



SCOUTS AUSTRALIA
MINUTES FOR THE 450th MEETING OF THE
VICTORIAN ROVER COUNCIL
HELD AT VICTORIAN ROVER CENTRE
WEDNESDAY, 24th OCTOBER 2018, AT 7:30pm

1	Welcome	
1.1	Flag Break	Paul Byrnes
1.2	Attendance & Apologies Apologies – Madeline Ancill, Beth McKillop, Hannah Elliott, Ian Collins and Sarah Millar.	Vicki McKinnon
1.3	Acknowledgement of Country The Victorian Rover Council would like to acknowledge that this meeting is being held on the traditional lands of the Wurundjeri people, and pay our respect to elders both past and present.	
2	Congratulations, Guest Speakers, Presentations and Formal Thanks	
	Good on Ya Mate – Council acknowledges and thanks a number of exceptional contributions to Rovering over the past month. John Kerr – State Commissioner for New Program Presented an information session on the New Program rollout.	
3	Items for Consent	
3.1	Minutes of the previous VRC Meeting	Paul Byrnes
	September minutes for approval. Motioned: Bays Seconded: South West Passed.	
3.2	Correspondence	Vicki McKinnon
	NIL.	
3.3	VRC Financial Report	Jody Freeman
	A number of financial reports can be found attached: <ul style="list-style-type: none">• 2018/19 budget for VRC,• A consolidated financial report, which will be reported on at Rover Dinner, and a breakdown by subcommittee, and• A year-to-date September financial report.	
3.4	Decisions of the VRC Chairman to be ratified	Paul Byrnes
	Additional Trailer Expense of \$540 – DK: Moved: Lerderderg Seconded: Plenty Valley Passed. Mudbash 2019 Committee (as listed in the Mudbash report, section 6.3): Moved: Lerderderg Seconded: Melbourne Passed.	

Bogong Chairman – David Nicholls**Moved:** Bays**Seconded:** Murray Midlands**Passed.****Baw Baw Chairman – Ann Curan****Moved:** Melbourne**Seconded:** Bays**Passed.**

Thanks to Jake for his extended period of time as Chairman of Baw Baw – you have done an exceptional job.

4 Office Bearers Reports**4.1 Chairman****Paul Byrnes**

DK asked for a further \$540 for the unforeseen need to change the tyres on the trailer. I granted him this additional amount to get it finished, and am looking for the table to endorse this increased expense. The trailer was not usable without the new tyres.

Rover Dinner is gearing up to be a big night, with a large number of people attending, I look forward to seeing everyone there and a big thank you to Kieron for how well this event has been put together. Mudbash had its inaugural meeting this month, opened nominations for the chair and this evening we will be looking to endorse the individuals nominated by the executive. From now on, this event will be run as usual, with continued oversight by myself and whoever is the new Assistant Chair, but the direct involvement of the VRC will be limited. I look forward to its success.

I would stress the need to have an Assistant Chairman in place as soon as practical so as to properly support the Subcommittees and ensure they are properly represented around the table.

We're about to order the Centenary Shirts, we've got about 50 who have ordered, should there be interest in doing a further order, we can arrange that later in the year.

4.2 Deputy Chairman**Ian Collins**

The Region Chairs, starting in November, will be contacting any Crew that the state has record of owning a sword. I hope to present a fully updated sword register to the table by April 2019. This will take some time, as I am certain there will be swords that we need to go on a mission to find. This month I would really like to stress the importance of finding an Assistant Chair, it is a critical role that we cannot go without for too long. I would encourage everyone to look at the position description and seriously consider who you know in Rovering that would be best suited and suggest they nominate.

4.3 Assistant Chairman

NIL.

4.4 Quality Team**Michelle Saffin, Jacinta Swift, Madeline Ancill****Strategic Planning:**

In the last month beyond setting out a plan to follow, I have decided that I will be gathering feedback from Rovers through a games based session (similar to the 2014 process). This will be a pack that can be picked up and run by Crews, Regions and at activities. Therefore this month I am focusing on writing these packs, and researching what activities to run sessions at (including both Venturer and Rover activities).

Any input or Rovers who would like to help write and/or run these sessions please email strategicplan@vicrovers.com.au.

YPR:

It's been a quiet month on the new program front. Following a weekend with the Adventurous Activities teams we have begun to think about the impact and implication for Rovers, and what we can be doing to support Crews in terms of ramping up their involvement in adventurous activities in preparation for the new program. We have also started looking at ideas for strategic framework documentation.

Membership Development:

I am waiting to hear from both VG and AG. I will pass on anything I hear from them.

AG – Scotty Harrison

- The AG committee has endorsed Maddy in her portfolio as VRC Membership Development Officer to be a key and strategic link between VRC and the AG Committee, and Scotty will work closely alongside her.
- We are proposing to run three Rover streams at AG – activities and event support, Rover PR and Rover Welfare/ChillOut zone.
- We are planning on aiming for 100 Rovers to support the event over these streams, pending confirmation from AG directorates about the resourcing required for their area.
- There is great Rover engagement and branding opportunities identified for VRC and Regions to consider.
- Feedback from last year is that the maximum shift timeslots (e.g. canteen shifts) will be reduced.

4.5 Admin Team

Vicki McKinnon, Edwin Ryan, Aaron Webb, Ezgi Bridger

Secretary:

Nothing to report.

IT:

VICROVERS NEWSLETTER

Along with the rebuilt VicRovers website launch, we've redesigned the VicRovers weekly newsletter. Please send any feedback or suggestions to it@vicrovers.com.au. News/newsletter content is still managed by the Communications Officer, communications@vicrovers.com.au.

UPDATING CONTACT DETAILS

A reminder for Subcommittee and Region teams to keep their team and Crew contact details up-to-date – please email it@vicrovers.com.au with any changes so we can update the website, email forwarders and Crews map.

COMMERCE PROPOSAL

See tabled proposal, to be voted on tonight.

Resources:

I have recently changed hours at work, and will now have more time to meet with contractors to get the air con fixed, and install an air con in the board room.

NRC:

The conference observers for the NRC conference in January will be selected tonight.

4.5 Membership Team

Samuel Smith, Jesse Carter

BPSA:

A training course was held tonight to train up some more new BPSA support members. Please encourage your Region members to engage with these sessions and use the BPSA team to get through their BPs.

Training:

6 Rovers completed their Basic Outdoor Skills this past weekend; we'll be encouraging all eligible Rovers to enrol in future courses when the 2019 training calendar is released. It's important to enrol in these courses early as they fill quickly due to the competition with Venturer and Scout leaders.

November (in December) is just around the corner! Time to push your Region members to complete their modules, tech skills, and in-service to get enrolled for this great weekend at Gilwell!

The Rover Training Support Team will be meeting this Sunday to review course content and try to make these upcoming courses engaging and active.

Upcoming course dates:

- 30 November-2 December: Rover Advanced Practical
- 1-2 December: Rover Basic Practical

The 2019 Training Calendar:

Course Code	Course Name - Rover, Rover Advisors	Start Date	Application Closing Date	Course Fee	Course Date/Location	Course Date/Location
105757	BASIC OUTDOOR SKILLS	Sat,05 Jan 2019	Fri,07 Dec 2018	\$100.00	05 Jan 2019 - GILWELL PARK	06 Jan 2019 - GILWELL PARK
105770	BASIC OUTDOOR SKILLS	Sat,23 Mar 2019	Fri,01 Mar 2019	\$100.00	23 Mar 2019 - EUMERALLA	24 Mar 2019 - EUMERALLA
105777	ROVER ADVANCED PRACTICAL	Fri,03 May 2019	Fri, 12 Apr 2019	\$150.00	03 May 2019 - GILWELL PARK 04 May 2019 - GILWELL PARK	05 May 2019 - GILWELL PARK
105778	ROVER BASIC PRACTICAL	Sat,04 May 2019	Fri, 12 Apr 2019	\$100.00	04 May 2019 - GILWELL PARK	05 May 2019 - GILWELL PARK
105786	BASIC OUTDOOR SKILLS	Sat,25 May 2019	Fri,03 May 2019	\$100.00	25 May 2019 - GILWELL PARK	26 May 2019 - GILWELL PARK
105497	ROVER BASIC PRACTICAL	Sat,06 Jul 2019 non residential	Fri, 14 Jun 2019	\$100.00	06 Jul 2019 - Victorian Rover Centre	07 Jul 2019 - Victorian Rover Centre
105813	BASIC OUTDOOR SKILLS	Sat,21 Sep 2019	Thu,30 Aug 2018	\$100.00	21 Sep 2019 - CLIFFORD PARK	22 Sep 2019 - CLIFFORD PARK
105816	BASIC OUTDOOR SKILLS	Sat,19 Oct 2019	Fri,27 Sep 2019	\$100.00	19 Oct 2019 - PAX HILL	20 Oct 2019 - PAX HILL
105823	BASIC OUTDOOR SKILLS	Sat,16 Nov 2019	Fri,25 Oct 2019	\$100.00	16 Nov 2019 - GILWELL PARK	17 Nov 2019 - GILWELL PARK
105829	ROVER ADVANCED PRACTICAL	Fri,29 Nov 2019	Fri, 08 Nov 2019	\$150.00	29 Nov 2019 - GILWELL PARK 30 Nov 2019 - GILWELL PARK	01 Dec 2019 - GILWELL PARK
105830	ROVER BASIC PRACTICAL	Sat,30 Nov 2019	Fri,08 Nov 2019	\$100.00	30 Nov 2019 - GILWELL PARK	01 Dec 2019 - GILWELL PARK

4.6 Programme Team

Joshua Daniels, Catherine Marley, Kieron Younger

PR and Marketing:

I am compiling a list of Crew social media accounts (including Facebook and Instagram) – please get your Crews to send these details through to me at communications@vicrovers.com.au.

Visual Communications:

No report submitted.

Programme:

I have spoken with the Environment Commissioner, Gordon Young, looking into plans for assets and program initiatives for 2019 and onwards. If there are any dates people would like in next year's program calendar, please email: program@vicrovers.com.au. A program survey for next year will be released soon.

Upcoming events:

- Rover Dinner – Saturday 27th October
- 4th Knox Rover Crew lawn bowls fundraiser – Sunday 28th October
- Craigieburn Rover Crew's Annual Melbourne Cup Eve party – Monday 5th November
- 42nd Mallee Rover Scout Activity Camp – 9-11th November
- Rovers Centenary MOOT100 – 16-18th November
- Mafeking Rover Christmas Party – Saturday 22nd December

4.7 Commissioner Group**Peter Wotherspoon, Regi Caesar, Stephen Carter, Greg Davies****RA Conference**

The Rover Advisor conference was held on the 7th of October and it was wonderful to see such a good turnout. Rover Advisors and Region Commissioners attended and they enthusiastically participated in the sessions of Mental Health, Conflict Resolution and Leadership to name a few. We are aiming to keep the momentum going and to hold two conferences next year, dates for these are: Sunday 26th May 2019 and Saturday 14th of September 2019. Please encourage your Rover Advisor to attend at least one of these events as it benefits every crew to have trained and up-to-date Rover Advisors. It also gives them an opportunity to network and be supported by their peers.

Rover Yearbook

Congratulations to both Tash Borg and Jesse Carter for all of their efforts in putting the Yearbook together, and also to the editing team that assisted with proof reading. The yearbook will be a fabulous promotional piece for this year's Centenary of Rovers.

Training

Well done to the Rovers that attended the Outdoor basic course last weekend. It is fantastic to see Rovers promoting the section so well to other section leaders and trainers alike, as well finishing their Basic training and being able to make and wear their Gilwell woggle. Congratulations.

BP Lodge Award for Crew Service

Nominations for Crews for the BP Lodge Service Award need to be submitted to Pete by no later than November's VRC meeting. The nomination form can be found on the Rovers Victoria website - <https://www.vicrovers.com.au/awards/bp-lodge-award-for-crew-service>.

5 Items for action by OB's, Region and Subcommittee Teams**5.1 Action Items from September**

NIL.

6 Sub-Committee Reporting**6.1 Mafeking Rover Park****Tash Beggs**

The Rover Christmas Party has been locked in.
Saturday 22nd December 7.30 till late.
Chasers Nightclub- Chapel Street in South Yarra.
Tickets \$15

Other events happening at the park in November:

2-4th November: Moot 100 Working Bee

16-18th Nov: Centenary Moot

23-25th Nov: Mafeking Working Bee

At each working bee we aim to teach new skills to people. Tractor driving, manual, reversing trailers; these are all skills that you get confidence in with practice. The events are fully catered \$20 for a whole weekend and no camping fees!

I hope to see you at the park in the next few weeks!

6.2 Surfmoot

Aaron Webb

Surfmoot is going back to basics, and listening to feedback from past events – the stage area will be BYO at the 2019 event. The Environment Centre will be the licensed area with a bar and pub-type setting. A map of the site will be made available soon, as some changes have been made to the layout of the site. I will be getting in contact with Region chairs about the Venturer 50% off ticket price deal, to help advertise this special offer.

6.3 Mudbash

Rovers Victoria is committed to having a Mudbash 2019. Aside from the financial and associated administration and communication problems, the 2018 event was successful in many respects. It had a recent record for number of participants, plenty of Open Day visitors, was a successful motorsport event, and a successful first year for the Rover X Games. The Mudbash 2019 committee will be tabling a budget for the 2019 event soon. The budget and ticket price will be similar to the 2017 event. There is no expectation that Mudbash 2019 will attempt to recoup the losses of the 2018 event. The Mudbash Executive appointed by VRC last month has sought and reviewed applications for the Mudbash 2019 committee. After careful consideration, we recommend VRC appoint the following people to these key positions:

- Chairman: Steph McNabb (Berembong RC, Lerderderg)
- Deputy Chairman: Nicola Dangerfield (Craigieburn RC, Plenty Valley)
- Secretary: Edwin Ryan (Cleve Cole RC, Plenty Valley)
- Treasurer: David Bourton (Cleve Cole RC, Plenty Valley)*
- Media and Communications Manager (formerly PR): Alannah Higgins (A.B. Balcombe RC, Bays)
- Motorsport Manager (formerly Event Manager): Simon Nuccio (Sugarloaf RC, Plenty Valley)
- Activities Manager: Matthew Croll (Black Flats RC, Mt Dandenong)
- Power and Comms Manager: Daniel Wallace (4th Knox RC, Mt Dandenong)
- Sites and Services Manager: Hamish Patterson (Hatfield RC, Mt Dandenong)
- Entertainment Manager: Matthew Barnes (Cumoot RC, Bays)
- Acting Immediate Past Chairman: Jessica Grose (Berembong RC, Lerderderg)

* David Bourton has already been appointed as Treasurer for Mudbash 2019 at the September VRC meeting.

We're still accepting applications for committee members across most departments, please refer to position descriptions: <https://www.vicrovers.com.au/mudbash/about/committee-position-descriptions> and nominate here: <https://goo.gl/forms/UzjFGlqZZryzRZlq2>

6.4 Rover Scout Motorsport (RSM)

Shae Snowball

Winter Challenge was a success, with a small amount of profit made. If all Regions could make sure they're making the dates of racing events known at their Region meetings that would be greatly appreciated.

6.5	Bogong Rover Chalet	David Nicholls
<p>Tonight I'd like to present the costings for our bathroom renovations. I would like VRC to approve this tonight as we need to submit orders for some of the items immediately so as to fit in with production schedules and our limited timeline. We held our elections in the past month and have two Rover positions that remain open. So if you know any alpine Rovers please encourage them to contact me and get involved. In other news, over the Cup Weekend, we have our first summer working bee. Please contact bookings if you are interested. We are still waiting for confirmation of road opening dates, so keep an eye out on our Facebook page for more info.</p> <p>Motion: That Bogong Rover Chalet can begin their bathroom renovations, subject to the prices listed in the attached budget, using their own funds.</p> <p>Moved: South West</p> <p>Seconded: Murray Midlands</p> <p>Passed.</p>		
6.6	W.F. Waters Lodge	Ann Curan
<p>Congratulations to Ann for being elected Baw Baw's Chairman for the 2018/19 term, and a huge thank you to Jake for his years of extended service as Chairman. We had a good turnout to the AGM, investing 6 new members into the Crew. I would like to thank the committees I've worked alongside in my time as Chairman, and good luck to the incoming committee.</p>		
6.7	MARB	Kate Brockman
<p>Our AGM is coming up soon – next Tuesday, the 30th of October, 7.30pm, VRC. We would love to see as many faces there as possible to help fill the committee for the 2019 event!</p>		
6.8	Rover Dinner	Kieron Younger
<p>We're looking forward to seeing everyone on Saturday night to help celebrate another fantastic year of Rovering!</p>		
6.9	Yearbook	Tash Borg
<p>Another massive congratulations must go to Tash and Jesse for the endless hours of work they have put into this year's edition of the Yearbook, as well as those who helped edit and proofread.</p>		

7	Region Reporting	
7.1	Bays	Jesse Carter
<p>Our Region meeting this month was hosted by Kurll's Own Rover Crew – thanks for having us! I visited Mordy Rover Crew to see how they're going and to run a badgework information session, as many of their members want to commence their BPs. It was great to see so many Bays RAs at the RA conference; I hope they found the day engaging and helpful.</p>		
7.2	Gippsland	Robert Colgrave
<p>No report submitted.</p>		
7.3	Lerderderg	Tom Frier
<p>The last month has been relatively quiet. We had a good turn out to the last meeting. It seems to be the busy season at the moment for fundraisers with HRRC hosting Oktoberfest last fortnight and KFRRC having their trivia night the night before Rover Dinner. On that note, we have a reasonable turn out for Rover Dinner this year and we expect to have a whole table just for the LRRC team. I'm happy to report that the amount of deregistrations coming into my inbox has dropped to near zero over the last month.</p>		
7.4	Melbourne	Michelle Saffin
<p>Melbourne Region exec and Venturer liaison teams have met in the last month and have been working on</p>		

our goals. The biggest thing in discussion at the moment is the organisation of a Venturer Party in December for all Rovers and Venturers in the Region. Beyond this we are still collecting responses to our Region survey, and in the process of launching a 'most active crew' award for the Region to compete for each year.

7.5 Mount Dandenong

Madeline Ancill

The executive committee had a weekend away at Harkaway Scout Camp. This weekend was filled with lots of discussions and fun had by all. Through this weekend, the team bonded and was able to establish what they would like to do for their roles. Both Maroondah and Whitehorse Districts held their annual Venturer/Rover night where the Crews were encouraged to organise a game. It was great to see many Venturers at both events. Next Sunday (November 4th) we will be running a Rovers 100 Years afternoon tea from 2pm-4pm. This is a celebration for the past and present Rovers from all over the Region with finger food provided.

7.6 Murray Midlands

Beth McKillop

Murray Midlands again has had a quiet month. Earlier this month we organised a Region camp, which could've had more people attend but we are working on that through our Region meetings, we are planning to organise a day next month where hopefully at least the most central crews can attend the meeting in person for hopefully better results and communication. Mallee Rover Crew is running their 42nd year of the Mud Camp, they will have roughly 100 Scouts plus another 100 with Venturers, Rovers and Leaders, a few new activities they have made sound exciting and that they are always open for Rovers to come up and help out with the camp. It's \$30 for all meals and camping included. It runs from the Friday 9th till Sunday 11th of November.

7.7 Plenty Valley

Hannah Elliott

This month Plenty Valley ran RoVenture, a camp run by Rovers for Venturers, where we had 20 Venturers, 35 Rovers and 6 Leaders up at Camp Warringal in Whittlesea enjoying Zorb Balls, Laser Tag and Escape Rooms amongst other activities. Thanks to the eight Crews who made this possible; Craigieburn RC, Kooranunda RC, Cleve Cole RC, Many Waters RC, Mannagum RC, Killibinbin RC, Kingsford Smith RC and Wilson Sea RC. All in all it was a great success and we look forward to planning RoVenture 2019. Meanwhile, Turbo RC and Sugarloaf RC attended the Winter Challenge taking out first and second places in their classes respectively. It's great to report that overall, Plenty Valley has had an active month doing service, motorsport and activities that have brought our Crews together.

7.8 South West

Angus Manning

This month has been a great month for South West! We've been working on our villa in Eumeralla with a very productive working bee. Having replaced a floor that was broken by vandals, we've been painting, cleaning and repairing odds and ends. All the while creating plans to improve our asset. We're planning a ticketed fundraising event during Surfmoot, so keep your eyes out for that!

8 Other Reports

8.1 Olaves Report

No report submitted.

8.2 MPAC Report

Peter Wotherspoon

Membership

With the passing of time there have been some changes with people now not wishing to be involved due to their current role being different and/or having other commitments. It therefore appears that it will be easier to start from afresh. The group now consists of: Andrew Scoular, Gemma Nash, Tash Beggs, Daniel Cook, Jason Govan, Luke Critchley, Jody Freeman, Peter Gibson, Paul Byrnes, and Peter Wotherspoon and recognises changes in position occupancy to include the current VRC Chair, Paul, and the Mafeking Chair,

Tash. When a new Asst. Chair VRC is appointed at the next VRC meeting, that person will be included as well.

Tendering

Daniel has indicated his willingness to continue with the team and will now move to obtain tenders for the various components of the complex. This follows the granting of a building permit by the Shire of Murrindindi. A covering letter needs to be developed for the tendering process. We will need to discuss our processes with the new buildings people at Branch, which will be undertaken by Peter W.

Financial

An update of the financial arrangements will be prepared.

Infrastructure Upgrades

As a consequence of the new complex, there will need to be a review of the current infrastructure to ensure it meets the anticipated requirements. Tyson will be asked to undertake this task.

Peter Gibson

Peter and I have had a number of discussions regarding an on-going role now that he has relocated to Shepparton. Peter has offered to be involved with the project and his location about an hour away from Mafeking makes it possible for him to be on site at times when this is necessary and will save considerable time for us. I have accepted Peter's offer and he will work closely with Daniel as the project progresses.

9 Interstate, National and International Events and Contingents

9.1 Rovers 100

David Toogood

So far this month, we have sold 55 pre-orders for Rovers100 merch and will be sending that out as soon as it's ready. We have also had to scale down Moot100 due to a lack of ticket sales. We have chosen to go with a relaxed weekend camp alongside the Mafeking Open Day and Sunday's slip and slide, with the option of \$30 for catering and camping for the weekend, or \$10 for just camping.

Two fliers will be distributed – the one attached in general business, and another one to advertise Mafeking Open Day. The committee will get in contact with those who require full/partial refunds on their tickets. The cut-off date for fully-catered tickets is Sunday the 11th of November; gate tickets for camping can be purchased on the weekend itself.

9.2 CBR Moot Victorian Contingent

Liam Miles

We are presenting our budget tonight and have got a lot of planning done over the last month for the event. Hopefully registrations will be open soon; there is a face-to-face meeting this month so I will be able to come back next month with some more concrete details about the Moot.

9.3 Volunteering in Nepal

Greg Davies

Do you want to be involved in the developing and funding of an international service project with real life benefits to young school people in Nepal? Do you want to go to Nepal and volunteer in a local village school as teacher/teacher's aide in either computer skills or English as a second language? Do you want the opportunity to stay in a local Nepalese village for three months and learn the culture?

This project will be introducing Australian Scouting members (Rovers and/or young leaders) as volunteers to the cultural experience of living and working in a Nepalese community village setting, whilst supporting the local economy and education system in a teaching/teaching aide role within the local village.

To date, the project team have been putting plans into action – looking at initially six Rovers as volunteers

in 2019 (hopefully with more in future years); supplying funding for Scout uniforms for the Nepalese school students; and providing updated computer hardware facilities into the school classrooms.

We are looking for additional Rovers to join the team to continue the plans into a working project, including fundraising and other funding options, promotions and cultural awareness, communicating with our Nepalese contacts, and lots more.

Interested in finding out more? Please contact:

- Danny Vriens: dvriens@bigpond.com
- Greg Davies: greg.fellowship@gmail.com

10 Tabled Items

10.1 CBR Moot Budget Liam Miles

The CBR Moot budget can be found attached. Please send all feedback to Liam Miles (Contingent Leader): liammiles256@gmail.com.

10.3 Baw Baw 2019-20 Budget

The Baw Baw budget for 2019-20 can be found attached. Please send all feedback to Jake O'Halloran - jake-ohalloran@hotmail.com, no later than one week prior to next month's meeting.

11 Items for the Information of the Victorian Rover Council

11.1 Requirements for Child Safety and WHS Modules for All Adults in Scouting

A reminder that all Rovers will be required in the coming months to re-complete the Child Safety and WHS modules online. Please periodically remind the Rovers in your Regions, Subcommittees and Crews that these modules may have expired without their knowledge, and that they need to re-complete them when this occurs.

12 Voting Items

12.1 Commerce Proposal Edwin Ryan

Motion: That the commerce proposal be adopted for implementation.

Moved: Lerderderg

Seconded: South West

Passed.

12.2 NRC Conference Observers

Paul Byrnes, Peter Wotherspoon and Ezgi Bridger are all attending the conference in January, to be held in Adelaide. Two observers will also be elected to attend.

Nominated: Jesse Carter, Tash Beggs, Megan Rogers

Election: Jesse Carter and Tash Beggs were elected to attend the 2019 NRC Conference as observers.

12.3 VRC Assistant Chair

Motion: Extend applications for the Assistant Chair position for another month.


Moved: Bays

Seconded: Melbourne

Passed.

Jake O'Halloran has agreed to be a point of reference for the subcommittees for the next month, until the position is filled.

13 Standing Items	
13.1	Nominations for the Baden-Powell Scout Award Regions
	Jen Bensen, Sir Dallas Brooks Rover Crew, Bays Region
13.2	Crew Names and Scarves Regions
13.3	Workplace Health & Safety Items
	The back stairs at VRC are currently unsafe and therefore unusable.

14	General Business
	 <p>MOOT100 NOVEMBER 16TH-18TH</p> <p>\$30 FULLY CATERED \$10 SELF CATERED BYO DRINKS (NO GLASS)</p> <p>SATURDAY OPEN DAY ACTIVITIES SUNDAY SLIP & SLIDE @ LAKE SURFMOOT</p> <p>CATERED TICKETS MUST BE REGISTERED BY 5PM ON SUNDAY NOVEMBER 11TH</p> <p>ROVER SCOUTS VICTORIA</p> <p>Volunteer and Fundraise at IRONMAN 70.3 Geelong 2019 – Scotty Harrison The organizing team for IRONMAN 70.3 in Geelong, 2019 are looking for a group of 10 or more people to assist on the day – in return, the involved Crews/volunteers may receive a monetary donation, a t-shirt, snacks and the opportunity to be behind the scenes at an awesome event. For more information, talk to Scotty Harrison.</p> <p>Overseas Travel – Scotty Harrison I'm traveling to Singapore and Japan (1-10 November) and planning on meeting local Rovers to promote events and CBR Moot. Would VRC consider allowing me to take some Rovers 100 scarves to scarf up a few Rovers? I'm planning on meeting the new APR youth chairman who is a Rover via ALT Edward Loh. 5 scarves were given to Scotty to take with him.</p> <p>We are still waiting on more details to come through to finalise the report into Mudbash 2018.</p> <p>Tonight's meeting is the 450th meeting of VRC – we have cake!</p> <p>Congratulations to Scotty Harrison on his 30 years of Service to Scouting, in particular the Rover section.</p> <p>Congratulations to everyone who will be presented with their BP Award at Government House on</p>

Saturday morning, and to those receiving their W.F. Waters Awards at Rover Dinner on Saturday night, as well as all the other awardees.

Tim Astengo is taking part in the Shitbox Rally again in 2019, raising money for the Cancer Council. He'll soon be advertising to help round up some more donations and support.

Closing Parade: Flag Down & Rover Prayer.

Meeting Closed at: 9.53pm

Victorian contingent CBR Moot budget 2019/2020

Income	cost	100 people	150 people	200 people
Contingent fee	\$110	\$11,000	\$16,500	\$22,000
Expenses	Cost	100 People	150 People	200 People
Merchandise				
Shirts	\$30	\$6000	\$9000	\$12000
Miscellaneous		\$700	\$950	\$1200
Admin Costs/advertising		\$800	\$1300	\$1800
Catering	\$20	\$2000	\$3000	\$4000
Hall Hire	\$5	\$500	\$750	\$1000
Moot Buddies	\$10	\$1000	\$1500	\$2000
Total		\$11,000	\$16,500	\$22,000

**W F WATERS SKI LODGE
STATEMENT OF PROPOSED BUDGET
YEAR ENDED 30 JUNE 2020**

				30-Jun 2020	30-Jun 2019	30-Jun 2019	30-Jun 2018	30-Jun 2018	30-Jun 2017	30-Jun 2017	30-Jun 2016
				Budget	YTD	Budget	Final	Budget	Final	Budget	Budget
LODGE OPERATING INCOME											
	weekend price	number									
Winter Weekend - Rover	110	70		\$ 7,700.00	\$ 23,180.00	\$ 26,550.00	\$ 22,300.00	\$ 13,200.00	\$ 25,890.00	\$ 26,050.00	\$ 22,400.00
	120	65		\$ 7,800.00				\$ 1,800.00			
	130	85		\$ 11,050.00				\$ 11,050.00			
Winter Weekend - Open	140	30		\$ 4,200.00	\$ 3,920.00	\$ 4,200.00	\$ 2,240.00	\$ 6,300.00	\$ 3,590.00	\$ 4,200.00	\$ 4,480.00
Winter Weekend - Venturer	95	90		\$ 8,550.00	\$ 6,680.00	\$ 8,100.00	\$ 3,915.00	\$ 8,100.00	\$ 1,470.00	\$ 8,100.00	\$ 5,120.00
	midweek										
Midweek - scouting	37	576		\$ 21,312.00	\$ 9,840.00	\$ 20,160.00	\$ 8,670.00	\$ 20,160.00	\$ 20,380.00	\$ 20,160.00	\$ 20,160.00
Midweek - non scouting	42	144		\$ 6,048.00	\$ 8,530.00	\$ 5,760.00	\$ 18,351.00	\$ 11,520.00	\$ 20,770.00	\$ 11,520.00	\$ 11,520.00
weekend - non scouting	120	36		\$ 4,320.00	\$ 1,050.00	\$ 3,600.00	\$ 3,500.00	\$ 3,600.00		\$ 3,600.00	
Alpine bookings				\$ 8,000.00	\$ 10,865.60	\$ 8,000.00	\$ 12,680.00	\$ 3,000.00			
summer - non scouting	20	300		\$ 6,000.00		\$ 12,000.00	\$ 7,920.00	\$ 12,000.00	\$ 9,589.00	\$ 12,000.00	\$ 15,872.00
summer - scouting	15	400		\$ 6,000.00							
wardens	30	20		\$ 600.00	\$ 148.00	\$ 600.00	\$ 273.00	\$ 600.00	\$ 530.00	\$ 600.00	\$ 600.00
Bookings Income				\$ 91,580.00	\$ 64,213.60	\$ 88,970.00	\$ 79,849.00	\$ 91,330.00	\$ 82,219.00	\$ 86,230.00	\$ 80,152.00
LODGE OPERATING EXPENSES											
Car Parking				\$ 800.00	\$ 69.09	\$ 800.00	\$ 497.45	\$ 500.00	\$ 757.30	\$ 450.00	\$ 450.00
Depreciation				\$ 7,200.00		\$ 7,000.00	\$ 7,831.87	\$ 7,000.00	\$ 6,397.32	\$ 7,000.00	\$ 7,000.00
Electricity				\$ 9,000.00	\$ 3,032.51	\$ 9,000.00	\$ 7,757.07	\$ 9,000.00	\$ 8,094.75	\$ 9,500.00	\$ 9,500.00
Fire Wood				\$ 1,800.00		\$ 1,500.00	\$ 4,135.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00
Food				\$ 2,500.00							
			Non-Perishables & Consumables	\$ 2,500.00	\$ 280.72	\$ 2,500.00	\$ 1,504.78	\$ 2,000.00	\$ 2,407.48	\$ 3,000.00	\$ 3,000.00
			Winter Perishables	\$ 5,000.00	\$ 5,500.73	\$ 5,000.00	\$ 4,580.20	\$ 5,500.00	\$ 5,169.72	\$ 4,500.00	\$ 4,500.00
Gas				\$ 4,500.00	\$ 2,670.61	\$ 3,500.00	\$ 4,557.68	\$ 3,500.00	\$ 3,496.59	\$ 3,500.00	\$ 3,000.00
Health Act & Food Safety				\$ 300.00		\$ 300.00	\$ 280.00	\$ 280.00	\$ 300.00	\$ 260.00	\$ 260.00
Insurance - Building & Contents				\$ 15,000.00		\$ 14,500.00	\$ 13,930.68	\$ 14,000.00	\$ 13,394.89	\$ 13,500.00	\$ 13,000.00
fire services levy				\$ 600.00		\$ 600.00	\$ 353.80	\$ 500.00	\$ 572.00	\$ 450.00	\$ 440.00
Repairs & Maintenance - Building				\$ 2,000.00	\$ 557.38	\$ 2,000.00	\$ 2,902.24	\$ 3,000.00	\$ 1,240.71	\$ 2,000.00	\$ 2,000.00
Site Rental & Community Service Charge				\$ 33,000.00	\$ 14,885.91	\$ 33,000.00	\$ 32,485.45	\$ 35,000.00	\$ 40,345.90	\$ 32,000.00	\$ 30,000.00
				\$ 81,700.00	\$ 26,996.95	\$ 79,700.00	\$ 80,816.22	\$ 81,480.00	\$ 83,376.66	\$ 77,360.00	\$ 74,150.00
NET LODGE OPERATING INCOME				\$ 9,880.00	\$ 37,216.65	\$ 9,270.00	\$ 967.22	\$ 9,850.00	\$ 1,157.66	\$ 8,870.00	\$ 6,002.00
OTHER INCOME											
Net Ski Hire Income				\$ 2,500.00	\$ 2,269.00	\$ 2,500.00	\$ 1,680.00	\$ 2,500.00	\$ 2,838.00	\$ 2,500.00	\$ 2,500.00
Interest Received				\$ 1,500.00	\$ 2,223.87	\$ 1,500.00	\$ 3,210.45	\$ 3,000.00	\$ 1,665.54	\$ 3,000.00	\$ 3,000.00
Sundry Income							\$ 75.00		\$ 2,058.00		
				\$ 4,000.00	\$ 4,492.87	\$ 4,000.00	\$ 4,965.45	\$ 5,500.00	\$ 6,561.54	\$ 5,500.00	\$ 5,500.00
OTHER EXPENSES											
Administration				\$ 900.00	\$ 300.00	\$ 1,200.00	\$ 900.00	\$ 1,200.00	\$ 900.00	\$ 1,200.00	\$ 1,200.00
Advertising				\$ 1,000.00		\$ 1,000.00	\$ 477.27	\$ 1,000.00	\$ 906.36	\$ 1,000.00	\$ 800.00
Bank Charges				\$ 50.00		\$ 50.00		\$ 100.00	\$ 50.00	\$ 100.00	\$ 50.00
Subscriptions				\$ 150.00	\$ 150.00	\$ 100.00		\$ 100.00	\$ 300.00	\$ 100.00	\$ 100.00
Ski Hire				\$ 2,000.00	\$ 2,286.91	\$ 2,000.00	\$ 1,542.27	\$ 2,000.00	\$ 1,668.28	\$ 2,000.00	\$ 2,000.00
Sundry Expenses				\$ 250.00		\$ 250.00	\$ 242.32	\$ 250.00	\$ 1,703.31	\$ 250.00	\$ 250.00
Capital works allocation									\$ -	\$ -	\$ -
Telephone				\$ 550.00	\$ 136.35	\$ 550.00	\$ 545.40	\$ 654.55	\$ 729.33	\$ 654.55	\$ 654.55
				\$ 4,900.00	\$ 2,873.26	\$ 5,150.00	\$ 3,707.26	\$ 5,304.55	\$ 6,257.28	\$ 5,304.55	\$ 5,054.55
LODGE OPERATING SURPLUS				\$ 8,980.00	\$ 38,836.26	\$ 8,120.00	\$ 290.97	\$ 10,045.45	\$ 853.40	\$ 9,065.45	\$ 6,447.45
Less:			Branch Contribution	\$ 6,000.00		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,500.00	\$ 6,000.00	\$ 5,500.00
NET LODGE OPERATING SURPLUS / (DEFICIT)				\$ 2,980.00	\$ 38,836.26	\$ 2,120.00	\$ 5,709.03	\$ 4,045.45	\$ 6,353.40	\$ 3,065.45	\$ 947.45

Bogong rover chalet bathroom update

	Individual cost	Total	Notes
Vinyl flooring	\$65psqm		2500 Does not include prep of concrete slab for vinyl
Wall panelling		\$200	1600 Covers plumbing behind showers and basins
Basins		\$100	400 3 or 1 hole available for most basin options depending on what tap is chosen
Basin tapware		\$100	400 Price will vary depending on whether seperate taps or mixer taps are used, will also be vary due to plumbing constraints
Benchtop		\$800	800
Mirrors		\$40	160
Washing machine basin		\$300	300 Laundry trough with built in cabinet
Toilets		\$200	1000
Toilet partitions		\$750	3750 Laminex has the most local business in Wodonga, all other partitioning system companies are located in Melbourne
Toilet tissue dispenser		\$65	325 \$50 for white enamel or \$65 for stainless as is fitted currently
Shower tapware		\$100	400 Price will vary depending on whether seperate taps or mixer taps are used, will also be vary due to plumbing constraints
Shower partitions		\$750	3000 Laminex has the most local business in Wodonga, all other partitioning system companies are located in Melbourne
Shower drains		\$20	80
Shower fittings		\$150	600 Baskets, soap holders, hooks for clothes etc.
Exhaust fans		\$300	600 Ducting should work correctly with higher flow capacity fans which should in turn reduce the maintenance on the bathroom roof
Concrete prep		\$70	\$2,700 Grinding and sealing off the concrete in preperation for vinyl.
Roofing		\$53	700 Sheets of moisture/mould resistant plaster. Replace mouldy sections.
19,315.00			We would like the approval of VRC to set aside \$20000 from existing funds to fund this project.

VRC IT Officer - Commerce Proposal



SUMMARY

Rovers Victoria is under increased financial pressure, with lower attendance at major events making the fixed event costs more sharply felt. Our current point of sale infrastructure costs \$1350 per year in point of sale software licensing alone, and depends hardware borrowed from past Rovers. Event subcommittees also continue to suffer from the challenges of ordering merchandise for sale onsite at events, writing off unsold stock or missing profits from popular items selling out.

I'm putting forward this proposal with the support of the VRC IT Team to address these and other challenges. Broadly, we envisage:

- Replacing MyEvents with an online store for purchasing of merchandise and tickets
- Replacing the existing Monitor Point Of Sale system with the Square Point Of Sale system
- Abolishing the Rover ID card payment method, with unspent money being returned to members
- Introducing the Square payment gateway with the online store and Square card readers with the Point Of Sale system for accepting bank card payments

This should give us an online store and a point of sale system that are easy to administer and easy to us, and save Rovers Victoria thousands of dollars over the next 5 years in the process.

CURRENT SYSTEMS

Event ticketing system (MyEvents):

- Consists of:
 - o OS Solutions "Event Booking" Joomla module, installed on the
 - o Myevents.vicrovers.com.au Joomla installation, which is installed on
 - o Ubuntu Server operating system, which is installed on
 - o Jason Govan's virtual private server (VPS), which is hosted on
 - o "On A Cloud" hosting provider
- Accepts payment methods:
 - o Bank transfers
 - o Bank cards via Paypal (Mudbash account only)
- Ongoing/transactional costs
 - o Virtual private server hosting costs paid by Jason Govan
 - o PayPal transaction fees charged to customer (Mudbash 2018 only)

On site Point Of Sale system (Monitor):

- Consists of:
Each Point Of Sale (POS) terminal consists of:

- RFID reader (for scanning Rover ID cards) connected to thin client
- Other POS peripheral hardware connect to thin client
- POS terminal thin client hardware with to touch screen or screen & input peripherals, connect via Remote Desktop Protocol (RDP) to
- Windows 7 virtual machine (VM), which have
- Monitor iPOS front end point of sale software installed

The POS system back end consists of:

- Monitor Supervisor Net back end point of sale software, installed on
- Windows 2012 Server VMs

Windows 7 and Windows Server 2012 VMs are hosted on:

- VMware ESXi 5.5 hypervisor, which is installed on the physical server
- Privately hosted physical server
- Accepts payment methods
 - Bank cards via EFTPOS machine
 - Cash
 - Rover ID Cards
- Ongoing/transactional costs:
 - EFTPOS transaction fees
 - EFTPOS service fee
 - Monitor package licensing (\$1350 annually)
 - ID card purchase for new members (~\$1.00 per card)
- Depreciation/expiring licensing costs:
 - Monitor physical server (owned privately)
 - POS terminal hardware (mostly owned privately)
 - POS peripheral hardware (e.g. cash drawer, barcode scanner, receipt/kitchen printer) (mostly owned privately)
 - RFID card readers
 - Windows 7 licenses (end of support 14/1/2020)
 - Windows Server 2012 licence (end of support 10/10/2023)

CHALLENGES

- High ongoing costs
 - Rover events are suffering from poor attendance, forcing committees to scale back their events and limit fixed costs as much as possible
 - An annual fee for POS licensing doesn't fit well with our POS usage only a couple of days of the year
 - Over the next few years we'll have a number of software licences reaching end of life
- Dependence on borrowed equipment
 - The Monitor virtual server is hosted on a privately owned physical server
 - Much of the point of sale hardware we use is borrowed from past Rovers/their employers
- Complexity of onsite POS set up at events
 - The high turnover of Rover membership means that for Rovers to continue to run their own events, usability of systems should be a priority. Simple set up and configuration,

not dependant on a small group of individuals, is important for encouraging event organisers to make use of the Rovers Victoria POS system

- Lack of integration between websites
 - o MyEvents lack integration with our existing VicRovers website. Merging these accounts avoids members having two separate website accounts, and the associated account activation, email update, and password change problems we see
- Impracticality of Rover ID card payment method
 - o There is not and has never been a process for returning unspent money to individuals who cease to be members of the Rover section
 - o Money can only be loaded onto the Rover ID card using the POS system or Monitor web interface by an administrator, leading to near double handling of transactions. Users queue once to put money on their Rover ID card, and queue a second time to make a purchase – this also means a duplication of staff serving the user
 - o Users are hesitant to put money on their Rover ID card, as there are only a handful of events throughout the year it can be spent on
- Inaccurate merchandise ordering
 - o The model of ordering event merchandise to sell onsite at the event leads to either customer frustration when stock sells out early, or committee financial loss from writing off unsold stock. It would be better if event merchandise could be pre-ordered through an online store and shipped to customers before the event or collected at the event
 - o There is no avenue to continue selling event merchandise after the event has concluded. Unsold Rover merchandise could be sold through an online store throughout the year if people were found to manage packing and sending. Potentially this could be expanded to other Scouting entities

PROPOSED SYSTEMS

Establishment of a Rovers Victoria online store for merchandise and ticketing, integrating the Square payment gateway for bank card payments, replacing MyEvents and the Mudbash PayPal integration

- Consists of
 - o RS Events Pro Joomla events ticketing module installed on VicRovers Joomla and integrated with
 - o J2Store Pro Joomla online store module installed on VicRovers Joomla, integrated with
 - o Square payment gateway
 - o Existing vicrovers.com.au Joomla installation, which is hosted on
 - o Existing VicRovers virtual private server hosted by OmniConnect
- Accepts payment methods
 - o Bank transfers
 - o Bank cards via Square payment gateway
- Ongoing/transactional costs
 - o Customers pay 2.2% per bank card transaction
- Depreciation/expiring licence costs
 - o The events booking module is a perpetual licence. Joomla upgrades may eventually make it incompatible, but we expect it to continue to be compatible for at least 5 years

- The online store module is a perpetual licence. Joomla upgrades may eventually make it incompatible, but we expect it to continue to be compatible for at least 5 years
- Notes
 - Few Joomla event ticketing modules are compatible with online store modules, the existing MyEvents module (OS Solutions Event Booking) is not compatible with any online store so would need to be replaced
 - The Square payment gateway, like PayPal, allows bank card transactions to be processed securely by Square so bank card information is at no stage handled by our own website
 - The online store allows guest checkout, so merchandise/tickets can be made available to non-Rovers
 - J2 Store Pro has the potential to be integrated with other modules for added functionality in the future

Introduce Square POS, replacing the Monitor POS and ID card transaction management, and abolishing the Rover ID card payment method

- Consists of
 - Square bank card readers connected to Android tablets
 - Other POS peripherals connected to Android tablets
 - Square POS app installed on
 - Android tablets
 - Square cloud based back end interface
- Accepts payment methods
 - Cash
 - Bank cards via Square card readers
- Ongoing/transactional costs
 - Customers pay 1.9% per bank card transaction
- Depreciation/expiring licence costs
 - Android tablets
 - Square bank card readers
 - POS peripheral hardware (e.g. cash drawers, barcode scanners, kitchen printers)
- Notes
 - Square's business model is to make money from processing bank card transaction fees, their POS software is free. Transaction based charges fit better with our very occasional use of the system
 - Monitor POS has some more advanced features than Square POS, but we have never used nor see any potential use for these more advanced features, with the exception of the user ID cards management. The absence of these redundant features makes Square POS much easier to configure and use
 - The Android tablets, Square bank card readers and other peripherals are an upfront cost, but remove our dependence on hardware borrowed from past Rovers and their employers
 - Rover ID cards would still be used for checking on and off site at events, continuing to interact with OMS for this functionality
 - Square bank card readers are a relatively small upfront cost, meaning we could offer this payment method at more POS terminals than was feasible with EFTPOS machines

- Square POS allows receipt to be emailed to customers, removing the need for receipt printers. A kitchen printer would still be required for the canteen terminal
- A couple of cash drawers or cash boxes would still be required for some terminals
- Square POS offers integration with Xero accounting software
- Unspent money already loaded on Rover ID cards would be returned to the relevant members/past members

FINANCIAL COMPARISON

A number of costs are not affected by this proposal, including:

- New/replacement Rover ID cards: still used for checking on/off site
- OmniConnect VPS hosting: already used for hosting other VicRovers websites
- Jason Govan's VPS hosting: still used for OMS

Over the coming 5 year period (2019-2023), maintaining the existing systems would incur the below costs. Pricing may vary over time.

Existing Point Of Sale System	
Monitor licensing at \$1,350 per year	\$6,750
Windows Server 2012 (eol Oct 2023) upgrade to Windows Server later version <\$50 (Using MS NFP licensing via Scouts Victoria)	~\$50
Windows 7 (eol Jan 2020) upgrade to Windows 10 at \$13 per VM for 4 VMs (Using MS NFP licensing via Scouts Victoria)	\$52
Total	~\$6,850

Over the coming 5 year period, introducing the proposed systems is expected to incur the below costs.

Proposed Point Of Sales System	
Square reader for contactless, chip and pin at \$59ea for 4 readers	\$236
Android tablets at ~\$250ea for 4 tablets	~\$1,000
Manual cash drawer at ~\$100ea for 2 cash drawers	~\$200
Thermal kitchen printer	~\$250
Total	~\$1,636

Pricing may vary due to exchange rates.

Proposed Online Store	
J2 Store Joomla module \$US 39	~\$60
J2 Store – RS Events Pro integration module \$US 29	~\$45
RS Events Pro Joomla module at 39 euros	~\$70
RS Forms Pro Joomla module at 20 euros	~\$40
J2 Store Square integration module \$US 29	~\$45
Total	~\$260

TABLED PROPOSAL FOR ASSENT

Proposal:

- VRC allocates up to \$260 to implement an online store for merchandise and event ticket sales for Rover events, in line with what has been outlined in this document
- VRC allocates up to \$1,800 to implement a point of sale system for use at Rover events, in line with what has been outlined in this document
- Rovers Victoria cease licensing the Monitor POS system effective January 2019
- The Rover ID card system cease being used as a payment method effective with the introduction of the new point of sale system

Please send all questions/feedback to

Edwin Ryan (VRC IT Officer): it@vicrovers.com.au

DUTY STATEMENT OF ASSISTANT CHAIRMAN

ELIGIBILITY

5. The position of VRC Assistant Chairman shall only be open to current invested Rovers.
6. Nominees must be eligible to remain a current invested Rover for the duration of the term.
7. Nominees must have at least 12 months experience serving on the VRC
8. Nominees must have completed the Training Requirements for the relevant position as stated in Policy: "T-4-0 Training Requirements for Positions"

DUTIES AND RESPONSIBILITIES OF THE VRC ASSISTANT CHAIRMAN

1. The Assistant Chairman is responsible for supporting and working with Activity & Event Teams
2. Organise and chair Sub-Committee Chairman meetings/workshops as necessary
3. Within the Office Bearers group lead a small team of Office Bearers as delegated with the other Chairman
4. Act as proxy for the VRC Chairman as requested or appointed.
5. Carry out duties as requested by the VRC Chairman, or by the VRC
6. Attend both VRC and VRC Office Bearer's meetings.
7. Produce an Annual Report by 30th June detailing the work done which is relevant to these duties.

NOTES

3. The election of these positions will be conducted following the rules and procedures set out in the Victorian Rover Council Standing Orders
4. The current delegation of the Office Bearer small groups is as follows:
 - a. Quality - Chairman, NRC Director, Training, Strategic Plan, Secretary
 - b. Membership - Deputy Chairman, Marketing, Communications, Vis Communications, IT
 - c. Participation - Assistant Chairman, Resources, BPSA, Program

The Scout Association of Australia
Victorian Rover Council

2018/19 BUDGET WITH FULL YEAR 2017/18 ACTUALS

	PRIOR YEARS		CURRENT YEAR			
	2015 Actual 30-Jun-16 \$	2016 Actual 30-Jun-17 \$	12 Months to 30 June 2018			2019 Budget 30-Jun-19 \$
			Budget \$	Actual \$	Variance \$	
INCOME						
Mudbash	12,000	6,000	6,000	-	(6,000)	6,000
Surfmoot	6,000	6,000	6,000	6,000	-	6,000
MARB	-	-	500	500	-	500
Rover Dinner	-	500	500	500	-	500
Rover Scout Motorsport	-	2,750	750	-	(750)	750
Baw Baw Rover Crew	5,500	5,500	6,000	6,000	-	6,000
Bogong Rover Chalet Mgt Group	6,000	6,000	6,000	6,000	-	6,000
Sundry	825	-	-	3,919	3,919	-
Interest	1,927	1,520	-	1,521	1,521	-
	32,252	28,270	25,750	24,440	(1,310)	25,750
Mafeking Rover Park	-	-	-	-	-	-
Transfer to Loan Repayment Mafeking Rover Park	-	-	-	-	-	-
allocation From BRC Reserves	-	-	-	-	-	-
	32,252	28,270	25,750	24,440	(1,310)	25,750
EXPENDITURE						
Fixture Cards and Resource Folders	-	-	-	-	-	-
Marketing & Promotion	2,545	-	2,500	1,133	1,367	2,000
Outdoors and Adventurous Activities	19	-	150	-	150	200
Environment	502	100	300	-	300	200
Training Subsidies & Courses	1,842	773	2,500	100	2,400	1,500
Awards and Presentations	580	440	500	1,300	(800)	1,300
VRC Meetings	(650)	379	750	-	750	250
NRC & NRYIP Meeting	2,459	1,241	2,500	920	1,580	2,000
NRC Levy	4,484	4,628	4,950	4,868	82	5,250
Moot Buddies	1,121	1,150	1,200	1,159	41	1,300
Sundry Expenses	61	1,152	1,500	404	1,096	1,000
Equipment Maintenance	415	975	750	1,029	(279)	750
Equipment - Minor Purchases	100	253	300	-	-	250
Equipment - Major Purchases	-	-	-	14,024	-	-
Postage, Stationery & Office Expenses	-	-	250	1,351	(1,101)	250
Communications	-	-	250	322	(72)	450
Accounting Fees	-	-	-	223	(223)	500
Contingencies	-	-	500	-	500	500
Year book	3,586	4,786	4,000	4,473	(473)	4,500
Rover Centenary	-	-	-	3,475	(3,475)	2,500
VRC Records and filing	-	-	-	-	-	-
	17,064	15,877	22,900	34,781	1,843	24,700
Ticketing System Sub committee Contribution	1,200	500	1,500	1,500	-	1,500
Ticket System setup costs	(10,003)	-	(1,500)	(1,684)	(184)	(1,500)
Net Ticketing cossts	(8,803)	500	-	(184)	(184)	-
OPERATING SURPLUS/(DEFICIT) YTD	6,385	12,893	2,850	(10,525)	349	1,050
Abnormal items off budget (The Moot)	(3,336)	-	-	-	-	-
NET SURPLUS/(DEFICIT) YEAR TO DATE	3,049	12,893	2,850	75,705	86,579	1,050

4.08%

The Scout Association of Australia
Victorian Rover Council
2018/19 ACTUALS to BUDGET

	PRIOR YEARS		CURRENT YEAR		
	2017	2018	3 Months to 30 Sept 2018		
	Actual	Actual	Budget	Actual	Variance
	30-Jun-17	30-Jun-18	FY19		
	\$	\$	\$	\$	\$
<u>INCOME</u>					
Mudbash	6,000	-	6,000	-	(6,000)
Surfmoot	6,000	6,000	6,000	-	(6,000)
MARB	-	500	500	-	(500)
Rover Dinner	500	500	500	-	(500)
Rover Scout Motorsport	2,750	-	750	-	(750)
Baw Baw Rover Crew	5,500	6,000	6,000	-	(6,000)
Bogong Rover Chalet Mgt Group	6,000	6,000	6,000	6,000	-
Sundry	-	3,919	-	303	303
Interest	1,520	1,521	-	-	-
	28,270	24,440	25,750	6,303	(19,447)
Mafeking Rover Park	-	-	-	-	-
Transfer to Loan Repayment Mafeking Rover Park	-	-	-	-	-
allocation From BRC Reserves	-	-	-	-	-
	28,270	24,440	25,750	6,303	(19,447)
<u>EXPENDITURE</u>					
Fixture Cards and Resource Folders	-	-	-	-	-
Marketing & Promotion	-	1,133	2,000	-	2,000
Outdoors and Adventurous Activities	-	-	200	-	200
Environment	100	-	200	-	200
Training Subsidies & Courses	773	100	1,500	292	1,208
Awards and Presentations	440	1,300	1,300	-	1,300
VRC Meetings	379	-	250	-	250
NRC & NRYM Meeting	1,241	920	2,000	-	2,000
NRC Levy	4,628	4,868	5,250	5,250	(0)
Moot Buddies	1,150	1,159	1,300	1,221	79
Sundry Expenses	1,152	404	1,000	-	1,000
Equipment Maintenance	975	1,029	750	-	750
Equipment - Minor Purchases	253	-	250	156	94
Equipment - Major Purchases	-	14,024	-	491	(491)
Postage, Stationery & Office Expenses	-	1,351	250	-	250
Communications	-	322	450	180	270
Accounting Fees	-	223	500	95	405
Contingencies	-	-	500	-	500
Year book	4,786	4,473	4,500	-	4,500
Rover Centenary	-	3,475	2,500	(1,570)	4,070
VRC Records and filing	-	-	-	-	-
	15,877	34,781	24,700	6,116	18,584
Ticketing System Sub committee Contribution	500	1,500	1,500	(500)	2,000
Ticket System setup costs	-	(1,684)	(1,500)	-	1,500
Net Ticketing cossts	500	(184)	-	(500)	(500)
OPERATING SURPLUS/(DEFICIT) YTD	12,893	(10,525)	1,050	(312)	(1,362)
Abnormal items off budget (The Moot)	-	86,230	-	-	-
NET SURPLUS/(DEFICIT) YEAR TO DATE	12,893	75,705	1,050	(312)	(1,362)

4.08%

Balance Sheet
Scouts Australia Vic Branch - Victorian Rover Council
Victorian Rover Council
As at 30 September 2018

30 Sep 2018 30 Jun 2018

Assets

Bank

600 - Vic Branch Rover Scouts	\$29,603.95	\$27,501.93
609 - The Moot NAB Bank Account	\$67,306.00	\$67,306.00
670 - Branch Rover Investment	\$102,242.65	\$102,242.65
Total Bank	\$199,152.60	\$197,050.58

Current Assets

610 - Accounts Receivable	\$1,232.00	\$7,732.00
675.2 - Advance - MRP MPAC	\$29,405.57	\$29,130.57
676.1 - Advance - Mudbash	\$2,318.18	\$2,318.18
Total Current Assets	\$32,955.75	\$39,180.75

Total Assets	\$232,108.35	\$236,231.33
---------------------	---------------------	---------------------

Liabilities

Current Liabilities

800 - Accounts Payable	\$2,143.28	\$8,849.23
801 - Other Creditors	\$1,000.00	\$1,000.00
810 - Rovers Membership System Card balance	\$6,070.83	\$6,070.83
815 - Donations Payable (Can cash)	\$900.16	\$815.61
820 - GST	-\$148.68	-\$2,959.36
Total Current Liabilities	\$9,965.59	\$13,776.31

Total Liabilities	\$9,965.59	\$13,776.31
--------------------------	-------------------	--------------------

Net Assets	\$222,142.76	\$222,455.02
-------------------	---------------------	---------------------

Equity

960 - Retained Earnings	\$222,455.02	\$146,750.30
Current Year Earnings	-\$312.26	\$75,704.72
Total Equity	\$222,142.76	\$222,455.02

**THE SCOUT ASSOCIATION OF AUSTRALIA
VICTORIAN ROVER COUNCIL
CONSOLIDATED BALANCE SHEET
AS AT 30 JUNE 2018**

	2018	2017
	\$	\$
EQUITY		
Retained Earnings	1,231,127	1,218,377
BRANCH CONSOLIDATED EQUITY	<u>1,231,127</u>	<u>1,218,377</u>
REPRESENTED BY:		
ASSETS		
Cash at Bank or Investment	580,376	537,195
Debtors	41,213	16,185
Prepay ments	49,413	45,503
Stock at deemed cost	0	8,214
Adv ances Other	29,128	23,832
Victorian Branch Grant	0	0
	<u>700,130</u>	<u>630,929</u>
Fixed Assets		
Land at Cost	185,000	185,000
Buildings	815,825	748,217
Less: Accumulated Depreciation	<u>(426,720)</u>	<u>(323,076)</u>
	389,105	425,141
Plant & Equipment	227,468	301,120
Less: Accumulated Depreciation	<u>(192,125)</u>	<u>(259,711)</u>
	35,343	41,409
Total Fixed Assets	<u>609,448</u>	<u>651,550</u>
TOTAL ASSETS	<u>1,309,578</u>	<u>1,282,479</u>
LIABILITIES		
Creditors	26,651	0
Amounts received in adv ance	51,800	64,102
	<u>78,451</u>	<u>64,102</u>
NET ASSETS	<u>1,231,127</u>	<u>1,218,377</u>

**CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2018**

INCOME		
Member activ ities received	609,115	595,211
Less in adv ance	<u>(51,800)</u>	<u>(64,102)</u>
	557,315	531,109
Sundry Income	23,541	-
Interest	7,185	7,336
	<u>588,041</u>	<u>538,445</u>
LESS OVERHEADS INCLUDING DEPRECIATION	<u>575,291</u>	<u>511,108</u>
OPERATING SURPLUS (DEFICIT) FOR THE YEAR	12,750	27,337
BRANCH CONSOLIDATED BALANCE BROUGHT FORWARD	1,218,377	1,191,040
BRANCH CONSOLIDATED BALANCE CARRIED FORWARD	<u>1,231,127</u>	<u>1,218,377</u>

This financial report is a special purpose financial report prepared for the members of Victorian Rover Council, Scouts Australia, for the year ended 30th June 2018.

Honorary Treasurer's Report for the year ended 30 June 2018

The financial statements of the Consolidated Victorian Rover Council consist of The Victorian Rover Council; our three properties - Bogong Rover Chalet, WF Waters Lodge and Mafeking Rover Park; and five event and activity sub committees.

The Consolidated Victorian Rover Council has reported a turnover of \$580,856 for the year ended 30 June 2018 (2017-\$531,109) and a net surplus of \$12,750 (2017-\$27,337). The result for the year was assisted by the receipt of \$67,306 being the surplus from the Moot. Adjusting for this the consolidated VRC reported a deficit of \$54,556, driven mainly by a significant deficit in the Mudbash event.

As of 30 June 2018, cash assets equate to \$580,376 (2017: \$537,195) and total assets are \$1,309,578.

A breakdown of net assets (at cost) and income between Victorian Rover Council sub-committees is represented as follows:

	Net Assets (\$ at cost)		Turnover \$	
	As at 30-Jun-18	As at 30-Jun-17	For year Ended 30-Jun-18	For year Ended 30-Jun-17
Victorian Rover Council	222,455	146,750	109,847	26,750
Bogong Rover Chalet	366,484	353,273	116,889	113,634
WF Waters Lodge	159,784	165,493	81,604	85,369
Mafeking Rover Park	453,996	453,719	93,765	130,272
Rover Scout MARB	5,908	5,966	24,226	18,072
Vic Contingent Moot	3,105	2,813	351	16,954
Rover Scout Motorsport	1,180	4,383	11,789	18,910
Rover Scout Mudbash	8,758	68,727	90,250	62,321
Rover Scout Surfmoot	9,457	17,253	52,135	58,827
	\$1,231,127	\$1,218,377	\$580,856	\$531,109

During the 2018 financial year, the VRC moved all operations except for WF Waters Lodge onto the State financial reporting platform Xero. This is to assist with better management of our considerable receivables and payable balances, and seamless GST processing. We are also working closing with our IT team to establish more integrated payment processes for our future events.

Events and activities require careful management to ensure they continue to be profitable and value for money, and this year we have seen a number of failings in one of our events in particular, the outcome of which is unprecedented for the VRC. We are looking very closely at what has occurred, and in conjunction with the State Leadership Team anticipate that a number of significant policy changes and process improvements will be implemented to move forward within the Rover management model.

Despite the impact of the above, in our centenary year, the consolidated Rover section of Victoria remains in a sound financial position for the future.

Signed on behalf of the Victorian Rover Council



Jody R. Freeman CPA
Honorary Treasurer
Melbourne 27th September 2018

FINAL*

FINAL*

Notes:

Page 1 of 3

CONSOLIDATED BALANCE SHEET
AS AT 30 JUNE 2018

FINAL

	Branch Rover Council	Bogong Chalet Mgt Group	Baw Baw Rover Crew	Mafeking Rover Park	MARB	Vic Contingent Moot	Rover Scout Motorsport	Rover Scout Mudbash	Surfmoot	Total
Current Assets										
Cash at Bank or on Deposit (BRC)	197,051	177,243	104,227	79,334	4,079	3,105	1,181	6,260	7,896	580,376
Accounts Receivable	7,732	-	1,212	-	-	-	-	-	1,460	10,404
Loan - Doutta Gala Rover Crew	-	-	-	-	-	-	-	-	-	-
Prepayments	-	24,725	23,613	-	-	-	-	-	-	48,338
Stock/Stores	-	-	-	-	-	-	-	-	-	-
Scouts Aust Vic Branch Grant	-	-	-	-	-	-	-	-	-	-
Property Plant and Equipment	-	-	-	-	-	-	-	-	-	-
Land At Cost	-	-	-	185,000	-	-	-	-	-	185,000
Building at Valuation	-	-	-	-	-	-	-	-	-	-
Buildings at Cost Incl Improvements	-	314,626	108,065	393,133	-	-	-	-	-	815,824
Less Accumulated Depreciation	-	(160,933)	(77,189)	(188,597)	-	-	-	-	-	(426,720)
Plant & Equipment at Cost	-	38,988	168,797	-	-	-	-	-	-	207,785
Less Accumulated Depreciation	-	(36,141)	(137,218)	-	-	-	-	-	-	(173,359)
Vehicles & Trailers at Cost	-	3,033	-	16,650	-	-	-	-	-	19,683
Less Accumulated Depreciation	-	(2,116)	-	(16,650)	-	-	-	-	-	(18,766)
Other Subcommittees	-	-	-	-	-	-	-	-	-	-
Sundry	-	20,000	-	-	-	-	-	1,075	-	1,075
Advances - Mafeking Rover Park	-	-	-	-	-	-	-	-	-	20,000
Advances - Other	31,449	-	-	-	-	-	-	(2,318)	-	29,131
Total Assets	236,231	379,425	191,507	468,869	4,079	3,105	1,181	5,017	9,356	1,298,771
Liabilities										
Accounts Payable	8,849	3,965	-	-	-	-	-	5,773	-	18,587
Advance Bookings	-	13,265	38,535	-	-	-	-	-	-	51,800
BRC Loan	-	-	-	-	-	-	-	-	-	-
Bogong Loan	(2,959)	(4,289)	(6,812)	20,000	(1,829)	(5,305)	-	(9,513)	(101)	20,000
GST	7,886	-	-	(5,305)	-	-	-	-	-	(30,809)
Other	-	-	-	178	-	-	-	-	-	8,064
Total Liabilities	13,776	12,941	31,723	14,873	(1,829)	-	-	(3,741)	(101)	67,642
Net Assets	222,455	366,484	159,784	453,997	5,908	3,105	1,181	8,758	9,457	1,231,128
	146,750	353,274	165,493	453,719	5,966	2,813	4,383	68,727	17,253	1,218,378
	222,455	366,484	159,784	453,997	5,908	3,105	1,181	8,758	9,457	1,231,128
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Notes:

GILWELL PARK

Complete your Wood Badge at the international home of Scout training

An amazing training opportunity

Scouts Victoria is offering an all-section advanced training course to be held at Gilwell, England in August - September 2019. Twenty self-funded positions will be available.

The purpose of this specially scheduled course in the year of the Centenary of the Wood Badge is to:

- Encourage Leaders to complete advanced training and gain their Wood Badge
- Inform the Scouting community – Leaders, youth and parents – of the status of Leaders who are trained to advanced level
- Educate the general public of the content and value of Scouting's Leader training



General Information

Close to London, but with the tranquillity of a woodland location, Gilwell Park is famous throughout the world for its Scouting heritage, beautiful setting and stunning range of activities. This tour includes a visit to Brownsea Island, the site of the very first Scout camp and the spiritual home of Scouting.

An opportunity is available to return via Kandersteg International Scout Centre. This Centre began in 1923. After the first World Jamboree, Lord Baden-Powell had a dream about a place where Scouts from all over the world could meet: a permanent mini Jamboree.

Eligibility

The usual eligibility requirements to attend an advanced training course apply.

Applicants will require letters of recommendation from Group Leader/Team Leader and relevant State Commissioner

Applicants will be asked why they wish to attend the course, what they hope to gain, and what they will bring back to their Group/Section.

All applications will be assessed by a selection panel.

Dates

Training course:
Thursday, August 29, 2019 – September 7, 2019

Post tour

September 7 – 14, 2019

Cost

Advanced Training course	\$3,900
Additional Post Tour	\$600

Prices are per Leader, based on shared accommodation. Prices may vary, depending upon 2019 travel prices.

Payment

Each Group will be invoiced for the advanced course training cost. Each applicant will be responsible for paying the balance between the 2019 standard and international training cost. If the Group wishes to assist with fund raising to cover some of the balance of course cost, it is a decision for each individual Group.

Registered Members under the age of 26 may apply for EML funding.



Inclusions

- Return Flights
- Most Meals
- Shared accommodation
- Day tour to Brownsea Island
- Training Course and activities
- Transfers

Expressions of Interest

Expressions of Interest or enquiries to
jan.kerr@scoutsvictoria.com.au

Applications close

Closing date of February 8, 2019

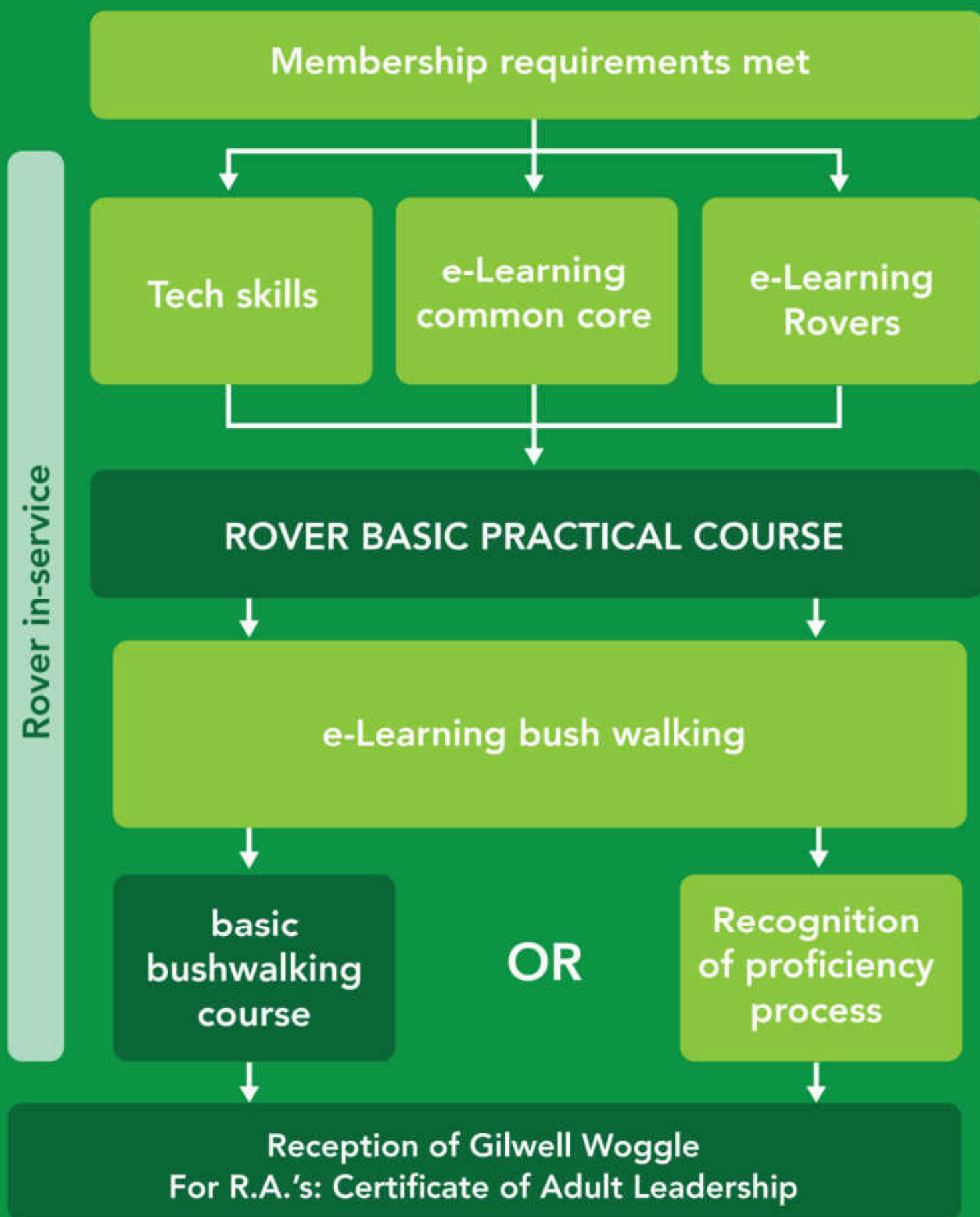
Full payment by June 30, 2019

Successful applications will be announced on Founder's Day February 22 2019.



ROVER TRAINING PROCESS

Basic Training Overview





ROVER TRAINING PROCESS

Advanced Training Overview

Advanced
e-Learning
common core

Advanced
e-Learning
for Rovers

ROVER ADVANCED PRACTICAL COURSE

a minimum of six months after Basic Training has been completed

Propose Wood Badge project on course

Complete 10 hour
Wood Badge project

Local assessment over four months

Reception of Rover Wood Badge

Further development opportunities:
- Adventurous Activities (instructor or guide)
- Axe and Log