



SCOUTS AUSTRALIA
MINUTES FOR THE 489TH MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTER
WEDNESDAY, 25TH MAY 2022, AT 7:30PM

1	Welcome	
1.1	Flag Break	Kieron Younger
1.2	Attendance & Apologies Apologies –	Maddy Packer
1.3	Acknowledgement of Country Scouts Victoria acknowledges the Australian Aboriginal and Torres Strait Islander peoples of this land. We acknowledge the traditional custodians of the lands on which this event takes place. We pay our respects to ancestors and Elders, past and present. We are committed to honouring Australian Aboriginal and Torres Strait Islander peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to society.	
1.4	Conflict of Interest –	
2	Congratulations, Guest Speakers, Presentations and Formal Thanks	
2.1	Good on Ya Mate – Council acknowledges and thanks the exceptional contributions to Rovering over the past month. <ul style="list-style-type: none"> ♦ Rovers who assisted at scout hike ♦ Hamish for helping Kieron with census run down 	
2.2	Guest Speakers & Presentations:	
3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Kieron Younger
	Motioned: Bays Seconded: Plenty Valley	
3.2	Correspondence	Maddy Packer
	Nil	
3.3	VRC Financial Report	Jody Freeman
3.4	Decisions of the VRC Chair to be ratified	Kieron Younger
	a) Mudbash 2022 That Lucy Hubbard is ratified as the chair for Mudbash 2022. Motioned: Gippsland Seconded: Bays	
3.5	Nominations for the Baden-Powell Scout Award	Regions
	<ul style="list-style-type: none"> ♦ Hugh Anderson – Mullumbimba, <i>Melbourne Region</i> ♦ Jesse Lang – Boss Hurst, <i>South West Region</i> 	

4 Office Bearers Reports	
<p>4.1 Chair Kieron Younger</p> <p>Growth, work, and change.</p> <p>Our numbers are growing slowly currently at 1215 + 4.38 %. This shows we are holding some young rovers and I hope this trend continues. We have a lot of work in front of us, this council must be supporting our newly appointed Mudbash chair, Lucy, to bring the best Mudbash we can offer.</p> <p>Two weeks ago, Mitch, our RSM chair, did an amazing work to impress senior leaders of Scouts Victoria in allowing us to run motorsport. I am over the moon with this news, and cannot thank Mitch enough.</p> <p>Last week the Surf moot AGM was held. Unfortunately, due to other contributing matters I cannot confidently appoint a Surfmoor chair at this time. Over the weekend a few rovers spoke to me about how I conducted myself at the Surfmoor AGM. In hindsight as much as I was allowing my assistant chair to conduct the AGM and meeting I should have shut down the conversation about behaviour, and off topics comments that has much to do with culture of rovers. Peter & I have said over and over again we want to hear from our members, in this case the AGM was not the correct forum and I apologise for letting the meeting drag on.</p> <p>Tonight, I am proud to announce a new initiative.</p> <p>The Victorian Rover Council in conjunction with Adult Training and Development team and Scouts Australia Institute of Training (SAIT) are to train up Rover Scouts in running events with a focus to deliver a Certificate IV in Project Management Practice. All Rover Scouts participating in the course over a 12-month period, to help collect the required evidence required to be assessed by a SAIT assessor are able to achieve a Nationally Recognised VET qualification. The course will be held over 3 days and expressions of interest are now open. This is likely to be run in late August early September.</p> <p>More details in our newsletter.</p> <p>VRC Chair's award close on 30 June. Details of nomination criteria are on the website.</p> <p>I wish to have two volunteers to attend a Strategic Plan Workshop, This workshop will be held on Tuesday, 31st May 2022 from 8pm AEST/6pm AWST. please let me know if you are interested.</p> <p>Email at: chairman@vicrovers.com.au</p>	
<p>4.2 Deputy Chair Hamish Beshara</p> <p>This month Kieron and I attended a workshop with the State Leadership Team to discuss census results. While the numbers of Rovers in Victoria did decrease over the past year, we didn't suffer as significant losses as some other sections, which is something we can all be proud of. This can be attributed to all the hard work from our Unit Leaders and Region Chairs making sure they ran engaging programs throughout lockdowns and recovering quickly to re-establish ourselves once COVID-normal began.</p> <p>The next issue for us all to focus on is the low participation rates on Region teams, Subcommittees, OB roles and at our major events. Over the past couple of years, committees which keep our organisation running have been increasingly understaffed. I encourage all Rovers to consider stepping up this month as elections commence.</p> <p>Email at: deputy.chair@vicrovers.com.au</p>	
<p>4.3 Assistant Chair Matthew Barnes</p> <p>No report submitted.</p> <p>Email at: assistant.chair@vicrovers.com.au</p>	
<p>4.4 Membership Development Adam Kaplan</p>	

No report submitted.

Email at:

membership.development@vicrovers.com.au

4.5 Program

VACANT

No report submitted.

Email at:

program@vicrovers.com.au

4.6 Program Transition Officer

Harrison Feldman

This month's statistics:

- ♦ 37% Still working on old system
- ♦ 30% Bought new program badges
- ♦ 47% Transitioned
- ♦ 65% Transition ready

Email at:

program.transition@vicrovers.com.au

4.7 Training

Catherine Marley

Our July Essentials Course is coming up! This one is a little different, it has two evening sessions online and one day in-person. This is perfect for those with busy schedules who want more options.

We will have the same content as our usual Scouting Essentials courses, such as Policy and Rules, Achievement Pathways, Risk Assessments and Reflections. The course code is 106601, and you can register here: www.vicscouts.asn.au/Training/Registration/default.php

Information about prerequisites is in the event page. All you need to complete are the Preliminary and Essentials modules and the On the Job>Plan.

Email at:

training@vicrovers.com.au

4.8 BPSA

Catherine Marley

We are coming up to the last 12 months of the old BPSA. Each badge takes ~6 months to complete and the reflection panel needs to be completed before the Rover's 26th birthday. It's crunch time. If anyone needs help with proposals, send them to me and I can help with ideas and approvals.

Email at:

bpsa@vicrovers.com.au

4.9 NRC

Gemma Park

We notified the NRC Executive and NRC members/Branch delegates about our decision last month to decline to pay our bill as the result of the levy being too high and the inability of Victoria's papers to generate financial change at NRC. We also notified the SLT and have requested they advocate to the NEC on our behalf to not request Victoria to pay the bill. From a financial perspective the NRC accounts will not be impacted by our decision until the 2024 conference costs, which gives us until late 2023 to work with Victorian Rovers and the NRC to somehow reduce income from Branche levies. We have also reached out seeking an advisor for this matter who is external to NRC; we are yet to receive any replies or be directed towards anyone.

I'd love to start working with an incoming NRC delegate on these topics – this will significantly reduce the pressure of this role for the next delegate and future delegates. Essentially this role can just be attending NRC

meetings to voice Victoria's perspective and report back to VRC meetings what you have learned; any extra projects you take on are most welcome however not required.

Email at:

nrc.delegate@vicrovers.com.au

4.10 Finance

Cameron Phillips

No report submitted.

Email at:

finance@vicrovers.com.au

4.11 Secretary

Maddy Packer

The nominations for any empty OB positions will open remain open after tonight. Use the link below, position descriptions have been provided on the form.

<https://forms.gle/C8x9re5eF8Ye63Hg6>

All reports **not** provided will not be typed up in their entirety; only key points will be listed. If you have a general business item to present, please ensure you send through a short summary to me.

Email at:

secretary@vicrovers.com.au

4.12 Resources

Sunny Aguilar

Last Wednesday Peter Wotherspoon had a meeting with a representative of the cleaning company that does the scouting building to set a plan for the monthly clean, probably to be done the night before every VRC meeting. Just waiting on a quote.

I am still looking at tables to replace these in the main room, that are the same size and can collapse.

Also working on a successor plan for what I have done so far and what still can be done, for the next resource officer.

Email at:

resources@vicrovers.com.au

4.13 Strategic Planning

VACANT

No report submitted.

Email at:

strategicplan@vicrovers.com.au

4.14 Marketing & Communications

Rachael Osborne

Engagement with posts and reach have been on the up, otherwise not much to report. It's been really good to have some more units actively tagging @vicrovers in their Instagram stories, so we've been able to share all those who are. please remind your regions that we'll share all their stuff if they tag us!

Email at:

communications@vicrovers.com.au

4.15 Visual Communications

Rachael Osborne

The region maps have been distributed via the Vic Rovers Facebook page. Any updates to these maps and the info on them will be done periodically, probably once a term or once every 6 months as it just isn't possible to constantly update every time someone changes something.

Email at:

visualcommunications@vicrovers.com.au.

4.16 IT

Michael Watts

- ♦ IT has been focusing on the IT needs for Mudbash
- ♦ Mudbash merch is being sorted, please pick up merch at Mudbash

You can contact the IT Team at it@vicrovers.com.au, and the online store team at store@vicrovers.com.au. Please reach out if there is anything we can assist with.

4.17 Commissioner Group

Peter Wotherspoon, Regi Caesar, Stephen Carter

Behaviour

At our last meeting, a document was tabled which outlined what are regarded as unacceptable behaviours, the implications from such behaviours and actions to be taken should any unacceptable behaviours be exhibited at Rover events. Kieron has posted a regular item in the weekly newsletter advising that anyone who is the subject of unacceptable behaviour at a Rover event can contact him.

I have received some feedback in regard to the document with some minor suggested changes. Any further comment will be welcomed.

Motorsport

Most members of the Rover community will be aware that a few weeks ago, motorsport events were suspended by Branch. This was due to a number of issues which had arisen at events. As a consequence, we were asked to perform an “audit” of our activities, particularly those matters of permit applicability from Motorsport Australia (the governing body for all motorsport in Australia), safety matters, licence requirements, organising teams, training of marshals, and a raft of other items. Kieron, Mitch (Chair RSM) and myself met with the Executive Manager, the Assistant Chief Commissioner – Program, and the Assistant Chief Commissioner – Adventure, to outline our arrangements and satisfy them that we met, or exceeded, all requirements. It is worth noting that as a Section, our motorsport requirements are more than is necessary, and are more safety orientated.

Could I thank everyone who has been involved, particularly Mitch for all his work and presentation at the meeting.

Whilst Mudbash has received the “green light” to proceed, there are some more general aspects which will be reviewed at a later date.

Victorian Rover Council elections

Tonight, is election night where we elect our Executive and Office Bearer Team for the forthcoming year. I know that nominations for these positions have been regularly discussed and I would like to encourage any aspiring occupants to put forward a nomination.

State Commissioner’s Award.

Nominations for this award, like the VRC Chair’s award close on 30 June. Details of nomination criteria are on the website.

Emails:

Pete: sc.rovers@vicrovers.com.au

Regi: regi.caesar@vicrovers.com.au

Stephen: stephen.carter@vicrovers.com.au

5 Sub-Committee Reporting

5.1 Mafeking Rover Park

Charmaine Beggs

Mafeking Team have been working hard to continue the up keep of Mafeking ensuring we are fixing current on-site buildings, facilities and activities.

We are prepared and ready for Mudbash next month, we cannot wait to see this event go ahead after a few years of cancelled events. Our team with Mudbash and RSM have ensured the campsite is ready for the event next month.

Mafeking is currently running at a small profit for this financial year, this is good news for us coming out of covid and we look forward to seeing what next financial year holds for us.

MRP FUTURE DEVELOPMENT PLANNING SESSION & CHRISTMAS IN JULY DINNER:

Date: Saturday 16th July 2022

Time: 4pm

Location: Harold Gardener Hall (Mafeking Rover Park)

DONT FORGET!!

Come and see our lovely bar staff at Mudbash!!

Located in the main hall (Harold Gardener Hall) next to the canteen.

Prices: \$4 Beers and \$6 Spirits.

MRP AGM & ELECTIONS:

Date: Monday 1st August 2022

Time: 7:30pm

Location: Victorian Rover Centre and on Zoom.

Everyone is welcome, and a reminder each rover unit is eligible to have 2 votes if 2 or more rovers attend the meeting. We look forward to seeing you all there.

5.2 Surfmoor

Matthew Barnes

No report submitted.

5.3 Mudbash

Lucy Hubbard

ONLY 16 days to go !!!!

As for 10 am on Monday we have sold 231 tickets. This is not great; we are really needing the support of the Regions to promote this year's event. Mudbash has some a super hard hit on the last 3 years with the cancellations of 4 events and Racing being stopped for a short time and change Leadership . Even with all this the Committee has continued to work on planning a great celebration of Mudbash.

Region Ticket Sales

Mt Dandenong - 35

Bays - 34

Plenty Valley - 15

Melbourne - 15

Lerderderg - 11

Murry Midlands - 10

Gippsland - 8

Southwest - 6

Don't forget the Region Chairs who has sold the most tickets will get a special addition Mudbash Hat !!!!

We are also running a Raffle to win a merch pack. This will close at 10 am on the 27th of May.

We have out last working bee last weekend with huge attendance and a large amount of work was completed. After about 100 lockdowns and 2 years Mudbash Main Arena is completed. This has a been a huge project for the

last few years for Mudbash. Thank you to all those who have put in time and effort to create a new multipurpose space that not only Rovers will enjoy for Racing but other hirers for Mafeking as well.

This year at Mudbash we are also introducing a brand-new welfare support team for all participants. The team will be able to be contacted 24 hours a day at the event. They will be in the HG Hall. They will have a sign on the door, and anyone is welcome to come and chill out. If you need some quiet time and space to just have a moment away from everyone or just need a friendly face to have a chat to. This team are all have Mental health first-aid and will be supported by the Vic Scouts First aid team and Police Scouters. At the gate you will all be provided with a card on how to contact his team if you need and if you lost it that is ok as there will be signs up all around the park with their details. Mudbash is a safe event, and we aim to promote the positive behaviours and provide additional welfare support to our participants.

Important information to know before you come to Mudbash

- If you are sick DO NOT COME !!!
- GATES open at 2pm please don't come before as cause a traffic jam.

Pre-sale ticket close on Friday.

5.4 Rover Scout Motorsport (RSM) Mitchell Hanger

No report submitted.

5.5 Bogong Rover Chalet Jesse Lang

Given that all our working bees are completed for the year, we haven't been back into the Chalet in the last month, but we have been preparing behind the scenes for the upcoming winter parties. The selection process for the NOBs — which are the selected leaders for each ski week — is underway, and those chosen for the earlier weeks will be contacted shortly. The State Alpine Team has also started up in the last month, so we have had a few meetings with them in order to coordinate alpine activity dates and to ensure our activities comply with the recently introduced adventurous activities qualifications going forward.

5.6 W.F. Waters Lodge Todd Henderson

No report submitted.

5.7 MARB Breanne Simmons

The MARB 2021 forum will be moved online, details to come.

MARB 2022 tickets are available online at <https://rovers-victoria.square.site/>

Presale: \$70 until 19th August

Late-Sale: \$75 until 7th September

Date: 17th September 2022 @7pm

5.8 Yearbook Rachael Osborne

As elections roll around, I'd like to remind everyone to spare a thought for the yearbook committee while writing your AGM reports. Send us a copy, add any highlights from the last 12 months and attach any photos you'd like us to use. Photos can be sent to yearbook@vicrovers.com.au from today onwards, from any rover. Let us know details such as the event/unit featured, and we'll collect them for use in the yearbook.

5.9 Rover Dinner Plenty Valley

The Rover Dinner budget is being voted on tonight. The updated version was sent out with the April minutes. This includes last year's actuals, a line item for service tickets with none budgeted (as per previous RD Budgets), and date/contact details in the cover letter. All financials are the same as the budget tabled last month. All expenses should be clear through the cover letter and last month's discussion. Thank you to those who sent in feedback.

6 Region Reporting

6.1 Bays Rachael Osborne

This month has been pretty quiet for the Bays Region. We are looking forward to our election coming up for the Bays Executive of 2022-2023. We have also had an immense focus on the involvement of our RA's within the region with Drew checking in with our RA's over the phone and the region promoting the RA seminar this month. It has also been great to hear about some of the joint nights which have been happening within the region.

6.2 Gippsland**Justin Porter**

- ♦ Quiet month this month
- ♦ We have elections coming up and a trivia night for the region is being organised
- ♦ Organising gate duty with units for Mudbash

6.3 Lerderderg**Wil Sumbler**

Lerderderg is really happy that we're getting regular attendance from most of the units in our region, With this month's meeting we had ourselves a mystery ingredient cooking night where everyone brought along an ingredient and working together had to create a meal. Moving swiftly into the next term we're gaining interest in the roles on our exec and welcome anyone to give a bell if they're interested in holding a position.

6.4 Melbourne**Tiffanie Thomas**

We had a great May meeting with an open fire and cupcakes.

The team have been working on getting our AGM finalised. There will be hot jam donuts. YUM!

We're looking forward to going to Mudbash.

Rafiki have a trivia night coming up on Saturday.

Mullumbimba also have another cocktail night coming up on the 1st of July.

Fun Facts

- ♦ Like fingerprints, everyone's tongue print is different
- ♦ Cat urine glows under a black light

6.5 Mt Dandenong**Gemma Park**

Business as usual at Mt Dandenong this month. We have sorted out our Mudbash Gate Duty roster and everyone is really looking forward to it. We had good turn out to our Region's 2030 Youth Forum and were able to provide feedback about the Rovering section, but also had some excellent conversations with the local Venturers in attendance about building relationships between the sections and have some solid ideas about increasing our retention. We're excited for our upcoming Rover/Venturer Rollerblading night and have already sold approx. 40 tickets. Unfortunately, we had to formally close Wawoorong Rover Unit who gradually disappeared over the last few years.

I have finished off the first draft of the Starting a Unit Policy & Starting a Unit Plan, and we have distributed this out to our 3 units under development. It's attached to the minutes (page 2 of the minute attachment) as a reference and you are welcome to send in feedback (to mtdandenong.chair@vicrovers.com.au), however it is not yet a voting item until we have trialled it. I am also writing a supplementary information document; however it is not yet complete.

6.6 Murray Midlands**Travis Elliot**

- ♦ Quiet month this month
- ♦ We have our first region camp coming up on the weekend
- ♦ Looking forward to Mudbash

6.7 Plenty Valley**Nathan Box**

- ♦ Northland Rovers hosted the region meeting where fun activities were run
- ♦ Spoke about progress with terrain
- ♦ Having our next meeting at Mudbash and opening up nominations for elections

6.8 South West**Lily Twyford**

We had a successful villa working bee - the first in years due to pandemic. It was very successfully and whilst most of it was cleaning and general upkeep we are now back on track to get works planned.

Our banks are officially changed so now we are just in the process of changing money over, just in time for the new exec!

We will be having our AGM at Mudbash, most likely the Saturday but time tbc.

7 Other Reports

7.1 MPAC Report

Nothing to report.

8 Interstate, National and International Events and Contingents

8.1 Apple Isle Moot - Tasmania

Lily Twyford

Contingent fee and travel fee will very soon be available on the VicRovers store (sorry that's a delay of paperwork on my behalf, I'm getting onto it I promise!) - please ensure you have paid this if you are attending the moot. We have finalised out T&Cs for travel so please ensure you read them when purchasing.

I got access again, and we have 128 registered attendees! Our aim was 100 and our max aim was 150 so we are well on track to possibly exceed that even! An email will be going out on the near future, but as a reminder please make sure that you have SUBMITTED your application which includes a photo and answering all questions. You can submit without paying yet.

Lastly, the final day for registrations is November 1st so make sure to get in before that!

As always, you can check out their website - <https://www.appleislemoot.com.au/home> and don't forget to check out on Facebook and Instagram the Victorian contingent info - 'Victorian Contingent to AIM 2023' <https://www.facebook.com/VicconAIM2023> & @vicconaim2023 <https://www.instagram.com/vicconaim2023/?hl=en>

9 Voting Items

9.1 Rover Levy Proposal

Matthew Barnes

This paper can be found on page 11 of the minute attachment

KEY POINTS:

- ◆ This proposed model would mean that every Victorian Rover would be contributing to the operations rather than just those who currently attend our events or assets. This would ensure equity across the Section. Currently some Rovers do not, as a result of current arrangements, pay their National Rover Council levy.
- ◆ It is proposed to introduce a levy on all Rovers of \$15 per annum
- ◆ Each Unit would be Invoiced according to the number of people in their Unit. (Example, a Unit of 10 people would be invoiced \$150, compared to a Unit of 5 which would only be Invoiced \$75
- ◆ Unit Advisers, Region and State Support Commissioners will also be levied. These Invoices would go to relevant team.
- ◆ Appropriations on events would be removed and assets would contribute a lesser amount.
- ◆ Through this levy, the VRC could now provide a cheaper program for all Rovers. Appropriations would reduce to the following.
- ◆ Surfmoort and Mudbash would drop from \$5,000 to \$0
- ◆ MARB and RSM would move to paying \$0
- ◆ W.F Waters Chalet and Bogong Chalet would drop from \$5,000 to \$1,000
- ◆ Mafeking would remain at \$1,000

The expectation of removing appropriations is that we can make our events cheaper to grass roots Rovers. We can make attending our assets cheaper for all Rovers. The reasoning behind

still charging assets appropriations is that part of their income comes from external hirers, therefore it's not a tax to Rovers.

Motioned: Plenty Valley

Seconded: Bays

Passed.

Please send any comments or questions to Matthew Barnes
assistant.chair@vicrovers.com.au

9.2 Rover Dinner Budget

Nathan Box – Plenty Valley

This budget can be found on page 13 of the minute attachment.

Motioned: Mt Dandenong

Seconded: Bays

Passed.

Please send any comments or questions to Nathan Box.
plentyvalley.chair@vicrovers.com.au

10 Items for the Information of the Victorian Rover Council

10.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

Please periodically remind the Rovers in your Regions, Subcommittees and Units that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

11 Tabled Items

11.1 VRC to facilitate a Vic Moot buddies System for AIM 2023

VRC Chair

This is a collaboration between the VRC Chair and Finance team.

11.2 Bogon Chalet Management Group Budget 2022/23

Bogon Treasurer

Please find the budget at page 17 of the minute attachments.

Please send any questions and comments to the BCMG Treasurer
treasurer@bogongroverchalet.org.au

12 Standing Items

12.1 Unit Names and Scarves

Regions

12.2 Workplace Health & Safety Items

If you are using the VRC please ensure you check-in using the QR code on the front door, use sanitiser frequently and wash down all frequently touched surfaces before departure.

12.3 WWCC/e-Learning Reminders

Details of members with outstanding membership requirements are sent to Unit Leaders and Region Teams every month. Please ensure these are actioned in a timely manner.
 If you'd like an ad-hoc report please contact Jeff

12.4 Operoo

Any event you run should be registered with Operoo. Contact the State Operoo team @
Operoo@scoutsvictoria.com.au to inform them of your event, they will help you with the process around that

12.5 ScOUT & ABOUT

Register your event through the link here. Anything from Working Bees to weekend camps.

<https://myrecord.scoutsvictoria.com.au/memberportal/scouting-activity/vic>

12.6 Terrain

More to come.

12.7 Active Rover Policy

You can find a summary sheet and optional approval form for this policy at

<https://www.vicrovers.com.au/resources/policies>

13 VRC Office Bearers 2022/2023 Nominations and Elections

13.1 Nominations

Submitted through the Google form (as 12pm, Tuesday 24th May 2021):

All these nominations will be moved, seconded, accepted and any relevant exemptions sought prior to elections at VRC. Active Rover has been confirmed for all nominations made before the night. In-meeting nominees will have Active Rover confirmed following elections.

- ♦ Breanne Simmons, *Training Officer*
- ♦ Callan Brouwer, *Resource Officer*
- ♦ Catherine Marley, *Chair*
- ♦ Kieren Martin, *Chair*
- ♦ Madeleine McArthur, *Visual Communications Officer*
- ♦ Madeleine Packer, *Deputy Chair, Secretary*
- ♦ Matt Riddiford, *Resource Officer*
- ♦ Michael Watts, *IT Officer*
- ♦ Rachael Osborne, *Secretary*
- ♦ Zac Geddes, *Training Officer*

In-meeting nominations:

- ♦ Kieren Martin, *Secretary*
- ♦ Maddy Ancill, *Assistant Chair*
- ♦ Harrison Feldman, *Strategic Planning Officer, Program Transition Officer*
- ♦ Molly Hastings, *PR & Marketing Officer*
- ♦ Megan Heaney, *Program Transition Officer*

13.2 Elections

Election of Chair:

Nomination: Catherine Marley

Exemption Required: 3 months - Passed

Result: Elected

Nomination: Kieren Martin

Exemption Required: Nil

Result: Not elected

Election of Deputy Chair:

Nomination: Madeleine Packer

Exemption Required: 1 month - Passed

Result: Elected

Election of Assistant Chair:

Nomination: Maddy Ancill - undecided

Exemption Required: Nil

Result: Remains empty

Election of Secretary:

Nomination: Madeleine Packer

Exemption Required: 1 month

Result: Withdrawn

Nomination: Rachael Osborne

Exemption Required: 8 months

Result: Elected

Nomination: Kieren Martin - Accepted

Exemption Required: Nil

Result: Not elected

Election of Training Officer:

Vote for an additional Training Officer: Passed.

Nomination: Breanne Simmons

Exemption Required: Nil

Result: Elected

Nomination: Zac Geddes

Exemption Required: Nil

Result: Elected

Election of Strategic Planning Officer:

Nomination: Harrison Feldman - Accepted

Exemption Required: Nil

Result: Elected

Election of Membership Development:

Nomination: N/A

Exemption Required: Nil

Result: Remains empty

Election of IT Officer:

Nomination: Michael Watts

Exemption Required: Nil

Result: Elected

Election of Resource Officer:

Nomination: Callan Brouwer

Exemption Required: Nil

Result: Elected

Nomination: Matt Riddiford

Exemption Required: Nil

Result: Not elected

Election of BPSA Support Officer:

Nomination: Kieren Martin - Accepted

Exemption Required: Nil

Result: Elected

Election of PR and Marketing Officer:**Nomination:** Molly Hastings - Accepted**Exemption Required:** Nil**Result:** ElectedElection of Visual Communications Officer:**Nomination:** Madeleine McArthur**Exemption Required:** Nil**Result:** ElectedElection of Program Officer:**Nomination:** N/A**Exemption Required:** Nil**Result:** Remains emptyElection of NRC Officer:**Nomination:** N/A**Exemption Required:** Nil**Result:** Remains emptyElection of Program Transition Officer:**Nomination:** Harrison Feldman - Accepted**Exemption Required:** Nil**Result:** Elected**Nomination:** Megan Heaney - Accepted**Exemption Required:** Nil**Result:** Not electedElection of Finance Officer:**Nomination:** N/A**Exemption Required:** Nil**Result:** Remains empty

All applicants have had their active rover status confirmed prior to tonight's elections.

Applicants will have a strict maximum of 5 minutes to speak and answer any questions, before voting takes place.

13.3 ResultsElection of Chair:**Result:** Catherine MarleyElection of Deputy Chair:**Result:** Madeleine PackerElection of Secretary:**Result:** Rachael OsborneElection of Training Officer:**Result:** Breanne Simmons & Zac GeddesElection of Strategic Planning Officer:**Result:** Harrison FeldmanElection of IT Officer:**Result:** Michael WattsElection of Resource Officer:**Result:** Callan BrouwerElection of BPSA Support Officer:**Result:** Kieren MartinElection of PR and Marketing Officer:**Result:** Molly HastingsElection of Visual Communications Officer:**Result:** Madeleine McArthurElection of Program Transition Officer:**Result:** Harrison Feldman

14 General Business**14.1 Other Business**

- ♦ Is there a policy on advertisement of one subcommittee at another subcommittee event/asset?
 - Just dependent on each event. No current policy

Closing Parade: Flag Down & Rover Prayer

Meeting Closed at: 10:20 pm

VRC MINUTE APPENDIX
MAY MEETING
26.05.22

Title	Page	Agenda Item	Description
VRC Attendance.....	2	1.2	Report Item
Starting a Unit Policy & Starting a Unit Plan.....	4	6.5	Report Item
Rover Levy Policy.....	13	9.1	Voting Item
Rover Dinner 2022 Cover Letter & Budget.....	15	9.2	Voting Item
BCMG 2022/23 Cover Letter & Budget.....	17	11.2	Tabled Item



VRC ATTENDANCE
489TH MEETING OF THE VRC
HELD AT THE VICTORIAN ROVER CENTRE
WEDNESDAY, 25TH MAY 2022, AT 7:30pm

Committee	Role	Name	Present (✓)	Apology (✕)
Office Bearers	Chair	Kieron Younger	✓	
	Deputy Chair	Hamish Beshara	✓	
	Assistant Chair	Matthew Barnes		✕
	Membership Development	Adam Kaplan		✕
	Program	William Weber		✕
	Our Program	Harrison Feldman	✓	
	Training	Catherine Marley	✓	
	BPSA	Catherine Marley	✓	
	NRC Delegate	Gemma Park	✓	
	Secretary	Maddy Packer	✓	
	Resources	Sunny Aguilar	✓	
	Strategic Planning	N/A		✕
	PR and Marketing	Rachael Osborne	✓	
	Visual Communications	Rachael Osborne	✓	
	IT	Michael Watts	✓	
	Finance	Cameron Phillips		✕
	D&I PL	Dylan Hannan	✓	
	SC Rover Support	Peter Wotherspoon	✓	
	ASC Rover Support	Regi Caesar	✓	
	ASC Rover Support	Stephen Carter	✓	
	Honorary Treasurer	Jody Freeman	✓	
Bays	Chair	Rachael Osborne	✓	
	Deputy Chair	Molly Hastings	✓	
	VRC Rep			
	Region RC	Drew Lazenby	✓	
Gippsland	Chair	Justin Porter	✓	
	Deputy Chair			✕
	Secretary	Jack Ballantyne	✓	
	Region RC	John Ernst	✓	
Lerderberg	Chair	Wil Sumbler	✓	
	Deputy Chair	Maddy Packer	✓	
	VRC Rep	Tess Williamson	✓	

Committee	Role	Name	Present (✓)	Apology (✕)
	Region RC	Scotty Harrison	✓	
Melbourne	Chair	Tiffanie Thomas	✓	
	Deputy Chair	Megan Heaney	✓	
	VRC Rep			
	Region RC	Greg Davies	✓	
Mt Dandenong	Chair	Gemma Park	✓	
	Deputy Chair	Izaak Kitching	✓	
	Secretary	Nick Breeuwsma	✓	
	Region RC	Maria Armstrong		✕
Murray Midlands	Chair	Travis Elliot	✓	
	Deputy Chair	Michael Hardwicke	✓	
	VRC Rep			
	Region RC	Mark "Barney" Thornton	✓	
Plenty Valley	Chair	Nathan Box		✕
	Deputy Chair	Cam Cerda	✓	
	VRC Rep	Catherine Marley	✓	
	Region RC	Jeff McIlvain	✓	
South West	Chair	Lily Twyford	✓	
	Deputy Chair	Bonni McLaren	✓	
	VRC Rep			
	Region RC	Lillian Miller (Asst.)		✕
Mafeking	Chair	Charmaine Beggs	✓	
Surfmoot	Chair	N/A		✕
Mudbash	Chair	Lucy Hubbard	✓	
RSM	Chair	Mitchell Hanger		✕
Bogong	Chair	Jesse Lang	✓	
W.F. Waters	Chair	Todd Henderson		✕
MARB	Chair	Maddy Ancill/Breanne Simmons	✓	
Rover Dinner	Chair	Plenty Valley	✓	
Apple Isle – Vic Con	Chair	Lily Twyford	✓	
Yearbook	Chair		✓	
Guests	VRC OB Nominee	Kieren Martin	✓	
	VRC OB Nominee	Maddy McArthur	✓	
	VRC OB Nominee	Callan Brouwer	✓	
	Bogong Treasurer	Peter Linnell	✓	
	VRC OB Nominee	Zac Geddes	✓	

Starting a Unit Policy:

Nine Step Procedure to Register a New Rover Unit

Step 1. Rovers or Prospective Rovers interested in forming a new Rover Unit as an additional section within an existing Group should meet and confirm their intentions, then approach the Region Rover Chair for assistance.

Region Rover Chair's Name & Signature: _____ Date Completed: ____/____/____

Step 2. Members of the Region Rover Executive will meet the prospective Unit members to discuss "Rovering" and the formation of a new Unit as well as the guidelines available in the Starting a Unit Guide.

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 3. The Prospective Unit members and the Region Executive will meet and formulate a 'start up plan'. As part of the plan the Rover Region Executive will go through the procedure for selecting a Rover Advisor.

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 4. The Prospective Unit members complete the agreed upon 'start up plan' and then meet with the Region Executive to present their evidence of completion.

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 5. Following the meeting in Step 3, the Region Chair informs the VRC Deputy Chair of the intentions of the new unit, and in the event that the unit is located close to the border of another region, the VRC Deputy Chair initiates discussion between the two Region chairs affected.

Region Rover Chair's Name & Signature: _____ Date Completed: ____/____/____

Step 6. The majority of the new Unit (a minimum of 6 members) attends the next Region Gathering and ask the Region for approval to start the unit. The Rovers then present any questions and objections at the meeting. At the following meeting (the next Region Gathering) all attending Units will vote for or against the formation of the new Unit.

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 7. The Rover Region Executive shall convey the Region's recommendation in writing to the following:

- The prospective Rover Unit.
- The Group Leader.
- The District Commissioner.
- The Region Commissioner

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 8. The new Unit will then present their selected name and scarf design at the next Region Meeting, at which the Region will approve the name (done by vote) and approve the new unit scarf design, this is done currently to ensure that new scarves do not conflict with current formation scarves.

Unit Name: _____

Scarf Colours: _____

Region Rover Representative Name & Signature: _____ Date Completed: ____/____/____

Step 9. In addition to the levels of governance informed of the Region Rover Community's recommendation, the Victorian Rover Council should be informed, and a copy of the Unit's scarf should be presented as per the current practice.

Note: The final decision for the formation of a Rover Unit is that of the Region Rover Community. Any disagreements will be taken to the Region Executive and discussed further in the event of an against vote.

Region Rover Chair's Name & Signature: _____ Date Completed: ____/____/____

Starting a Unit Plan:

Stage 1: Justification for creation of a new Rover Unit

Meet with the Region Executive and discuss your intentions to start a new Rover Unit.

1. Why are you starting a new Rover Unit instead of joining a pre-existing one? (prompts include: location, interests, culture, no vacancies at local units).

2. What is your succession plan? How will you gain more Rovers as your current Rovers leave the section? How will you ensure your unit is still strong in 5 years' time? (Prompts include: strong Venturer Unit at the group, unique location, unique Unit interest, marketing, strong group support).

3. Do you have 10* interested registered Rovers? Are these Rovers currently attending other Rover Units? Will creating a new Unit impact current Units?

Rover Name:	Rover Name:
Rover Name:	Rover Name:
Rover Name:	Rover Name:
Rover Name:	Rover Name:
Rover Name:	Rover Name:

* There is a certain degree of flexibility at the discretion of the Region Executive in conjunction with the VRC Deputy Chair.

Stage 2: Unit Development (minimum 6 months)

Over a 6 month period (minimum) complete the following tasks. Start date for your Unit: _____

Unit Basics:

1. 10 registered Rovers:

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____

Registration number: _____

Group registered to: _____

Contact details: _____

Name: _____
Registration number: _____
Group registered to: _____
Contact details: _____

Name: _____
Registration number: _____
Group registered to: _____
Contact details: _____

Name: _____
Registration number: _____
Group registered to: _____
Contact details: _____

2. Rover Advisor

Name: _____
Registration number: _____
Group registered to: _____
Contact details: _____

3. Unit Council/Unit Executive Team*

Unit Leader: _____
Assistant Unit Leader: _____
Secretary: _____
Treasurer: _____
Marketing/Recruitment: _____
Quarter Master: _____
Region Representative: _____

4. Unit Constitution

Please attach a copy.

Sighted by Region Rover Chair date: ____/____/____

Region Rover Chair Name & Signature: _____

5. Program

Please attach a copy of 6 months of program.

Sighted by Region Rover Representative date: ____/____/____

Region Rover Representative Name & Signature: _____

6. Bank Account &/or Treasurer Records

Please attach evidence of your bank account* or treasurer records.

Sighted by Region Rover Representative date: ____/____/____

Region Rover Representative Name & Signature: _____

7. Marketing strategy:

What is your marketing strategy? Social media accounts? Show evidence of active promotion over a 6 month period.

Sighted by Region Rover Representative date: ____/____/____

Region Rover Representative Name & Signature: _____

8. Communication method:

How does your unit communicate information? How do Rovers get the information about each Unit night? Facebook? Email? Text?

Discussed with Region Rover Representative date: ____/____/____

Region Rover Representative Name & Signature: _____

9. Engagement with Terrain:

All members profiles are set up on Terrain. Unit profile is set up. Demonstrate competency using the basic functions of Terrain including badge proposals and completions, and programming.

Sighted by Region Rover Representative date: ____/____/____

Region Rover Representative Name & Signature: _____

Unit Activities:

1. Opportunities in Rovers Knowledge Checklist

Invite the Region Executive Team to attend a Unit night to work through this checklist with the majority of your Unit members present.

Date of Unit meeting attended by Region Rover Representative: ____/____/____

Region Rover Representative Name & Signature: _____

2. Networking with other Rover Units

Attend 5 activities with a minimum of one other Rover Unit in attendance. Examples include Mudbash, MARB, a Rover Moot, an inter-unit night, a working bee.

Activity 1 Name: _____

Description: _____

Other Unit Name: _____

Number of attendees from your Unit/Total attendees: _____ / _____

* Units without a bank account can be considered on a case-by-case basis.

Activity 2 Name:

Description:

Other Unit Name:

Number of attendees from your Unit/Total attendees: /

Activity 3 Name:

Description:

Other Unit Name:

Number of attendees from your Unit/Total attendees: /

Activity 4 Name:

Description:

Other Unit Name:

Number of attendees from your Unit/Total attendees: /

Activity 5 Name:

Description:

Other Unit Name:

Number of attendees from your Unit/Total attendees: /

3. Region Gathering attendance

Have a minimum of one Unit representative at a minimum of half the monthly region gatherings. The number of gatherings will vary depending on how long your unit is working on Stage 2 for.

Gathering 1:

Region Gathering date: / /

Region Executive Name and Signature:

Gathering 2:

Region Gathering date / /

Region Executive Name and Signature:

Gathering 3:

Region Gathering date: / /

Region Executive Name and Signature:

Gathering 4:

Region Gathering date / /

Region Executive Name and Signature:

Gathering 5:

Region Gathering date: / /

Region Executive Name and Signature:

Gathering 6:

Region Gathering date / /

Region Executive Name and Signature:

Unit Knowledge:

1. Intro to Scouting & Intro to Rovers:

A minimum of 6 members have completed both badges. All members should complete these badges.

Name:

Name:

Name:

2. Scouting Knowledge:

A minimum of 2 Unit members (Rover or RA) have completed their Gilwell Woggle. A further minimum of 2 members must be experienced in Scouting as measured by Gilwell Woggle or Queens Scout or 4 years in a Scouting section.

Name:

Gilwell Woogle completion date:

Name:

Gilwell Woogle completion date:

Name:

Gilwell Woogle or QS or 4 years experience:

Name:

Gilwell Woogle or QS or 4 years experience:

3. Business Meeting procedure:

Attend one Business Meeting (BM) run by a different Rover Unit:

Rover Unit Name:

Date of BM: / /

Number of attendees from your Unit/Total attendees: _____ / _____

BM Chair Name & Signature:

4. Business Meeting feedback opportunity:

Invite a member of Region Executive to attend one of your Unit's Business Meetings.

Date of Unit meeting attended by Region Rover Representative: ____/____/____

Region Rover Representative Name & Signature: _____

Stage 3: Unit Consolidation (minimum 6 months)

- Take this 6-month period to enjoy your Rover Unit, participate in all opportunities Rovers offers and build networks with other Rovers/Units in the Region, the Branch and Nationally.
- Continue to engage with the Region Executive team through sending a representative to a minimum of half the monthly Region Gatherings.
- Work through any kinks that may occur and seek advice from your RA, other Units, or the Region Executive Team.
- Stage 1 completion date: ____/____/____
- Stage 2 completion date: ____/____/____
- Stage 3 completion date: ____/____/____
- You are now ready to present your folio of evidence to the Region Executive Team (Step 4 in the *Nine Step Procedure to Register a New Rover Unit*).



SCOUTS VICTORIA
Victorian Rover Council
[24/04/2022]

Item Title	<i>Rover Levy</i>
Information	
Discussion	
x Decision	
Document Author	<i>Matthew Barnes</i>
Strategic Alignment	<i>Governance – To Review and implement change to the Rover Section in a way that will directly impact every single Victorian Rover</i>
Consultation	<i>VRC Executive, VRC Finance Team, Region Teams</i>
Implementation Period	<ul style="list-style-type: none"> • March - Paper tabled at VRC for discussion • April - Regions to begin consultation and provide feedback • May - VRC to vote on decision to adopt the proposed levy into Policy • June - Rover levy implemented by VRC

KEY POINTS

- *This proposed model would mean that every Victorian Rover would be contributing to the operations rather than just those who currently attend our events or assets. This would ensure equity across the Section. Currently some Rovers do not, as a result of current arrangements, pay their National Rover Council levy.*
- *It is proposed to introduce a levy on all Rovers of \$15 per annum*
- *Each Unit would be Invoiced according to the number of people in their Unit. (Example, a Unit of 10 people would be invoiced \$150, compared to a Unit of 5 which would only be Invoiced \$75)*
- *Unit Advisers, Region and State Support Commissioners will also be levied. These Invoices would go to relevant team.*
- *Appropriations on events would be removed and assets would contribute a lesser amount.*
- *Through this levy, the VRC could now provide-a cheaper program for all Rovers. Appropriations would reduce to the following;*
- *Surfmoot and Mudbash would drop from \$5,000 to \$0*
- *MARB and RSM would move to paying \$0*
- *W.F Waters Chalet and Bogong Chalet would drop from \$5,000 to \$1,000*
- *Mafeking would remain at \$1,000*

The expectation of removing appropriations is that we can make our events cheaper to grass roots Rovers. We can make attending our assets cheaper for all Rovers. The reasoning behind still charging assets appropriations is that part of their income comes from external hirers, therefore its not a tax to Rovers.

BACKGROUND

- *VRC Income Is currently \$22,500 of which roughly \$22,000 comes from Subcommittee Appropriations*
- *VRC Expenditure Is currently \$21,500. Roughly \$11,000 goes assorted NRC fees.*
- *For a number of years, we have been looking at ways to drop the prices of events, or how we could put more money back Into the Rover Program.*
- *The current model of funding through appropriations means that only the Rovers who attend events or assets are paying for the operations of the VRC. An example would be, If someone attends a Surfmoot, Mudbash and goes to Baw Baw weekend they are contributing to the VRC operations 3 times.*

ACTION REQUESTED:

That the Victorian Rover Council endorses the below statement into policy

- *“The Introduction over a Rover levy at a cost of \$15 per Rover, Rover Adviser, Rover Support Commissioner’s and State Commissioner’s for Rover Support. An Invoice will be sent out to every Unit on July 1st which is composed of current Unit numbers as of April 30th Census numbers. The Invoice will be generated through the VRC and will be payable to the Victorian Rover Council. It will be the responsibility of the Region teams to ensure that Units are paying this levy. Once received the Unit will have 6 weeks to pay the Invoice. If a Unit fails to pay the Invoice, the entire Unit will be deemed as unfinancial within the Rover Section. This means that any member of that Unit cannot attend any Rover event external to their Unit or go on to hold any further roles within Rovers outside their Unit. The levy will be reviewed by the VRC Finance Team annually in open meeting and be announced by the May VRC. Uncrewed Rovers” who show on Region lists (except for Venturers), should be identified against a Unit. Where this has not happened, the Region will be invoiced for the levy”*

IMPLEMENTATION PLAN –

Lead	<i>VRC Executive</i>
Assists	<i>VRC Finance Team</i>
Cost	<i>Nil, We already have the infrastructure to support required to Implement this</i>
Risks	
Milestones	<i>Initial 12 Months Milestones</i> <ul style="list-style-type: none"> • <i>Levy approved May VRC 2022</i> • <i>Implemented June 2022</i> • <i>Invoices paid August 2022</i> • <i>Levy review March 2023</i> • <i>Levy for 2023-2024 announced May 20223</i>
Outcomes	The Rover levy is an effective method of funding VRC operations in a more equitable manner, where all Victorian Rovers are responsible for contributing to operating costs. The average Rover will receive the benefit of cheaper event ticket prices resulting from one annual payment.

AMENDMENTS

Rover Dinner 2022 Cover Letter Plenty Valley Region

Date:

Rover Dinner 2022 will be held on the 8th of October, hosted by Plenty Valley Region.

Ticket price:

Tickets will be \$55 this year, lower than last year due to savings on venue hire and AV equipment.

Venue Hire:

The venue is the Eltham Community and Reception Centre, the hire cost is a fixed rate (\$950) that includes access to the Dorian De Galliane Room, Atrium and Commercial Kitchen for 8 hours (2Hr set-up, 4.5Hr event, 1.5Hr pack-down). AV equipment, tables, crockery, cutlery and glassware are also free to access, the only additional cost is tablecloths.

Deposit:

A deposit of \$210 is required by the venue two weeks after applying for the venue. Therefore, this will need to be paid after the budget is approved by Plenty Valley and before it is tabled at VRC. This is due to time restraints and wanting to secure the venue on the best date possible. The deposit is refundable if the event is cancelled by the venue or until after the successful completion of the event.

Catering:

We are still in the process of booking a caterer, our best quote at the moment is \$40 per head for a 3-course meal. This will be booked if it cannot be matched by another caterer.

Tablecloths:

We are budgeting for the highest number of tablecloths needed for each group of people, working on tables of 8 people. The final attendance and seating plan will determine the exact amount of tablecloths needed.

Bar:

The bar will be provided by CAS Terras. They will be covering all costs associated with purchasing drinks and the liquor license. They will also keep all profits from the bar as fundraising.

Table Decorations:

This will cover any place cards, menus and decorations required for the tables. This cost is relatively high to avoid going over budget.

Miscellaneous:

This will cover any emergency purchases needed that are not already accounted for. This is relatively low compared to other Rover Dinners as we have a separate line item for Table Decorations.

Feedback can be emailed to Catherine Marley at plentyvalley.vrcprep@vicrovers.com.au

Rover Dinner 2022 Budget	Unit Price	100		Ticket Sales		120		Ticket Sales		150		Ticket Sales		2021 Actuals		
		Qty		Cost (\$)		Qty		Cost (\$)		Qty		Cost (\$)		Cost	Qty	Total
Expenditure																
Venue Hire - Eltham CRC	\$950.00	1	\$	\$950.00		1	\$	\$950.00		1	\$	\$950.00		\$2,245.00	1	\$2,245.00
Catering	\$40.00	100	\$	\$4,000.00		120	\$	\$4,800.00		150	\$	\$6,000.00		\$40.00	151	\$6,040.00
Table Cloths	\$16.00	14	\$	\$224.00		16	\$	\$256.00		20	\$	\$320.00		-	-	-
Table Decorations	\$20.00	14	\$	\$280.00		16	\$	\$320.00		20	\$	\$400.00		-	-	-
Deposit	\$210.00	1	\$	\$210.00		1	\$	\$210.00		1	\$	\$210.00		\$500.00	1	\$500.00
AV Hire	-		\$	-			\$	-			\$	-		\$350.00	1	\$350.00
Hourly Technitian Fee	-		\$	-			\$	-			\$	-		\$66.00	7	\$462.00
Loan	-		\$	-			\$	-			\$	-		\$110.00	1	\$110.00
Misc	\$50.00	1	\$	\$50.00		1	\$	\$50.00		1	\$	\$50.00		\$56.00	1	\$56.00
Total Expenditure				\$5,714.00				\$6,586.00				\$7,930.00				\$9,707.00
Revenue																
Presold Tickets	\$55.00	100	\$	\$5,500.00		120	\$	\$6,600.00		150	\$	\$8,250.00		\$65.00	130	\$8,450.00
Service Tickets	\$40.00	0	\$	\$0.00		0	\$	\$0.00		0	\$	\$0.00		\$40.00	21	\$840.00
Deposit	\$210.00	1	\$	\$210.00		1	\$	\$210.00		1	\$	\$210.00		\$500.00	1	\$500.00
Loan			\$	\$0.00			\$	\$0.00			\$	\$0.00		\$110.00	1	\$110.00
Total Revenue				\$5,710.00				\$6,810.00				\$8,460.00				\$9,900.00
Profit Vs Loss				-\$4.00				\$224.00				\$530.00				\$193.00
Notes:																
Venue hire is a fixed cost- Including, Hall/Atrium/Kitchen Booking is for the Dorian Le Gallienne Room for 8 Hours																



BOGONG CHALET MANAGEMENT GROUP
VICTORIAN ROVER COUNCIL
SCOUTS AUSTRALIA
A.B.N. 39 662 387 026

152 Forster Road, Mount Waverley VIC 3149

Ph: 0407 242 538

Fax: (03) 9543 7482

Email: bogongchalet@vicscouts.asn.au

Website: bogongroverchalet.org.au

BCMG Budget for the 2022/23 Financial Year

This proposed budget is presented to the Victorian Rover Council, having been discussed, examined and approved by the Executive Committee of the Bogong Chalet Management Group. The formulas used to calculate the budget are outlined in the explanatory notes attached to this document.

The BCMG firmly believe that the long-term financial position of the Chalet is sound. We believe that the effects of the COVID-19 pandemic on the financial position of the Chalet have and will continue to be minor, although negative, and remains unlikely to have serious long-term implications.

The continuing effects of the pandemic will be felt throughout the coming financial year, in both the summer and winter seasons. The ongoing adjustments to the pandemic response policies made by government and Scouts Victoria, will require a continuous process of review and adjustment of our maximum attendance level and other policies. This will likely be the largest factor responsible for fluctuations, either positive or negative, in revenues and the variable or "per head" expenses. However, it must be noted that several expense items have continued to increase in cost over the past twelve months, even with the ongoing difficulties of the pandemic.

Overall, for the coming year, the interest in attending a winter party has remained very strong, even with the required measures that we have had to enact as a result of the pandemic. This trend is one that we are confident will continue over the next few years and will help the Chalet weather the impact of the pandemic with relatively minimal losses. Further, the expected expenditures for planned capital works are unlikely to have any negative impact on the financial position of the Chalet over this period.

Over this past year as Honorary Treasurer, I have enjoyed the experience I have gained with the management of the accounts for the Chalet, and the Xero Software package sits at the heart of that system. I am grateful for the continuing support and assistance of both the BCMG Committee and Jody Freeman, as Honorary Treasurer for the Victorian Rover Council. The BCMG Committee and I retain a firmly positive outlook for the future of the Chalet.

Yours in Scouting,

P.E. Linnell BAcc Swinburne

Honorary Treasurer,
Bogong Chalet Management Group.

Current Year and Proposed Budget Comparison

Line Items	Budget		Proposed Budget		Budget Variance	Notes
	Financial Year 2021/22		Financial Year 2022/23			
Income	\$	\$	\$	\$	\$	
Winter Bookings						
Current financial year	70,850.00		73,765.00		2,915.00	1
Next financial year	12,730.00		13,345.00		615.00	1
Refunds	-		-		-	
Ski Hire & Transport	9,985.00		9,985.00		-	1
		93,565.00		97,095.00	3,530.00	
Summer Bookings						
Mountain Bike weekend	2,000.00		2,000.00		-	1
Summer Bookings	1,000.00		1,000.00		-	1
		3,000.00		3,000.00	-	
Chalet Events						
Member Events	1,500.00		1,500.00		-	1
Special Events	-		-		-	
		1,500.00		1,500.00	-	
Interest	1,000.00		1,000.00		-	2
Merchandise - onsite store	1,000.00		1,000.00		-	
Miscellaneous Income	-		-		-	
Prepaid Revenue Adjustment	-		-		-	
Sponsorship / Donations	-		-		-	
Total Income		100,065.00		103,595.00	3,530.00	
Less Operating Expenses						
Winter Party Expenses						
Badges and Scarves	1,000.00		1,000.00		-	
Falls Creek SES donation	500.00		500.00		-	
Food Winter parties	7,000.00		7,500.00		500.00	3
Postage and Admin	500.00		500.00		-	
Ski Hire and Transport	8,500.00		12,000.00		3,500.00	3
Tawonga Hall	3,000.00		2,000.00		(1,000.00)	3
Transport Falls Creek Coaches	12,000.00		12,000.00		-	3
Trybooking fees	2,000.00		2,000.00		-	3
		34,500.00		37,500.00	3,000.00	
Chalet Bulk Expenses						
Diesel Fuel	3,000.00		3,000.00		-	5
Firewood	5,000.00		5,000.00		-	5
Food and consumables	16,000.00		16,000.00		-	4, 5
Garbage Disposal	120.00		500.00		380.00	5
Gas	1,000.00		1,000.00		-	5
		25,120.00		25,500.00	380.00	
Summer Hire Expenses						
General Hire Costs	-		-		-	
MTB Weekend Costs	1,600.00		1,600.00		-	
		1,600.00		1,600.00	-	
Chalet Event Expenses						
Member Event Expenses	1,500.00		1,500.00		-	
		1,500.00		1,500.00	-	
Phone Expenses						
Phone Expenses	650.00		650.00		-	
Phone Expenses - Bookings	600.00		600.00		-	
		1,250.00		1,250.00	-	
Compliance Costs						
CFA Services	600.00		600.00		-	
Food and Health Registration	320.00		320.00		-	
Rent - Parks Victoria	200.00		200.00		-	
		1,120.00		1,120.00	-	
Repairs & Maintenance Expenses						
Equipment	3,000.00		1,000.00		(2,000.00)	
General	400.00		2,000.00		1,600.00	
		3,400.00		3,000.00	(400.00)	
Merchandise Expenses						
Badges & scarves	-		-		-	
Jackets	1,250.00		1,250.00		-	
Other Kit	500.00		500.00		-	
		1,750.00		1,750.00	-	
Promotions & Marketing						
General	-	-	-	-	-	
Marketing	750.00		750.00		-	
Outdoors Expo	50.00		50.00		-	
		800.00		800.00	-	
Working Bee Expenses						
Fuel - Transport	1,000.00		1,000.00		-	7
Working Bee Costs - Food etc	750.00		750.00		-	7
		1,750.00		1,750.00	-	
Bank Charges	50.00		50.00		-	
Consulting & Accounting	400.00		400.00		-	
Depreciation	-		-		-	
Insurance	16,000.00		17,000.00		1,000.00	6
Prepaid Expense adjustment	-		-		-	
Sundry Expenses	250.00		250.00		-	
VRC Appropriation	5,000.00		5,000.00		-	9
Total Operating Expenses		94,490.00		98,470.00	3,980.00	
Net Surplus/(Deficit)		5,575.00		5,125.00	(450.00)	

Notes to the Budget:

1. These revenue items have been calculated using an estimated reduction of 15% in the number of bookings in each category from the previous opened season, this is then multiplied by the current booking rates.
2. This revenue Item has been adjusted to reflect the trend in reductions in interest rates.
3. These expense items are reflective of the cost per head of participation in a Winter Party and therefore fluctuate along with the number of participants. All values are calculated based on an estimated reduction of 15% in the number of bookings in each category from the previous opened season, this is then multiplied by the current pricing rates and estimates.
4. This expense is calculated based on the maximum amount of bulk food per head that can be stored at the Chalet.
5. These expense items are listed in the budget to facilitate the resupply of the Chalet for the 2023 Winter Season.
6. These expense items have been adjusted to reflect the continued trend of increases in costs.
7. This expense item remains at the same level as previous to reflect the expected increase in the amount of activity, particularly in relation to the ongoing renovation works on the bathroom facilities at the Chalet.
8. This expense item is set by the decisions of the Victorian Rover Council.

General Note to Expenses:

Adjustments to all expenses have been calculated using both the latest Consumer Price Index data obtained from the Australian Bureau of Statistics, and Linear Forecasting Formulas incorporating the past three years and the Year to Date. The larger of the two values produced by these calculations has been preferred in all cases. Estimated adjustments for variable costs are made on a per head basis.

Explanatory Comparisons Attached Below:

- Budget and Actual Year to Date for the current Financial Year (FY 2021/22).
- Current Year to Date and the Proposed Budget, to show the estimated budgetary position over both years.
- FY 2021/22 Budget and Year to Date, the FY 2022/23 Budget, and the Actuals from both FY 2019/20 and FY 2020/21.

Year to Date as at 20/04/2022 and Current Year Budget Comparison

Line Items	Budget		Year to Date		Variance
	Financial Year 2021/22		Financial Year 2021/22		
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	70,850.00		112,365.00		41,515.00
Next financial year	12,730.00		1,640.00		(11,090.00)
Refunds	-		(111,820.00)		(111,820.00)
Ski Hire & Transport	9,985.00		14,070.00		4,085.00
		93,565.00		16,255.00	(77,310.00)
Summer Bookings					
Mountain Bike weekend	2,000.00		1,610.00		(390.00)
Summer Bookings	1,000.00		-		(1,000.00)
		3,000.00		1,610.00	(1,390.00)
Chalet Events					
Member Events	1,500.00		-		(1,500.00)
Special Events	-		-		-
		1,500.00		-	(1,500.00)
Interest	1,000.00		496.93		(503.07)
Merchandise - onsite store	1,000.00		1,821.45		821.45
Miscellaneous Income	-		330.00		330.00
Prepaid Revenue Adjustment	-		18,472.50		18,472.50
Sponsorship / Donations	-		290.00		290.00
Total Income		100,065.00		39,275.88	(60,789.12)
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	1,000.00		-		(1,000.00)
Falls Creek SES donation	500.00		-		(500.00)
Food Winter parties	7,000.00		2,278.74		(4,721.26)
Postage and Admin	500.00		-		(500.00)
Ski Hire and Transport	8,500.00		4,997.73		(3,502.27)
Tawonga Hall	3,000.00		-		(3,000.00)
Transport Falls Creek Coaches	12,000.00		4,598.18		(7,401.82)
Trybooking fees	2,000.00		504.72		(1,495.28)
		34,500.00		12,379.37	(22,120.63)
Chalet Bulk Expenses					
Diesel Fuel	3,000.00		1,719.84		(1,280.16)
Firewood	5,000.00		-		(5,000.00)
Food and consumables	16,000.00		1,454.52		(14,545.48)
Garbage Disposal	120.00		533.41		413.41
Gas	1,000.00		-		(1,000.00)
		25,120.00		3,707.77	(21,412.23)
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	1,600.00		-		(1,600.00)
		1,600.00		-	(1,600.00)
Chalet Event Expenses					
Member Event Expenses	1,500.00		-		(1,500.00)
		1,500.00		-	(1,500.00)
Phone Expenses					
Phone Expenses	650.00		363.60		(286.40)
Phone Expenses - Bookings	600.00		400.00		(200.00)
		1,250.00		763.60	(486.40)
Compliance Costs					
CFA Services	600.00		-		(600.00)
Food and Health Registration	320.00		319.00		(1.00)
Rent	200.00		195.26		(4.74)
		1,120.00		514.26	(605.74)
Repairs & Maintenance Expenses					
Equipment	3,000.00		431.39		(2,568.61)
General	400.00		558.49		158.49
		3,400.00		989.88	(2,410.12)
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	1,250.00		90.91		(1,159.09)
Other Kit	500.00		-		(500.00)
		1,750.00		90.91	(1,659.09)
Promotions & Marketing					
General	-		-		-
Marketing	750.00		-		(750.00)
Outdoors Expo	50.00		-		(50.00)
		800.00		-	(800.00)
Working Bee Expenses					
Fuel - Transport	1,000.00		77.39		(922.61)
Working Bee Costs - Food etc	750.00		195.06		(554.94)
		1,750.00		272.45	(1,477.55)
Bank Charges	50.00		30.00		(20.00)
Consulting & Accounting	400.00		291.82		(108.18)
Depreciation	-		-		-
Insurance	16,000.00		15,788.86		(211.14)
Prepaid Expense adjustment	-		35,257.41		35,257.41
Sundry Expenses	250.00		441.45		191.45
VRC Appropriation	5,000.00		-		(5,000.00)
Total Operating Expenses		94,490.00		70,527.78	(23,962.22)
Net Surplus/(Deficit)		5,575.00		(31,251.90)	(36,826.90)

Year to Date as at 20/04/2022 and Proposed Budget Comparison

Line Items	Year to Date Financial Year 2021/22		Proposed Budget Financial Year 2022/23		Variance
Income	\$	\$	\$	\$	\$
Winter Bookings					
Current financial year	112,365.00		73,765.00		(38,600.00)
Next financial year	1,640.00		13,345.00		11,705.00
Refunds	(111,820.00)		-		111,820.00
Ski Hire & Transport	14,070.00		9,985.00		(4,085.00)
		16,255.00		97,095.00	80,840.00
Summer Bookings					
Mountain Bike weekend	1,610.00		2,000.00		390.00
Summer Bookings	-		1,000.00		1,000.00
		1,610.00		3,000.00	1,390.00
Chalet Events					
Member Events	-		1,500.00		1,500.00
Special Events	-		-		-
		-		1,500.00	1,500.00
Interest	496.93		1,000.00		503.07
Merchandise - onsite store	1,821.45		1,000.00		(821.45)
Miscellaneous Income	330.00		-		(330.00)
Prepaid Revenue Adjustment	18,472.50		-		(18,472.50)
Sponsorship / Donations	290.00		-		(290.00)
Total Income	-	39,275.88	-	103,595.00	64,319.12
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	-		1,000.00		1,000.00
Falls Creek SES donation	-		500.00		500.00
Food Winter parties	2,278.74		7,500.00		5,221.26
Postage and Admin	-		500.00		500.00
Ski Hire and Transport	4,997.73		12,000.00		7,002.27
Tawonga Hall	-		2,000.00		2,000.00
Transport Falls Creek Coaches	4,598.18		12,000.00		7,401.82
Trybooking fees	504.72		2,000.00		1,495.28
		12,379.37		37,500.00	25,120.63
Chalet Bulk Expenses					
Diesel Fuel	1,719.84		3,000.00		1,280.16
Firewood	-		5,000.00		5,000.00
Food and consumables	1,454.52		16,000.00		14,545.48
Garbage Disposal	533.41		500.00		(33.41)
Gas	-		1,000.00		1,000.00
		3,707.77		25,500.00	21,792.23
Summer Hire Expenses					
General Hire Costs	-		-		-
MTB Weekend Costs	-		1,600.00		1,600.00
		-		1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	-		1,500.00		1,500.00
		-		1,500.00	1,500.00
Phone Expenses					
Phone Expenses	363.60		650.00		286.40
Phone Expenses - Bookings	400.00		600.00		200.00
		763.60		1,250.00	486.40
Compliance Costs					
CFA Services	-		600.00		600.00
Food and Health Registration	319.00		320.00		1.00
Rent	195.26		200.00		4.74
		514.26		1,120.00	605.74
Repairs & Maintenance Expenses					
Equipment	431.39		1,000.00		568.61
General	558.49		2,000.00		1,441.51
		989.88		3,000.00	2,010.12
Merchandise Expenses					
Badges & scarves	-		-		-
Jackets	90.91		1,250.00		1,159.09
Other Kit	-		500.00		500.00
		90.91		1,750.00	1,659.09
Promotions & Marketing					
General	-		-		-
Marketing	-		750.00		750.00
Outdoors Expo	-		50.00		50.00
		-		800.00	800.00
Working Bee Expenses					
Fuel - Transport	77.39		1,000.00		922.61
Working Bee Costs - Food etc	195.06		750.00		554.94
		272.45		1,750.00	1,477.55
Bank Charges	30.00		50.00		20.00
Consulting & Accounting	291.82		400.00		108.18
Depreciation	-		-		-
Insurance	15,788.86		17,000.00		1,211.14
Prepaid Expense adjustment	35,257.41		-		(35,257.41)
Sundry Expenses	441.45		250.00		(191.45)
VRC Appropriation	-		5,000.00		5,000.00
Total Operating Expenses		70,527.78		98,470.00	27,942.22
Net Surplus/(Deficit)		(31,251.90)		5,125.00	36,376.90

Two Previous Years, Year to Date and Budget Comparison

Line Items	FY2019/20 Actuals \$	FY2020/21 Actuals \$	FY2021/22 Year to Date \$	FY2021/22 Budget \$	FY2022/23 Budget \$
Income					
Winter Bookings					
Current financial year	86,911.50	12,575.00	112,365.00	70,850.00	73,765.00
Next financial year	2,440.00	16,357.50	1,640.00	12,730.00	13,345.00
Refunds	(7,966.50)	(14,850.00)	(111,820.00)	-	-
Ski Hire & Transport	12,520.00	4,675.00	14,070.00	9,985.00	9,985.00
	93,905.00	18,757.50	16,255.00	93,565.00	97,095.00
Summer Bookings					
Mountain Bike weekend	-	-	1,610.00	2,000.00	2,000.00
Summer Bookings	2,700.00	-	-	1,000.00	1,000.00
	2,700.00	-	1,610.00	3,000.00	3,000.00
Chalet Events					
Member Events	1,657.00	-	-	1,500.00	1,500.00
Special Events	-	-	-	-	-
	1,657.00	-	-	1,500.00	1,500.00
Interest	917.15	692.03	496.93	1,000.00	1,000.00
Merchandise - onsite store	4,088.00	197.00	1,821.45	1,000.00	1,000.00
Miscellaneous Income	741.00	-	330.00	-	-
Prepaid Revenue Adjustment	13,935.00	(17,632.50)	18,472.50	-	-
Sponsorship / Donations	-	-	290.00	-	-
Total Income	117,943.15	2,014.03	39,275.88	100,065.00	103,595.00
Less Operating Expenses					
Winter Party Expenses					
Badges and Scarves	977.27	662.27	-	1,000.00	1,000.00
Falls Creek SES donation	500.00	500.00	-	500.00	500.00
Food Winter parties	7,550.32	-	2,278.74	7,000.00	7,500.00
Postage and Admin	67.99	538.09	-	500.00	500.00
Ski Hire and Transport	11,234.93	-	4,997.73	8,500.00	12,000.00
Tawonga Hall	1,200.00	1,000.00	-	3,000.00	2,000.00
Transport Falls Creek Coaches	15,949.99	-	4,598.18	12,000.00	12,000.00
Trybooking fees	1,985.55	181.19	504.72	2,000.00	2,000.00
	39,466.05	2,881.55	12,379.37	34,500.00	37,500.00
Chalet Bulk Expenses					
Diesel Fuel	2,475.51	506.24	1,719.84	3,000.00	3,000.00
Firewood	272.73	7,811.28	-	5,000.00	5,000.00
Food and consumables	556.27	22,919.39	1,454.52	16,000.00	16,000.00
Garbage Disposal	67.73	248.46	533.41	120.00	500.00
Gas	949.00	520.19	-	1,000.00	1,000.00
	4,321.24	32,005.56	3,707.77	25,120.00	25,500.00
Summer Hire Expenses					
General Hire Costs	-	-	-	-	-
MTB Weekend Costs	-	120.00	-	1,600.00	1,600.00
	-	120.00	-	1,600.00	1,600.00
Chalet Event Expenses					
Member Event Expenses	1,541.27	-	-	1,500.00	1,500.00
	1,541.27	-	-	1,500.00	1,500.00
Phone Expenses					
Phone Expenses	655.71	390.84	363.60	650.00	650.00
Phone Expenses - Bookings	545.45	450.35	400.00	600.00	600.00
	1,201.16	841.19	763.60	1,250.00	1,250.00
Compliance Costs					
CFA Services	-	533.00	-	600.00	600.00
Food and Health Registration	286.37	157.50	319.00	320.00	320.00
Rent	195.26	-	195.26	200.00	200.00
	481.63	690.50	514.26	1,120.00	1,120.00
Repairs & Maintenance Expenses					
Equipment	2,019.42	1,492.18	431.39	3,000.00	1,000.00
General	1,764.62	4,253.24	558.49	400.00	2,000.00
	3,784.04	5,745.42	989.88	3,400.00	3,000.00
Merchandise Expenses					
Badges & scarves	-	-	-	-	-
Jackets	363.64	90.91	90.91	1,250.00	1,250.00
Other Kit	-	2,400.00	-	500.00	500.00
	363.64	2,490.91	90.91	1,750.00	1,750.00
Promotions & Marketing					
General	26.54	-	-	-	-
Marketing	977.24	-	-	750.00	750.00
Outdoors Expo	36.85	-	-	50.00	50.00
	1,040.63	-	-	800.00	800.00
Working Bee Expenses					
Fuel - Transport	-	671.79	77.39	1,000.00	1,000.00
Working Bee Costs - Food etc	-	1,268.07	195.06	750.00	750.00
	-	1,939.86	272.45	1,750.00	1,750.00
Bank Charges	30.00	-	30.00	50.00	50.00
Consulting & Accounting	356.29	400.92	291.82	400.00	400.00
Depreciation	11,222.66	11,211.04	-	-	-
Insurance	14,352.11	15,369.52	15,788.86	16,000.00	17,000.00
Prepaid Expense adjustment	17,264.10	(28,932.46)	35,257.41	-	-
Heritage	-	414.55	-	-	-
Sundry Expenses	217.63	191.15	441.45	250.00	250.00
VRC Appropriation	6,000.00	-	-	5,000.00	5,000.00
Total Operating Expenses	101,642.45	45,369.71	70,527.78	94,490.00	98,470.00
Net Surplus/(Deficit)	16,300.70	(43,355.68)	(31,251.90)	5,575.00	5,125.00