00	-	-	2,000.00	2,000.00
Summer Bookings	210.00	2,700.00	-	3,000.00	1,000.00
	2,270.00	2,700.00	-	5,000.00	3,000.00
Chalet Events					
Member Events	2,411.00	1,657.00	-	1,500.00	1,500.00
Special Events	-	-	-	-	-
	2,411.00	1,657.00	-	1,500.00	1,500.00
Interest	2,044.40	917.15	578.58	2,000.00	1,000.00
Merchandise - onsite store	3,601.00	4,088.00	197.00	1,000.00	1,000.00
Miscellaneous Income	-	741.00	-	-	-
Prepaid Revenue Adjustment	(1,510.00)	13,935.00	840.00	-	-
Sponsorship / Donations	4.00	-	-	-	-
Total Income	104,716.90	117,943.15	12,140.58	21,265.00	100,065.00
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	1,188.18	977.27	662.27	1,000.00	1,000.00
Falls Creek SES donation	1,000.00	500.00	500.00	500.00	500.00
Food Winter parties	6,457.82	7,550.32	-	-	7,000.00
Postage and Admin	211.98	67.99	538.09	500.00	500.00
Ski Hire and Transport	8,171.11	11,234.93	-	-	8,500.00
Tawonga Hall	1,690.00	1,200.00	-	-	3,000.00
Transport Falls Creek Coaches	11,580.91	15,949.99	-	-	12,000.00
Trybooking fees	1,631.50	1,985.55	8.30	-	2,000.00
	31,931.50	39,466.05	1,708.66	2,000.00	34,500.00
Chalet Bulk Expenses					
Diesel Fuel	2,543.85	2,475.51	506.24	3,000.00	3,000.00
Firewood	4,200.00	272.73	7,811.28	4,700.00	5,000.00
Food and consumables	12,872.80	556.27	22,919.39	16,000.00	16,000.00
Garbage Disposal	-	67.73	248.46	100.00	120.00
Gas	992.25	949.00	520.19	1,150.00	1,000.00
	20,608.90	4,321.24	32,005.56	24,950.00	25,120.00
Summer Hire Expenses					
General Hire Costs	-	-	-	-	-
MTB Weekend Costs	1,640.59	-	-	1,600.00	1,600.00
	1,640.59	-	-	1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	2,255.57	1,541.27	-	1,400.00	1,500.00
	2,255.57	1,541.27	-	1,400.00	1,500.00
Phone Expenses					
Phone Expenses	576.66	655.71	345.39	650.00	650.00
Phone Expenses - Bookings	545.40	545.45	400.00	600.00	600.00
	1,122.06	1,201.16	745.39	1,250.00	1,250.00
Compliance Costs					
CFA Services	1,040.32	-	-	600.00	600.00
Food and Health Registration	308.30	286.37	157.50	320.00	320.00
Rent	192.72	195.26	-	200.00	200.00
	1,541.34	481.63	157.50	1,120.00	1,120.00
Repairs & Maintenance Expenses					
Equipment	1,738.83	2,019.42	1,492.18	3,000.00	3,000.00
General	3,974.25	1,764.62	4,134.14	400.00	400.00
	5,713.08	3,784.04	5,626.32	3,400.00	3,400.00
Merchandise Expenses					
Badges & scarves	-	-	-	-	-
Jackets	2,681.82	363.64	-	1,250.00	1,250.00
Other Kit	-	-	2,400.00	500.00	500.00
	2,681.82	363.64	2,400.00	1,750.00	1,750.00
Promotions & Marketing					
General	64.73	26.54	-	-	-
Marketing	-	977.24	-	750.00	750.00
Outdoors Expo	11.79	36.85	-	50.00	50.00
	76.52	1,040.63	-	800.00	800.00
Working Bee Expenses					
Fuel - Transport	547.52	-	671.79	450.00	1,000.00
Working Bee Costs - Food etc	360.98	-	1,268.07	150.00	750.00
	908.50	-	1,939.86	600.00	1,750.00
Bank Charges	30.00	30.00	-	50.00	50.00
Consulting & Accounting	381.84	356.29	365.47	400.00	400.00
Depreciation	10,939.54	11,222.66	-	-	-
Insurance	13,555.51	14,352.11	15,369.52	15,000.00	16,000.00
Prepaid Expense adjustment	1,135.63	17,264.10	6,324.95	-	-
Sundry Expenses	800.17	217.63	191.15	500.00	250.00
VRC Appropriation	6,000.00	6,000.00	-	4,500.00	5,000.00
Total Operating Expenses	101,322.57	101,642.45	66,834.38	59,320.00	94,490.00
Net Surplus/(Deficit)	3,394.33	16,300.70	(54,693.80)	(38,055.00)	5,575.00



ROVER SCOUTS VICTORIA

Re: Composting at Mudbash

Dear Vic Rovers, Mudbash Committee and Mafeking Committee.

Following from the Composting Initiative at Surfmoor 2021, I am excited to continue the initiative at Mudbash 2021 and all major rover events in the future.

As part of the Plan, Do, Review of the Initiative, I have gathered information and feedback on what did and didn't work at Surfmoor. One of the key findings is that the majority of food waste is generated within the campsites and hence that is where the collection sites must be.

Mudbash, unlike Surfmoor, will also not have centralised cooking areas. I am asking for an investment and commitment to establish an onsite composting facility and a program for food waste collection at Mudbash 2021.

This initiative helps Mafeking and Rovers Victoria to work towards a number of Sustainable Development Goals including: Sustainable Communities; Responsible Consumption and Production; and Climate Action.

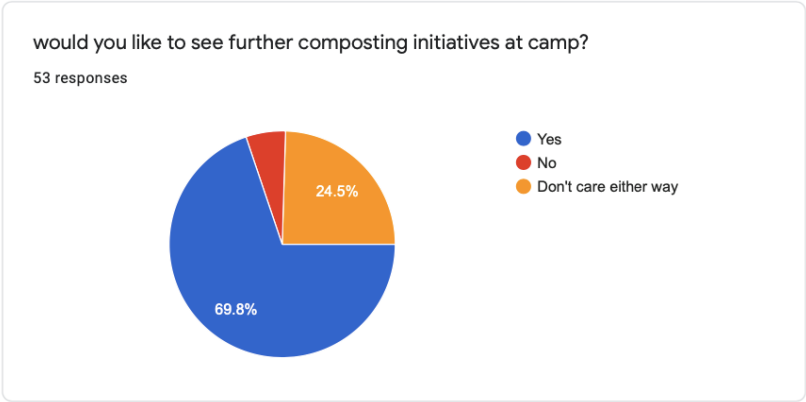
Further to the feedback is that, logistically, it was lots of effort to transport compost off site and then to clean and return buckets. It is my suggestion to set up an on-site facility at Mafeking Rover Park for composting. This will quickly return on investment as it will dramatically reduce the cost of waste removal from site, as well as providing a resource for land management.

In consultation with Mudbash, they estimate that 200 crews take part in the event each year. This would mean up to 200 camps and 200 collection points. The collection buckets should be approximately 5L each to enable use, while reducing the number of times it needs to be collected. The compost caddies may be available for hire from the scouts vic Q store. The same caddies were used at Cuboree X and are being stored at the Scouts Victoria Q store, I am unsure if using them will involve a hire fee, but they would be able to be collected along with other gear going to Mudbash. This use could save approximately \$1000, the biggest single cost.

Below I have outlined the costs of setting up the composting facility at Mafeking. Assuming the caddies can be used with no cost, the total expected cost of this project would be \$800.00 including some minor costs like printing and some contingency. This is capitol, very few ongoing costs would be associated with this program.

Kind Regards,
Hugh Anderson
State Environment Patrol Officer
Rovers Victoria

Feedback from Surmoot



Compost Facility

COMPOST BIN	COMPOST BIN
COMPOST BIN	COMPOST BIN
COMPOST BIN	COMPOST BIN
COMPOST BIN	COMPOST BIN
CARBON RICH MATERIAL	CARBON RICH MATERIAL
GARDEN FORK AND AERATOR	

Pricing

Collection Buckets				
Supplier	Description	each	QTY	Total
Scout Qstore	Kitchen Caddy FOGO **Hire	0?	200	\$0**
Bunnings	Handy Pail 11L	11.99	200	\$2398.1
	Handy pail 5L	6.49	200	\$1298.0
MHA Products	Plastic Pail 5L	5.39	200	\$1078.0
Sprint Cleaning Products	Plastic Pail 5L	6.95	200	\$1390.0
Wholesale catering supplies	Okka Food Safe Storage Pail Bucket 5L	5.31	200	\$1.062
Kogan	Bulk 10x 5L Buckets Empty Plastic White Food Grade Handle Lid Large Storage Pail	52.99	20	\$1059.8
Bunnings	Maze 7L Kitchen caddy	10.50	200	\$2100.0
Kmart	7L rectangular Fliptop Bin	5.50	200	\$1100.0
Facebook Marketplace	Various Buckets (can be much cheaper second hand, but hard to get qty)	**3	200	\$600.0
Gumtree	Various Buckets (can be much cheaper second hand, but hard to get qty)	**3	200	\$600.0

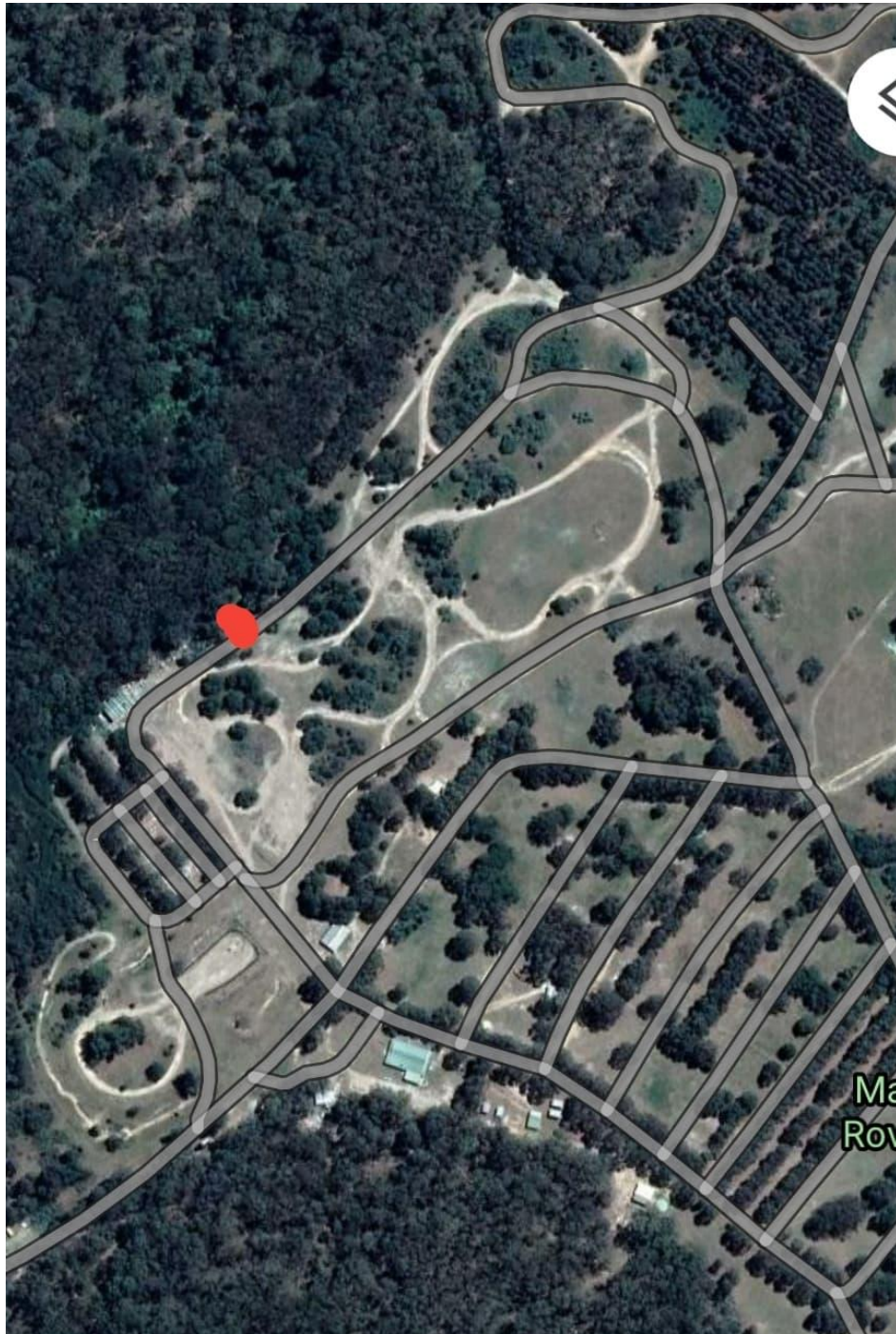
Compost Bins				
Supplier	Description	each	QTY	Total
Bunnings	Tumbleweed 220L Compost Bin	59.00	8	\$472.00
Catch	Greenlund 300L Square Compost Bin	35.00	8	\$280.00
Bunnings	Tumbleweed 200L Flatpack	45.00	8	\$360.00
Kogan	Certa 290L Waste recycling Aerated compost bin	49.99	8	\$399.92
Dick Smith	Certa 290L Waste recycling Aerated compost bin	49.99	8	\$399.92
SoilWorx	Compost Bin	59.95	8	\$479.60
Bunnings	Tumbleweed 150L Compost Bin	45.00	8	\$360.00

Carbon Rich Bay and Tools				
Bunnings	Aerator	19.99	1	\$19.99
	Garden Fork	42.98	1	\$42.98
	72 x 47mm 5.4m Treated pine fence rail	16.1	2	\$32.2
	Treated pine Screws 500 pack	31.3	1	\$31.3
	135cm Star Picket	8.90	6	\$53.4
	100x12mm 2.1m treated pine	1.49	23	\$34.27

	fencing panel			
	20L Bucket	14.95	1	\$14.95
	Chicken Manure	4.95	2	\$9.9
Bunnings	Saxon 120 x 10m Chicken Wire	18.89	1	\$18.89
			TOTAL	\$257.88

Locations for Composting at Mafeking Rover Park

In consultation with Mafeking a location for the proposed composting has been identified.







SCOUTS VICTORIA
Victorian Rover Council
24/2/21

**Rover
Scouts**
VICTORIA

Item Title	Financial Management Policy Manual
Information	
Discussion	
Decision	
Document Author	Cameron Phillips - VRC Finance Officer
Strategic Alignment	<ul style="list-style-type: none"> • Improve Financial literacy • Improve rover governance around finance.
Consultation	VRC Finance Team <ul style="list-style-type: none"> • Peter Wotherspoon - State Commissioner Rover Support • Jody Freeman - VRC Honorary Treasurer • Michelle Saffin - VRC Chair • Mathew Barnes - VRC Assistant Chair
Implementation Period	<ul style="list-style-type: none"> • Policy Book proposed on the 24th of Feb. • Feedback given before 24th of march, if required amended policy book proposed at the march VRC. • Vote on the policy book on the 28th of April. • New policy to take effect on the 1st of June giving 1 month grace for any finance related items to be tabled before the change in policy.

KEY POINTS

- *Bank Accounts and Signatories*
- *Budgets and Cover Letters*
- *Presenting Budgets to the VRC Table*
- *Presenting Major Changes to the Budget*
- *Income*
- *Ticket Sales*
- *Merchandise*
- *Expenditure*
- *Quoting*
- *Ledger*
- *Invoicing*
- *Reporting*
- *Capital Expenditure*
- *Rovers Commerce Operation*
- *Grants*
- *Appendix A – Role of an Event Subcommittee Treasurer*
- *Appendix B – Tax Invoices*

BACKGROUND

- The previous iteration of the finance policy book was created with some haste and needed to be reviewed and updated to better align with the strategic plan of Improving financial literacy within the Rover section.
- This financial management policy book used the former iteration as a guide. In doing so the financial team improved language, formatting and added multiple items in order ensure the policy book was clear and easy to follow.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Accept the new financial management policy book.
-

IMPLEMENTATION PLAN

Lead	<ul style="list-style-type: none"> • Cameron Phillips - VRC Financial Officer
Assists	<ul style="list-style-type: none"> • Peter Wotherspoon - State Commissioner Rover Support • Jody Freeman - VRC Honorary Treasurer
Cost	N/a
Risks	N/a
Milestones	<ul style="list-style-type: none"> • Policy Book proposed on the 24th of Feb. • Feedback given before 24th of march, if required amended policy book proposed at the march VRC. • Vote on the policy book on the 28th of April. • New policy to take effect on the 1st of June giving 1 month grace for any finance related items to be tabled before the change in policy. • Policy Book to be reviewed July 2024
Outcomes	<ul style="list-style-type: none"> • Improve financial oversight of VRC entities. • Streamline the financial process in Victoria. • Improve financial documentation. • Clear expectations of financial management • Putting in an operational limit on the subcommittee accounts, this is to centralise VRC money, this money is still credited to the subcommittee within the VRC account and upon request this money can be made available to the subcommittees (this is seen in item 1.6 of the policy book). • Standard procedure for the online store and Point of Sale system.

ROVER SCOUTS VICTORIA

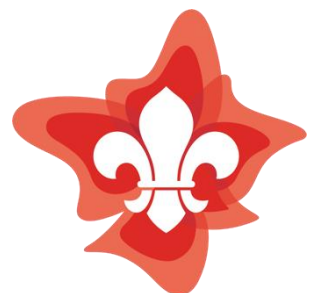
Rover Scouts Victoria Financial Management

Adopted by the Victorian Rover Council _____

Updated _____

To be reviewed _____

This document replaces corresponding sections of the former
Victorian Rover Council Policy Book



CONTENTS

- [Definitions](#)
- [Introduction](#)
- 1. [Bank Accounts and Signatories](#)
- 2. [Budgets and Cover Letters](#)
- 3. [Presenting Budgets to the VRC Table](#)
- 4. [Presenting Major Changes to the Budget](#)
- 5. [Income](#)
- 6. [Ticket Sales](#)
- 7. [Merchandise](#)
- 8. [Expenditure](#)
- 9. [Quoting](#)
- 10. [Ledger](#)
- 11. [Invoicing](#)
- 12. [Reporting](#)
- 13. [Capital Expenditure](#)
- 14. [Rovers Commerce Operation](#)
- 15. [Grants](#)
- [Appendix A – Role of an Event Subcommittee Treasurer](#)
- [Appendix B – Tax Invoices](#)

DEFINITIONS

1. “VRC” refers to the Victorian Rover Council
2. “BEC” refers to the Scouts Victoria Branch Executive Committee
3. “Finance team” refers to the VRC finance officer, VRC Treasurer, State Commissioner Rover Support, VRC Chair and any other relevant persons.
4. An “Entity” refers to a Sub-Committee or Region Committee.
5. Portfolio refers to the section heading of the budget, e.g. entertainment.
6. “Seller” refers to the entity that arranges use of the commerce systems.
 - 6.1. For the POS (Point of Sale) system, this means the entity that has arranged for the POS system to be in use at the event/location where the transaction/damage occurs.
 - 6.2. For the online store, this means the entity that has arranged for the items to be available through the online store.

INTRODUCTION

Rovers Victoria owns substantial assets (**Mafeking Rover Park, WF Waters Lodge, Mt Baw Baw and Bogong Rover Chalet**) and conducts a variety of events including but not limited to Mudbash, MARB (Metropolitan Area Rover Ball), Rover Dinner. Additionally, each Unit and Region operate various financial facilities.

This document is a set of minimum requirements for all Rovers elected/appointed as Treasurers for a Region or Sub-Committee. Whilst not exhaustive, the aim is to provide Committees with an understanding of financial management, development of budgets, handling payments and recording/reporting financial transactions. Further to this, this document works in conjunction with the BEC Financial Documents, where there is a conflict the BEC Financial Policies take precedent.

The responsibility and importance for Committees and their Treasurers to operate the relevant accounts accurately and diligently cannot be over stressed. The financial viability of Committees, Assets and Events is dependent on adequate financial oversight.

All financial records must be accessible by the Chair, Treasurer and the RA of the entity.

1. BANK ACCOUNTS AND SIGNATORIES

- 1.1. Each entity will operate a bank account which will record all financial transactions.
 - 1.1.1. Bank accounts will be based at Bendigo Bank and will be titled:
 - *Scout Association of Australia, Victorian Branch Rover Council, entity name*
- 1.2. Each entity will operate a designated bank account. This account will not be changed without the endorsement of the Finance Team.
- 1.3. All financial transactions will be endorsed by two signatories to the relevant account.
 - 1.3.1. The two authorities should not have a conflict of interest, i.e. Do not authorise payments to yourself.
 - 1.3.2. Financial transactions should be approved one at a time.
- 1.4. The new Chair and Treasurer shall be added to the account as soon as possible. Other recommended signatories include:
 - Region Rover Support Commissioner (as applicable)
 - Deputy Chair of the entity
 - Rover Advisor
 - Additionally, the State Commissioner Rover Support and Victorian Rover Council Honorary Treasurer will be signatories to all accounts ex officio.
- 1.5. All those who do not hold a position which would allow them access to the bank account as agreed by the entity are to be removed as soon as possible.
- 1.6. For the operational bank account of activity Sub-Committees, there will be a maximum allowed fund readily available between events. Any excess funds will be credited to the Sub-Committee but held within the VRC bank accounts. Funds will be allocated as follows while the event is not running.
 - Mudbash will have no more than \$10,000 in their operation account.
 - Surfmoort will have no more than \$10,000 in their operational account.
 - MARB will have no more than \$5,000 in their operational account.
 - RSM will have no more than \$5,000 in their operational account.
 - The Victorian Contingent Moot will have no more than \$5,000 in their operational account. These funds are to be available for the use in contingents to National Moots – specifically, funds in this account remaining from the previous moot at the commencement of a moot cycle are available to be utilised for a Victorian Moot Buddies scheme and to temporarily fund any expenses in advance of a receipt or contingent feeds.
- 1.6.1. Should an activity Sub-Committee require more than the above allocated funds; a proposal should be discussed with the finance team and be tabled to the VRC with an explanation for the intended use of the funds.

2. BUDGETS AND COVER LETTERS

In preparing a budget, Treasurers should be mindful of all anticipated revenue and expenditure over the reporting period. Whilst past years' experiences can act as a guide, Treasurers must ensure that proposals put to VRC contain the most up to date and accurate data. In the case of events, the costs of site hire, activities, fuel costs and merchandise, for example, can be calculated with reasonable accuracy given the known costs per item.

- 2.1. Each Region should prepare an annual budget which should be tabled at a Region gathering.
- 2.2. Each Sub-Committee will prepare a budget, in consultation with the Finance Team, for their respective entity and this budget will be presented to the VRC for endorsement.
- 2.3. Budgets presented to the VRC will be under consideration for a month and be voted on at the following meeting. This period will enable any VRC member to contact the respective Treasurer with any items which may require clarification.
- 2.4. A break-even point should be established at what is the minimum number of participants required to run the event with no loss.
- 2.5. The budget should have several scenarios, based on different attendance levels, and should also include a contingency allowance which recognizes that occasionally there will be unforeseen costs.
- 2.6. Particularly for our events, with the budget scenarios, the break event point of ticket sales for each scenario should be readily determined and disclosed.
- 2.7. When all known income and expenditure data is available, the ticket price can be calculated and should ensure that the Event/Asset operates at a **modest surplus** for the accounting period.
- 2.8. All budgets brought to the VRC table must have an accompanying cover letter. Any budgets without a cover letter attached when tabled will not be voted on the following month.
- 2.9. Cover letters are only considered complete when they provide:
 - 2.9.1. A description of each income and expenditure category.
 - 2.9.2. An explanation for any changes in items totalling \$500 or more, where there is more than a 10% increase or decrease between the present budget and the last actuals.
 - 2.9.3. Clear explanation for any line items which have been added for the first time.
 - 2.9.4. Clear explanation of a line item which has no amount budgeted.
 - 2.9.5. For event committees, the break-even point for each budget scenario for event ticketing, and the reasons for the ticket price recommended by the Committee.
- 2.10. Items raised which require reporting to the VRC will be addressed at that next or current VRC meeting.
- 2.11. A standard pro-forma budget is attached to this document and is to be used for reporting to VRC. The line items are examples only and whilst they may differ depending on the entity, **the template provided is NOT to be altered**. This will ensure consistency in reporting between entities and make for ready understanding by VRC members, recognizing that not everyone may have the same level of financial understanding.
 - 2.11.1. An alternative template may be used by non-event formations as agreed with the Finance Team.

3. PRESENTING BUDGETS TO THE VRC TABLE

- 3.1. During the last Sub-Committee meeting for each entity before the budget is tabled at VRC, the budget will be presented to the Committee. The budget should be presented in such a way to be understood by its members.
- 3.2. At least a week before the budget is presented to the Sub-Committee to be tabled at VRC it will be sent to the VRC Finance Team for feedback.
- 3.3. The budget is then tabled at VRC and voted on by the table the following month.
- 3.4. Any budgets passed by VRC are the final budget for the Sub-Committee to operate from.
 - 3.4.1. The Finance Team will save this final budget onto OneDrive.
- 3.5. Any budget not passed by the table will be referred back to the Finance Team who will work with the entity to ensure that issues with the budget have been addressed, this will then be sent out to the Regions in a timely manner for them to consider and be voted on at the following meeting.

4. PRESENTING MAJOR CHANGES TO THE BUDGET

Any major changes to the budget, after its approval, of over \$1,000 between portfolios must adhere to the following process:

- 4.1. The VRC Finance Team are sent the approved budget, with the proposed changes and an explanation of the monetary changes and the reason why the budget needs to be amended, discussion may be required.
- 4.2. After relevant discussion the Finance Team will send endorsement of the budget amendment. If the Finance Team deem the spending to not be urgent, the amendment can be tabled at the next VRC meeting.
- 4.3. The amended budget is tabled at the next VRC meeting as a Chairman's Decision to be ratified.

5. INCOME

Income may take the form of bank transfer (direct credit), credit card or cash.

- 5.1. With the establishment of the on-line store, most payments for ticket sales and merchandise will be received by way of transfer from the 'store' account. The transfer from the store account will be done on invoice with the appropriate line items recorded in the ledger.
- 5.2. Any other payments received by direct credit to the account shall be receipted and an appropriate entry made into the ledger.

At some events, 'gate tickets' will be sold and may be paid for in cash. Cash may also be received from some other sources.

- 5.3. Any cash received should be appropriately recorded in the ledger and banked in a timely manner, either during the event where practicable, or as soon as possible after the conclusion of the event.
- 5.4. All cash transactions will be entered into the ledger with the appropriate notation and must correspond to bank account entries.

6. TICKET SALES

- 6.1. An entity shall be responsible for setting the costs and charges for an event on behalf of the VRC. Any increase in costs or charges to members of the Rover Section beyond 10% from the previous year must be approved by the VRC who will consider the reasons and details put forward by the entity, ticket prices are confirmed as part of the budget process for the activity.
- 6.2. Ticket price should be kept as low as possible whilst covering all costs of the event.

7. MERCHANDISE

- 7.1. The majority of activity specific merchandise must be pre-paid and pre-ordered via the online store.
 - 7.1.1. For activity specific merchandise there is an allowance of up to 10% on pre-ordered merchandise for its sale at the activity, this should be a consideration in the entities budget.
 - 7.1.2. If minimum quantities are not achieved, the order does not proceed, and the funds are refunded.
- 7.2. All corporate merchandise may be purchased and sold on an ongoing basis with due consideration for previous sales. If in doubt consult the Finance Team.
- 7.3. Committee merchandise must be paid for before it is ordered.

8. EXPENDITURE

All expenditure is to be within the budget limits endorsed by the VRC. Whilst the Chair and/or Treasurer of the event may endorse different levels of individual payments within portfolios, these must still be within the portfolios budgeted limits.

- 8.1. Treasurers must obtain quotations for the provision of goods and/or services and invoices should be checked against these quotations.
- 8.2. For expenditures in excess of \$1000, a purchase order specifying the goods/services will be prepared and given to the supplier who must quote the number in their invoice.
- 8.3. Where an invoice received is for an amount greater than the quotation, ONLY the quoted figure should be paid, and an explanation of the differences requested from the supplier.
- 8.4. An invoice for the provision of goods/services should be checked against the items received to ensure that the invoice is a correct representation of the ordered items. Under no circumstances are invoices to be paid in advance of the delivery of goods/services.
- 8.5. Reimbursement of expenditure will only be made on presentation of a receipt to the Treasurer.
 - 8.5.1. This receipt needs to be in the form of a "Tax Invoice" and should include details of the expenditure incurred, and GST paid (if applicable). – Refer to Appendix B for the requirements of a Tax Invoice.
 - 8.5.2. **An EFTPOS RECEIPT WILL NOT BE ACCEPTED.**
 - 8.5.3. If no tax invoice can be produced, to be reimbursed there must be clear proof of purchase, if in doubt consult the finance team.
- 8.6. All expenditures will be recorded in the ledger with relevant references to receipts, and other specified requirements.
 - 8.6.1. Payments **WILL NOT** be made in cash.

9. QUOTING

- 9.1. Any expenditure over \$1,000 from a single supplier must have a quote received and recorded on file before the budget is completed. If there is any ambiguity in this, best practice approach, this will be discussed with the Finance Team.
 - 9.1.1. Where appropriate, the committee is expected to receive three quotes.
 - 9.1.2. As per the BEC delegation's policy, a minimum of two quotes must be received.
- 9.2. All quoted expenses will have purchase orders supplied and recorded on file before the expenditure is incurred.

10. LEDGER

- 10.1. All transactions will be entered into the on-line ledger system, XERO. This provides for a standard level of recording across all entities and facilitates the ability to report accurately as well as claiming GST payments through the Branch accounting system.

11. INVOICING

- 11.1. Invoicing should be completed prior to the event in the appropriate ledger system.
 - This includes invoicing to external parties and committee members
 - Should a person fail to pay an invoice this should be discussed with the State Commissioner - Rover Support

12. REPORTING

- 12.1. For Event Entities, At the conclusion of the event and when all income has been received and payments made, normally within a month of an events conclusion, a report will be prepared for presentation to the entity's AGM and to VRC.
 - 12.1.1. Before reporting to the AGM all expenses must be finalised.
 - 12.1.2. The report should be presented to the Finance Team before it is presented at the AGM.
- 12.2. For Non-Event Entities, At the conclusion of the financial year a financial report will be prepared for presentation to the entity's AGM and to VRC.
 - 12.2.1. Before reporting to the AGM or VRC all expenses must be finalised.
- 12.3. A standard pro-forma report is attached to this document and is to be used for reporting to VRC. The line items are examples and, whilst they may differ depending on the entity, **the template provided is NOT to be altered.**

13. CAPITAL EXPENDITURE

13.1. Purchases of capital equipment or capital works by the entity should be brought to the VRC's attention prior to purchase. The entity may purchase, without prior approval of the VRC any of the following:

13.1.1. Items per your operational budget:

- Non-capital or consumable items essential to the event, such as food, fuel, tickets, posters, office supplies, etc. these should be found in your operational budget.
- Hire of essential equipment or services.

13.1.2. Item outside of your operational budget

- Capital equipment items considered essential up to \$100, to a total of \$500.
- Where a situation arises that compels a Sub-Committee to outlay funds in advance, or to purchase capital equipment in circumstances when consultation with the VRC is not possible, conditional approval may be given on behalf of the VRC by the agreement of the Chairman, Deputy Chairman and Assistant Chairman of the VRC and the State Commissioner – Rover Support.
- Where provisional approval is given under the previous paragraph, or where equipment is purchased, the details shall be reported to the following meeting of the VRC.

13.2. If the entity wishes to spend money outside of their standard operating budget and the expenditure does not meet the prior mentioned reasons, a proposal for the expenditure must be tabled to the VRC, tabled using the VRC paper template prior to the expenditure being incurred.

13.2.1. Assets by their nature will have capital items regularly; whereas activities will not normally have capital expense, therefore activities will need prior approval from the VRC.

13.2.2. The proposal should include:

- Estimated costs
- How the capital works will be funded
- An estimated timeline
- If the project is not started, when the proposal will need to be reviewed.
- Scope of the works to be undertaken

Upon the completion of the works, a report should be made to the VRC.

14. ROVERS COMMERCE OPERATION

Rovers Victoria introduced a Point of Sale (POS) system using the Square POS platform in January 2019. The POS system allows VRC Sub-Committees and approved tenderers to sell items onsite during major events, and at other times and locations as agreed by VRC.

Rovers Victoria introduced an online store using the Square Weekly platform in March 2019. The online store allows VRC to sell event tickets, event merchandise, and other items on behalf of VRC itself, VRC Sub-Committees, Victorian Rover Regions, and other entities as agreed by VRC.

14.1. Cost Allocation

14.1.1. The costs associated with maintaining the POS system and online store shall be borne by VRC. These costs include any licensing costs, hosting costs, and hardware depreciation costs.

14.1.2. The costs associated with the transaction processing shall be borne by the VRC and additionally collected by the VRC as a surcharge. Transaction fees are collected by Square.

- It is recommended that Sellers do not factor transaction processing costs into the pricing of their items.
- Hardware damage repair and loss replacement shall be arranged by VRC. Accordingly, the costs associated with hardware damage/loss shall be paid by the Seller to VRC.
- The costs associated with transport of stock for order fulfilment shall be borne by the Seller.
- The costs associated with shipping online store orders to customers are borne by VRC. Accordingly, the shipping fees charged on online store orders are collected by VRC.

15. GRANTS

15.1. Should an entity wish to apply for funding external to Scouting, e.g., grants, this must be discussed with the State Commissioner - Rover Support.

APPENDIX A – ROLE OF AN EVENT SUBCOMMITTEE TREASURER

The Subcommittee Treasurer is an important role on each of our Subcommittees. They are considered part of the executive of a committee and should share in all decisions that have a financial consequence for the activity. For an event or activity, broadly speaking, the role can be broken up into pre, during and post event activities.

Pre-event:

- Attend committee meetings and participate in the discussion.
- Budgets – it is your job to create an effective and cohesive budget, work with the committee and discuss the budget with the Finance Team.
- Quotes – To assist with the budget, quotes may be required for larger items. Request these from the committee members.
- Participation in decision making – who makes the decision about what is included or excluded in your budget.
- Prepare budget for submission to VRC.
- Process payments and prepare invoices for committee items. – All committee items (including catering) should be prepaid.
- Liaise with the VRC Online Store team for ticket and merchandise sales.

During event:

- Collection of gate tickets – money handling (how to count and how to record)
- Invoices to pay bills – Not paid in cash, 2-person approval process with a detailed invoice copy and receipt received and recorded.
- Manage the onsite store – Work with the VRC Online Store Team for any square processing. Collect and promptly bank any cash received at the event, ensuring its source is properly documented.

Post-event:

- Follow up with committee members, chase up final receipts, or any outstanding invoices.
- Process all invoices in xero, ensuring support is uploaded and payments prepared.
- Discuss any queries with VRC Finance team.
- Complete report for AGM. The AGM report should be a final financial report to budget.
- Handover to new treasurer.

APPENDIX B – TAX INVOICES

Tax invoices for taxable sales of less than \$1,000 must include enough information to clearly determine the following seven details:

1. that the document is intended to be a tax invoice.
2. the seller's identity
3. the seller's Australian Business Number (ABN)
4. the date the invoice was issued.
5. a brief description of the items sold, including the quantity (if applicable) and the price.
6. the GST amount (if any) payable – this can be shown separately or, if the GST amount is exactly one-eleventh of the total price, such as a statement which says, 'Total price includes GST'.
7. the extent to which each sale on the invoice is a taxable sale (that is, the extent to which each sale includes GST).
8. Tax invoices for sales of \$1,000 or more need to show the **buyer's identity or ABN**.

Below are two example Tax invoices which meet the above requirements. Both examples are labelled to show how they match the above points.

1 Tax invoice

2 Windows to Fit Pty Ltd **3** 15 Burshag Road
ABN: 32 123 456 789 **3** Festler NSW 2755

4 Date: 1 August 2018

To: Building Company
254 Burshag Road
Festler NSW 2755

Description of supply	Total
Window frames 5	\$825
TOTAL PRICE INCLUDING GST	\$825 6 + 7

1 Tax invoice

2 Windows to Fit Pty Ltd **3** 15 Burshag Road
ABN: 32 123 456 789 **3** Festler NSW 2755

4 Date: 1 August 2013

To: Building Company **8**
254 Burshag Road
Festler NSW 2755

Qty	Description of supply	Unit price	GST	Total
5 50	Window frames	\$150	\$15	\$8,250
10	Deadlocks	\$40	\$4	\$440
			6	
TOTAL AMOUNT PAYABLE				\$8,690
The total price includes GST 7				



SCOUTS VICTORIA

Victorian Rover Council
[22/02/2021]

Item Title		Pronoun Uniform Badge
	Information	
	Discussion	
x	Decision	
Document Author		Filipe Freyr
Strategic Alignment		Governance and Communication - These badges will show the trans community that the scouting movement is an environment that welcomes them. It will also showcase the trans representation that already exists in both the committees and VRC.
Consultation		Lack of training within the movement about the existence of transgender members.
Implementation Period		Proposed to VRC - badge designs up for evaluation and feedback. Proposed to NRC - badge designs up for evaluation and feedback. Proposed to National Scout Council - badge designs up for evaluation and feedback.

KEY POINTS

- A pronoun badge that is able to be sewn onto the scouting uniform.
- Initially have he/she/they badges and then progress to customisable pronoun badges.
- Having this badge will help encourage everyone to ask a person's pronouns before immediately assigning them.

BACKGROUND

- 1/10 people identify as transgender.
- 72.5% of transgender people aged 14-25 have been diagnosed with an anxiety disorder in their lifetime.
- Transgender people experience a higher rate of suicide attempts and are nearly 11 times more likely to attempt suicide than the general population.
- While Scouts is progressing towards a more inclusive movement there is still a lack of discussion surrounding transgender members and the use of the correct pronouns.
- People habitually assign a gender and pronouns to a person based on their appearance.
- Scouts brands itself as an all inclusive movement but there is still no resources on what to do when you encounter a transgender youth member.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Discuss the need for these badges and the designs
- If agreed there is a need, propose to NRC

IMPLEMENTATION PLAN –

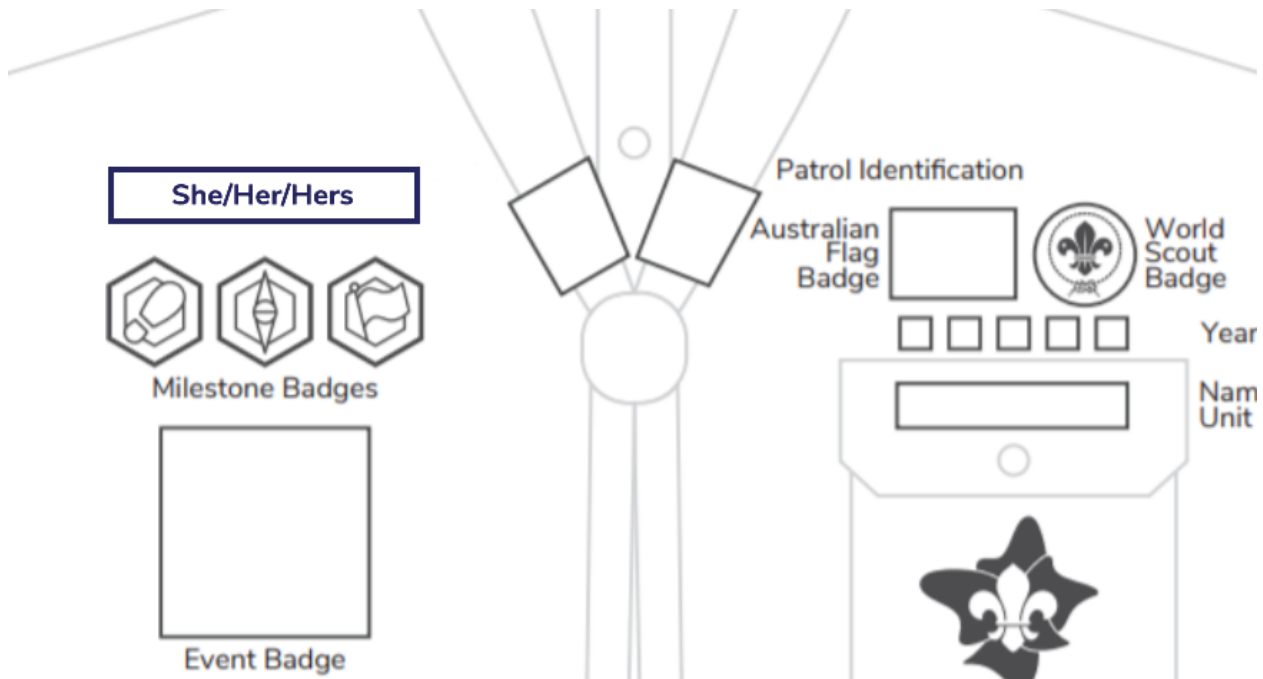
Lead	Filipe Freyr
Assists	N/A
Cost	Information needed on how Scouts Australia order their badge stock for the scouts store.
Risks	Debates at NRC from the more conservative states about whether this is actually needed.
Milestones	First rollout - he/she/they Second rollout - xe/ze Third rollout - customisable
Outcomes	Open up the discussion about the use of pronouns for transgender members. Scouts Australia to make a stance on the movement being all inclusive. No longer put the responsibility on the transgender member to constantly correct other people when their gender is assumed.

DESIGNS -

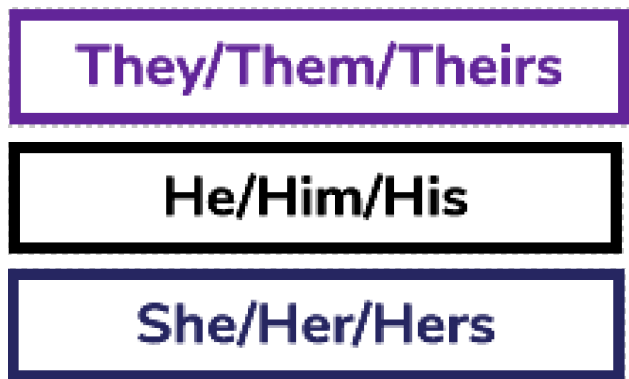
PROGRESS REPORT –

AMENDMENTS -

Placement:



Design Changes:



REFERENCES-

<https://humanrights.gov.au/our-work/education/face-facts-lesbian-gay-bisexual-trans-and-intersex-people>
https://d3n8a8pro7vhmx.cloudfront.net/lgbtihealth/pages/549/attachments/original/1595492235/2020-Snapshot_mental_health_%281%29.pdf?1595492235



SCOUTS VICTORIA
Victorian Rover Council
[21/3/2021]

Item Title		Victorian Rover Council Quorum
	Information	
	Discussion	
X	Decision	
Document Author		Plenty Valley Region
Strategic Alignment		Governance
Consultation		Discuss at VRC and Regions to gain feedback before voting
Implementation Period		Two-month timeline: Tabled at VRC, discussed at regions, discussed at VRC, voted on at regions, voted on at VRC.

KEY POINTS

- VRC does not currently have a quorum in the standing orders.
- Current voting procedures are on page 4 of the standing orders (2020 edition)
- A quorum by definition is “the smallest number of people who must be at a meeting for official decisions to be made by voting”
- Most quorums are typically 66% of voting parties or 50%+1 voting parties.
- In the case of VRC, 66% is the equivalent of 11/16 votes, and 50%+1 is the equivalent to 9/16 votes.
- It is suggested that a vote should not be taken if we do not have a quorum, with all items being kept on the table or withdrawn at the discretion of the authors.
- It is also suggested that should abstain votes bring the vote count below the quorum, the voting item should be kept on the table or withdrawn at the discretion of the authors. This is due to abstain votes not being included in the final vote count.

For example, with a 66% quorum, it allows for a scenario where two voting parties are apologies for the meeting, three Abstain, seven vote For the paper and four vote Against. The paper passes.

Alternatively, if one of the people voting for decides to Abstain, it falls below the quorum. Two are apologies, four Abstain, six vote For and four vote Against. That is no longer enough information to pass the paper as a total of six people are not attending or abstaining so the paper should be tabled for further discussion if possible.

BACKGROUND

- Due to discussions around voting prompted by the Voting Arrangements paper tabled by the State Commissioner in February, it was suggested that VRC should introduce a quorum to aid with understanding abstain votes and to ensure that meetings have proper attendance when votes are taken.
- It was a concern in the region that votes could be passed by few For votes and many Abstain votes. It was suggested that a quorum would be a good way to limit the amount of abstain votes that were acceptable before requiring further discussion on an item.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

Add the following lines to the standing orders:

- The quorum for VRC is 66%. Votes cannot occur if attendance is below this and all voting items should remain on the table or be withdrawn by the author.
- If abstain votes bring the total number of votes counted below the quorum, the voting item should remain on the table or be withdrawn by the author.

IMPLEMENTATION PLAN –

Lead	Plenty Valley Region
Assists	VRC Executive
Cost	-
Risks	-
Milestones	-
Outcomes	A more formal way of dealing with low attendance of meetings and higher numbers of abstain votes.

AMENDMENTS

- N/A



SCOUTS VICTORIA
Victorian Rover Council
[21/3/2021]

Item Title		2022 NRC Conference Proposal
	Information	
	Discussion	
X	Decision	
Document Author		Plenty Valley Region
Strategic Alignment		Logistics
Consultation		Discuss at VRC, then regions, vote and VRC, potentially take to NRC
Implementation Period		One-month timeline

KEY POINTS

The NRC Conference typically is held in person with travel, food and accommodation costs covered by the NRC, therefore by Branches.

The NRC conference was held online in January 2021 to avoid COVID-19 risks and border closures.

The cost of this conference is not typically disclosed, however a copy of the 2020/21 budget was published in June. (attached)

BACKGROUND

The NRC Conference ran successfully online in 2021, and NRC regularly run online meetings as their usual method of meeting.

The common reason for holding the NRC conference in person is it is good for networking, and the 'social aspect' of the event. If 2020 proved anything it is that social activities can still be successful online.

The NRC conference cost \$31,879.17 in 2018/19, cost \$9,488.58 in 2019/20, and was proposed to cost \$40,900 in 2020/21 before the event was cancelled. The concern is that the benefits do not outweigh the costs.

Executive meetings (not counted in above numbers) cost \$3,887.15 in 2018/19, cost \$3,185.62 in 2019/20 and proposed to cost \$6,500 in 2020/21 before the event was cancelled. It is unclear what this money is being spent on.

The 2019/20 year ran alongside CBR Moot, therefore made expenses cheaper. This year is an outlier.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

- Bring a proposal to NRC to suggest the 2022 conference be held online.
- Inquire about where NRC executive meeting costs are being spent.

IMPLEMENTATION PLAN –

Lead	Plenty Valley Region
Assists	-
Cost	-
Risks	-
Milestones	-
Outcomes	To approach NRC about holding the 2022 NRC Conference online

AMENDMENTS

- N/A

NATIONAL ROVER COUNCIL: 2020/2021 Budget													
			2018/19 Actuals			2019/20 YTD			2020/21 Budgeted				
NRC Operational Account													
Operational Income			Fee	# Rovers	Income	Fee	# Rovers	Income	Fee	# Rovers	Income		
NRC Levies			\$	4.30	3054	\$	13,132.20	\$	4.30	3130	\$	13,459.00	
NRC Conference (Delegations)					\$	14,578.15		\$	1,970.31		\$	13,188.10	
Bank Interest					\$	920.10		\$	463.85			\$	18,500.00
Term Deposit Interest													
Grant from National													
Other Income													
					\$	28,630.45		\$	15,893.16		\$	31,688.10	
Operational Expenditure			Expenditure			Expenditure			Expense				
Accounting and Audit					\$	-		\$	-		\$	300.00	
NRC Conference (Delegations)					\$	14,578.18		\$	4,867.61		\$	18,500.00	
NRC Conference (NAT)					\$	2,721.84		\$	2,650.66		\$	3,900.00	
NRC Executive Meetings					\$	3,887.15		\$	3,185.62		\$	6,500.00	
Training and Development					\$	-		\$	159.79		\$	500.00	
Operations					\$	85.68		\$	400.00		\$	1,000.00	
Contingency					\$	-					\$	660.00	
					\$	21,272.85		\$	11,263.68		\$	31,360.00	
Budget Adjustments													
Prior Year Income					\$	-		\$	-		\$	-	
Prior Year Expenditure					\$	3,326.46					\$	-	
Adjustment Net Result					-\$	3,326.46		\$	-		\$	-	
Surplus / Loss (Operational Account)													
Total Income					\$	28,630.45		\$	15,893.16		\$	31,688.10	
Total Expense					\$	21,272.85		\$	11,263.68		\$	31,360.00	
Net Result Excluding Adjustments					\$	7,357.60		\$	4,629.48		\$	328.10	
Net Result					\$	4,031.14		\$	4,629.48		\$	328.10	
Rover Development Fund													
Rover Development Fund Income			Fee	# Rovers	Income	Fee	# Rovers	Income	Fee	# Rovers	Income		
Moot Buddies			\$	1.00	3054	\$	3,054.00	\$	1.00	3130	\$	3,130.00	
Investment Income					\$	10,956.54		\$	3,388.68		\$	3,067.00	
ATO Credits													
Franking Credits - Received					\$	730.87							
Franking Credits - Receivable													
					\$	14,741.41		\$	6,518.68		\$	3,067.00	
Rover Development Fund Expenditure			Expense			Expense			Expense				
Accounting and Audit Fees											\$	250.00	
Recurring Projects											\$	-	
National Admin Fee								\$	10,200.00		\$	1,700.00	
Crew Challenge					\$	650.00		\$	500.00		\$	1,800.00	
APR Scholarships								\$	10,000.00				
One-off Projects											\$	-	
Rover Training F2F Meeting											\$	500.00	
Branch Rover Flags													
AV2018 Roverscope Activity													
					\$	650.00		\$	20,700.00		\$	4,250.00	
Surplus / Loss (Rover Development Fund)													
Total Income					\$	14,741.41		\$	6,518.68		\$	3,067.00	
Total Expense					\$	650.00		\$	20,700.00		\$	4,250.00	
Net Result					\$	14,091.41		-\$	14,181.32		-\$	1,183.00	



SCOUTS VICTORIA
Victorian Rover Council
[26/04/2021]

Item Title	Meeting room camera options paper
Information	
Discussion	
X Decision	
Document Author	Michael Watts
Strategic Alignment	Communications - This will allow Rovers to better communicate with one-another and the general community
Consultation	Input from Pete (SC for Rovers), and Kieron has been gained.
Implementation Period	To be voted on within one month. Once agreed upon it is aimed to have it implemented the June VRC.

KEY POINTS

- The Rover Centre is used as a meeting room by all Rovers meeting in a 'Hybrid' mode.
- Improving the meeting room set up would benefit all Rovers and encourage meeting attendance.
- The meeting room set up will be used for many years before becoming obsolete.
- Country Regions may continue to dial into meetings.
- Turn the VRC into the premiere video conferencing centre for Scouts Victoria.

BACKGROUND

The current system in the Rover Centre is less than ideal for hosting small or large meetings. Enhancing the system will ensure a better quality of meetings. It will encourage the use of the Rover Centre and the attendance of meetings online where the attendees are not able to be in the room due to health guidelines, or other circumstance.

ACTION REQUESTED

It is recommended that the Victorian Rover Council:

Approve the purchase of a new meeting room camera and allow the purchase of one camera for the main room to begin with which will then be extended to the board room.

IMPLEMENTATION PLAN –

Lead	Michael Watts
Assists	
Cost	Option 1: \$1,299 Option 2: \$1,399.95 Option 2 with conferencing room controls: \$2,099.95
Risks	<ul style="list-style-type: none"> • The camera may not be immediately suitable for use. • The camera may have issues with compatibility with Linux.
Milestones	<ul style="list-style-type: none"> • Camera purchased by June VRC • Camera installed and used at June VRC
Outcomes	Increased usability of the Rover Centre main room and board rooms.

Introduction:

The VRC is the main hub for Rovers in the state and is used for many of the major meetings within Rovers Victoria. Currently almost all of the meetings held at the VRC are being held in a 'Hybrid' mode. This means that the essential people for the meeting are in the room and the remainder are joining the meeting on Zoom, this is required as a COVID safe measure. This 'Hybrid' set up also allows for people to join the meetings from home if they are unwell or otherwise cannot attend the meeting in person.

Significant investment in the meeting room equipment would ensure that we can continue to run in this way and ensure that we maintain attendance at meetings, especially the monthly VRC meeting which is open to all Rovers. This will make the VRC an attractive place for Rovers and other Sections of Scouting to meet.

Due to the high cost and high need of this equipment it is proposed that it be funded from the SC Rovers budget, this has been discussed with Pete. The cost cannot come from the IT Budget because we do not have an adequate budget to meet this, and are currently on track to have very little remaining.

Option one:

<https://www.kandaovr.com/kandao-meeting/>



Cost:

\$1,299 – Mwave: <https://www.mwave.com.au/product/infocus-kandao-meeting-360-conference-camera-ac28102>

Pros:

- Can be placed in the middle of the room
- Built in Microphone
- Automatically moves to speaker
- Built in Speakers
- HD
- Can be used in both board room and main room

Cons:

- Linux support will need to be investigated
- May not be able to handle a room as big as the VRC
- Single central Microphone

Option Two:

<https://www.logitech.com/en-au/products/video-conferencing/conference-cameras/ptz-pro2-conferencecam.960-001184.html>



Cost:

Camera only: \$1,399.95

Camera plus meeting room set up: \$2,099.95

Pros:

- Remote controlled with auto camera pre-sets
- Offers an option for meeting rooms
- HD
- Wide Field of View
- Multiple mounting options

Cons:

- Will need to be mounted to the wall
- Offers only one view of the room
- No built in microphone*
- No built in speakers*
- Not as portable once mounted
- Linux support to be investigated

*Built in Mic and speaker is included with the meeting room set up.

Recommendation:

The 360 camera is recommended to ensure a good video quality. It will offer a clearer display of who is talking rather than a wide view of the room only. This camera will also bring better Microphones to the room to ensure that everyone can be heard without having to shout. The 360 camera will allow those online to better understand who is talking and what is being said. This will improve the viewing experience of all meetings held at the VRC and make running hybrid meetings more feasible. It will ensure we maintain attendance at VRC meetings, and other meetings.

This option would ensure a view of all participants without having to mount a camera on the wall which would result in some people not being able to face the camera.

Contingency:

If the recommended camera does not prove to be a suitable solution for the main room and it cannot be returned it can be moved to the board room and used there as this is a smaller room. Option two or another option will then replace the camera in the main room. This is an unlikely outcome as the 360 camera does appear to be suitable for our needs.