



**SCOUTS AUSTRALIA
MINUTES FOR THE 439TH MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 25th OCTOBER 2017, AT 7:30pm**

1 Welcome	
1.1 Flag Break	Jasmine Dickson
1.2 Attendance & Apologies Apologies – Michelle Saffin, Nick Pike, Jesse Carter, Jasmine Dickson	Vicki McKinnon
1.3 Acknowledgement of Country The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.	
2 Congratulations, Guest Speakers, Presentations and Formal Thanks	
Good on Ya Mate – Council acknowledges and thanks a number of exceptional contributions to Rovering over the past month.	
3 Items for Consent	
3.1 Minutes of the previous VRC Meeting	Paul Byrnes
September minutes for approval. Motioned: Plenty Valley Seconded: Gippsland Passed.	
3.2 Correspondence	Vicki McKinnon
NIL.	
3.3 VRC Financial Report	Jody Freeman
We need to update the signatories on the Victorian Moot Contingent account – 06 3009 - 1051 5702. Until we have a contingent team in the new year, the signatories for now should be: <ul style="list-style-type: none">• Jody Freeman, Victorian Rovers Treasurer (existing continuing signatory)• Peter Wotherspoon, State Commissioner Rover Support• Greg Davies, Honorary Commissioner• Jasmine Dickson, Chairman The following signatories will be removed: <ul style="list-style-type: none">• Alex Preston• Luke Plummer• Andrew Hilditch	
3.4 Decisions of the VRC Chairman to be ratified	Paul Byrnes
Baw Baw Chairman 2017/18: Jake O'Halloran Moved: South West Seconded: Plenty Valley Passed.	
Bogong Chairman 2017/18: David Nicholls Moved: Mt Dandenong Seconded: South West Passed.	

4 Office Bearers Reports**4.1 Chairman****Jasmine Dickson**

Hi everyone,

Sorry I can't be there again unfortunately due to work and the cost to travel down I just couldn't make it.

I'd like to say a big thank you to Jody for helping whilst Peter's been enjoying himself on holidays.

Welcome back Pete, I hope you're well rested – there's plenty to talk about and get into. We have a few applications for the advertised RA positions for Assistant State Commissioner Rover Support, Rover Commissioner – Mt Dandenong, Lerderderg and Melbourne as well as Mafeking RA. We will be closing these next week if you would like to talk to anyone about applying for these positions please do so as soon as possible so we can start interviews.

Unfortunately CARB has been cancelled – are people still interested in having a remote meeting weekend, or should we move it back to the Wednesday night?

Again, I am available via email, phone, Facebook, Instagram and Snapchat. I can't do anything to assist people if I don't know of things, so please keep us in the loop.

I'll see some of you at Rover Dinner this weekend.

4.2 Deputy Chairman**Paul Byrnes**

Thank you to everyone who went and helped at Cuboree, including activity helpers, entertainment team, caterers, admin help and works and services. Special shout out to Line Leaders, especially those Rovers who aren't normally leaders but got in there and lent their support to the younger sections anyway. The event was a great success and doesn't happen without Rover help.

The Region chairs are currently compiling a list of all the Crews in their Regions and contact information to update our Crew directory.

4.3 Assistant Chairman**Lucy Hubbard**

Well done to the outgoing committees of Baw Baw and Bogong. Congratulations to everyone that now hold a position on both committees.

Baw Baw Chairman – Jake O'Halloran

Bogong Chairman – David Nicholls

Region chairs, please keep sharing the link for the calendar and sending through any events that you would like added.

<https://calendar.google.com/calendar/embed?src=1lp9qp9pni13krptl0mih52gek%40group.calendar.google.com&ctz=Australia%2FSydney>

MARB is now a sub-committee of VRC. Please encourage the Rovers in your Region to attend the AGM and join the committee.

Upcoming Events:

- Rover Dinner – Saturday 28th October
- MARB AGM – Tuesday 14th November
- Dirt n Dust – 17-19th November. This event has unfortunately been cancelled.
- Mafeking Working Bee – 17-19th November

4.4 Quality Team**Tash Borg, Vicki McKinnon, Kieron Younger****NRC:**

Nominations are open for the next NRC delegate – term starting in February 2018 (till Feb 2019). Nominations close at the November VRC meeting. Nominations for the observer for the NRC face-to-face conference are also open until the November VRC meeting. NRC paper proposals close on the 1st of December – the VRC deadline will be November 19th so that Jasmine and myself can be happy with the papers before they're sent to NRC.

Elections for the position of NRC Delegate 2018/19 and Observer for the 2018 NRC Conference will take place at the November VRC meeting.

Blood Challenge:

Thank you to those who helped support the Rovers Victoria Blood Challenge for 2017. Certificates will be handed out at Rover Dinner. This challenge yielded 170 donations which has saved 510 lives.

Scouts Victoria Blood Challenge 2017

1 JUNE – 30 SEPTEMBER

Final Results

Thank you to all Victoria Regions for your involvement in the Scouts Victoria Blood Challenge 2017. This challenge yielded 170 donations which has saved 510 lives.

The end result for this challenge, by region, is as below;

Position	Region	DONATION TALLY
1	Mt Dandenong Region	53
2	Bays Region	43
3	Melbourne Region	32
4	Murry Midland Region	21
5	Plenty Valley Region	9
6	Lerderderg Region	5
7	South West Region	3
8	Western Region	2
9	Gippsland Region	1
9	Derrimut Rovers Crew	1

Congratulations to all involved with this challenge, don't forget the need for blood is constant, we encourage you all to keep donating! Thank you!

Secretary:

One final reminder for all of you – any and all reports/agenda items submitted after the Sunday 6pm deadline will not be included in the agenda, regardless of your position at the table. Reports submitted late will be included in the minutes, but tabled items will not be included until the following month. Monthly minutes from regions/sub-committees do NOT count as a report for VRC. If you're still not receiving emails from me, please come and let me know 😊

Training:

The Advanced Rover Training course has been cancelled. Rover Basic Training will be taking place at VRC as a non-residential course from Saturday 11th of November to Sunday 12th of November. We will be using an array of new trainers, which is very exciting as we see new Rovers step up and share the

knowledge they have gained in the Rover section. We will be creating a Facebook group for all of the Region Training Reps so can all the Region chairs please provide their details to Tash ASAP. If you've got any questions, please do not hesitate to contact the training team.

4.5 Participation Team

Rhiannon Lawson, Michael Ford, Aaron Webb

Resources:

I have compiled a list of maintenance items that need to be addressed, and will talk to Peter about addressing them. Items include:

- The window frame in the disabled toilet,
- The back steps,
- Fixing/replacing the dishwasher,
- The roof panel sheets with water damage,
- The eaves outside are starting to rot and are bowed,
- A lack of disabled access to the Rover Centre – is my intention that working with the OBs that we would potentially look at getting a grant to install a ramp to one of the entrances/exits, compliant with the relevant legislation, and
- Need to fix the green exit lights, as they are an OH&S issue.

4.6 Membership Team

David Toogood, Jesse Carter, Edwin Ryan

IT Officer:

IT Team:

We have an IT team! Thank you to everyone who helped recruit them. I remain the primary point of contact – please email it@vicrovers.com.au for any IT assistance.

Highland Ave Internet Connection:

Many people have been asking what happened to our internet connection here at Highland Ave. After a lot of back and forth with Telstra, the VicScouts IT team and Jody as VRC Treasurer, I've discovered we don't have one. Telstra terminated our connection in November 2016 because we didn't pay the bills. We didn't pay the bills from July 2016 because the PO Box they were sent to wasn't renewed. And we didn't notice because VicScouts was incorrectly allocating us the cost of a different VicScouts internet connection (Jody is resolving this with VicScouts now). I've approached Aussie Broadband for sponsorship of a new connection; they have a strong relationship with Scouting and offer sponsorship to some community organisations. At the time of writing, that conversation is ongoing.

VicRovers Websites:

Our main project for the coming months is rebuilding the VicRovers main website and sub-committee sites on a new cloud based virtual private server. The rebuild will be an opportunity for major platform upgrades, and also content and design updates. It's no small task and requires extensive research and preparation. All going well we're hoping to switch over some sites to the new cloud based server in January/February 2018. I'll be in touch with each sub-committee and the VRC Office Bearers about how this will affect their sites. For end users, the transition should be very smooth.

4.7 Commissioner Group

Peter Wotherspoon, Chris Eagle

Peter:

It's good to be back – thanks to Jody who took on my role while I was away. Greg Davies has been appointed an honorary Commissioner – congratulations. Interviews for the advertised RA positions for Assistant State Commissioner Rover Support, Rover Commissioner – Mt Dandenong, Lerderderg and Melbourne as well as Mafeking RA should hopefully occur over the next couple of weeks. Congratulations to all of you who have taken on roles within Regions and Sub-committees.

5 Items for action by OB's Region and Subcommittee Teams**5.1 Action Items from September**

NIL.

6 Region Reporting**6.1 Bays****Jesse Carter**

Bays have been busy over the last month, as most of the Region doubles up on Subcommittees as well as their own individual crews. We are currently working on an information book for Venturers within the Region to introduce them to their local crews, in order to help bridge the gap between Venturers and Rovers.

6.2 Gippsland**Alex Kovacs**

Rovers in Gippsland have been relatively busy doing Service in a range of areas over the last month, including Strezlecki Showtime, Cuboree and Top Gear Venturer. We are also trying to maintain regular contact with all Crews in the Region.

6.3 Lerderderg**Tom Frier**

This month Lerderderg had a successful Region meeting. We had a school science night and had around 20 Rovers attend from about 6 crews. Each crew had to build a bridge, the tallest tower as well as a device to stop an egg from breaking when dropped from a height. The changes to the policy book were discussed and shared to the Region page for members to review and comment. We also ensured that the Region was well informed about Rover Dinner, Surfmoort and the AGMs for the upcoming months.

6.4 Melbourne**Michelle Saffin***Changes to the Exec Team*

Tim Astengo has stepped down from his role as Assistant Chair; we thank Tim for all his work within the Region over many years. In light of Tim stepping down, Nick Pike has stepped into the role of Assistant Chair, leaving the position of Communications Officer open.

Crew Leader Dinner

On Friday night the Region executive hosted a Crew Leader dinner at Grill'd, as both a social event and an informal catch up with the Crew Leaders to answer any questions they had and receive any feedback from them. 8 of 15 crews were represented on the night.

Year Plan

Following the Crew Leader dinner, the executive is now putting together a year plan for the Region, including which crews are hosting MRRC gatherings, crew visits, RoVent laser tag and a Crew competition in an effort to boost crew engagement at the Region level.

6.5 Mount Dandenong**Adele Walbridge**

At our last Region gathering, Alice and Channii came and promoted Surfmoort, where people could also register and book their tickets.

6.6 Murray Midlands

Crews are keeping busy doing their own thing. CARB has been cancelled due to a lack of time and organisational capacity to commit to running the event.

6.7 Plenty Valley**Edwin Ryan**

Our October Region meeting was hosted by Wilson Sea Rover Crew, the newest Crew in our Region. Highlights were a visit from the Surfmoort Committee to tell us all about Surfmoort 2018, and "Human

Battleships” – a game Wilson Sea Rover Crew invented for the meeting. Plenty Valley is looking forward to hosting Rover Dinner on Saturday October 28th at the Grande Reception Centre in Epping.

6.8 South West

Angus Manning

This month South West hasn't had any major Region activities on, but has been a month of planning and preparation after a period of status-quo as members travelled overseas.

7 Sub-Committee Reporting

7.1 Mafeking Rover Park

Ashley De Kok

Tickets are now on sale for the Mafeking Masters 2017 2.0 'Here We Go Again' – to be held from the 1st to the 3rd of December, for \$85. We have also started actively advertising the Rover Christmas Party – Friday the 22nd of December at Rah Bar (Toorak Rd, South Yarra). Our last working bee had a disappointingly low attendance. Please support your assets and encourage Rovers in your Crews and Regions to attend working bees – especially those Crews who race.

7.2 Surfmoort

Alice Hayllar

We have managed to get quite a bit done since the last meeting including releasing the off-site activity tickets on MyEvents, and releasing the general and canteen tenders. We have not received any tenders so far, but if you or someone you know may be interested in running the canteen or selling merch at Surfmoort please get them to contact us or fill out the form which is on the website.

We have just completed our first working bee this weekend; we had 3 other committee members turn up as well as myself. We managed to organise our activities shed and spread out some mulch at the bar area which the rangers asked us to do. Danny, the RA for Surfmoort, took us out for a night paddle in canoes in the bay at Geelong on Saturday as a fun activity, which we all really enjoyed. The activities team are going this weekend to fix up the archery boards and spread some more mulch, and we are organising another working bee for November.

I would like to thank Melbourne, Bays, Mt Dandenong and Plenty Valley Regions for having Channii and myself at their Region meetings this month to help promote Surfmoort, if any of the other Regions would like us to attend your meetings please send me a message and we will organise it.

We are planning on running shuttle buses during the event for a gold coin donation for a return trip to cover the cost of the fuel, and we are still looking for an Assistant Chair so if anybody is interested, please contact us.

7.3 Mudbash

Scott Gregory

Unlike last time there is nothing major to note about our preparations for Mudbash. We have had our first committee meeting which was very productive. We will have our budget ready for presentation in time for the next VRC meeting in November.

7.4 Rover Scout Motorsport (RSM)

Jayden Barwick

Top Gear Venturer was a highly successful event. Unfortunately Dirt n Dust has been cancelled due to a low number of registered attendees and the severe financial loss associated with running the event with such low numbers.

7.5 Bogong Rover Chalet

David Nicholls

Bogong Summer Moot:

5 DAYS OF ADVENTUROUS ACTIVITIES RUN BY ROVERS, FOR ROVERS!

Friday 9th February – Wednesday 14th February 2018

Bogong Rover Chalet is opening its doors to Rover Scouts (age 18-26 years) to breathe the Summer air on the Bogong Alpine High Plains in February 2018!

\$250 includes:

- 5 nights accommodation,
- All meals from breakfast Saturday to lunch on Wednesday
- All adventurous activities
- Transport to and from Myrtleford
- The opportunity to experience Bogong Rover Chalet in Summer!

Summer activities include:

- Bushwalking
- Water activities
- Photography tour
- Mountain biking
- Gourmet food and wine tour
- Optional 1 night alpine camping experience

It's a great opportunity to experience life at Bogong Rover Chalet!

Expressions of interest are now open. RSVP to our FB event for updates. Bookings will open on Trybooking soon. Places are limited, so get in quick!

2018 Committee:

Thank you to everyone who attended our AGM on Wednesday evening. Welcome to our new and returning Alpine Rover Crew and BCMG committee members.

- BCMG Chairman: David Nicholls
- Alpine Rover Crew Leader: Catriona Houston
- Alpine Rover Crew Secretary: Luke Moore
- BCMG Rovers: Kieran Simpson, Amie Rossborough, Chris Park, Simon Ashburner
- BCMG 26-30 years: Bryce Gibson
- BCMG 30+ years: John Linnell, Peter Rossborough
- BCMG Treasurer: Peter Linnell
- BCMG Bookings: Jill Ross, Amie Rossborough
- Bogong Rover Chalet Wardens: Matt Anderson, Linda Jane, Les Wiebenga

If you are a Rover interested in joining BCMG as a committee member or a region representative, please email bogongchalet@vicscouts.asn.au.

7.6 W.F. Waters Lodge

Jake O'Halloran

I would like to thank my committee for their work over the past year – we have achieved great things this year, with one of the highlights being celebrating 50 years of the Lodge. I would like to welcome the new members to our committee and look forward to working with all of them.

7.7 MARB

Jesse Carter

The AGM will be held on Tuesday 14th November. Items to be discussed on the night include what worked and what didn't. Role descriptions will be available at the AGM, however, the roles to be elected on the night include:

- Chairman
- Deputy Chairman
- Secretary

- Treasurer (including Bar Card Sales)
- Ticketing (I.T.)
- PR & Marketing
- Entertainment
- General committee roles – G.C: Catering, G.C: Decorating, G.C: Bar, G.C: Front Door
- R.A
- Immediate Past Chairman

7.8 Rover Dinner**Ian Collins**

Thank you to my committee for all of their hard work in bringing this event together. All attendees should receive an email tomorrow containing important details for Saturday night. If you want to display items from your Subcommittees, please get in contact with Ian.

7.9 Yearbook**Tash Borg**

The 2017 Yearbook is currently being printed. Our timeline was pushed back tremendously due to late submissions of reports and photos.

This was a huge task for an individual editor and designer to complete and as a result we are looking into changing this process in the future with each Region and Sub-committee being responsible for the construction of their own pages. This is something that is currently being researched and a report will be made to Office Bearers at their next meeting when it is announced before the decision is presented at VRC.

8 Other Reports**8.1 Olaves Report****Sam Ferris**

No report submitted.

8.2 MPAC Report**Luke Critchley**

After some further interaction with the Shire, the architect for the project has now finalised the design for the car park in accordance with the relevant Australian standard. This completes all the outstanding design issues for the complex. The only matter now outstanding is receiving approval from the CFA and their endorsement of an exemption from the requirements of their Section 309. As soon as this endorsement is received, the Shire will issue a building permit.

9 Interstate, National and International Events and Contingents**9.1 The Moot****Britney McIlvain**

No report submitted.

9.2 Rovers 100**David Toogood**

The Rover Centenary Moot will be held from the 28th to the 30th of September 2018, at Mafeking Rover Park. More information coming soon.

10 Tabled Items

NIL.

11 Items for the Information of the Victorian Rover Council**11.1 NRC Delegate 2018/19 and Observer for the 2018 NRC Conference**

Nominations are now open and elections for the position of NRC Delegate 2018/19 and Observer for the 2018 NRC Conference will take place at the November VRC meeting. All nominations can be emailed to the VRC Secretary – vicki.mck.xox@hotmail.com. Attendees need to have a decent understanding of Rover policy and procedure, and how Rovering in Victoria functions. The VRC Chair, an RA, the NRC Delegate and two Observers attend the Conference.

The NRC Conference is on the 13th to the 15th of January on the Gold Coast, following Venture.

11.2 2017 State ARAP

We know November 17 seems pretty far away...but it's actually only one month until the State ARAP, your only chance to hear all the annual highlights from Scouting across the state! Be sure to register now at <https://arap2017.eventbrite.com.au> as time is running out!

Friday 17th November 2017, 7pm

Hawthorn Arts Centre, 360 Burwood Road, Hawthorn 3122

It would be great to have ~200 Rovers in attendance.

11.3 New Requirements for Child Safety and WHS Modules for All Adults in Scouting

Scouts Australia as part of its ongoing commitment to create and maintain high standards of WHS and Child Safety has determined that training on mandated e-Learning modules will be considered current for only 3 years on the anniversary date of first completion. Adults are required to re-complete the “current” module(s) before the 3 year validity period expires. From the beginning of December, those members that completed their WHS and Childsafe Modules 3 years ago will receive an email reminder notifying them that they need to renew these modules.

What you need to do?

When you get this email or login to e-Learning and see that the module(s) requiring renewal are highlighted and the launch button labeled “Renew” (rather than review). You will need to work your way through this module from start to finish, you will then be required to pass the post-test to be awarded the module. The reason you need to recomplete the whole module this time is because there have been significant updates to the content to reflect the changing trends of legislation and community expectations. Down the track it is expected that this renewal process will be simplified to a pre and post-test as the legislation becomes less fluid and embedded into the community.

What happens if I don't renew?

If members do not meet their obligation to renew these modules your Branch/State will then activate its local policy to suspend the member from working with children and potentially terminate individuals memberships from Scouts Australia. It's important to make sure that your Branch/State has your correct email details or you will miss the reminder.

Does everyone need to retest now?

No, but there will be a significant volume of members that will come up for the retest as it was three years ago that these modules were first released as compulsory modules. After this initial phase, the requirement for recompletion will even out.

If I completed this module on the 30 November 2017 will I need to re-sit?

No, you will start receiving reminders to re-complete these modules 30 August 2020. There will soon be a bridging communication available online that bullet points the updates in the module for those wanting to up skill before the renew is due.

Timeline:

- December 2017 – 1st email reminder: Members that completed WHS and Childsafe in 2014

will receive reminder emails to renew these modules. They will have 12 weeks to complete from the first email.

- January-February 2018 – additional reminders emailed: Branches will be reviewing reports that list members that are yet to renew and Branches will be asking members to explain why this has not occurred.
- March 2018 – Any member that has not renewed will be suspended: Potentially membership terminated.

These modules must be renewed, regardless of whether you complete something similar through your workplace and can prove it with documentation.

11.4 VRC Baden Powell Scout Award Support Team Leader and VRC Strategic Planning Officer

The Victorian Rover Council is looking for 2 Rovers to appoint to the above roles, position descriptions can be found in the VRC policy book, applications should be emailed to the VRC Chairman. Both roles are a three-year appointment.

11.5 Rovers! Vic Gathering wants your help!

The applications for this year's event are now open, and we need your help to make our event a success! The VG committee will provide lunch and dinner on the Saturday and free entry to the event to all Rovers who register and attend. Registrations are important so we can allocate tasks and cater for you over the weekend. If you have any questions, send them through to marketing@vicgathering.com

11.6 First Aid Course

Adventurer Level/Venturer/Rover First Aid Course

Scouts at the Adventurer level, Venturers doing their skills or Queen's Scout Award, and Rovers; we're putting on a special two day first aid course in Mt Waverley just for you!

It's a "Provide First Aid" course, also known as a level 2 First Aid. The first day will cover quite a bit of the theory, and the second day will cover more hands-on mock emergencies - which the participants will be taught how to do. Leaders are welcome to sign up too. Attendance both days is compulsory.

December 2-3 at the Branch Activity Training Centre, (The Bat Cave), Legana St, Mt Waverley near Forster Rd and the Monash Freeway. \$80 fee covers both days, your certificate and green first aid badge (other badges are up to your Troop/Unit/Crew to approve).

BYO lunch. From 9 am until 4 pm both days. Sign up through the [Scouts training form](#) and choose the course number 105455. Questions? Email us at vicscoutsfirstaidservice@gmail.com or erica.halliwell@gmail.com

Remote First Aid Training Course

There is a Remote First Aid training course being held at Koolamurt Scout Park (Bendigo) on November 17. Cost for the weekend is \$230 which includes accommodation and catering. Register with course ID 105529. Registration closes on October 27.

11.7 Contingent Leader to ACT Branch Moot

Andrew Hilditch has been appointed as Contingent Leader to Branch Moot – 17-19th November. Let him know if you are attending.

11.8 2017 Interamerican Leadership Training Program

Scouts Australia has been offered a scholarship for two Rover Scouts to attend the 2017 Interamerican Leadership Training Program in Ecuador in December. Full details are available here -

<https://goo.gl/P2bZLc>

There is a very short application window for this event with all candidates to complete their online application before 5pm AEDST on Monday 30th of October 2017. Further information on other international opportunities are available from the International website – www.international.scouts.com.au #worldscouting #roversdostuff #scouts

12 Voting Items

12.1 Amendment to Policy B-8-1 Election of VRC Office Bearers

Motion: That the amendment to *Policy B-8-1 Election of VRC Office Bearers* be adopted for implementing.

Moved: Plenty Valley

Seconded: Melbourne

Passed.

12.2 Amendment to Policy S-5-0 Procedures for Running Surfmoor, Mudbash, Bogong, Baw Baw, Mafeking & MARB

Motion: That the amendment to *Policy S-5-0 Procedures for Running Surfmoor, Mudbash, Bogong, Baw Baw, Mafeking & MARB* be adopted for implementing.

A discussion was had as to the possible repercussions of nominations closing two weeks prior to the AGM – that if only one nomination was to be received in time, that candidate would automatically be elected, even if another or better candidate was to be nominated late/at the AGM itself. The out-dated terminology contained within the policy was also discussed.

Plenty Valley moved the motion to amend the terminology to update it with current position titles and descriptions. For example – BRC to be replaced by VRC, etc.

Seconded: Lerderderg

Passed.

Before the amended policy was voted on, the table was made aware that the final section of the policy had never been included when the amendment to the policy was originally tabled.

A vote was then held to implement the amended policy.

Moved: Plenty Valley

Seconded: Melbourne

Not Passed.

13 Standing Items

13.1 Nominations for the Baden-Powell Scout Award

Regions

This year's ceremony will be held on Saturday the 28th of October.

13.2 Crew Names and Scarves

Regions

NIL.

13.3 Workplace Health & Safety Items

There is to be NO parking on the grass outside the Rover Centre, regardless of the weather conditions.

14 General Business

There are still sub-committees without keys to the Rover Centre – this needs to be rectified ASAP. Please talk to Peter if you do not have access to the Centre – he will chase up the key register and spare keys to help get this sorted.

An international project in Nepal is in the planning stages – a pilot project giving Rovers the opportunity to be teachers/teacher supports in remote communities – get in contact with Danny Vriens or Greg Davies for more information.

Dirt n Dust has unfortunately been cancelled – please let your Regions and Crews know. Additionally, please inform your Regions and Crews that the November Advanced training has been cancelled, and the Basic course will be held at VRC as a non-residential course.

Surfmoot is still looking for canteen tenders – please get in contact with the committee if you know anyone who may be interested in running the canteen.

Jayden Barwick presented a quote for fixing the Baw Baw generator, which can be found attached to the minutes. The OBs will discuss the quote at their next meeting and will subsequently make a decision. The potential for a working bee at VRC to finish it off will also be discussed.

November's meeting was to be held before CARB, but as the event was cancelled, November's meeting shall return to the 4th Wednesday of the month – the 22nd of November.

Closing Parade: Flag Down & Rover Prayer.

Meeting Closed at: 9.22pm

Victorian Rover Council Policy Book

B-8-1

Election of VRC Office Bearers

B-8-1 Election of VRC Office Bearers Page 1 of 1

Created: 25/05/2016 Review by: 2018

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The elections of the Victorian Rover Council Office Bearers shall be held annually at the May meeting, with the successful candidates taking office from July 1st. The following conditions will apply to VRC elections.

1. All non-appointed Office Bearer positions will be open for election, however the incumbent Office Bearers will continue in office until June 30th.
2. Nominations for the position of VRC Chairman will open in March and close in April. All nominations must be accepted or declined by the end of the April meeting. The VRC Secretary shall notify each candidate's Crew Leader of the nomination.
3. Nominations for the position of VRC Training Officer will open at the March VRC meeting, and close at the May meeting of the Rover Training Support Team. The Rover Training Support Team will nominate a candidate to be confirmed by a vote of the VRC at the May meeting. As with the Chairmen of Mafeking Rover Park and Rover Scout Motorsport, this is to ensure that the VRC appoints a Rover with the appropriate skills to the position.
4. Nominations for all other positions will open in March and close at the end of the April meeting. The VRC Secretary shall notify each candidate's Crew Leader of the nomination,. Where no valid nominations are received for a position by the end of the April meeting, nominations shall remain open until immediately before the election for that position.
5. Rovers nominated for a position at a meeting at which they are not present must have previously accepted the nomination in writing.
6. When the Chairman of the meeting is not seeking reelection to the Office Bearers Group, they may choose to act as Returning Officer. Otherwise, the principal advisor will take the chair and act as Returning Officer.
7. All voting shall be by secret ballot. Where there are three or more candidates, preferential voting will be used. No candidate will be elected without obtaining at least 50% of the vote.
8. Candidates must be registered Victorian Rovers and eligible to remain so for the entire term.
9. Any VRC Project Officers will not be required to stand for re-election to that position.
10. In the case of casual vacancies, a candidate will be nominated by the Office Bearers Group to be confirmed by a vote of the VRC.
 - a) Where a casual vacancy exists in the position of Training Officer, the Rover Training Support Team will nominate a replacement candidate.

Victorian Branch Rover Council Policy Book

S-5-0

Procedures for Running Surfmoor, Mudbash, Bogong, Baw Baw, Mafeking & MARB

S-5-0 Procedures for Running Surfmoor, Mudbash, Bogong, Baw Baw, Mafeking & MARB Page 1 of 2

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1. The Sub Committee shall consist of Rovers. Where a Sub Committee considers it essential to have "Advisors" who are not members of the Rover Section, it may present suitable candidates for appointment to such a position at its A.G.M. Where a need arises after an A.G.M. such a request shall be considered by the B.R.C.
2. The Sub Committee Office Bearers may meet as an Executive as required. The Branch Commissioner (Rovers) and the Chairman of the Branch Rover Council shall be considered members of the Executive "ex-officio".
3. The Sub Committee shall ensure that a representative, either the Chairman or Senior Committee Member, is in attendance at each B.R.C. meeting to present a report and to answer questions. (Depending on the time of year the B.R.C. may grant an exemption to a Sub committee where appropriate.)
4. A written report detailing the current activities of the Sub Committee, major proposals and current financial statement shall be forwarded to the Rover Office for inclusion in the B.R.C. agenda on or before the third Wednesday in the month. (Where a sub Committee has nothing to report, a note confirming this and indicating current bank balances shall suffice.)
5. The Sub Committee shall have an Annual General Meeting as soon as possible after the completion of its major event. The A.G.M. will be open to all Rovers, and must be advertised including via the B.R.C. at least two months prior to the date of the A.G.M. The A.G.M. should be advertised at the event. Office Bearers required by the Sub Committee shall be elected by Rovers at the A.G.M.
Any Rover present may be nominated for any position. Nominations for each position shall close two weeks prior to the A.G.M.. The Sub Committee Secretary shall notify each candidate's Crew Leader of the nomination. Where no valid nominations are received for a position by two weeks prior to the A.G.M., nominations shall remain open until immediately before the election for that position. Where a Sub Committee considers prior experience to be important, or a vote is required to elect a candidate, the person should expect to give a short description of their experience.
Voting at A.G.M.s to be on the basis of a maximum of two votes per Crew.
This is a general clause that may be overridden by policies within a Sub committee's operating guidelines, as approved by the B.R.C.
The B.R.C. Chairman, or his/her proxy, should conduct the elections.

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DS-6-0

Duty Statement for Victorian NRC Director

ELIGIBILITY

1. These positions of the VRC shall only be open to current invested Rovers.
2. Nominees must be eligible to remain a current invested Rover for the duration of the term.
3. Nominees must have at least 12 months experience serving on the VRC
4. Nominees must be able and willing to travel as part of this role
5. Nominees must have completed the Training Requirements for the relevant position as stated in Policy: "T-4-0 Training Requirements for Positions"

Note: Holding this position does not preclude holding another position at the VRC, however it is preferable to have a stand-alone appointee.

DUTIES AND RESPONSIBILITIES OF THE VICTORIAN NRC DIRECTOR

1. The Victorian NRC Director will be responsible for keeping the VRC up-to-date with relevant changes and decisions that may influence Victorian Rovers
2. The Victorian NRC Director will assist the VRC Chairman to represent Victoria at NRC meetings throughout the year
3. The Victorian NRC Director will assist the running of the NRC by taking on a project or area to manage for the duration of their time in office
4. The Victoria NRC Director will lead the process of consulting for and drafting of papers from the VRC to be presented at NRC
5. Attend both VRC and VRC Office Bearer's meetings.
6. The NRC Director will produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

NOTES

1. The election of these positions will be conducted following the steps and procedures set out in Policy: "B-8-0 Election of VRC Office Bearers"

Baw Baw generator

Need to replace:

-springs (needs heavier load springs that fit the hangers correctly)

(the old spring al 10mm to narrow for the hangers)

-tyres (should have light truck tyres on it because of the weight which it doesn't plus they are old and should be replaced anyway)

I believe it should it weighed to ensure the springs are corrected

Price:

-springs	\$150
-tyres and rims	\$420
-mounting kit (bolts, bushes, U bolts)	\$120
Labour at my work shop	\$720
Labour at the park	\$1080
Total parts	\$690+ gst
Total parts and labour at my shop	\$1410+ gst
Total parts and labour at the park	\$1770+ gst