



1.3 Acknowledgement of Country
The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.

VG is a camp for Venturers, supported by Rovers and is being held from the 1st to the 3rd of December at Bay Park. What's included? Service to the Scouting community, lunch and dinner on the Saturday, free camping and advertising for your crew. If you can't make it to the event but still want to help out, packing will be occurring at VRC on Thursday the 30th of November. If you'd like to help out, please get in contact with Danny Wallace, Rover Liaison, or message the VG Facebook page.

MARB Chairman 2017/18: Kate Brockman, Bruce Davies Rover Crew, Bays Region
Moved: Plenty Valley
Seconded: South West
Passed.

4 Office Bearers Reports**4.1 Chairman****Jasmine Dickson**

No report submitted. Jazz apologises for her absence.

4.2 Deputy Chairman**Paul Byrnes**

Our remote meeting will be held at Surfmoort this year, Saturday at 2pm at the Troop Hall. It will hopefully be a really quick meeting and I promise to not take too much time out of your weekend.

The OBs have reaffirmed the policy that OBs who also have a role as a Region Chair will not be voting as their Region Rep and are required to have another representative of the Region there. This has been the case for a while, but we have not been diligent in enforcing it.

We are looking at appointing two positions to the OBs team in the near future to address the impending implementation of YPR. As a Rover section we are likely the least impacted by YPR. It's nonetheless important that we get out ahead of the change and make sure that our voice is heard as a self-governing section and that we are aware of the requirements of the new program prior to needing to fall in line.

The positions will be a YPR Officer and the YPR Business Change Manager. The Officer will be our go-to person for YPR, both for knowing all there is to know on the new program as well as assessing the impact it will have on our Section and ensuring our views and needs are addressed and respected.

The YPR Business Change Manager is a long-term role and is mandated by Scouts Victoria as an individual to facilitate the change to the new program and engage with the Victorian project leaders in implementation of the program. This role will need to be filled by a younger person, preferably 22 or younger, so they can see the role through to 2021. They will be working closely with the State Commissioner for Transformation (Lachlan Preston) and the other section BCMs. This person would work closely with the YPR Officer for the first year to 18 months.

We are looking at appointing people to these positions, we have some people in mind with an interest in the role, if you have people you want to recommend, please get in contact within the next two weeks by emailing deputy.chair@vicrovers.com.au.

I will be having a crack at the policy book over the next 6 weeks, looking at other options for governance. Drop me a line if you want to lend a hand.

4.3 Assistant Chairman**Lucy Hubbard**

Please share sub-committees posts on social media to your Region and Crew Facebook pages to help increase awareness and attendance at events. An update on the Baw Baw trailer – I have spoken to Matty McKernan, who built the trailer originally, and he has offered to help us fix it – this is still an ongoing process. Congratulations to the new MARB committee, and well done to Jesse and her committee for the last 12 months.

4.4 Quality Team**Tash Borg, Vicki McKinnon, Kieron Younger****NRC:**

The OBs over the last few weeks have been working on delivering papers for the upcoming conference in Queensland. I am looking forward to working with our observers who will be elected tonight. A contingent leader for CBR Moot needs to be appointed by the March 2018 VRC meeting.

Secretary:

The 2018 Crew Info pack can be found at this link:

https://www.dropbox.com/sh/edzvjlcucqg0drl/AADO6qI5E_j7qjWrSbQEf5qya?dl=0

Training:

The Rovember course was a success, a huge thanks to all the participants, caterers and trainers who made the weekend possible. A reminder to all Region Chairs and Crew Leaders to ensure that all of their members have completed mandatory eLearning modules. Visit the website for the link:

<https://www.vicrovers.com.au/training/mandatory-elearning>

4.5 Participation Team**Rhiannon Lawson, Aaron Webb****Resources:**

I am currently sourcing quotes for various works to the Rover Centre. Most notably of these being the wheelchair ramp, once these have been sourced then the OB's team will send these on to Scouts Vic to try and get some if not all of the costs covered to their asset. At the last OB's meeting we determined that we would meet before the next meeting next month and finish the painting works.

If sub-committees move the tables and chairs out of the main room for their meeting, please return them to their original position for the next meeting/VRC. It is unfair that I have to set up the Centre each month. If you use dishes in the kitchen, please wash them and put them away again, we aren't animals.

4.6 Membership Team**David Toogood, Jesse Carter, Edwin Ryan****IT:**Highland Ave Internet Connection

I've finally been given the go ahead to arrange this with Aussie Broadband, at the time of writing I don't yet have an estimated date for when the connection will finally be installed.

VicRovers Websites

Our 17 year old web server suffered a hardware failure on November 16th. Through the generosity of our host data centre's staff, the data on the server was transferred to one of their virtual servers and the website was back online after only an 8 hour outage. This is obviously only a temporary arrangement. As a result, we will be proceeding with our plans to migrate our websites to a new cloud based virtual private server as promptly as we can.

4.7 Commissioner Group**Peter Wotherspoon, Greg Davies****Nepal Scouting Volunteers needed – Pilot Project 2019 (Greg Davies)**

Do you want to go to Nepal and volunteer in a local village school as a teacher/teacher's aide in either computer skills or English as a second language? Do you want the opportunity to stay in a local Nepalese village for three months and learn the culture? Do you want to be involved in the project developed for such a worthy international service project with real life benefits to young people in Nepal?

Our aim is to introduce Australian Scouting members (Rovers and/or young leaders) as volunteers to the cultural experience of living and working in a Nepalese community village setting, whilst supporting the local economy and education system in a teaching/teaching aide role within the local village.

We are establishing a 'pilot project' team to put the above plans into action as part of an ongoing international service project (under guidance of the Scouts Victoria International team). We need to progress the initial plans into a working project, looking at initially six Rovers in 2019 and hopefully growing in following years, investigate funding options and resources (e.g. sourcing computers), promotions and cultural awareness, communicating with our Nepalese contacts, and lots more.

Interested in finding out more? Please contact:

Danny Vriens – dvriens@bigpond.com

Greg Davies – greg.fellowship@gmail.com

Peter:

We recently had an OBs meeting – a very long agenda but we covered most of the topics of conversation that needed to be addressed. Another meeting will be held soon to ensure we are up-to-date in all areas. The induction day planned for this year was cancelled for a variety of reasons – it will now occur sometime in the New Year. This day will give people an understanding of what happens in various roles, and provide an opportunity for increased interaction between sub-committees and Regions. Please come and see Peter if you have a key to VRC – to make sure that everyone who needs a key is in possession of one, and that unneeded keys are passed on/handed back.

5 Items for action by OB's, Region and Subcommittee Teams**5.1 Action Items from October**

NIL.

6 Region Reporting**6.1 Bays****Jesse Carter**

Nothing to report this month.

6.2 Gippsland**Alex Kovacs**

Nothing to report this month.

6.3 Lerderderg**Tom Frier**

The Region recently hosted a night at Bounce, with over 20 Rovers in attendance. We continued to push the importance of upcoming events, including Surfmoort, VG and Bogong Summer Moot. We are also working on communication between Crews and the Region, in order to receive more feedback in relation to both VRC items and attendance at events.

6.4 Melbourne**Michelle Saffin**

This month we visited Ettamogah to see how they were going and have created a plan of action to develop what is a relatively new and young Crew into a booming one. All monthly gatherings for the next 12 months have been planned, and Crew visits scheduled to visit all Crews in the Region by the end of February 2018. There are lots of new things in the works for Venturer linking improvements in the Region, which is very exciting! We had two Rovers attend basic training; we are looking into potential ways we can increase our training attendance for May.

6.5 Mount Dandenong**Adele Walbridge**

We are having an increase in attendance to Region meetings, and are working as an Exec to update the Region contact list. We are currently in the process of organising the Region's end-of-year BBQ/ We have some Crew fundraisers in recent weeks, including a Casino night, a movie screening night and a raft race at Lilydale Lake. Currently in the process of forming a Rover Dinner committee for 2018, which will be proposed to the Region in coming weeks, venue hire is currently in the works. As a Region, we are looking forward to what 2018 brings.

6.6 Murray Midlands

Hosted a very successful Mallee Mud Camp in recent weeks, and a face-to-face Region meeting also occurred. We are working on the organisation of the Region as a whole, and plan to restart holding online meetings monthly as well.

6.7 Plenty Valley**Edwin Ryan**

Plenty Valley hosted Rover Dinner a few weeks ago. This was a successful event, a massive thank you to our Rover Dinner committee: Ian Collins, Vicki McKinnon and David Bourton. At our November Region meeting we planned the relaunch of RoVenture, our weekend Venturer-Rover event. Several Plenty Valley

Rovers were also at the November training event, some as participants, some leading sessions.

6.8 South West

Angus Manning

We had to postpone our physical Region meeting due to a lack of availability. Hopefully 2018 will see the introduction of a new Rover Crew in South West.

7 Sub-Committee Reporting

7.1 Mafeking Rover Park

Ashley De Kok

Held a working bee on the weekend, with roughly 15-20 people in attendance – unfortunately the majority were ex-Rovers. RSM put Service back to the Park by working on the hot works shed. Again, a reminder to reinforce to your Regions and Crews how important it is that Rovers help out and put Service into the Park, it is our Park and we should be doing our best to support it.

Upcoming Events:

- Mafeking Masters – 2-3rd of December
- Christmas Party – 22nd of December

7.2 Surfmoort

Alice Hayllar

This month Surfmoort has been moving along with our plans for Smurfmoort 2018. We are currently in the process of finalizing our entertainment program for the event; expect to hear about the great acts soon. Our EMP will be finalised on Monday at the next risk management meeting. Remember to buy your tickets and offsite activities now to get the pre-sale price. The 2018 merchandise booklet can be found attached to the minutes, can be viewed online here:

<https://1drv.ms/b/s!AgpDbzBcoAji8Yxg014HSKtW2tx0Q>

And can be ordered from here:

<https://goo.gl/forms/9DvcieJSswc98ISQ2>

Merchandise orders CLOSE January 2nd.

7.3 Mudbash

Scott Gregory

First off, we have had a project created in OMS to work in (currently the chairman is the only user). We are reviewing our content on our website to prepare for the new launch. We are hoping to have ticket sales open hopefully shortly after Surfmoort but due to being a motorsport event we may need to delay this so that regulations are out at the same time.

A small portion of the Mudbash committee went up to Mafeking on the weekend, Ross, Simon and I participated in discussions about tracks and their conditions as well as how to fix them and keep them maintained. (Very similar stuff to last time but just inducting all the new chairmen and setting some timelines and goals). I expect Peter will have more to say on this. There was also large works going on to cut trenches for water etc and the hot works shed was completely cleaned out and a new bollard shelf created for neat storage. Mudbash also took the chance to start planning activity placement for the 2018 event.

Our budget is attached. It is in a drastically different format than previous years, this has been done to make the report more transparent. I will speak about this in greater detail but tickets will remain at \$65 for presold/student with 615 participants budgeted for.

Policy Book Updates from Sub-Committees – S-4-0 (future S-1-0) and S-5-0: (Scott Gregory)

As raised a couple of months ago, the policy book needs some work in updating it holistically as policies are added and can repeat themselves or contradict and with terms changing such as BRC to VRC, it generally just needs some cleaning up. Some of the sub-committees have started looking at just our

section of the book and how to simply clean it up. A more thorough review will be needed and I believe one is in the works, but to ensure we spend enough time exploring them and don't bombard the table, expect progressive updates to the table.

We do need a region to support motions placed on the table and Plenty Valley has agreed to table these. These policy amendments will be tabled and discussed further later in the meeting.

7.4 Rover Scout Motorsport (RSM)

Jayden Barwick

RSM Christmas party is being held on Wednesday the 6th of December – check the Facebook event for more details. Am trying to get in contact with the VG committee about the potential of running Hotlaps at VG, but am not having much success. Dirt n Dust was cancelled due to a severe lack of attendance – a timely reminder to encourage your Regions and Crews to support and attend events. A potential suggestion to hold the second away meeting at Borderbash (March 9-12th 2018).

7.5 Bogong Rover Chalet

David Nicholls

Bogong has had a very busy month, and the Great Alpine Road has reopened. We have had our first inspection of the Chalet, and are doing our best to get it ready for Summer Moot. The committee is having a planning day soon – if your Regions want to bring up anything about the next Winter Season, please get in contact with Cat Houston. Bogong Summer Moot is being held from the 9-14th of February, see the Facebook event for more details and how to apply. We are also looking for Adventurous Activities leaders – if you or anyone you know is interested in mountain biking, hiking or watersports, get in contact with Cat.

7.6 W.F. Waters Lodge

Jake O'Halloran

With regard to the current VRC renovations, in particular the painting works – a heads up in advance would be appreciated if the meeting rooms will smell like paint. The 2018/19 budget has been attached for discussion at a Region and Crew level – please send any feedback to Jake.

7.7 MARB

Kate Brockman

The minutes from the inaugural MARB AGM can be found attached. Congratulations to the incoming committee!

7.8 Rover Dinner

The feedback questionnaire from this year's event is still live – please share this with attendees so that more constructive feedback can be shared with Mt Dandenong for the 2018 event.

<https://docs.google.com/forms/d/e/1FAIpQLSeOMiagk-Omu1zhSZtkYulPZiLOD7mHVqaxkfF8SAX6Rs9RQ/viewform>

Mt Dandenong is currently working on putting together a committee for 2018.

7.9 Yearbook

Tash Borg

No report submitted.

8 Other Reports

8.1 Olaves Report

Sam Ferris

No report submitted.

8.2 MPAC Report

Luke Critchley

The project is still progressing.

9 Interstate, National and International Events and Contingents	
9.1 The Moot	Britney McIlvain
The financial report from The Moot can be found attached.	
9.2 Rovers 100	David Toogood
<p>Not much to report this month, still waiting on pricings for things. Good Faces for Radio has been booked for the Saturday night entertainment at the Rover Centenary Moot (September 28-30th 2018). On-site activities should hopefully be announced next meeting, along with a budget. Still looking for people to help out on the committee – get in contact with Dave if you're interested.</p> <p>Crew packs will be released soon, containing information about the Rover Centenary. Please encourage your Regions and Crews to follow the Rovers Australia Facebook page to reduce the communication gap between National, State, Regions and Crews.</p>	

10 Tabled Items	
10.1 Mudbash 2018 Budget	Scott Gregory
Please find attached the budget for Mudbash 2018. All feedback should be directed to Scott Gregory, at scotty.1994@hotmail.com .	
10.2 S-4-0 (future S-1-0), due for review in 2016	Scott Gregory
<p>This policy has been updated to allow for more inclusive committees, as committees present their members to VRC after their AGM the required oversight is there, this section should be the opening policy in the sub-committees section as it applies to all sub-committees. It can be found attached.</p> <p>Concerns were raised about the potential difficulties associated with validating that Olave Guides are registered and active members of Guides Victoria.</p> <p><i>It has been decided that this policy will still be distributed for discussion at a Region and Crew level, but will NOT be voted on in its current form. Please forward all feedback to Scott Gregory, at scotty.1994@hotmail.com.</i></p>	
10.3 S-5-0, due for review in 2013	Scott Gregory
<p>This policy has had its name updated to better reflect its purpose. Its first item has been moved to S-4-0 (future S-1-0) and it now points there. This policy will need revisiting, as it may need to have sections consolidated into other policies and become a major pointer to the specific policies for each sub-committee. Factual changes have been made – for example VRC and State Commissioner Rover Support. Interchange has also been replaced by the VicRovers newsletter (weekly round up). Item 3 in budgeting and report keeping has been altered as its definition was slightly vague and some examples below it could be removed in future updates. Item 6 has been changed to reflect what we think the intent was and the items it refers to no longer exist after the import from legacy. We would like discussion on this point, as we don't have the legacy document to compare it to. Item 7 has been removed as sub-committees now have their own bank accounts and have several policies around this.</p> <p><i>It has been decided that this policy will still be distributed for discussion at a Region and Crew level, but will NOT be voted on in its current form. Please forward all feedback to Scott Gregory, at scotty.1994@hotmail.com.</i></p>	

10.4 Baw Baw 2018/19 Budget**Jake O'Halloran**

Please find attached the budget for the W.F. Waters Lodge for 2018/19. Please direct any feedback to Jake O'Halloran, at jake-ohalloran@hotmail.com.

11 Items for the Information of the Victorian Rover Council**11.1 NRC Delegate 2018/19 and Observer for the 2018 NRC Conference**

The NRC Conference is on the 13th to the 15th of January 2018 on the Gold Coast, following Venture. Elections for the position of NRC Delegate 2018/19 and Observers for the 2018 NRC Conference will take place tonight.

11.2 New Requirements for Child Safety and WHS Modules for All Adults in Scouting

Scouts Australia as part of its ongoing commitment to create and maintain high standards of WHS and Child Safety has determined that training on mandated e-Learning modules will be considered current for only 3 years on the anniversary date of first completion. Adults are required to re-complete the "current" module(s) before the 3 year validity period expires. From the beginning of December, those members that completed their WHS and Childsafe Modules 3 years ago will receive an email reminder notifying them that they need to renew these modules.

What you need to do?

When you get this email or login to e-Learning and see that the module(s) requiring renewal are highlighted and the launch button labeled "Renew" (rather than review). You will need to work your way through this module from start to finish, you will then be required to pass the post-test to be awarded the module. The reason you need to recomplete the whole module this time is because there have been significant updates to the content to reflect the changing trends of legislation and community expectations. Down the track it is expected that this renewal process will be simplified to a pre and post-test as the legislation becomes less fluid and embedded into the community.

What happens if I don't renew?

If members do not meet their obligation to renew these modules your Branch/State will then activate its local policy to suspend the member from working with children and potentially terminate individuals memberships from Scouts Australia. It's important to make sure that your Branch/State has your correct email details or you will miss the reminder.

Does everyone need to retest now?

No, but there will be a significant volume of members that will come up for the retest as it was three years ago that these modules were first released as compulsory modules. After this initial phase, the requirement for recompletion will even out.

If I completed this module on the 30 November 2017 will I need to re-sit?

No, you will start receiving reminders to re-complete these modules 30 August 2020. There will soon be a bridging communication available online that bullet points the updates in the module for those wanting to up skill before the renew is due.

Timeline:

- December 2017 – 1st email reminder: Members that completed WHS and Childsafe in 2014 will receive reminder emails to renew these modules. They will have 12 weeks to complete from the first email.
- January-February 2018 – additional reminders emailed: Branches will be reviewing reports that list members that are yet to renew and Branches will be asking members to explain why

this has not occurred.

- March 2018 – Any member that has not renewed will be suspended: Potentially membership terminated.

11.4 VRC BPSA Support Team Leader, VRC Strategic Planning Officer and VRC Program Officer

The Victorian Rover Council is looking for 3 Rovers to appoint to the above roles, position descriptions can be found in the VRC policy book, applications should be emailed to the VRC Chairman or Deputy Chairman. The BPSA Support Team Leader and Strategic Planning Officer roles are a three-year appointment.

11.5 CBR Moot Contingent Leader Applications

CBR Moot is excited to announce the opening of contingent leader applications! An application form and position description can both be found attached. VRC will appoint the contingent leader, and inform CBR by the 31st of March, 2018. Nominations will close at the February 2018 VRC meeting.

12 Voting Items

12.1 Elections for NRC Delegate and Observers

Jasmine Dickson cannot attend the Conference, so Paul Byrnes will lead the Victorian delegation.

Nominations for NRC Observers

Ian Collins

Moved: Plenty Valley

Seconded: Lerderderg

Passed.

Edwin Ryan

Moved: Melbourne

Seconded: Mt Dandenong

Passed.

Nominations for NRC Delegate

Ezgi Bridger

Seconded: Bays

Passed.

Ezgi is an enthusiastic and active member of Rovers and has previously held the role of the OBs NRC role, organised the last NRC conference and in previous years has been the NRC deputy chair. Please note – Ezgi will not be able to attend the conference in January but has a lot of previous experience at the table.

Congratulations to Ian, Edwin and Ezgi, who will be accompanying Paul to the Conference.

13 Standing Items**13.1 Nominations for the Baden-Powell Scout Award****Regions**

Erin Verberne – Mount Ritchie Rover Crew, Mount Dandenong

13.2 Crew Names and Scarves**Regions**

NIL.

13.3 Workplace Health & Safety Items

There is to be NO parking on the grass outside the Rover Centre, regardless of the weather conditions. In addition, please don't park on anybody's nature strips.

14 General Business**Outstanding Business from October's meeting (Scott Gregory):**

- Update on progress of the Baw Baw generator decision? *See Lucy's Assistant Chair report.*
- Update on key collection and distribution? *See Peter Wotherspoon's report.*
- Update on the potential of an induction day? *See Peter Wotherspoon's report.*

A big thank you to Peter on behalf of the Bays Region for auditing the Region's books for the last two years.

Cat Houston and her crew catered for the recent Basic training weekend at VRC. The facilities in the kitchen are fairly sub-par and are in need of updating/renovating. She recommends that if VRC is to be used in the future for training weekends/other events requiring catering, that perhaps the kitchen needs to be updated. It was also suggested that Mafeking be considered as a location for training weekends.

The tracks at Mafeking were inspected at the recent working bee, and plans are being developed for their maintenance, repair and upkeep over the next few years. Some tracks have structural damage, making them unsafe for racing. The estimated bill for these works is between \$60-80,000 – a bill that will need to be footed/supported by VRC.

A note on common decency and respect – if you need to move around during the meeting, please do so quickly and quietly – slamming the door unnecessarily is distracting to the meeting. Additionally, unless absolutely necessary, please don't hold private conversations whilst other people are talking – it's rude and disrespectful to your fellow Rovers.

Closing Parade: Flag Down & Rover Prayer.

Meeting Closed at: 8.43pm

Mudbash 2018 Budget								This Budget has been designed to be more transparent, Hence a large change from last year.	
		2018 Budgeted					2017 Actuals		
Income & Expense									
PRODUCTS									Mech is used as another source of income to keep ticket prices low.
	Merchandise	Cost	Sale Price	Quantity	Expense	Income	Quantity	Income	
	Mudbash Jumper	\$ 30.00	\$ 45.00	200	\$ 6,000.00	\$ 9,000.00	178	\$ 8,010.00	
	Stubby Holders	\$ 3.50	\$ 10.00	200	\$ 700.00	\$ 2,000.00	150	\$ 1,500.00	
	Mugs	\$ 10.00	\$ 15.00	0	\$ -	\$ -	0	\$ -	
	Beanies	\$ 8.37	\$ 15.00	50	\$ 418.50	\$ 750.00	49	\$ 735.00	
			Total	450	\$ 7,118.50	\$ 11,750.00	377	\$ 10,245.00	
Tickets		MRP Cost	Sale Price	Quantity	Expense	Income			
	Presold Tickets	\$ 15.00	\$ 65.00	450	\$ 6,750.00	\$ 22,500.00	471	\$ 30,615.00	Mafeking charge per head so this cost has been directly added, so a change in sold tickets automaticly means and change in expenses
	Gate Tickets	\$ 15.00	\$ 80.00	100	\$ 1,500.00	\$ 6,500.00	108	\$ 8,640.00	
	Gate Tickets (Reduced Price Fri - Sat 5pm)	\$ 10.00	\$ 30.00	5	\$ 50.00	\$ 100.00			
	Gate Tickets (Reduced Price Sat 11am - Mon)	\$ 10.00	\$ 55.00	5	\$ 50.00	\$ 225.00	8	\$ 480.00	
	Gate Tickets (Reduced Price Sun - Mon)	\$ 5.00	\$ 30.00	5	\$ 25.00	\$ 125.00	4	\$ 180.00	
					\$ -	\$ -			
	Service Tickets (Helping Activities)	\$ 15.00	\$ 55.00	50	\$ 750.00	\$ 2,000.00	45	\$ 1,350.00	Willing to donate some time towards running activities at Mudbash, Have \$10 off.
			Total	615	\$ 9,125.00	\$ 31,450.00	636	\$ 41,265.00	
	Open Day Uniform	\$ -	\$ -	200	\$ -	\$ -	95	\$ 95.00	Free open day entry for members
	Open Day (Driver) - \$2 donation	\$ -	\$ 2.00	80	\$ -	\$ 160.00	65	\$ 650.00	
	Open Day Under 18	\$ -	\$ 5.00	10	\$ -	\$ 50.00			
			Total	290	\$ -	\$ 210.00	160	\$ 745.00	
Committee		Cost	Sale Price	Quantity	Expense	Profit			
	Committee Jackets	\$ 65.00	\$ -	40	\$ 2,600.00	-\$ 2,600.00	35	\$ 1,925.00	Cost Neutral
	Committee Promo Shirts	\$ 20.00	\$ 20.00	40	\$ 800.00	\$ -	14	\$ 420.00	Cost Neutral
	Committee Catering	\$ 25.00	\$ 25.00	40	\$ 1,000.00	\$ -	19	\$ 1,235.00	
	Committee Tickets	\$ 7.50	\$ -	40	\$ 300.00	-\$ 300.00	42	\$ 1,260.00	
			Total	160	\$ 4,700.00	-\$ 2,900.00		\$ 4,840.00	
	Total Product Income					\$ 40,510.00		\$ 57,095.00	
Income									
DIRECT	Sponsorships	Value		Quantity					
	Platinum	\$ 500.00		1		\$ 500.00	1	\$ 500.00	
	Gold	\$ 350.00		1		\$ 350.00	2	\$ 700.00	
	Silver	\$ 200.00		2		\$ 400.00	0	\$ -	
	Bronze	\$ 150.00		1		\$ 150.00	0	\$ -	
	Supporter	\$ 50.00		3		\$ 150.00	0	\$ -	
	Classifieds	\$ 20.00				\$ -			
	Sponsorship Activities	Value		Quantity					Some of these are the discounts we allready get and some of these are activities that will only run if we get the sponsership for them.
	Dirt Rally 4 Championship	\$ 5,260.00		1		\$ 5,260.00			
	Entertainment (Audio, Lights)	\$ 40,000.00		1		\$ 40,000.00			
	Banner and Marquee Sponsors	\$ 4,900.00		1		\$ 4,900.00			
	Spectator Stand 1 (If Sponsored) -	\$ 3,000.00		1		\$ 3,000.00			
	Spectator Stand 2 (If Sponsored) -	\$ 3,000.00		1		\$ 3,000.00			
	Bollards Sponsorship	\$ 600.00		1		\$ 600.00			
	Fuel Sponsorship	\$ 800.00		1		\$ 800.00			
	Red Bull, Billy Carts			1		\$ -			
	Telstra, Free Internet sitewide	200		1		\$ -		\$ 200.00	
	Tenders	Value		Quantity					
	Canteen Tender	\$ 300.00		1		\$ 300.00			
				Total		\$ 59,410.00		\$ 1,200.00	
Driver Fees		Sale Price		Quantity					
									We looked at charging \$10 per driver as income works out about the same but have kept it team based as we havent asked for the feedback from YOU the Regions and the Crews you represent.
	Entry Fees (per team)	\$ 50.00		30		\$ 1,500.00	33	\$ 1,650.00	

Loans & Misc					
Corporate Sponsorship					
Other Donations					\$ 175.00
Withdrawal from investment account	\$4,550.00	0		\$ -	\$ -
Capital Expenditure from MB 2017 Income for MARquees for	\$ 250.00	4		\$ 1,000.00	
Capital Expenditure from MB 2017 Income for Activity Bann	\$ 1,900.00	1		\$ 1,900.00	
Capital Expenditure from MB 2017 Income for Bollards x 2	\$ 400.00	2		\$ 800.00	
Capital Expenditure from MB 2017 Income for PA System	\$ 2,000.00	1		\$ 2,000.00	
Interest	\$ 10.00	1		\$ 10.00	\$ 4.38
Mis (raffles, unclaimed funds)	\$ -	0		\$ -	\$ 67.50
GST Claim MB17	\$ 2,000.00	1		\$ 2,000.00	
GST Claim MB16	\$ 2,000.00	1		\$ 2,000.00	
Float	\$ 3,250.00	1		\$ 3,250.00	\$ 1,500.00
			Total	\$ 12,960.00	\$ 3,896.88
Total Income				\$ 123,260.0	\$ 69,976.88
Expenses					
Department Expenses					
			Cost (-\$)	Cost (-\$)	Cost (-\$)
Chairman					
Damages			\$ 500.00		\$ 2,472.82
RA Branch Membership Fee			\$ 50.00		\$ 150.00
BBQ Dinner			\$ 150.00		\$ 160.00
Committee Port			\$ 360.00		\$ 444.00
AGM Pizza					\$ 150.00
			Total	\$ 1,060.00	\$ 3,376.82
Vice Chair					
Vice Chairman Meal			\$ 100.00		\$ 115.00
			Total	\$ 100.00	\$ 115.00
Administration					
Admin Supplies			\$ 50.00		\$ 23.60
Committee Supplies			\$ 200.00		\$ 85.27
Printer Toner			\$ 50.00		
			Total	\$ 300.00	\$ 108.87
Entertainment					
Lighting	12000		\$ 14,000.00		\$ 1,244.00
Band & DJ	500		\$ 1,700.00		\$ 1,650.00
Stage	15000		\$ 19,000.00		\$ 4,400.00
Generator			\$ 800.00		\$ 770.00
Truck Hire			\$ 1,500.00		\$ 1,513.03
Audio	12500		\$ 14,200.00		\$ 918.50
Band Rider			\$ 120.00		\$ 176.00
D.J.			\$ 500.00		\$ 500.00
Tent					
Fuel					
MISC					
			Total	\$ 51,820.00	\$ 11,171.53
Treasurer					
Insurance			\$ 1,100.00		\$ 913.00
BRC Ticketing			\$ 500.00		\$ 500.00
Online ticket sales % fee 1.5%			\$ -		
Float			\$ 3,250.00		\$ 1,400.00
Audit Fee			\$ 60.00		\$ 60.00
			Total	\$ 4,910.00	\$ 2,873.00
Events					
Trophies - (Discs were good last year)			\$ 300.00		\$ -
Stickers for honor boards 4 years = 8		\$10	\$ 80.00		
New Perpetual Wall mounted Trophy - Spark plug			\$ 200.00		\$ -
Spectator Stand 1 (If Sponsored) -	3000		\$ 3,000.00		
Spectator Stand 2 (If Sponsored) -	3000		\$ 3,000.00		
4X4 Service Team			\$ 450.00		\$ 450.00
Cattle Tags			\$ 125.00		\$ 115.75
Marquees for Start & Finish x 4			\$ 1,000.00		
Feather Banners for Start & Finish x 8			\$ 2,000.00		
Rally Clocks			\$ 100.00		\$ 60.00
Event Permit			\$ 200.00		\$ 195.00
			Total	\$ 10,455.00	\$ 820.75
Activities - ONsite					
General Expenses			\$ 200.00		\$ 1,343.00
Basketball Connect 4			\$ 100.00		
Abseiling			\$ 150.00		\$ 150.00
General Games			\$ 250.00		
Movie Theatre			\$ 400.00		
Archery			\$ 100.00		\$ 100.00
MB Billy Cart Race					

We need to work with VRC to get an group ID that we can use through vicscouts to make GST claims.

Increased float this year as we were asked to float tenders that we were not expecting last year and made multiple trips to the bank.

We recive heavy discounts, this year we asked for non scouting quotes and added the difference in sponsorship so we could demonstate this better.

We were looking at CC payments
Cost natural, what comes out, goes back in.

Increased costs this year as 4 years worth of stickering.
We are rapidly running out of space, need a new trophy board

	BCR - Trophy			\$ 30.00			
	BCR Banner			\$ 300.00			
	Mountain Bike Race						
	MBR - Trophy			\$ 30.00			
	MBR Banner			\$ 300.00			
	Pentathlon Race						
	PR - Trophy			\$ 30.00			
	KCR Banner			\$ 300.00			
	DIRT 4 Racing Championship - if Sponsored			\$ 5,260.00		\$ 300.00	
	D4R - Trophy			\$ 30.00			
	D4R Banner			\$ 300.00			
	Start Gate Feather Banner x2 Generic			\$ 350.00			
	Finish Gate Feather Banner x2 - generic			\$ 350.00			
	Activities - OFFsite						
	Bus for Pub Tour - Bendigo Bank Society Free bus x 2 ??			\$ -		\$ 1,295.00	
	Activities - OPEN Day						
	Open Day supplies			\$ 400.00		\$ 190.00	
	Open Day Bus Rental 4/11 regions - 4 Buses			\$ 2,000.00			
	Face Painting			\$ 100.00		\$ 60.00	
	Fairy Floss			\$ 100.00		\$ 150.00	
	Trampolines - in Shed			\$ -			
	Jumping Castles - All Weekend as an option			\$ 3,000.00		\$ 185.00	
				Total	\$ 14,080.00	\$ 3,773.00	
	Power and Comms						
	Cherry Picker			\$ 500.00		\$ 500.00	
	PA Capital Works	2000		\$ 2,000.00		\$ 1,800.00	
	Radios			\$ 2,300.00		\$ 2,098.80	
				Total	\$ 4,800.00	\$ 4,398.80	
	Program & Pr						
	Programs			\$ 1,000.00		\$ 1,189.00	
	Promo Stickers			\$ 350.00		\$ 361.90	
	Merchandise Added as direct cost under each item						
	Other			\$ -			
				Total	\$ 1,350.00	\$ 1,550.90	
	Works & Services						
	Toilets and Pumpouts			\$ 3,000.00		\$ 3,160.00	
	Mafeking Toilet Paper			\$ 400.00		\$ 638.00	
	Tape			\$ -			
	General Supplies			\$ 450.00		\$ 706.25	
	Bins			\$ 1,000.00		\$ 787.50	
				Total	\$ 4,850.00	\$ 5,291.75	
	Miscellaneous						
	Welfare			\$ 300.00			
	First Aid			\$ -		\$ -	
	Service teams						
	Fuel			\$ 800.00		\$ 645.23	
	Front Gate Float			\$ 3,250.00		\$ 1,500.00	
	Ticket Refunds			\$ -		5 \$ 245.00	
				Total	\$ 4,350.00	\$ 2,390.23	
	Mafeking Rover Park						
	Exclusive Hire Fee only			\$ 2,000.00		\$ 11,257.50	The previous cost included per head, this has already been removed above.
	Capital Improvements			\$ 4,500.00		\$ 1,874.00	
	Capital Expenditure for MB 2018 Signage upgrade			\$ 1,000.00			
	Bollards x 1 Box (Get Sponsored)			\$ 500.00			
				Total	\$ 8,000.00	\$ 13,131.50	
	Total General Expenses				\$ 106,075.00	\$ 49,002.15	
	Appropriations						
	Mudbash Track Maintenance			\$ 5,000.00		\$ 3,992.90	
	Branch Rover Council			\$ 6,000.00		\$ 6,000.00	
	Total Appropriations				\$ 11,000.00	\$ 9,992.90	
	Total Expenses				\$ 117,075.00	\$ 58,995.05	
	Budget Adjustments						
	Prior Year Income			\$ 69,976.88		\$ 1,183.00	
	Prior Year Expenditure			\$ 58,995.05		\$ 658.00	
	Adjustment Net Result			\$ 10,981.83		\$ 525.00	
	Final Surplus / Loss						
	Total Income			\$ 123,260.00		\$ 69,976.88	
	Total Expense			\$ 117,075.00		\$ 58,995.05	
	Net Result Excluding Adjustment			\$ 6,185.00		\$ 10,981.83	We need to make our GST claims or our profit will be negliagble

Final Net Result						\$ 17,166.8	\$ 11,506.8		

Victorian Rover Council Policy Book

S-4-0 (Future S-1-0)

Sub Committee Eligibility

Sub Committee Membership

1. The Sub Committee shall consist of [active](#) Rovers [and Olave Guides](#).
Where a Sub Committee considers it essential to have "Advisors" who are not members of ~~the~~ Rover or [Olave](#) Sections, it may present suitable candidates for appointment to such a position at its A.G.M.
Where a need arises after an A.G.M. such a request shall be considered by the [B.V.](#)R.C.
2. For all Sub Committee's and activities of the [V.R.C.](#), Office Bearers are to be under 26 years of age before and for the complete duration of the event they are [assisting in or running, or for the complete term of office](#).
Except where specially allowed for below:
 - Bogong Chalet Management Group (BCMG)
 - Baw Baw Rover Crew
 - Mafeking Rover Park Committee of Management (MRPCOM)
 - Rover Scout Motorsport (RSM)
 - National Rover Moots run in Victoria

Victorian Rover Council Policy Book

S-5-0

Procedures for Running ~~Surfmoot, Mudbash, Bogong, Baw Baw & Mafeking~~ State Events and Assets

SUB COMMITTEES

1. The Sub Committee shall consist of [members as outlined in S-4-0 Sub Committee Eligibility \(S-1-0\)](#)
 2. The Sub Committee Office Bearers may meet as an Executive as required. The ~~Branch Commissioner (Rovers)~~ [State Commissioner of Rover Support](#) and the Chairman of the ~~Branch Victorian~~ Rover Council shall be considered members of the Executive "ex-officio".
 3. The Sub Committee shall ensure that a representative, either the Chairman or Senior Committee Member, is in attendance at each [BV.R.C.](#) meeting to present a report and to answer questions. (Depending on the time of year the [BV.R.C.](#) may grant an exemption to a Sub committee where appropriate.)
 4. A written report detailing the current activities of the Sub Committee, major proposals and current financial statement shall be forwarded to the Rover Office for inclusion in the [BV.R.C.](#) agenda on or before the third Wednesday in the month. (Where a sub Committee has nothing to report, a note confirming this and indicating current bank balances shall suffice.)
 5. The Sub Committee shall have an Annual General Meeting as soon as possible after the completion of its major event. The A.G.M. will be open to all Rovers, and must be advertised [at the event \(if applicable\)](#), in ~~Interchange~~ [the vicrovers newsletter](#) and ~~via the~~ [at BV.R.C.](#) at least two months prior to the date of the A.G.M. ~~The A.G.M. should be advertised at the event.~~ Office Bearers required by the Sub Committee shall be elected by Rovers at the A.G.M. Any Rover present may be nominated for any position at the A.G.M. Where a Sub Committee considers prior experience to be important, or a vote is required to elect a candidate, the person should expect to give a short description of their experience.
- Voting at A.G.M.s to be on the basis of a maximum of two votes per Crew.
This is a general clause that may be overridden by policies within a Sub committee's operating guidelines, as approved by the [BV.R.C.](#)
The [BV.R.C.](#) Chairman, or his/her proxy, should conduct the elections.

SKI LODGES

The Bogong Chalet Management Group and the Baw Baw Rover Crew should forward to the Branch Rover Council an annual report within three months of the conclusion of the skiing season, such report to include a list of the Rover Crews represented at the two lodges during the preceding Winter Season.

SUB COMMITTEE BUDGETING AND FINANCIAL RECORD KEEPING

The Sub Committee shall administer the financial accounts for the event on behalf of the [BV.R.C.](#), and shall present a detailed and audited statement of accounts at each A.G.M. In order for the accounts to be audited by the [BV.R.C.](#) Treasurer the complete statements must be submitted at least three weeks prior to the A.G.M. (The [BV.R.C.](#) Treasurer will audit the accounts.)

1. The Sub committee shall prepare a budget for each year's activity and submit it to the [BV.R.C.](#) five months prior to the event. While the [BV.R.C.](#) recognises that Budget estimates are only a guide, major departures from the Budget should be tabled at the [BV.R.C.](#) and a short explanation of the circumstances given.

Victorian Rover Council Policy Book

S-5-0

Procedures for Running ~~Surfmoot, Mudbash, Bogong, Baw Baw & Mafeking~~ State Events and Assets

2. A Sub Committee shall be responsible for setting the costs and charges for an event on behalf of the ~~B~~V.R.C. Any increase in costs or charges to members of the Rover Section beyond 10% from the previous year must be approved by the ~~B~~V.R.C. who will consider the reasons and details put forward by the Sub Committee.
3. Purchases of capital equipment with ongoing maintenance costs by a Sub Committee should be brought to the ~~B~~V.R.C.'s attention prior to purchase.
The Sub Committee may purchase, without prior approval of the ~~B~~V.R.C. any of the following:
 - Non-capital or consumable items essential to the event, such as food, fuel, tickets, posters, office supplies, etc.
 - Capital equipment items considered essential up to \$100.00, to a total of \$500.00.
 - Hire of essential equipment or services.
4. In the case of the Baw Baw Rover Crew, the Bogong Committee, and the Mafeking Rover Park Committee, where the expenditure is essential for the maintenance and development of the Section's capital assets (i.e. the W.F. Waters Lodge, the Bogong Chalet, and the buildings at Mafeking Rover Park) such expenditure shall be exempt from this provision. However, this expenditure should be reported to the ~~B~~V.R.C. at the first opportunity.
5. Where a situation arises that compels a Sub Committee to outlay funds in advance, or to purchase capital equipment in circumstances when consultation with the ~~B~~V.R.C. is not possible, conditional approval may be given on behalf of the ~~B~~V.R.C. by the agreement of the Chairman and Deputy Chairman of the ~~B~~V.R.C. and the Branch Commissioner (Rovers).
6. *Where provisional approval is given under paragraph ~~4~~ 5, or where equipment is purchased under paragraph ~~4~~ 3, the details shall be reported to the following meeting of the ~~B~~V.R.C.*
7. ~~At the completion of the A.G.M. each year, the net profit of the activity shall be forwarded to the B.R.C. Treasurer, together with a detailed request for any float or advance for the following year. After the request has been considered by the B.R.C. the agreed amount will then be forwarded back to the Sub Committee to enable the new Committee to conduct the next event.~~
8. Sub Committees are reminded of the ~~B~~V.R.C.'s policy that wherever possible, activity costs and charges should provide a lower cost to members of the Rover Section than non- members, and that they should consider the policy on "Disadvantaged and/or student Rovers."

Note:

This policy is to be read in conjunction with the specific sub committee's individual guidelines, e.g. Policy statements relating to finance.

W F WATERS SKI LODGE
STATEMENT OF OPERATING PERFORMANCE
YEAR ENDED 30 JUNE 2014

			30-Jun 2019	30-Jun 2018	30-Jun 2018	30-Jun 2017	30-Jun 2017	30-Jun 2016	30-Jun 2016	30-Jun 2015	JUN 2014	30-Jun 2013
			Budget	YTD	Budget	Final	Budget	Budget	Final	Final	FINAL	\$ Final
LODGE OPERATING INCOME												
Winter Weekend - Rover	weekend price	number										
	110	70	\$ 26,550.00	\$ 18,780.00	\$ 13,200.00	\$ 25,890.00	\$ 26,050.00	\$ 22,400.00	\$ 17,320.00	\$ 22,200.00	\$ 18,420.00	\$ 15,360.00
	120	65			\$ 1,800.00							
	130	85			\$ 11,050.00							
Winter Weekend - Open	140	45	\$ 6,300.00	\$ 2,240.00	\$ 6,300.00	\$ 3,590.00	\$ 4,200.00	\$ 4,480.00	\$ 6,800.00	\$ 3,960.00	\$ 3,600.00	\$ 3,600.00
Winter Weekend - Venturer	90	90	\$ 8,100.00	\$ 3,915.00	\$ 8,100.00	\$ 1,470.00	\$ 8,100.00	\$ 5,120.00	\$ 5,120.00	\$ 5,544.00	\$ 5,600.00	\$ 5,115.00
	midweek											
Midweek - scouting	35	576	\$ 20,160.00	\$ 7,270.00	\$ 20,160.00	\$ 20,380.00	\$ 20,160.00	\$ 20,160.00	\$ 16,510.00	\$ 29,510.00	\$ 14,955.00	\$ 22,713.00
Midweek - non scouting	40	144	\$ 5,760.00	\$ 14,535.00	\$ 11,520.00	\$ 7,301.00	\$ 11,520.00	\$ 11,520.00	\$ 12,432.00	\$ 200.00	\$ 4,875.00	\$ 7,022.00
weekend - non scouting	100	36	\$ 3,600.00		\$ 3,600.00		\$ 3,600.00					
Alpine bookings			\$ 8,000.00	\$ 13,112.00	\$ 3,000.00	\$ 13,469.00						
summer	15	800	\$ 12,000.00	\$ 1,635.00	\$ 12,000.00	\$ 9,589.00	\$ 12,000.00	\$ 15,872.00	\$ 7,744.00	\$ 9,944.00	\$ 7,550.00	\$ 7,026.00
wardens	30	20	\$ 600.00	\$ 273.00	\$ 600.00	\$ 530.00	\$ 600.00	\$ 600.00	\$ 240.00	\$ 390.00	\$ 340.00	\$ 350.00
Bookings Income			\$ 91,070.00	\$ 61,760.00	\$ 91,330.00	\$ 82,219.00	\$ 86,230.00	\$ 80,152.00	\$ 66,166.00	\$ 71,748.00	\$ 55,340.00	\$ 61,186.00
LODGE OPERATING EXPENSES												
Car Parking			\$ 800.00	\$ 704.72	\$ 500.00	\$ 757.30	\$ 450.00	\$ 450.00	\$ 256.35	\$ 360.00	\$ 700.00	\$ 500.00
Depreciation			\$ 7,000.00		\$ 7,000.00	\$ 6,397.32	\$ 7,000.00	\$ 7,000.00	\$ 6,650.86	\$ 7,090.08	\$ 7,253.20	\$ 7,685.65
Electricity	\$ 645.30		\$ 9,000.00	\$ 3,135.76	\$ 9,000.00	\$ 8,094.75	\$ 9,500.00	\$ 9,500.00	\$ 7,240.82	\$ 9,767.90	\$ 9,123.07	\$ 7,814.56
Fire Wood			\$ 1,500.00		\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00	\$ 1,200.00	\$ 245.45
Food												
	Non-Perishables & Winter Perishables		\$ 2,500.00	\$ 188.70	\$ 2,000.00	\$ 2,407.48	\$ 3,000.00	\$ 3,000.00	\$ 1,763.67	\$ 3,352.54	\$ 1,414.49	\$ 1,073.88
			\$ 5,000.00	\$ 6,001.89	\$ 5,500.00	\$ 5,169.72	\$ 4,500.00	\$ 4,500.00	\$ 5,440.79	\$ 4,971.61	\$ 3,592.15	\$ 4,423.57
Gas			\$ 3,500.00	\$ 2,279.59	\$ 3,500.00	\$ 3,496.59	\$ 3,500.00	\$ 3,000.00	\$ 2,817.44	\$ 1,154.17	\$ 2,905.40	\$ 2,747.56
Health Act & Food Safety			\$ 300.00		\$ 280.00	\$ 300.00	\$ 260.00	\$ 260.00	\$ 270.00	\$ 255.00	\$ 245.00	\$ 235.00
Insurance - Building & Contents			\$ 14,500.00	\$ 13,930.00	\$ 14,000.00	\$ 13,394.89	\$ 13,500.00	\$ 13,000.00	\$ 12,879.00	\$ 12,384.32	\$ 12,221.90	\$ 11,401.33
fire services levy			\$ 600.00		\$ 500.00	\$ 572.00	\$ 450.00	\$ 440.00	\$ 455.50	\$ 423.25	\$ 312.00	
Repairs & Maintenance - Building			\$ 2,000.00	\$ 1,871.00	\$ 3,000.00	\$ 1,240.71	\$ 2,000.00	\$ 2,000.00	\$ 3,411.03	\$ 3,033.56	\$ 1,126.50	\$ 1,244.97
Site Rental & Community Service Charge			\$ 33,000.00	\$ 15,902.32	\$ 35,000.00	\$ 40,345.90	\$ 32,000.00	\$ 30,000.00	\$ 31,007.85	\$ 21,414.75	\$ 27,244.36	\$ 25,487.99
			\$ 79,700.00	\$ 44,013.98	\$ 81,480.00	\$ 83,376.66	\$ 77,360.00	\$ 74,150.00	\$ 73,393.31	\$ 65,207.18	\$ 67,338.07	\$ 62,860.00
NET LODGE OPERATING INCOME			\$ 11,370.00	\$ 17,746.02	\$ 9,850.00	\$ 1,157.66	\$ 8,870.00	\$ 6,002.00	\$ 7,227.31	\$ 6,540.82	\$ 11,998.07	\$ 1,674.00
OTHER INCOME												
Net Ski Hire Income			\$ 2,500.00	\$ 1,680.00	\$ 2,500.00	\$ 2,838.00	\$ 2,500.00	\$ 2,500.00	\$ 1,603.00	\$ 2,449.00	\$ 545.00	\$ 254.73
Interest Received			\$ 1,500.00	\$ 3,133.88	\$ 3,000.00	\$ 1,665.54	\$ 3,000.00	\$ 3,000.00	\$ 3,412.01	\$ 4,027.09	\$ 5,738.28	\$ 6,617.15
Sundry Income				\$ 75.00		\$ 2,058.00			\$ 1,131.00	\$ 40.00	\$ 655.60	\$ 695.00
			\$ 4,000.00	\$ 4,888.88	\$ 5,500.00	\$ 6,561.54	\$ 5,500.00	\$ 5,500.00	\$ 6,146.01	\$ 6,516.09	\$ 6,938.88	\$ 7,567.00
OTHER EXPENSES												
Administration			\$ 1,200.00	\$ 375.00	\$ 1,200.00	\$ 900.00	\$ 1,200.00	\$ 1,200.00	\$ 1,310.00	\$ 825.00		
Advertising			\$ 1,000.00		\$ 1,000.00	\$ 906.36	\$ 1,000.00	\$ 800.00		\$ 209.62	\$ 833.60	\$ 899.13
Bank Charges			\$ 50.00		\$ 100.00	\$ 50.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 56.50	\$ 100.00	\$ 12.00
Subscriptions			\$ 100.00		\$ 100.00	\$ 300.00	\$ 100.00	\$ 100.00		\$ 50.00	\$ 200.00	\$ 310.00
Ski Hire			\$ 2,000.00	\$ 3,084.54	\$ 2,000.00	\$ 1,668.28	\$ 2,000.00	\$ 2,000.00	\$ 1,768.09	\$ 2,187.00	\$ 445.91	\$ -
Sundry Expenses			\$ 250.00	\$ 266.36	\$ 250.00	\$ 1,703.31	\$ 250.00	\$ 250.00		\$ -	\$ 929.14	\$ 128.86
Capital works allocation							\$ -	\$ -		\$ -	\$ -	\$ -
Telephone			\$ 550.00	\$ 181.80	\$ 654.55	\$ 729.33	\$ 654.55	\$ 654.55	\$ 781.86	\$ 733.44	\$ 722.76	\$ 652.47
			\$ 5,150.00	\$ 3,907.70	\$ 5,304.55	\$ 6,257.28	\$ 5,304.55	\$ 5,054.55	\$ 3,909.95	\$ 4,061.56	\$ 3,231.41	\$ 2,002.00
LODGE OPERATING SURPLUS			\$ 10,220.00	\$ 18,727.20	\$ 10,045.45	\$ 853.40	\$ 9,065.45	\$ 6,447.45	\$ 4,991.25	\$ 8,995.35	\$ 8,290.60	\$ 3,890.00
Less: Branch Contribution			\$ 6,000.00		\$ 6,000.00	\$ 5,500.00	\$ 6,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
NET LODGE OPERATING SURPLUS / (DEFICIT)			\$ 4,220.00	\$ 18,727.20	\$ 4,045.45	\$ 6,353.40	\$ 3,065.45	\$ 947.45	\$ 10,491.25	\$ 3,495.35	\$ 13,790.60	\$ 1,610.00

Scouts Australia Victorian Branch - 20th Australian Rover Moot 2017
Income and Expenditure Statement
1 Apr 2015 to 10 Nov 2017

	Actual	Budget	Budget	WAM
	20th AM - 2017	revised per lower numbers	original approved	19th AM - 2014
Total Attendees	588	550	700	608
Participants	364	440	560	470
Staff	179	110	140	138
Slice of Moot (Part time participation)	45			
Income				
Fee - Internationals	\$ -	\$ 24,613.00	\$ 24,500.00	
Fee - Rover participant	\$ 342,200.18	\$ 344,575.00	\$ 438,550.00	\$ 435,196.97
Fee - Staff	\$ 90,764.77	\$ 71,500.00	\$ 91,000.00	
Event Fee Refund	-\$ 9,700.00	-\$ 9,000.00		
Commercial activities				\$ 93,134.99
Activities - Juice Bar	\$ 1,168.50			
Bar & licensed area	\$ 69,120.00	\$ 60,500.00	\$ 77,000.00	
Canteen onsite	\$ 21,036.48	\$ 19,250.00	\$ 24,500.00	
General store - onsite	\$ 7,518.95	\$ 5,500.00	\$ 7,000.00	
Merchandise	\$ 46,459.92	\$ 38,500.00	\$ 24,500.00	\$ 20,350.98
Miscellaneous Income	\$ 4,904.93	\$ 2,000.00		\$ 826.83
Platinum Activities Fees	\$ 9,069.03	\$ 8,000.00		
Expedition admin charge	\$ 7,584.03	\$ 8,850.00	\$ 11,100.00	
Sale of Assets	\$ 2,960.00	\$ 14,360.00	\$ 14,360.00	
Sites & Services / Tents				
Sponsorship	\$ 14,750.00	\$ 7,000.00	\$ 2,000.00	
Total Income	\$607,836.79	\$595,648.00	\$714,510.00	\$549,509.77

Less Operating Expenses

Admin - Identification	\$ 5,676.50	\$ 8,113.00	\$ 8,563.00	\$ 1,136.38
Admin - Information Technology	\$ 4,725.91	\$ 8,054.00	\$ 12,054.00	\$ 6,516.73
Admin - Moot Pack	\$ 24,234.77	\$ 18,989.00	\$ 24,989.00	\$ 14,178.57
Admin office	\$ 734.03	\$ 968.00	\$ 1,418.00	\$ 2,051.55
Donation				\$ 4,635.50
Printing & publishing	\$ 2,053.46	\$ 1,844.00	\$ 5,159.00	\$ 1,513.83
First Aid	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 1,226.93
Hospitality expenses	\$ 1,109.05		\$ 1,000.00	
Chair miscellaneous	\$ 10,303.05	\$ 8,000.00	\$ 14,000.00	\$ 5,965.44
Welfare	\$ 193.56	\$ 250.00	\$ 500.00	
Bank Charges	\$ 1,025.84	\$ 1,600.00	\$ 600.00	\$ 8,174.69
Insurance	\$ 12,726.75	\$ 15,000.00	\$ 10,000.00	\$ 4,000.00
National 2% levy	\$ 8,733.60	\$ 10,916.00	\$ 12,614.00	\$ 8,848.00
Just in case 10% loading	\$ -	\$ 54,578.00	\$ 63,070.00	
Bar expenses	\$ 69,070.00	\$ 48,400.00	\$ 61,600.00	\$ 43,332.86
Canteen expenses	\$ 21,036.48	\$ 13,750.00	\$ 17,500.00	\$ 19,114.22
Catering	\$ 62,138.02	\$ 96,250.00	\$ 122,500.00	\$ 108,966.82
Material costs catering	\$ 15,954.83	\$ 11,500.00	\$ 11,500.00	\$ 6,806.28
General store expenses	\$ 8,460.78	\$ 5,500.00	\$ 7,000.00	

Scouts Australia Victorian Branch - 20th Australian Rover Moot 2017
Income and Expenditure Statement
1 Apr 2015 to 10 Nov 2017

	Actual	Budget	Budget	WAM
	20th AM - 2017	revised per lower numbers	original approved	19th AM - 2014
Entertainment	\$ 32,426.63	\$ 33,000.00	\$ 35,000.00	\$ 69,326.82
Buses	\$ 35,356.04	\$ 25,450.00	\$ 30,450.00	
Fuel - Transport	\$ 8,729.80	\$ 7,000.00	\$ 7,000.00	\$ 7,850.99
Transport works & misc	\$ 342.43	\$ 1,000.00	\$ 5,000.00	\$ 352.55
Trucks	\$ 2,304.07	\$ 6,440.00	\$ 6,440.00	
Other vehicles / cars	\$ 925.78	\$ 1,150.00	\$ 3,150.00	\$ 11,132.55
Event Merchandise	\$ 39,848.28	\$ 29,000.00	\$ 21,000.00	\$ 11,503.19
Offsite activities	\$ 29,167.02	\$ 50,000.00	\$ 63,000.00	\$ 49,551.11
Onsite activities	\$ 28,970.68	\$ 23,038.00	\$ 35,000.00	\$ 13,066.42
Service activities	\$ 1,927.89	\$ 1,000.00	\$ 1,000.00	
Religious observances	\$ 222.18	\$ 1,000.00	\$ 1,000.00	
Platinum Activities	\$ 6,283.62	\$ 8,000.00	\$ -	
Ceremonies	\$ 4,570.00	\$ 4,500.00	\$ 4,500.00	\$ 15,691.08
Promotions general	\$ 17,127.70	\$ 18,900.00	\$ 22,000.00	\$ 9,554.26
Accommodation - tents	\$ 10,739.57	\$ 10,000.00	\$ 14,000.00	\$ 20,000.00
Rubbish	\$ 1,590.91	\$ 2,200.00	\$ 2,200.00	\$ 3,184.58
Security	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,100.00
Site hire	\$ 35,000.00	\$ 30,000.00	\$ 35,000.00	\$ 57,385.38
Sites & Services	\$ 3,487.15	\$ -	\$ -	\$ 1,862.96
Toilets & showers	\$ 11,421.38	\$ 12,330.00	\$ 8,930.00	\$ 8,900.00
Power	\$ 2,898.47	\$ 4,700.00	\$ 4,700.00	
Onsite communications	\$ 12,260.49	\$ 12,850.00	\$ 17,350.00	\$ 3,612.00
Works & services	\$ 14,008.43	\$ 12,500.00	\$ 12,100.00	\$ 9,716.99
Total Operating Expenses	\$ 552,285.15	\$ 602,270.00	\$ 706,387.00	\$ 531,258.68
Gross Surplus	\$ 55,551.64	-\$ 6,622.00	\$ 8,123.00	\$ 18,251.09
Expedition Fees	\$ 263,584.66	\$ 241,493.00	\$ -	\$ 338,300.00
Expedition Expenses	\$ 251,795.21	\$ 233,243.00	\$ -	\$ 268,654.67
Net Revenue from Expeditions	\$ 11,789.45	\$ 8,250.00	\$ -	\$ 69,645.33
Net Surplus	\$ 67,341.09	\$ 1,628.00	\$ 8,123.00	\$ 87,896.42



MARB 2017 ANNUAL GENERAL MEETING

Tuesday 14th December

Meeting opened: 8:01pm

Agenda:

Chairman's Report:

MARB 2017: Kickin' It Old School was hosted by Bays Region. The event planning began 18 months before, with a date being set and a venue booked by the end of April 2016. From there the team was assembled and goals were set. The entire team worked together to brainstorm ideas for a theme, thinking through each idea to make sure that there was plenty of costuming, marketing, and decoration potential before settling on Kickin' It Old School.

Having a strong marketing plan was one of the main aims we had, starting it with teaser posters at "The Moot". In preparation for the theme launch, we ran a "Guess the Theme" competition during Surfmoot with the winner receiving a bar card at the event. We then opened ticket sales at the end of February, with the pre-sale price running until the end of July. This was further promoted at Mudbash with more posters and another give away.

There was a big push to buy tickets before the end of pre-sale, with a \$10 difference in price as an incentive. 127 of a total 250 tickets were pre-sale; these numbers were an improvement on the previous years' sales, but there is plenty more room for growth on these numbers. An increase in participation could really improve the prospects of this event continuing.

Many different teams and companies helped run different aspects of MARB; entertainment services were provided by Stagepass and Resolution X with Snack Attack performing, the Booted Motorsport team staffed the bar, Apples 4 Apples handled the catering and our incredible first aid team who helped out on the night. Thanks so much to you all for the hard work you put in. Also a thank you to our sponsors Baw Baw and Surfmoot.

I would like to thank my committee for all the time and effort they have put in over the past 18 months, you've all been amazing and together we put on a great event. Thank you to Dale for taking on the role of RA in the later stages of planning, your knowledge was invaluable. Lastly I would like to thank Tash for being the best Deputy Chair ever; I couldn't have done it without your support and endless hard work.

Thank-you's: certificates presented to the above.

Attachment: 2017 Actuals

Elections:

Chairman:

Nominee:	Crew:	Nominated by:	Seconded:
Kate Brockman	Bruce Davies	Jesse, Lord Casey	Tash, Kurll's Own

Congratulations Kate!

Deputy Chairman:

Nominee:	Crew:	Nominated by:	Seconded:
Tiffanie Thomas	Rafiki	Tash, Kurll's Own	Jesse, Lord Casey

Congratulations Tiff!

Secretary:

Nominee:	Crew:	Nominated by:	Seconded:
Vicki McKinnon	Cleve Cole	Cleve Cole	Lord Casey

Congratulations Vicki!

Treasurer:

Nominee:	Crew:	Nominated by:	Seconded:
Angus Manning	Yarrimbak	4 th Knox	Cleve Cole

Congratulations Angus!

Ticketing & IT:

Nominee:	Crew:	Nominated by:	Seconded:
Zach Crombie	Sir Dallas	Sir Dallas Brookes	Yarrimbak

* In consultation with V.R.C. I.T. Team
Congratulations Zach!

PR & Marketing:

Nominee:	Crew:	Nominated by:	Seconded:
Annie Byrnes	Cleve Cole	Cleve Cole	4 th Knox

Entertainment:

Nominee:	Crew:	Nominated by:	Seconded:

Please note: this position is Vacant.

General Committee:

Nominee:	Crew:	Nominated by:	Seconded:	
Josh Farrell	Bruce Davies	Kate, Bruce Davies	4 th Knox	Catering
Emma Robinson	Sir Dallas Brooks	Sir Dallas Brooks	AB Balcome	Decorating
Lisa Moffatt	Sir Dallas Brooks	Sir Dallas Brooks	AB Balcome	Decorating
Alice Hayllar	4 th Knox	Yarrimbak	Sir Dallas	Front Door
Alsha Fealy	Derrimut	Derrimut	Sir Dallas	Bar

Past Chairman:

Nominee:	Crew:	Nominated by:	Seconded:
Jesse Carter	Lord Casey		

Notes:

- Tash Borg has offered to work for the committee in the capacity of a design consultant, completing a logo and merchandise designs if the committee would like.
- R.A: Position will be filled in the coming meeting. Dale Krummins has nominated himself for the role.

Meeting Closed: 8:43 pm

MARB 2017 Cash Book

Expenditures	
Venue	
Hall Hire	\$5372.73
Bond	\$1000.00
Venue Total	\$6372.73
Catering	
Catering	\$9377.50
Catering Total	\$9377.50
Gift	
Gift (Glass)	\$813.71
Gift Total	\$813.71
Entertainment	
Audio	\$1000.00
Lighting	\$1100.00
Band	\$1650.00
Entertainment Total	\$3750.00
Photographer	
Photographer	\$0.00
Photographer Total	\$0.00
Decorations	
Centrepieces	\$0.00
Table Cloths	\$640.90
Decorations Total	\$640.90
Marketing	
Surfmoot Ad	\$100.00
Marketing Total	\$100.00
Bar	
Alcohol	\$4042.41
Liquor License	\$59.00
Points of Sale (Moitor)	\$0.00
Float	\$250.00
Bar Total	\$4351.41
Reimbursement	
Reimbursement	\$50.00
Reimbursement Total	\$50.00
VRC	
Vic Card Top Ups	\$702.00
VRC Total	\$702.00
Bank	
Bank Fee	\$60.00
Bank Total	\$60.00
Total Expenditures	\$26218.25
Revenue	
Alcohol	\$5411.90
Bond	\$1000.00
Float	\$250.00
Reimbursement	\$50.00
Ticket Sales	\$18700.00
Top Up station	\$1443.15
Total Revenue	\$26855.05
Summary	
Total Expenditures	\$26218.25
Total Revenue	\$26855.05
Net Profit	\$636.80

MARB 2017 Cash Book	
Attendees	254
Expenditures	
Venue Total	\$6372.73
Catering Total	\$9377.50
Gift Total	\$813.71
Entertainment Total	\$3750.00
Photographer Total	\$0.00
Decorations Total	\$640.90
Marketing Total	\$100.00
Bar Total	\$4351.41
Reimbursement Total	\$50.00
VRC Total	\$702.00
Bank Total	\$60.00
Total Expenditures	\$26218.25
Revenue	
Alcohol	\$5411.90
Ticket Sales	\$18700.00
Bond	\$1000.00
Float	\$250.00
Reimbursement	\$50.00
Ticket Sales	\$18700.00
Top Up station	\$1443.15
Total Revenue	\$26855.05
Summary	
Total Expenditures	\$26218.25
Total Revenue	\$26855.05
Net Profit	\$636.80

MARB 2017 20/9/2017	
Attendees	261
Expenditures	
Venue Total	\$5556.00
Catering Total	\$9135.00
Gift Total	\$814.00
Entertainment Total	\$4045.00
Photographer Total	\$0.00
Decorations Total	\$261.00
Marketing Total	\$400.00
Bar Total	\$4545.00
BRC Total	\$5100.00
Total Expenditures	\$29856.00
Revenue	
Alcohol	\$6525.00
Ticket Sales	\$18990.00
Bond	\$1000.00
BRC Advance	\$5000.00
Total Revenue	\$31515.00
Summary	
Total Expenditures	\$29856.00
Total Revenue	\$31515.00
Net Profit	\$1659.00

MARB First VRC Budget	
Attendees	275
Expenditures	
Venue Total	\$4212.08
Catering Total	\$9625.00
Gift Total	\$1445.00
Entertainment Total	\$3650.00
Photographer Total	\$0.00
Decorations Total	\$275.00
Marketing Total	\$400.00
Bar Total	\$4470.00
BRC Total	\$6000.00
Total Expenditures	\$30077.08
Revenue	
Alcohol	\$6875.00
Ticket Sales	\$19250.00
BRC Advance	\$5000.00
Total Revenue	\$31125.00
Summary	
Total Expenditures	\$30077.08
Total Revenue	\$31125.00
Net Profit	\$1047.92

Surfmoot



2018 SURFMOOT
MERCHANDISE DESIGNS,
MOCK UPS, PRICES
& SIZE GUIDES

Surfmoot 2018, offering the most merchandise options in 87 years!

SURFMOOT MERCHANDISE DESIGN:
ORIGINAL SURFMOOT LOGO



OG SURFMOOT LOGO
WHITE T-SHIRT \$20



OG SURFMOOT LOGO
BLACK T-SHIRT \$30



OG SURFMOOT LOGO
BLACK HOODIE \$50

SURFMOOT MERCHANDISE DESIGN:
SURFER DUDE



SURFER DUDE
BLACK T-SHIRT \$30



SURFER DUDE
BLACK SINGLET \$30

Please note: unisex sizes only

SURFMOOT MERCHANDISE DESIGN:
SMURFMOOT T-SHIRT DESIGNS



SMURFMOOT LOGO
WHITE T-SHIRT \$20



SMURFMOOT LOGO
SAPPHIRE T-SHIRT \$30
Please note: male sizes only



SMURFMOOT LOGO
BLUE TRUCKER HAT \$20

SURFMOOT MERCHANDISE DESIGN:
GET SMURFED DESIGNS



GET SMURFED
BLUE HOODIE \$50
Please note: unisex sizes only



GET SMURFED
TIE DYE T-SHIRT \$35
Please note: unisex sizes only



SMURFMOOT LOGO
ROYAL T-SHIRT \$30
Please note: unisex sizes only

SURFMOOT MERCHANDISE DESIGN:
BOTTLE TOP



BOTTLE TOP NAVY
LONG SLEEVE \$35
Please note: male sizes only



BOTTLE TOP WHITE
LONG SLEEVE \$35
Please note: male sizes only



BOTTLE TOP NAVY
SINGLET \$30
Please note: unisex sizes only

SURFMOOT MERCHANDISE DESIGN:
BOTTLE TOP



BOTTLE TOP RAGLAN
BLACK & WHITE \$35
Please note: print is on back of shirt
Please note: unisex sizes only



BOTTLE TOP LOGO
BLACK T-SHIRT \$30

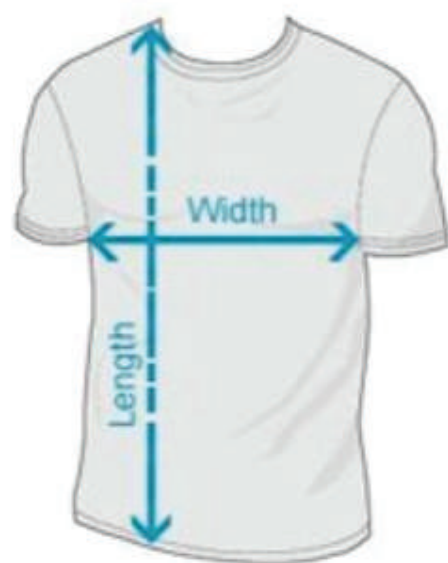


BOTTLE TOP LOGO
BLACK TRUCKER HAT \$20

SURFMOOT MERCHANDISE DESIGN:
SIZE CHARTS

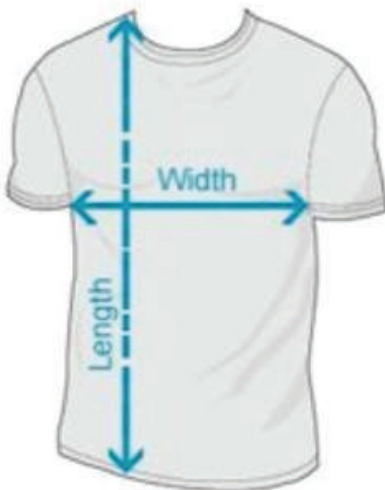
MALE T-SHIRT SINGLET
& LONG SLEEVE SHIRT:

Please note: singlets and long sleeve
shirt sizes only go up to a 2XL



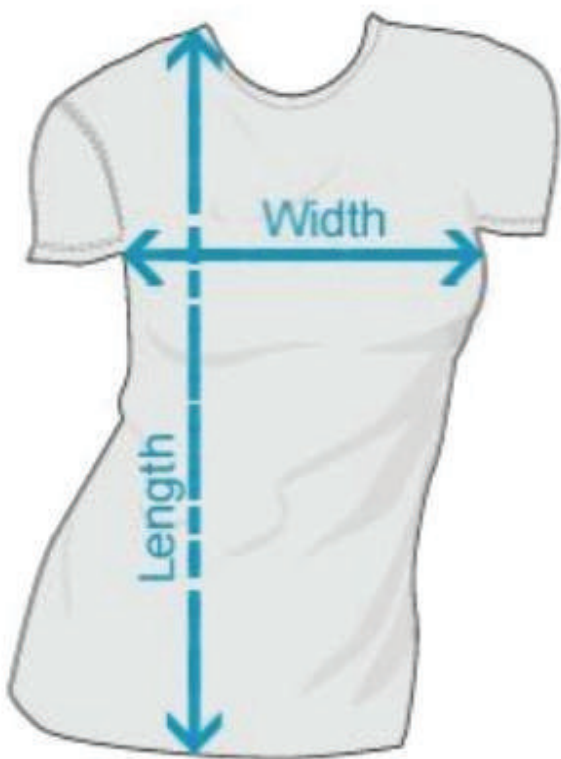
SIZE	S	M	L	XL	2XL	3XL
Width (cm)	46	51	56	61	66	71
Length *cm)	71	74	76	79	81	84

HOODIE:



SIZE	S	M	L	XL	2XL	3XL	4XL	5XL	7XL
Half chest (cm)	57.5	60	62.5	65	67.5	70	72.5	75	
Length (cm)	72	74	76	78	80	82	83	84	86

FEMALE T-SHIRT:



SIZE	S	M	L	XL	2XL
Width (cm)	44	49	54	59	64
Length (cm)	65	66	69	71	72



Scouts Australia,
ACT Branch
02 6282 5211
89 Kitchener Street,
Garran, ACT 2605

Position Description for Contingent Leaders

Role Overview

Contingent Leaders form an important part of the communication structure between the CBR Moot Organising Council and participants of The CBR Moot, and are the primary point of contact between these parties. For the Contingent Leaders the CBR Moot Administration Director will be the main point of contact within the Organising Team, and will be in regular contact with Contingent Leaders throughout the lead up to the event and at the event itself.

Positions Responsible for

It is recommended that each Contingent also select a Deputy Contingent Leader to assist with the required jobs, and to fill in where the Contingent Leader is unavailable. Other positions should be added where required.

Key Responsibilities

Marketing

To assist in promoting CBR Moot to the greatest number of Rovers possible, we will be seeking assistance from Contingent Leaders to help promote the event to as many Rovers in their state/territory as possible. Throughout the lead up to the event you will be supplied with promotional material from the CBR Moot Organising Council, and you are welcome to add in other material where you see fit. As the first point of contact for Rovers within your state/territory, we would expect you to have a good understanding of information about the CBR Moot so you can keep them informed. This will be assisted through regular updates from the CBR Moot Organising Council, as well as through updates available on The CBR Moot website and social media.

Communications

A key part of the job of Contingent Leader is to facilitate communications between the CBR Moot Organising Council and the participants and other members from their state/territory. The Administration Director, as the Contingent Liaison, will make regular contact with each contingent leader in the lead up to CBR Moot to help keep all participants informed. If you have any issues or questions the Administration Director will be able to resolve or answer them, or keep you informed as to when an answer will be available.

At the event, we will require Contingent Leaders to be contactable at all times in case of any issues relating to their contingent. We will need a contact number from you, as well as a nominated secondary contact.

Your contingent will be supplied with a Moot email address to assist with communications.



Scouts Australia,
ACT Branch
02 6282 5211
89 Kitchener Street,
Garran, ACT 2605

Applications

Contingent Leaders are responsible for checking and approving all applications from their Branch before acceptance by the CBR Moot Organising Council. This will involve checking all applicants are current registered members, have correct details listed and are appropriate to be attending the event.

Applications will be able to be checked online through the CBR Moot Event Management System. Further details about this will be available as the system is developed. It is expected that Contingent Leaders will regularly check in on the system to ensure prompt acceptance of all eligible members so they can proceed to the next step of the application process.

Meetings

We would ask all Contingent Leaders make themselves available to attend a number of meetings in the lead up to and during The CBR Moot. There will be online meetings with the Deputy Chairman and other contingent leaders to distribute further information, and daily briefings at the event. We would also ask that the Contingent Leaders then attend meetings within their branch to help distribute information about the event, to assist with promoting the event.

Finance

Often contingents will find it necessary to build a budget for the organisation and management of the contingent. This may be used for the purchase of transport, contingent merchandise or other areas. This will be the responsibility of the contingent, as the CBR Moot will be unable to provide any subsidy for contingent budgets.

Reporting

The Contingent Leader will be required to submit reports on behalf of the Contingent in the lead up to the event, as well as after the event.

Selection Process

It is up to each Branch to determine the appropriate process for selection of their Contingent Leader. If there are any issues or questions, please feel free to contact The CBR Moot Deputy Chairman to discuss them.

We ask that each Contingent inform the CBR Moot Organising Committee of their Contingent Leader by 31st March 2018. Please send details to info@cbrmoot.scouts.com.au

The Scout Association of Australia, ACT Branch is Hosting the 21st Australian Rover Moot from 30th December – 10th January 2020. We are currently seeking applications for the Role of Contingent Leader for each State and Territory.

Eligibility Requirements

To be eligible to apply for the position of Victorian Contingent Leader, you will:

- be a registered member of Scouts Australia,
- be a financial member of the Scouts Australia for the duration of the appointment; and
- hold a Certificate of Adult Leadership, preferably in the Rover Scout Section (or be willing to complete the required training in the first six months).

Time Commitments

The Contingent leader will be expected to demonstrate a willingness to devote the necessary time to the role. The Contingent leader must remain an active participant in the broader Rover Scout program.

Contingent leaders will be expected to commit around 5-10 hours per month at the beginning of their appointment with the time commitments increasing as the event draws closer.

The Contingent Leader is expected to advertise CBR Moot within their Branch and thus should attend branch events and weekly Rover nights of multiple crews to promote the event.

The Contingent Leader is expected to attend a training weekend around November 2018 held in Canberra (at CBR Moot's cost).

Skills and Experience

A full position description for Contingent Leaders are attached.

Applicants for this position must be able to demonstrate:

- a commitment to the Aims and Principles of Scouting;
- strong interpersonal and team leadership skills within a volunteer organisation, including the ability to lead, delegate and motivate others;
- appropriate skills in working with peers and other adults to achieve a desired result;
- personal motivation, organisation and administrative skills;
- effective oral and written communication skills;
- ability to achieve tasks within a set time frame; and
- willingness and ability to devote the necessary time to the role.

How to apply

To apply for the position of Victorian Contingent leader, you must send the following to VRC:

- completed application form;
- details of two referees, one of which must be from the Scout Movement;
- your Scout Resume; and
- your usual Work Resume.

All applicants are to use the STAR (Situation, Task, Action, Result) model to address the selection criteria. This method helps you to provide practical examples of how you meet the criteria.

When describing an example of how you meet a criterion, think about:

- What was the SITUATION? What was the circumstance where you used the skills or qualities and gained the experience?
- What was the TASK? What was your role?
- What ACTION did you take? How did you do it?
- What was the RESULT? How is it relevant to the job you are applying for?

Further advice on and examples of how to address the selection criteria using this model can be found at <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet5>

Name		
Group/Crew/Unit		
Membership Number		
Current Role in Scouting (Crew Leader, Current Rover, BRC Chair etc.)		
Contact Details	<i>Phone Number</i>	<i>Email</i>
Previous Experience Attending Branch, National or International Major Events		

Selection Criteria

Describe your experience in leading small groups of your peers, including chairing meetings and project management.	
Effective communication, including written and oral skills.	
How will you engage members of your Contingent to become 'Better Rovers'	
Describe your leadership style.	
Do you have any personal goals for the contingent?	
What makes you the best candidate for this position?	